

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL EXTRAORDINARY MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 11 th . June 2014 start 7pm
IN ATTENDANCE	Town Councillors: Peat, M Davis, G Davis, Barker, Shaw, Wright, Jarvis, Clark, Pickard, Clews. Public: D Fulleylove, J Kellegher, S Dudley, C Boss, D Boss.
APOLOGIES	Town Cllrs: L Freer, R Freer, McElhone, Barnard.
CHAIRMAN	Cllr Barker
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Councillor's apologies. Proposed Cllr Shaw, seconded Cllr Wright.		
2.	PUBLIC SESSION Mrs Kellegher spoke about the standard of the grass cutting, in the cemetery, with areas not being cut properly, grass cuttings left over memorials, and care not taken around memorials. Mr Boss said that a family memorial had been damaged by the grass cutters, with a vase being broken off, this was the second time in 12 months. The clerk to forward details to the contractor. Cllr Jarvis spoke about the current state of roadside hedges and verges, obscuring road signs, and debris on the roads caused by lorries striking trees and hedges. It was agreed to put this on a future agenda. Cllr Clark requested that support of young people in Atherstone be put on a future agenda.		
3.	DECLARATIONS OF INTEREST, DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST, DECLARATIONS OF GIFTS AND HOSPITALITY To be taken as and when.		
4.	RECOMMENDATIONS FROM MEETING WITH GLENDALE The report of the meeting was circulated. Cllr Pickard queried the status of the contractor, the clerk replied that there was no existing contract, and that orders were issued for each cut. However he had been requesting a schedule from the contractor so that the condition could be checked at the end of the cut, which had P18 6/14		

	<p>only recently been received, consequently no orders had yet been issued and no invoices received.</p> <p>The contractor had suggested spraying between the grave plots, to reduce the amount of strimming required, Cllr Clews was worried about the effect that the spray might have on the memorials, eg. discolouration. It was agreed that trials should be carried out, if necessary with a memorial mason.</p> <p>Cllr Shaw stated that if the situation did not improve the contractor may have to be changed.</p> <p>Mrs Kellegher said that Glendale worked at the George Eliot Hospital, and that they seemed to have a general lack of care when strimming, leaving a mess behind.</p>		
5.	<p>ACCEPTANCE OF STATEMENT OF ACCOUNTS (SECTION 1)</p> <p>Page 2 of the Annual Return was discussed, comprising the financial statements. Cllr Clark said that he was against acceptance of the accounting figures for the year 2013/2014 due to the decisions taken in the 2014/2015 budget concerning the precept overpayment, and the Council's decision not to hold an EGM on the subject.</p> <p>It was resolved to approve the section 1 of the return, proposed Cllr Wright, seconded Cllr Shaw. Cllr Pickard asked for a named vote, which was as follows, in favour Cllrs Peat, M Davis, G Davis, Barker, Shaw, Wright, Jarvis, Clews, against Cllrs Clark, Pickard.</p>		
6.	<p>ACCEPTANCE OF ANNUAL GOVERNANCE STATEMENT (SECTION 2)</p> <p>Cllr Clark stated that he disagreed with item 2, again due to the decisions made concerning the precept overpayment. It was resolved to accept the section 2, proposed Cllr Wright, seconded Cllr Shaw, voting as follows, in favour Cllrs Peat, M Davis, G Davis, Barker, Shaw, Wright, Jarvis, Clews, against Cllrs Clark, Pickard.</p>		
7.	<p>ACCEPTANCE OF INTERNAL AUDIT AND REVIEW OF FINDINGS Section 4 of return.</p> <p>The report from the internal auditor was discussed, the clerk explained that the auditor had said that the statement of internal controls had not been reviewed, however they had been reviewed during the meeting of 5th. June 2013, when the previous return had been discussed, however to avoid any future confusion they would be reviewed annually in July, when the annual return had been completed. The manual of documents did exist and the items were periodically reviewed. It was resolved that the report had been, noted and approved, proposed Cllr Wright, seconded Cllr Jarvis.</p>		
8.	<p>EFFECTIVENESS OF INTERNAL AUDIT</p> <p>It was confirmed that the measures in the statement of internal controls gave effective control of Council processes, liabilities and finances. Proposed Cllr Wright, seconded Cllr Shaw.</p> <p>P19 6/14</p>		

9.	<p>ACCEPTANCE OF COMPLETED ANNUAL RETURN</p> <p>The check list on page 6 was completed and it was resolved to accept the completed return and forward it the external auditor. Proposed Cllr Shaw, seconded Cllr Wright.</p>		
The meeting closed at 7.55pm.			

Signed Chairman of Atherstone Town Council