

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 11th. September 2013 start 7.00 pm
IN ATTENDANCE	Town Councillors: M Davis, G Davis, L Freer, Shaw, Pickard, Barnard, Peat, Singh, McElhone NWBC: P Wortley County Cllrs: A McLauchan, N Dirveiks Borough Cllr: L Dirveiks Public: Mr Barrow, Mrs Towers, Mrs Stretton.
APOLOGIES	Town Cllrs: R Freer, Jarvis, Clews, Macchi, Barker, P Davies.
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the Town Council apologies. Proposed Cllr Shaw, seconded Cllr M Davis.		
2.	<b>DECLARATIONS OF INTEREST &amp; DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST</b> To be taken as and when.		
3.	<b>DISCUSSION WITH P WORTLEY, NWBC LICENCING</b> Mr Wortley stated that there were 2 premises licences covering the Market Square already but the Town Council could take out another. After some discussion it was decided to cover the whole town, and to include the sale of alcohol, the designated supervisor could be left blank and notified for individual events. Mr Wortley offered to help with the completion of the form, before submission.		
4.	<b>PUBLIC SESSION</b> Mr Barrow spoke about the continuing problem of nuisance bonfires at the Merevale site. The clerk noted that a meeting had been held with the association and a full report was being presented to the next meeting on this and other issues. Mr Barrow noted that all tenants were not in the association, but perhaps the fee could be collected with the rents and all tenants being obliged to join. Cllr L Freer pointed out that there was wildlife issue with having bonfires.  <b>P51 09/13</b>		

	<p>Mrs Stretton and Mrs Towers complained about the condition of the grass cutting around their family graves in the extension section. The clerk said that this area should be cut every week, and that the complaint had been passed on to the contractor who had accepted that the standard had not been up to what was required. The Council apologised for the distress caused, and would be discussing the matter later in the meeting.</p> <p>Cllr Shaw noted that NWBC have a man, with a barrow, cleaning around the town, and doing a very good job. He stated that he was an agency worker on a zero hours contract.</p> <p>Cllr Pickard said that the phlebotomy and physiotherapy services were going to take place in the Memorial Hall, the phlebotomy increasing to 2 days per week.</p>		
<p><b>5.</b></p>	<p><b>REPORTS FROM BOROUGH AND COUNTY COUNCILLORS</b></p> <p>County Cllr McLauchlan spoke about the need for people using voluntary transport services to contact Healthwatch Warwickshire, to specify their needs. This could be done online. Cllr Pickard said it could also be done through CAB. Cllr G Davis said that Healthwatch also have postcards which could be returned through Beeline drivers.</p> <p>Cllr McLauchlan noted that next week is Stop Smoking Week.</p> <p>Cllr L Freer told Cllr McLauchlan that she had reported, to County Highways, that bushes were overhanging near Marie Close forcing people to walk in the road.</p> <p>County Cllr N Dirveiks and Boro Cllr L Dirveiks had presented a written report.</p> <p>Items discussed; Fishers Walk, overhanging bushes, although this was a County matter , NWBC had cut them back within 3 days of the report. Carlyon Road, verge opposite Sandwich Factory. Hoping to get improvements carried out in next years schedule, having meeting at County. Cllr M Davis noted that the congestion problem had eased since the Sandwich Factory had staggered collection/delivery times.</p> <p>Cllr Shaw told Cllr N Dirveiks that trees and bushes were overgrowing the lighting on the pathway between Friars Gate and Holte Road, and there had been instances of anti-social behaviour. Cllr Dirveiks replied that there were some problems as the trees were from neighbouring houses.</p> <p>Cllr Singh asked what should the public do if they wanted street lights to be turned on through the night, Cllr Dirveiks said that they should contact him, and that the issue was due to be discussed again at County.</p> <p>Cllr Shaw told Cllr McLauchlan that the street lights were going off along Manor Road, even though there were traffic calming humps.</p> <p>Boro Cllr L Dirveiks stated that there were problems with wheelie bins being left on pavements mainly due to terraced houses with no rear access, which will get worse when the new recycling bins were distributed. Cllr M Davis said that the issue of the new bins was imminent, Cllr L Freer said that anyone with problems could ask the NWBC recycling officer to visit. Cllr Pickard said that there had been problems when the wheelie bins were originally introduced, and there was no answer to the problems at terraced houses.</p> <p><b>P52 09/13</b></p>		

