

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	The Meeting Room, Civic Suite, NWBC, South St, Atherstone, CV9 1DE
DATE AND TIME	Wednesday 13 <sup>th</sup> December 2017 7.00pm
IN ATTENDANCE	Town Councillors: L John, M Davis, G Davis, L Dirveiks, Barnard, Freer, Jarvis, Singh, Borough & County Cllrs: None Public: Sgt M Oakley, Emma McKay (NWBC), C Brown, A Brown, J Brown,
APOLOGIES	Councillors: T Clews, Bishop, J John, Barker, Gurney Borough Councillor County and Borough Councillor N Dirveiks
CHAIRMAN	Cllr J Barnard
CLERK	Odette Ghent/ Deputy Clerk Sally Oldham also present

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the apologies. Proposed Cllr G Davis seconded Cllr M Davis		
2.	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</b> It was agreed that these would be taken as and when.		
3.	<b>PUBLIC SESSION (maximum 30 minutes)</b> It was noted that the Britannia Works building was not secure/safe and Planning Officer Jeff Brown is aware. Cllr Barnard raised the question of two new shops with illuminated signage. The Clerks to send photos to NWBC Planning to check if any required permissions are in place. Cllr Freer asked about work at the Town Council offices. It was noted this was on the agenda as item 20 later. Cllr L John reported complaints about the condition of pathways, particularly in Long Street during the recent snow. Cllr Singh asked why the grit bin on the Market Square was locked. The clerk was asked to find out.  <u>Emma McKay the Engagement and Funding Officer from NWBC</u> reported on the Community Development Consultation which highlighted five priorities for the Atherstone area: Parking, Street Lighting, Speeding, Drugs and Police presence. It was also reported that there were activities in the pipeline for young people including the Skate Park at Westwood Road and that they were looking for a potential venue for youth provision and wished to know if the space in the upstairs of the Arcade would be suitable as a designated space is required. Cllr Freer asked what happened to the skate park in Carlyon Road and why it had closed.  <b>P79 12/17</b>		

	<p>Cllr Jarvis said that advertising of activities could be poor and said as the facility on Ratcliffe Road was already a Youth Centre which could be used. Emma McKay was asked to feedback to the Town Council a usage profile for the Ratcliffe Rd facility. Emma McKay concluded by reporting two other initiatives the consultation had identified: Atherstone Partnership Group (Businesses) and the possibility of a Community Action Day/s. Cllr Jarvis re-iterated that the points raised should be publicised well.</p> <p>Cllr Jarvis commented that it is everyone's duty as a councillor to report concerns about drug use / needles or any concern to the Police.</p>		
4.	<p><b>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</b>  <b><u>Police Reports</u></b></p> <p>Sgt Oakley picked up on the five areas identified in Emma McKay's report and other issues and commented as follows:</p> <p><b><u>Drug Issues</u></b>  Sgt Oakley urged people to report needles and other concerns direct to the police rather than just posting on Facebook. Sgt Oakley reported good successes recently following a report directly from Cllr Jarvis about a large amount of needles located at a property on North Street. Sgt Oakley re-iterated the comments from Emma McKay that drugs were a main priority for the police in Atherstone although the police did not have full access to protective equipment. Cllr Freer asked if there is somewhere we can transmit to people of Atherstone you are prepared to take calls.  It was resolved that subject to Sgt Oakley checking with his superiors the Town Council would offer to fund protective equipment for the four Atherstone police vehicles. Proposed Cllr Jarvis seconded Cllr Freer.</p> <p>Sgt Oakley confirmed that sniffer dogs for drugs were still used but there was only 1 or possibly 2 at any one time available in Warwickshire due to funding constraints.  It was resolved to ask the Police and Crime Commissioner and the Chief Constable why there has been a reduction in provision of sniffer dogs for drugs in Warwickshire. Proposed Cllr Freer seconded Cllr Jarvis.</p> <p><b><u>Parking</u></b> Sgt Oakley reported that until it is decriminalised there is little that can be done to address this ongoing issue.</p> <p><b><u>Street Lighting</u></b>  It was resolved to put a Freedom of Information Request to Warwickshire County Council to ask if they are getting sufficient savings they expected from using LED to now review and leave the lights on. The cost figures are to be requested. Proposed Cllr Jarvis seconded Cllr Freer.</p> <p><b>P80 12/17</b></p>		

### **Speeding**

Sgt Oakley reported plans for a North Warwickshire Community Speed Watch rather than lots of individual village groups.

