

ATHERSTONE TOWN COUNCIL

Communications: PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 14 th April 2010 7.00pm
IN ATTENDANCE	Town Councillors: Clews, Shaw, Jarvis, Barker, M Davis, G Davis, L Freer, Vickers, R Freer.
APOLOGIES	Councillors Wright, Hopkins, Macchi, Chambers and Peat
CHAIR	Cllr Jarvis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	<p>APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr G Davis, seconded Cllr M Davis</p>		
2.	<p>DECLARATIONS OF INTEREST To be taken as and when.</p>		
3.	<p>PUBLIC SESSION Matters raised included the number of potholes around the town, in particular one outside the post office. In addition the pedestrian crossing on Woolpack Way was highlighted as it required urgent re-painting. County Cllr Shaw to report to WCC. It was reported that five sheds at Gypsy Lane had been broken into and the clerk was asked to put up notices urging plot holders to report incidents to the police. County Councillor Shaw reported that the Bracebridge Allotment Association were to receive a £500 grant from the Community Development Fund. Cllr L Freer asked for the recently purchased ground to be put as an urgent future agenda item in order to resolve both a litter clearance and re-naming of the area.</p>		
4.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 10th March 2010 It was resolved to accept the minutes subject to the resolution of item 13 being amended to read Proposed Cllr Barker seconded Cllr Singh. Proposed Cllr R Barker Seconded Cllr M Davis</p>		
5.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 10th March 2010 P144 -03/10: It was reported that Item 8:c. Direct Debit mandate for British Telecom was in hand.</p>		

<p>6.</p>	<p>CORRESPONDENCE RECEIVED</p> <p>Item 4: WCC Code of Practice for controlling A Boards and Display of goods on the highway pavements in Warwickshire. It was resolved to ask for clarification as to what a permit is needed for. In addition to request that when looking at which premises need a permit could they look at other places and ask traders to bear in mind the guidelines. Premises to note include: H&S Household, The Toolbox, Hours of Flowers, Gisbournes (all Long Street) and the new Carpet Shop on Market Street. Proposed Cllr R Freer seconded Cllr Barker.</p> <p>Item 5: Atherstone Theatre Workshop Grant up-date -this was noted.</p> <p>Item 9: Warwickshire Rights Of Way Improvement Plan Review - The clerk was asked to find copies of the definitive map showing footpaths and move to the next meeting.</p> <p>E6 and E17: Bordesley Cord and North Warks Local Rail Service: Cllr Barker urged lobbying of NWBC and WCC as this was vital for the re-development of our area. Cllr Barker offered to write something suitable for use by the Town Council, Chamber of Trade, press etc.</p>		
<p>7.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists 9, 10, 11 and 12</p> <p>b) Consultations</p> <p>i) PAP/2010/0053 QE School, Atherstone Installation of floodlights It was resolved that there was no objection to this application providing the community use of the facility is written into the planning agreement. Proposed Cllr Barker Seconded Cllr G Davis Cllr Clews abstained and Cllr Shaw did not vote.</p> <p>ii) PAP/2010/0115 Springhurst, Terrace Rd, Atherstone Conversion of 2 combined houses into 4 no. 2 bedroom flats with on site parking. It was resolved that as the property is within a conservation area the existing features should be retained as much as possible as well as ensuring adequate parking provision. Proposed Cllr Barker Seconded Cllr G Davis</p> <p>iii) PAP/2010/0129 43 York Avenue Extensions and alterations to form a new level access, carport, platform lift, kitchen and new level access wet room and bedroom It was resolved that there was no objection. Proposed Cllr Barker Seconded Cllr G Davis</p> <p style="text-align: center;">P 158 04/10</p>		

c) **Decisions noted.**

i) **PAP/2010/0013**

Decision: Temporary Grant of Planning Permission.

Change Of Use From Industrial To Leisure And Recreation
Unit 3 - Plot 16, Carlyon Road, Atherstone.

ii) **PAP/2009/0549**

Decision: Listed Building Consent Granted

Listed Building Consent For Change Of Use From Office To Residential
And
Formation Of 2 Dwellings By Conversion, 6 Church Street, Atherstone

iii) **PAP/2009/0548**

Decision: Granted

Change Of Use From Office To Residential And Formation Of 2
Dwellings By
Conversion, 6 Church Street, Atherstone

iv) **PAP/2010/0043**

Decision: Granted

Proposal: Single Storey Side And Rear Extension.
8 Greendale Road, Atherstone

v) **PAP/2010/0045**

Decision: Granted

Raising Of Bungalow Roof And Conversion To Form Two Rooms And
Bathroom And 5 Windmill Road, Atherstone

vi) **PAP/2010/0044**

Decision: Granted

Change Of Use Of Upstairs Room From D1(Clinic/Health Centre) To A
Mixed C3(Residential Flat) Use And D1 (Clinic/Healthcentre). To Extend
The Opening Hours Of The Shop From 4Pm To 5Pm Monday To Friday.
Amitayus Wellbeing, 189 Long Street, Atherstone

d) **Conservation Areas and Listed Buildings**

Nothing to report.

e) **Other**

i) **Appeals: PAP/2009/0183 Bank Gardens rear of 94/96 Long
St, Atherstone.**

Erection of 2 no.: 2 Storey cottages. Noted.

ii) **Work at Market Tavern - REF: PAP/2009/0380 and
PAP/2009/0381**

The email response from Principal Planning Control Officer was noted.

f) **Licensing Matters**

Copy circulated at meeting was noted.

