

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF AN EXTRAORDINARY TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 15th July 2010 at 6.30pm
ATTENDANCE	Cllrs G Davis, M Davis, Wright, Singh, R Freer, L Freer, Jarvis, Clews
APOLOGIES	Cllrs Hopkins and Vickers
IN ATTENDANCE	Nil
CHAIRMAN	Cllr Clews
CLERK	Mr Graham Day/Mrs Sally Oldham

Item		Actions	Notes
1.	<b>APOLOGIES</b> As listed above. It was moved to accept the apologies as offered. Proposed Cllr G Davis seconded Cllr L Freer		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Nothing reported		
4.	<b>AREA FOR SCATTERING ASHES</b> Various options were discussed for possible sites at the Sheepy Rd Cemetery.		
5.	<b>VISITS TO OTHER CEMETERIES TO VIEW ASHES AREAS</b> <b>It was resolved to arrange visits to other cemeteries.</b> Proposed Cllr R Freer seconded Cllr L Freer		
6.	<b>CONTACT WITH FAMILY HISTORY SOCIETY</b> It was agreed to contact and request a disc once the work was completed		
7.	<b>ABUTTMET OF SLABS FOR SLABS FOR ASHES PLOTS, SUBSEQUENT FITTING OF MEMORIALS</b> It was agreed to adjourn the meeting to allow for a site visit to the cemetery. The meeting re-convened at 7.35pm and Cllr Singh had left the meeting. It was agreed to make the base slabs 2'6" wide by 2' front to back. They were to be laid in a row abutted to each other. The clerk was asked to obtain a price for the slab. Rows were to be back to back with the grass walkway in between to be DDA compliant to allow for disabled/wheelchair access.		
8.	<b>POLICY FOR ALLOCATION OF BURIAL AND ASH PLOTS, INCLUDING PRE-SELECT</b> It was resolved that the present allocation of burial plots is acceptable and they should be pre selected using two slabs abutted to each other. Ash plots will be marked out in two rows at a time back to back and anything with a slab on it can be pre		

	selected. Proposed Cllr Jarvis seconded Cllr R Freer		
9.	<p><b>REVIEW OF CEMETERY CHARGES, ESPECIALLY ADMINISTRATION CHARGES. DATE FOR IMPLEMENTATION OF ANY CHANGES</b></p> <p>It was resolved to incorporate an administration fee of £100 in addition to the cost price of interments for single, double and triple depth burial plots. (Ash plot interment fees were to remain the same).</p> <p>Proposed Cllr R Freer seconded Cllr Wright</p> <p><b>It was resolved to implement the changes from September 1<sup>st</sup> 2010.</b> Proposed Cllr Jarvis seconded Cllr Wright</p>		
10.	<p><b>START OF MEMORIAL TESTING</b></p> <p>It was agreed that a method statement and policy with regard to testing of memorials was required.</p>		
11.	<p><b>USE OF CERTIFICATE OF COMPLIANCE</b></p> <p>It was agreed to use the certificate.</p>		
12.	<p><b>HEIGHT OF ASHES MEMORIALS, APPEAL FROM MG EVANS REFERRED FROM 7<sup>TH</sup> JULY 2010</b></p> <p><b>It was resolved to put an agenda item on the next policy meeting in order to recommend rescinding the 2' height restriction and changing it to 2'6" maximum overall height or the metric equivalent for ash plots</b></p> <p>Proposed Cllr M Davis seconded Cllr G Davis</p> <p><b>In addition it was resolved:</b></p> <ol style="list-style-type: none"> <li>1) To propose that the base is laid as a 2'6" x 2' slab, abutted so as to identify the ash plot locations and to be used for future memorial fixing.</li> <li>2) Any memorial no wider than 2' wide, at any point, or higher than 2'6" high or the metric equivalent.</li> <li>3) The pathway is to be widened to allow for disabled/wheelchair access</li> <li>4) Memorial slabs are to be back to back rows, to enable disabled/wheelchair access.</li> </ol> <p>Proposed Cllr M Davis seconded Cllr Wright</p>		
13.	<p><b>POLICY FOR MEMORIAL BENCHES</b></p> <p>It was agreed that, at this time no more benches would be permitted at present although the existing application would be allowed.</p>		
14.	<p><b>POLICY GRAVE DIGGING, USE OF MACHINERY</b></p> <p>Noted but no further action required.</p>		
15.	<p><b>POLICY FOR IN PARISH QUALIFICATION (TIME LIMIT)</b></p> <p><b>It was resolved fees were to be charged as in parish if the deceased had gone into a nursing home from an Atherstone address.</b> Proposed Cllr M Davis seconded Cllr Wright</p>		
16.	<p><b>REVIEW OF MEMORIAL REGULATIONS</b></p> <p>The clerks are to review and bring back to Council.</p>		
17.	<p><b>REVIEW OF CEMETERY REGULATIONS</b></p> <p>The clerks are to review and bring back to Council.</p>		
	The meeting closed at 8.40 pm		

Signed .....

Chairman of Atherstone Town Council