### **Police Presence**

Sgt Oakley reported that a Police Volunteer has joined the office in Atherstone to assist. Also the police were now using laptops and were able to work publicly in the community in work friendly places such as Dobbies, the Co-op etc. This made them more visible in the community and was an initiative encouraged by senior officers. Sgt Oakley has asked for laptop provision to be expended to the PCSO's. Cllr L John asked if Special Constables were still recruited. It was confirmed that there were between 8-10 locally in Atherstone.

It was resolved to request a Neighbourhood Watch led Crimestoppers Roadshow programme for Atherstone by contacting a Tony Hardman. Proposed Cllr Singh seconded Cllr Jarvis.

### **Westwood Play Area Incident**

Sgt Oakley further reported that a juvenile and others had been arrested and charged with criminal damage and arson for the recent bin fire at Westwood Rd Park. CCTV had been extremely useful in this case. Cllr Jarvis asked if the Police could report this successful use of CCTV in the press.

### **Atherstone Hunt**

Sgt Oakley reported that the Midland Hunt Saboteurs have confirmed they will be attending the News Day Hunt for a peaceful protest and to target Warwickshire Police for their non attendance at the previous event last year. The police will be there for reassurance, to protect all in attendance and to prevent a breach of the peace by anyone.

Items on the agenda were addressed as follows:

#### **a. Bench outside McColl's Newsagents**

An email (Correspondence Item E15) had been circulated to the Town Council from Sgt Oakley of Atherstone Police asking for the bench to be removed and re-located due to anti-social behaviour. It was resolved to remove the bench and store it in the Town Council yard area for two months and then review. Proposed Cllr Singh seconded Cllr L John

#### **b. Outside light at rear of arcade**

An email (Correspondence Item E10) had been circulated to the Town Council from PSCO 6162 Gavin Scott of the Atherstone East Safer Neighbourhood Team asking if the security lighting could be repaired at the rear of the Arcade Shops as the area is very dark at night as there had been a burglary nearby. It was confirmed the light was now being repaired.

**P81 12/17**

	<p><b><u>County Councillor Reports</u></b> Nothing reported.</p> <p><b><u>Borough Councillor Reports</u></b> Nothing reported.</p>																												
5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 15th November 2017.</b> It was resolved to approve the minutes, proposed Cllr Singh seconded Cllr Barnard.</p>																												
6.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 15<sup>th</sup> November 2017.</b> None.</p>																												
7.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b> An updated list was circulated at the meeting. Approval for all new cheques 108126 to 108150 inclusive. <b>It was resolved to approve the updated list.</b> <b>Proposed Cllr G Davis seconded by Cllr M Davis</b> <b>List of cheques over £500</b></p> <table> <tr> <td>WCC</td> <td>£1,242.25</td> </tr> <tr> <td>HMRC</td> <td>£2,651.10</td> </tr> <tr> <td>Wages</td> <td>£3472.79</td> </tr> <tr> <td>Atherstone supporters trust</td> <td>£780.00</td> </tr> <tr> <td>Volunteer centre</td> <td>£946.00</td> </tr> <tr> <td>Atherstone cricket club</td> <td>£1,000.00</td> </tr> <tr> <td>1st Atherstone scouts</td> <td>£2,500.00</td> </tr> <tr> <td>Atherstone Adders Hockey</td> <td>£975.44</td> </tr> <tr> <td>C Belcher</td> <td>£1,540.00</td> </tr> <tr> <td>Glendale</td> <td>£2029.20</td> </tr> <tr> <td>Grenville Hodgson Musical instruments</td> <td>£1,429.20</td> </tr> <tr> <td>Turnock</td> <td>£5,427.60</td> </tr> <tr> <td>Jubilee Fireworks</td> <td>£2,520.00</td> </tr> </table>	WCC	£1,242.25	HMRC	£2,651.10	Wages	£3472.79	Atherstone supporters trust	£780.00	Volunteer centre	£946.00	Atherstone cricket club	£1,000.00	1st Atherstone scouts	£2,500.00	Atherstone Adders Hockey	£975.44	C Belcher	£1,540.00	Glendale	£2029.20	Grenville Hodgson Musical instruments	£1,429.20	Turnock	£5,427.60	Jubilee Fireworks	£2,520.00		
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8.	<p><b>CORRESPONDENCE RECEIVED (see list)</b> Dog bin Royal Meadow Drive – See Correspondence item E26 from the NWBC Green Space Officer declining the Town Council's offer from the October 2017 meeting (P60 10/17) to replace the broken bin at the request of a local resident.</p> <p><b>P82 12/17</b></p>																												