<p>8</p>	<p>CLERK'S REPORT</p> <p>a) It was resolved to reserve 4 places on the NABMA Local Council Seminar at Shrewsbury for 4th June. Proposed Cllr Barker Seconded Cllr M Davis</p> <p>b) It was agreed to arrange a Family History Group meeting as soon as possible.</p> <p>c) It was agreed to arrange a meeting with the NWBC Consultant for the Outdoor Sports Consultation.</p> <p>d) Canal Towpath: It was resolved to write to NWBC and re-iterate the request for a copy of the detailed specification. In addition to request that all the works being undertaken on the Town Council leased land (ie the installation of the steps down to the play area) cease immediately. The steps should be removed and the area re-instated. Proposed Cllr M Davis seconded Cllr R Freer.</p>		
<p>9.</p>	<p>ALLOTMENTS</p> <p>OFFICER REPORT:</p> <p>A report had been circulated to all councillors in advance of the meeting.</p> <p>i) New Allotment Tenancies were reported:</p> <p>Gypsy Lane 21A – Barsby Gypsy Lane 15b – Mr Randall Merevale 27a – Ward Merevale 27b - Cheshire</p> <p>It was reported that as of 8th April 2010 all available plots at both Merevale and Gypsy Lane are now let.</p> <p>ii) Recommendations from Allotment Working Group – 12th March</p> <p><u>1. ALLOTMENT PROCEDURE REVIEW</u> It was resolved to approve the draft copy presented by the clerk subject to the alterations discussed. Proposed Cllr Barker seconded Cllr R Freer.</p> <p><u>2. REVIEW OF ATC TENANCY AGREEMENT -</u> Ongoing</p> <p><u>3. BRACEBRIDGE ALLOTMENT ASSOCIATION</u> Already resolved on 24th March to set up a meeting with the council's allotment group.</p> <p style="text-align: center;">P 160 04/10</p>		

	<p>4. <u>ATHERSTONE ALLOTMENT ASSOCIATION</u> Arrange a site visit for after Easter.</p> <p>5. <u>WAITING LISTS – handling of out of Parish</u> The Clerk to revert to out of Parish Waiting List as specified on the ratified procedure (see item 1 above)</p> <p>The clerk reminded all councillors that the Merevale Allotment Association were to hold their AGM on 24th April at 10am at the meeting room to the rear of the chapel on Coleshill Road.</p>		
<p>10</p>	<p>CEMETERY MATTERS</p> <p>a) MEMORIAL APPLICATIONS</p> <p>The following have been approved.</p> <p>1) A93 Joan Morris Additional inscription 2) O1582 Derrick Lilian and Colin Mudd Headstone</p> <p>For Council’s approval;</p> <p>3) B117 Hilary Ann Ward Headstone and kerbs incorporating a ceramic photograph It was resolved to approve this application. Proposed Cllr R Jarvis Seconded Cllr L Freer</p> <p>The clerk reported that a Registered Memorial Mason had installed a memorial on to a plot prior to approval of the memorial application. It was agreed to discuss the matter further under private and confidential.</p> <p>b) Recent Burials in Atherstone Cemetery</p> <p>Anne Sylvia Bradd Re-open for ashes Eveline May Johnson Pre select open to triple depth</p>		
<p>11</p>	<p>CONTRACT MATTERS</p> <p>a) <u>Play areas – monthly inspection reports.</u> Playground Inspection Reports dated 08/03/10 were circulated at the meeting.</p> <p>b) The clerk reported that an order was still outstanding for work to the dog grid and entrance at St Mary’s Rd. It was agreed to cancel the order.</p> <p>d) HAGS had assured the clerk that work required at St Marys Rd as klisted on the monthly report was due to be completed on Friday 16th April</p> <p style="text-align: center;">P 161 04/10</p>		

	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: namely the details of the terms of contracts for the supply of goods and the identity of an individual who gives information to the Council about a nuisance it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Barker seconded Cllr Clews</p>		
12.	<p>REQUESTS FOR GRIT BINS</p> <p>Three requests were reported. It was agreed to move the matter to the October Contracts meeting.</p>		
13.	<p>QUOTATIONS RECEIVED</p> <p>a) Office noticeboard The quotations were noted but no further action was required at the moment.</p> <p>b) Gypsy Lane Allotment Noticeboard and Car Parking improvement It was resolved to accept the quotation from Mr King. Proposed Cllr Shaw Seconded Cllr R Freer Cllr Barker abstained.</p>		
14.	<p>PETITION FROM ALLOTMENT TENANTS AT GYPSY LANE</p> <p>The clerk had received no further complaints of a nuisance. It was agreed to lift the 28 day notice issued to the tenant.</p>		
10.	<p>MEMORIAL APPLICATIONS</p> <p>It was resolved to issue a first stage warning to the memorial mason concerned who had breached the terms of the registration scheme by installing a memorial prior to approval of the memorial application. In future the clerk should issue such warnings for breaches of the registration scheme and keep council informed of any warning issued.</p> <p>Proposed Cllr M Davis seconded Cllr R Freer Cllr Clews abstained</p>		
	<p>The meeting closed at 9.10pm</p>		

Signed

Chairman of Atherstone Town Council.