	<p>Cllr L Dirveiks noted that the problem with the house in Station Street was complicated as the owner claimed he still lived there.</p> <p>Cllr Shaw said that 2 bins had recently been pushed up against a door in the square and set on fire.</p> <p>Cllr Pickard said he had arranged for a damaged tree to be removed in St Georges Road.</p>		
6.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 21<sup>ST</sup>. AUGUST 2013</b></p> <p>It was resolved to accept the minutes. Proposed Cllr Shaw, seconded Cllr Barnard.</p>		
7.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 21<sup>ST</sup>. AUGUST 2013.</b></p> <p>There were no matters arising.</p>		
8.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b></p> <p>List of cheques presented numbers 106292 to 106295 for ratification. Cheques number 106296 to 106312 for approval.</p> <p>It was resolved to approve the list and sign the cheques, proposed Cllr Shaw, seconded Cllr L Freer.</p> <p><i>List of cheques above £500.00</i></p> <p>Employees salaries £2473.13</p> <p>Warks County Council (pensions) £769.32</p> <p>Glendale £1872.00</p>		
9.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>2/ North Warks &amp; Hinckley College, unable to help with new CCTV camera, the clerk reported that the Surgery had also now declined.</p> <p>4/ Atherstone Theatre Workshop, it was resolved to approve the funding application for £652.91. Proposed Cllr Shaw, seconded Cllr M Davis.</p> <p>5/ Atherstone Town FC. It was agreed to ask how many local players did they have, and what they actually required.</p> <p>8/ Vitalise, request for funding. This was noted.</p> <p>E70/ Request from Dickens Committee to use the Square, this was agreed, with the usual conditions of clean up afterwards, and provide a copy of their insurance.</p> <p>E82/ Cemetery complaint from Public Session. It was resolved to write to the complainants with the Councils apologies, to instruct the contractor to inform the clerks when the weekly cut was finished, the cemetery would then be inspected and records maintained. Proposed Cllr M Davis, seconded Cllr Shaw.</p>		
10.	<p><b>CORRESPONDENCE ISSUED (available in office)</b></p>		
11.	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Lists – 33, 34</b></p> <p><b>P53 09/13</b></p>		

	<p><b>b) Consultations</b></p> <p>PAP/2013/0415, 14 Lister Road, Atherstone Porch extension. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr G Davis, seconded Cllr Singh.</p> <p>PAP/2013/0401, 82 Stafford Street, Atherstone Felling of silver birch tree in conservation area. It was resolved that there was no objection to this application if outside of the nesting season. Proposed Cllr G Davis, seconded Cllr Shaw.</p> <p><b>c) Decisions</b></p> <p>SNN-0192013, new street numbers, 1A and 1B Princess Road, Atherstone, CV9 1LD – approved</p> <p>PAP/2013/0350, 37 Stratford Street, first floor extension to side n-granted.</p> <p>PAP/2013/0351, 63 South Street, works to trees protected by a tree preservation order – granted.</p> <p><b>d) Conservation Areas and Listed Buildings</b> None at time of compilation</p> <p><b>e) Other</b> None at time of compilation</p> <p><b>f) Licensing Matters</b> None at time of compilation</p>		
12.	<p><b>REPORTS</b></p> <p><b>Financial Report (for information only)</b> The clerk presented a draft budget report and bank reconciliation, for August. The clerk reported that the bank had made charges on the current account but after some discussions this would now be refunded.</p> <p><b>Clerk's Report</b> The clerk reported that the trial NOMAD camera had been installed at St Marys Road, and images were shown. It was agreed to get costs for purchase of the camera and all accessories, and as an alternative to rent them.</p> <p>The clerk had set up the projector for use at meetings, especially to view e-mails. It was agreed that this was useful to assist with the meeting and it was agreed to get costs to permanently install the projector, with a pull down screen.</p> <p><b>d) Representative's Reports</b> Cllr L Freer asked about the addition of the War Memorial to the floral displays, thy clerk replied that he was waiting for a reply on costs.</p> <p><b>P54 09/13</b></p>		