	<p>It was resolved to forward the NWBC email to the resident. Proposed Cllr Freer seconded Cllr M Davis</p> <p>a. HMS Atherstone – Ships Bell - See Correspondence item E34</p> <p>It was resolved to accept the kind offer of a permanent loan and for the Navy to draft the necessary paperwork. Location to be decided in due course. Proposed Cllr M Davis seconded Cllr Barnard Cllr Singh left the meeting at 8.20pm.</p>		
9.	<p><b>PLANNING MATTERS</b> <b>Cllr Jarvis declared an interest.</b></p> <p>a) <b>Planning Lists – 45,46,47,48,49</b></p> <p>b) <b>Consultations:-</b></p> <p><b>Application Ref: PAP/2017/0539</b> Angel Ale House Erection of 6 dwellings Response deadline 29.12.17</p> <p>It was resolved to object on the grounds of over intensification and lack of parking. Erection of these buildings would take up valuable parking space that is already being used. Proposed Cllr Freer seconded Cllr L John.</p> <p><b>Application Ref: PAP/2017/0594</b> 20 Holte Rd Works to trees protected by a tree preservation order Response deadline extended to 14.12.17</p> <p>It was resolved there was no objection to this application if outside the nesting season. Proposed Cllr G Davis seconded Cllr M Davis</p> <p><b>Application Ref: PAP/2017/0597</b> 71 South Street, Atherstone Works to trees protected by a tree preservation order Response deadline requested to 14.12.17</p> <p>It was resolved there was no objection to this application if outside the nesting season. Proposed Cllr G Davis seconded Cllr M Davis</p> <p><b>Application Ref: PAP/2017/0628</b> 174 Coleshill Rd, Atherstone Single Storey side / rear extension Response deadline 20.12.17 It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr G Davis seconded Cllr M Davis</p> <p><b>P83 12/17</b></p>		

	<p><b>Application PAP/2017/0629</b>  Atherstone Cricket Club Ltd  Installation of artificial turf practice wickets and security fencing.  Response deadline 20.12.17  It was resolved there was no objection.  Proposed Cllr G Davis seconded Cllr M Davis</p> <p><b>c) Decisions:-</b></p> <p>As listed in weekly lists 45,46,47, 48,49</p> <p><b>d) Other</b></p> <p>Cllr Freer asked for a note to go out with the planning lists for Councillors to flag up to the Clerk applications they wished to comment on to save time at meetings.</p>		
10.	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>• <b>Financial reports for November 2017 had been circulated.</b> Noted.</li> <li>• <b>Clerk's Report</b> The Clerk wished to discuss the hours worked under Private and Confidential later. This was agreed.</li> <li>• <b>Town councillor reports</b> Cllr Barnard reported a very enjoyable evening as stand in consort to the Mayor at the recent WCC Civic Dinner.</li> </ul>		
11.	<p><b>CEMETERY MATTERS</b></p> <ul style="list-style-type: none"> <li>• <b>Memorial applications approved by the Clerk</b>  Doreen Palmer A482 – Headstone  Kathleen Mary Chetwynd – E610 – Add inscription  Brian Grantham E807 – Add inscription  Marguerita Smith A346 – Add inscription  George Cope B214 – Headstone and Kerbs  (installation not before Feb 22nd 2018)  Margaret Chesters – E1227 – Add inscription  Patricia Fisher – E1555 – Add inscription  Jake Palfreyman – A521 – Headstone</li> </ul> <p><b>P84 12/17</b></p>		

