

ATHERSTONE TOWN COUNCIL

Communications: PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street.
DATE AND TIME	Wednesday 14 th December 2016 7.00pm
IN ATTENDANCE	Town Councillors: Bishop, Barker, Freer, Gurney, Jarvis, Barnard, Wright, Dirveiks, M Davis, G Davis. Public: M Wrigley, Mark Jordan. Police: (until 7.30pm) PC David Tew and PCSO Lauren Hughes.
APOLOGIES	Councillors: J John, L John, Clews, Singh and Clark. Borough and County Cllr N Dirveiks and Borough Councillor D Clews
CHAIRMAN	Cllr Jarvis.
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Barker, seconded Cllr G Davis.		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
3.	PUBLIC SESSION (maximum 30 minutes) It was resolved to bring forward Agenda item 4 Police reports. Proposed Cllr Barker seconded Cllr G Davis. PC David Tew introduced himself and his colleague PCSO Lauren Hughes. PC Tew had recently taken over from PC Chris Bell in Atherstone. He outlined the current police activities centred on vehicle theft, break-ins and shoplifting. Many of these are drug related crimes and there had been successes with three cars seized in three days as well as a shoplifter detained yesterday. PC Tew invited feedback from those present. Cllr Freer asked if there could be more input from the police at quarterly CCTV Meetings. It was agreed the date of the next meeting would be sent by the clerk. Cllr Jarvis asked if the police shared concerns about the lack of lighting in the Town increasing crime. PC Tew shared the concern. PCSO Hughes said the police were temporarily supplying floodlight equipment to vulnerable people. PC Tew hoped that shopkeepers could be encouraged to join the Townwatch scheme. Other points were raised about the use of Twitter, email, phoning 101, Crimestoppers, Good News stories and local press publicity. These were preferable to using Social Media to report crime. The Town Council offered to meet in a working group with the police to discuss these and any other points the police required. P50 12/16		

	<p>The police were asked to suggest a suitable date for such a meeting. There were no other points raised by the public session. PC Tew and PCSO Hughes left the meeting at 7.30pm.</p>		
4.	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS. See Item 3 Public Session for Police Report. No County Councillor reports. NWBC Councillor Jarvis reported that the Britannia Works would be coming to the Planning Board in January.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 16th NOVEMBER 2016. P44 11/16 should read re-located. It was resolved to approve the amended minutes. Proposed Cllr Wright , seconded Cllr Freer.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 16th NOVEMBER 2016. P47 11/16: Item 10 E85 Cllr Bishop reported the next Tourism meeting is January 10th 2017 at 7.30 pm in St Mary's Church. P49 11/16: Item 19 it was reported that both families have agreed to proceed with two actions as outlined regards the memorial and grave spaces.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE A revised list was circulated of cheques 107770 to 107813. It was noted that cheque 107770 should read £1282.89 (not £1282.29) Cllr Wright declared an interest in 107807 and 107808. It was resolved to approve the revised list with cheque 107808 not released until the Clerk had checked the work was completed satisfactorily, proposed Cllr M Davis, seconded Cllr G Davis.</p> <p><i>List of cheques over £500.</i> <i>Salaries £3077.41</i> <i>Pensions £990.85</i> <i>HMRC £2509.60</i> <i>HRJ Gould £600.00</i> <i>Turnock Ltd £3267.60</i> <i>Jubilee Fireworks £2520.00</i> <i>G Hobson Musical Instruments £1095.00</i> <i>Glendale £1890.00</i> <i>NWBC £4989.84</i> <i>Smithy Farmshop £905.00</i> <i>Smithy Farmshop £2525.80</i> <i>Piper and Meeks Ltd £3600.00</i> <i>Piper and Meeks Ltd £4750.00</i></p>		
8.	<p>CORRESPONDENCE RECEIVED E35 Merevale Estates surrender of Canal Park. It was resolved to instruct Merevale Estates to proceed as they suggested and information brought back to Council in due course. Proposed Cllr Barker. seconded Cllr M Davis .</p> <p>P51 12/16</p>		