	<p>Cllr Shaw asked if he could attend the meetings of WCR250 as a representative of the Council. It was resolved that he should do this, proposed Cllr M Davis, seconded Cllr G Davis.</p>		
13.	<p><b>CANAL AND RIVER TRUST MEETING</b>  Cllr M Davis reported that 5 councillors had attended the meeting, he noted that many of those involved were very enthusiastic volunteers. Cllr Pickard noted that the structure looked very good, nationally and regionally, and that the Town Council must maintain a dialogue with them.  Cllr L Freer said that they were going to produce a “Google Earth” type addition to their website where people could travel along, and view the canals online.  It was agreed to ask them for dates of their future meetings, and to invite them to regular meetings with the Town Council.</p>		
14.	<p><b>MARKET SQUARE</b>  The clerk reported that the organiser of the Italian market, was visiting to view the square on Tuesday 17<sup>th</sup>. September at 8.30am.  Cllr Shaw asked that, with Cllr Singh, he would like to carry out research on the provision of night markets. This was agreed.</p>		
15.	<p><b>ALLOTMENT MATTERS</b>  The clerk reported that a meeting had been held with representative of Merevale Association and 2 of the Town Council allotment committee. Full report to be distributed and discussed at the next meeting.  The clerk reported that following a complaint, from Environmental Health, about a bonfire at Merevale, a formal notice had been issued to the plothead.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (<i>Prospective employees, details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, action to be taken in connection of the prevention of crime</i>), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.  Proposed Cllr Shaw, seconded Cllr G Davis.</p>		
16.	<p><b>CORRESPONDENCE RECEIVED (confidential)</b>  A discussion took place on several e-mails regarding the Airwaves access licence. It was agreed to revisit this issue when the refurbishment work was completed at NWBC.  A discussion took place on several e-mails regarding the repair to a CCTV fibre optic cable. It was agreed to revisit this when a report had been received from Quadrant.  E44/ Request for memorial bench on Square. It was resolved to reply that the second bench, by the church, could be replaced but only with the same type as the other memorial bench. Proposed Cllr L Freer, seconded Cllr Shaw. If replaced, refurbishment costs to be obtained for  <b>P55 09/13</b></p>		

	the old bench.		
<b>17.</b>	<b>ARCADE SHOPS UPDATE</b> A discussion took place regarding an e-mail from R Dobbs regarding employment issues. It was agreed to clarify the offer from NWBC, for example; where would payment be made, and how much, what about pay rises, only for the duration of the existing employees, length of contract. Any extra costs at Garner Canning to be held up until answers received.		
<b>18.</b>	<b>UPLIGHTERS FOR ST MARYS CHURCH</b> The clerk reported that he was still looking for suitable lighting. He had made contact with a local electrician who would try to provide a quote for refurbishment or replacement. Cllr M Davis stated that the clerk could contact the Diocese to see what they use around churches etc.		
<b>19.</b>	<b>DICKENS NIGHT RECEPTION</b> The clerk reported that the Red Lion was available, costs would be slightly increased on last years, provisional booking to be made while waiting for firm costs.		
<b>20.</b>	<b>ANNUAL DINNER</b> The clerk reported that the Red Lion was available on 8 <sup>th</sup> . and 15 <sup>th</sup> . March 2014, costs as the last occasion. This was accepted, Chairman to advise which date he preferred.		
	<b>The meeting closed at 9.30pm.</b>		

Signed ..... Chairman of Atherstone Town Council