	<ul style="list-style-type: none"> <li>• <b>Recent burials in Atherstone Cemetery</b> James Philip John Sarsons            A522 New Ash Plot  Cynthia Violet Ford                    E1185 Re open to single depth  Lynn Joyce Salisbury                  A266 Re open for ashes</li> <li>• <b>Ashes scattering area update.</b> It was reported that the benches have been installed in the shelter and the area is being maintained fortnightly. The original weed suppressant matting has been followed up and an answer needs chasing as part of jobs still to do.</li> <li>• <b>Revision of Cemetery Regulations ref Reg 37 – see correspondence item E6</b> Following their petition presented to Council on the 16th August 2017 Mr Eaton &amp; Mrs Hayden asked if it would be possible for a notice to be placed on the notice board within the Cemetery stating the clarification of regulation 37 for people to see. It was resolved that a notice be put up referring grave owners/prospective purchasers/visitors to the cemetery to where they could access a full copy of the Cemetery Regulations, ie by post, from the Town Council office or website. Proposed Cllr Freer seconded Cllr M Davis</li> </ul>		
12.	<p><b>NEIGHBOURHOOD PLAN</b> It was reported an evening meeting would be arranged for New Year 2018.</p>		
13.	<p><b>ANNUAL MEETING BETWEEN BOROUGH, TOWN AND PARISH 25<sup>TH</sup> Jan 2018</b> See Correspondence item E32</p> <p>It was noted that the next joint meeting between the Borough Council and representatives from Town and Parish Councils has been scheduled to take place on Thursday, 25 January 2018 at 7pm. The meeting will be held in the Council Chamber at North Warwickshire Borough Council, Atherstone.</p> <p>Any potential agenda items for discussion are to be forwarded by Friday 29th December 2017.</p> <p>Cllr Freer said that he did not receive NW Area Committee information and that it was a forum that could co-ordinate to gather points they want to ask NWBC at this this Annual Parish Meeting. The clerk stated that items relating to the NW Area Committee were received and sent to the Town Council representatives Cllr Freer and Cllr Clark.</p> <p>Clerks to check whether subscription paid and why information not being received and a general update about the NW Area Committee. It was suggested an Agenda item for the Annual Meeting on 25th January 2018 could be that the Town Council considers the present formula for Area Forum East does not appear to be working with poor attendance of forums generally and a re-think should be considered.</p> <p><b>P85 12/17</b></p>		

	<p>If the Area Forum East is lost both the Police and Town Council will need to ensure provision is still made to assist the community of Atherstone.</p>		
<p><b>14.</b></p>	<p><b>CHRISTMAS LIGHTS</b></p> <p><b>a. Christmas light contract 2018-2021</b></p> <p>The current 3 year contract is due to end with the taking down of the lights in January 2018. The plan at the moment is to get a preferred contractor and then to look at the new scheme ready for November 2018 onwards. Rental may be a consideration.</p> <p><b>b. 2017 lights</b></p> <p>The Clerk updated the meeting regards the 2017 Christmas Lights Display not working due to an electrical fault. Other lights are also noted as not working as of tonight's meeting. The clerk reported this may be a timer issue but needs investigating. All testing has been carried out and there is nothing to be done this season. All infrastructure is the Town Council responsibility.</p> <p>It was resolved to ask Turnocks if it is an option to bypass the faulty boxes and leave the lights on 24/7. If they cannot assist put the lights back up then Stuart Liggins Electrician to be asked within a budget of £1500. Proposed Cllr Freer seconded Cllr M Davis.</p> <p>The Council will be kept informed of the outcome.</p>		
<p><b>15.</b></p>	<p><b>ARCADE SHOPS</b></p> <p><b>a. Working group feedback</b></p> <p>This would be reviewed in the New Year as Cllr Bishop was not in attendance.</p> <p>It was resolved to ask for an estimated cost price on the most up to date suggested plan. Proposed Cllr Freer seconded Cllr Jarvis.</p> <p><b>b. Arcade annual report See Correspondence item E39</b></p> <p>It was reported that Richard Dobbs presented the report to last month's meeting of the Community &amp; Environment Board. The Members of the Board were disappointed with the content and substance of the report and felt that it did not go far enough in setting out what opportunities had been made for community use within the Arcade over the last year or more, what attempts had been made to encourage greater community use and also what the Town Council's plans were in terms of encouraging and facilitating community use of the building in the future.</p> <p>The Board asks for greater clarification and detail on these points</p> <p>It was agreed to reply apologising for the brevity of the report and that it did not contain sufficient information. A letter to be drafted (and circulated to all councillors) outlining the work presently being carried out with regards to various site meetings/ estimates / plans for full refurbishment to open up the upstairs for community use. Proposed Cllr Freer seconded Cllr Jarvis</p> <p><b>P86 12/17</b></p>		