<p>9.</p>	<p>PLANNING MATTERS Cllrs Dirveiks & Jarvis declared an interest and did not vote.</p> <p>a) Planning Lists – 45, 46, 47, 48.</p> <p>b) Consultations:- PAP/2016/0692, Tannery Close, North Street, CV9 1JS – works to trees in conservation area. Closing date 23/12/16. It was resolved there was no objection to this application if outside the nesting season, proposed Cllr G Davis, seconded Cllr Wright.</p> <p>PAP/2016/0570, 55 South Street, CV9 1DZ – works to trees in conservation area. Closing date 1/12/16, extension applied for. It was resolved there was no objection to this application if outside the nesting season, proposed Cllr Wright, seconded Cllr G Davis.</p> <p>PAP/2016/0667, Mancetter Cottage, 69 South Street, CV9 1ED – fell tree protected by tree preservation order. Closing date 16/12/16. It was resolved there was no objection to this application if outside the nesting season, proposed Cllr Wright, seconded Cllr G Davis.</p> <p>PAP/2016/0649, 2 Meadow Street, CV9 1DH – single storey kitchen extension. Closing date 20/12/16. It was resolved there was no objection to this application if acceptable to the neighbours, proposed Cllr Wright, seconded Cllr M Davis.</p> <p>PAP/2016/0678, 32 Coleshill Road, CV9 1BW – single storey rear extension with a glazed atrium. Closing date 20/12/16. It was resolved there was no objection to this application if acceptable to the neighbours, proposed Cllr Wright, seconded Cllr M Davis</p> <p>Cllr Gurney declared an interest and left the room. PAP/2016/0694, 5 Oakfield Gardens, CV9 1SA – works to trees protected by a tree preservation order. Closing date 26/12/16. It was resolved there was no objection to this application if outside the nesting season, proposed Cllr G Davis, seconded Cllr M Davis. Cllr Gurney returned to the meeting.,</p> <p>PAP/2016/0693, ALDI Foodstore, Holly Lane, CV9 2SQ – display of illuminated signage. It was resolved there was no objection to this application, proposed Cllr Wright, seconded Cllr M Davis.</p> <p>PAP/2016/0443, 125 Coleshill Road, CV9 2AE – conversion of existing dwelling and side extension to form no. 4 dwellings, demolition of part rear ground floor element, vehicle access crossings and landscaping. Amended plans/description. Closing date 22/12/16. It was resolved to request an in depth traffic survey and a sequential survey on loss of parking, proposed Cllr Freer, seconded Cllr Wright.</p>		
<p>P52 12/16</p>			

	<p>PAP/2016/0661, 36 Greendale Close, CV9 1PR – erection of no. 1 two bedroom dwelling. Closing date 2/1/17. It was resolved there was no objection to this application if acceptable to the neighbours, proposed Cllr M Davis, seconded Cllr Wright.</p> <p>PAP/2016/0655, 45a Station Street, CV9 1DB – advert consent for non-illuminated sign. Closing date 2/1/17. It was resolved there was no objection to this application, proposed Cllr Wright, seconded Cllr Barker.</p> <p>PAP/2016/0704, 80 Stafford Street, CV9 1DW – work to a tree protected by a tree preservation order. Closing date 2/1/17. It was resolved there was no objection to this application if outside the nesting season, proposed Cllr Wright, seconded Cllr G Davis.</p> <p>c) Decisions:- PAP/2016/0636, 2 Meadow Street, CV9 1DEH – not permitted development. PAP/2016/0012, 7 Oakfield Gardens, CV9 1SA – outline planning permission granted. PAP/2016/0554, 40 Stafford Street, CV9 1DW – no objection to tree works. PAP/2016/0647, 32 Coleshill Road, CV9 1BW – not permitted development. PAP/2016/0444, 68 North Street, CV9 1JT – erection of 2 dwellings refused.</p> <p>d) Conservation Areas and Listed Buildings:- Nothing to report.</p> <p>e) Other:- J Brown, PAP/2016/0366, 17-19 Long Street, CV9 1AX. Cllr Freer, as above. Cllr Bishop, as above.</p> <p>f) Licensing Matters:- Nothing to report.</p>											
10.	<p>REPORTS</p> <ul style="list-style-type: none"> • The financial reports for November (for information only), were circulated and noted. • Clerk’s Report – nothing to report. • Town Councillor’s Reports – nothing to report. 											
11.	<p>CEMETERY MATTERS</p> <ul style="list-style-type: none"> • Memorial Applications <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;">A308</td> <td style="width: 55%;">Bob Clarke</td> <td style="width: 30%;">Inscription</td> </tr> <tr> <td>A468</td> <td>Allyson Henney</td> <td>headstone</td> </tr> <tr> <td>A472</td> <td>Alan Donald Rhodes</td> <td>headstone</td> </tr> </table> <p>P53 12/16</p>	A308	Bob Clarke	Inscription	A468	Allyson Henney	headstone	A472	Alan Donald Rhodes	headstone		
A308	Bob Clarke	Inscription										
A468	Allyson Henney	headstone										
A472	Alan Donald Rhodes	headstone										