	<b>c. Leader Funding – to be reviewed in the New Year.</b>		
<b>16.</b>	<p><b>MARKET SQUARE</b> The clerk outlined the problems with the bollards including damage to one and the fact they continued to be left lying around when taken out on Market Days.</p> <p style="text-align: center;"><b>c. Bollards</b></p> <p>It was resolved to lock the bollards immediately opposite St Mary’s Church permanently and then to lock the two bollards on the corner of the Square by the Old Surgery. The two authorised traders, the Fishmonger and Clothing Stall were to each be given a key on payment of a £20 deposit and they were to remove the bollards to drive onto the Square, replace the bollards whilst trading and again when they left for the day. If the bollards were left out at any point or they allowed an unauthorized vehicle both deposits would be forfeited, new locks installed and further deposits would be payable. Proposed Cllr Jarvis seconded Cllr Freer</p> <p style="text-align: center;"><b>d. Meat van</b></p> <p>The clerks have told Hinckley managers not to allow the meat van onto the Square but they continue to allow it as he cannot trade otherwise if the parking bays are blocked. The clerks were concerned whether there was an alternative access for the meat lorry onto the Square through a gap in the benches/ trees. It would have to be pursued legally if the issue still continued. It was agreed to ask the Hinckley Manager to attend the next Town Council meeting to explain if necessary.</p> <p>Cllr M Davis noted the time left for the meeting and it was agreed to move the business along. It was noted the Deputy Clerk would need to leave at 9.30pm.</p> <p style="text-align: center;"><b>e. Booking Application from Churches Together Carols in the Square.</b></p> <p style="text-align: center;"><b>f. Booking Application Summer in the Square June/August 2018</b></p> <p style="text-align: center;"><b>g. Booking Application Beer Festival 2018</b></p> <p style="text-align: center;"><b>h. Booking Application WW1 Event 2018</b></p> <p>It was resolved to accept all of the bookings listed (e) to (h) subject to the required paperwork being supplied. Proposed Cllr M Davis seconded Cllr G Davis</p>		
<b>17.</b>	<p style="text-align: center;"><b>FUNDING REQUESTS</b></p> <p style="text-align: center;"><b>a. Atherstone Ball Game</b></p> <p>It was resolved to approve the funding request to the value of the road closures as per the quote from Saltem (£1096 +vat) Proposed Cllr Barnard seconded Cllr Jarvis <b>P87 12/17</b></p>		

18.	<p><b>PLAY AREAS</b></p> <p><b>a. Skate park meeting</b></p> <p>Cllr Freer declared an interest.</p> <p>A site meeting had been held with Stephanie Wagstaff from NWBC Community Development on Thursday 7th December regarding requests for a skate park at Westwood Park.</p> <p>It was agreed to write to NWBC and point out that as the Town Council did not own the ground NWBC should contact the Piecemaster.</p>		
19.	<p><b>ALLOTMENTS</b></p> <p>a. Trees Gypsy Lane (NWBC Tree Officer) See Correspondence item E51</p> <p>The Clerk presented a quotation that had been previously obtained for work to the trees in Gypsy Lane. Complaints had recently been received from two residents and others in the past.</p> <p>It was agreed to ask the residents to detail the issues they had and to then bring that information back to the Town Council. It was not an option to remove the tree completely.</p>		
20.	<p><b>The Old Mortuary Maintenance ( From 15th November 2017)</b></p> <p>The surveyors report has now been received from Tim Jones and had been circulated for the meeting.</p> <p>It was agreed to carry this forward to the next meeting.</p>		
21.	<p><b>FREEDOM OF INFORMATION REQUESTS</b></p> <p><b>a. 2018 Hunt application</b></p> <p>The Clerk reported the request was for a copy of the application form The Atherstone Hunt submitted in order to use the market square on 01/02/2018. A reply to be sent within 20 working days of receipt. It was agreed to advise the person making the request that the Council had not received a booking from the Atherstone Hunt (or anyone else) for the 1st February 2018.</p> <p><b>b. Police, Town Council and Hunt meeting</b></p> <p>The Clerk reported the request was for the following information:</p> <p>The date of this meeting mentioned above. The names and numbers of the officers and hunt representatives who attended. Copies of any correspondence relating to organising this meeting. Copies of any notes made by councillors or minutes taken by the clerk. A reply to be sent within 20 working days of receipt.</p> <p>It was agreed to send the requested information namely that the meeting was held on Thursday 9th November 2017. It was attended by Police Sgt Oakley, Atherstone Hunt -Sarah Evans, Town Clerk Odette Ghent, Town Cllrs M Davis, G Davis, Singh, Jarvis, Freer, Clews, Bishop, L John, J John, Wright, Barnard. No notes or minutes were taken by the Clerk or Councillors. Correspondence relating to organizing the meeting was also to be sent.</p> <p><b>P88 12/17</b></p>		

	<p><b>PRIVATE &amp; CONFIDENTIAL</b></p> <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about</p> <p>to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, employment matters, and action to be taken or to be taken in connection with the prevention, prosecution or investigation of a crime) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr G Davis seconded Cllr M Davis</p>		
22.	<p><b>CCTV UPGRADE UPDATE</b></p> <p>Nothing to report</p>		
23.	<p><b>CCTV – Fibre Optic Cable run from camera 9-10 – see correspondence item E40</b></p> <p>It was agreed to request a specific meeting with the Town Council Gary Thomas-McGenity / Steve Maxey about this issue.</p>		
24.	<p><b>CEMETERY MAINTENANCE</b></p> <p><b>Cemetery Gates Painting – quotation received £700</b> It was resolved to approve the quotation Proposed Cllr Jarvis seconded Cllr L John</p> <p><b>Grounds Maintenance</b> It was resolved to suspend Financial Regulations to consider one quotation from Glendale. Proposed Cllr G Davis seconded Cllr Davis It was resolved to accept the quotation from Glendale for the monthly order of Cemetery grass cutting work for the 2018 season and the annual one off order of jobs including Autumn shrub maintenance moss treatment for paths. This also included a fortnightly order for maintenance of the ashes scattering area. Proposed Cllr Jarvis seconded Cllr M Davis</p>		
25.	<p><b>EMPLOYMENT MATTERS</b></p> <p><b>a. Emergency telephone number for out of hours</b> It was agreed the Clerks could get a pay as you go sim so that they did not have to publish their own personal mobile numbers.</p> <p><b>b. Arcade Cleaning</b> It was reported that the Arcade cleaner had resigned.</p> <p>Cllr Barnard left the room. It was resolved for Cllr M Davis to take the chair. Proposed Cllr Freer seconded Cllr Jarvis. P89 12/17</p>		

	<p>Mr Greenfield had agreed to take over the work.  <b>It was resolved to accept this suggestion. Proposed Cllr Jarvis seconded Cllr G Davis.</b></p> <p>Cllr Freer asked why there were two Clerks at the meeting and whether there had been a resolution to that effect.  The clerk reported that it was due to sharing the workload which was a concern the clerk was going to discuss. Many of the jobs on the agenda are shared and involve both clerks. In the case of the meeting this evening the Deputy Clerk was in attendance as she was going to be doing the minutes. Cllr Freer said it was not necessary to be there as the meeting was recorded.  Cllr Freer said an employment committee will be needed if the clerks are deciding what they are going to do day to day.  The Deputy Clerk gave her apologies and left the meeting at 9.35pm as the meeting had now run on beyond the agreed 9.30pm and she needed to leave to attend to a personal matter.  <b>Cllr Barnard returned and took the chair.</b></p>		
26.	<p><b>GRAVE MATTERS see correspondence item 2</b>  The Clerk reported a quotation from the solicitor to advise on resolution of the grave dispute.  It was agreed to postpone this item until there were more councillors present.</p>		
27.	<p><b>POLICE POWER TO REQUEST INFORMATION</b>  <b>It was suggested by the Clerk to leave this to the next meeting.</b></p>		
	<p><b>The meeting closed at 9.41pm the Next meeting 17<sup>th</sup> January2018</b></p>		

Signed .....Deputy Chairman of Atherstone Town Council