	<p>E475 Ruth Deeming inscription RCE908 Patricia Storer headstone and kerb E1243 Stanley Jackson replacement memorial A311 Ray Hancox headstone N771 Joyce Peart inscription E247 Kent and Thomas Family headstone and kerbs</p> <ul style="list-style-type: none"> Recent Burials in Atherstone Cemetery <p>Ronald Lees A457 Re open for ashes Beryl Wagstaff A465 Re open for ashes Alwyn June Sippetts N692 Re open for ashes</p>		
12.	<p>NEIGHBOURHOOD PLAN Nothing to report.</p>		
13.	<p>ARCADE SHOPS It was reported that a working group had been held on 30th November 2016. It was resolved to obtain three estimates based on the December 2014 Plans. Proposed Cllr Bishop seconded Cllr Freer. Cllr Bishop reported that she was currently working on an analysis of the Arcade Consultation and would present it to the next Arcade working group in due course.</p>		
14.	<p>MARKET SQUARE Nothing to report.</p>		
15.	<p>HONORARY CITIZEN NOMINATIONS One nomination had been received and was circulated at the meeting. It was resolved to award Mr Graham Beale Honorary Citizen for 2017. Proposed Cllr Jarvis, seconded Cllr Wright.</p>		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or Services, and employment matters) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Barker, seconded Cllr Freer.</p>		
16.	<p>EMPLOYMENT MATTERS Cllr Freer reported that the working group has made a start and has arranged a visit to look at another process as part of information gathering. In due course it would be reported back to the council. The clerk asked if any action or information was required from clerks. Nothing required at present.</p>		
17.	<p>CCTV REPLACEMENT CAMERAS A working group had taken place on 6th December 2016. An investigation is being carried out into the replacement of the system and a further report will come back to Council in due course.</p> <p>P54 12/16</p>		

18.	<p>QUOTATIONS RECEIVED</p> <ul style="list-style-type: none"> • Ashes scattering shelter and flower trough Two quotations were circulated. The clerk reported that other work was required in addition to the provision of the shelter and flower trough prior to the Scattering Area being opened. The clerk was asked to circulate the list of this work on email and ask one of the companies who had quoted to supply a picture of the shelter they were suggesting. It was resolved to defer decisions about the shelter and flower trough until a working group could consider all the outstanding items. Proposed Cllr M Davis seconded Cllr Freer. <ul style="list-style-type: none"> • Measure up and draw accurate plans for Arcade Cllr Wright declared an interest. Two quotations were presented. It was resolved to clarify with Rachel Taylor of Garner Canning the minimum requirements regarding plans needed to go with leases. Proposed Cllr M Davis seconded Cllr Gurney. <ul style="list-style-type: none"> • Small conifer trees in cemetery It was resolved to approve the quotation from HRJ Gould to remove the three small conifers. Proposed Cllr Barker seconded Cllr Freer. 		
The meeting closed at 8.30pm.			

Signed Chairman of Atherstone Town Council