

ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 15 <sup>th</sup> June 2011 7.00pm
IN ATTENDANCE	Town Councillors: Wright, Clews, Peat, McElhone, Barker, L Freer, Shaw, Pickard, M Davis, G Davis, Singh. Public: R Chambers, D Clay, M Wrigley, M Payne, K Kellegher, H Jacob, S Kellegher, D Fulleylove, J Kellegher, S Kellegher.
APOLOGIES	Councillors: R Freer, Macchi, Vickers, Jarvis.
CHAIR	Cllr M Shaw
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Barker seconded Cllr Wright.		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Mr Payne spoke on behalf of the Kellegher family and others regarding the new ashes burial plot marker slabs and layout. Mrs Kellegher showed a photograph of a workman, with a wheelbarrow on the area. It was agreed to bring the item forward in the agenda for the families to hear the discussion. Mrs Clay reported that rubbish had accumulated again by the bottom water tap, Cllr Clews reported that the area had been cleared earlier in the week and this had been left in the last few days. Cllr Clews reported that during the Tuesday market access to the square had been blocked by cars and vans parking in the way. Cllr Singh thanked all the Councillors who had attended the recent presentations at the Owen Street Arts Centre.		
4.	<b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 1<sup>st</sup>. JUNE 2011</b> It was resolved that the minutes be accepted as a true and accurate record. Proposed Cllr G Davis, seconded Cllr Clews.		
5.	<b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 1<sup>st</sup>. JUNE 2011</b> P25, agenda item 8, E31, Cllr Pickard stated that he had spoken with the NWBC solicitor and chief executive, and they had reported that a 'democracy week' would take place later in the year. Cllr Pickard proposed that this should feature parish councils and that NWBC should be contacted. There was no seconder. <b>P29 06/11</b>		

<p>9.</p>	<p>It was resolved that item 9c) should be brought forward in the meeting agenda, proposed Cllr Barker, seconded Cllr Singh.</p> <p><b>CEMETERY MATTERS</b></p> <p>c) Layout of Ashes Plots (from Public Session 1/6/11)</p> <p>The clerk reported that there were no legal requirements for the layout of cemeteries, this being the policy of the Burial Authority.</p> <p>Cllr L Freer suggested that after the Council working group had met, a meeting could be arranged with the families.</p> <p>Cllr Clews stated that the working group could look again at the appearance and layout of the rows.</p> <p>Cllr M Davis said that different ways could be looked at to manage the area.</p> <p>The clerk suggested that the working group could meet on Wednesday 22<sup>nd</sup>. June at 7.00pm.</p>		
<p>6.</p>	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>6. Request from Atherstone Heritage Motor Show for funding to support the event and an invitation to the Mayor to open the event. It was agreed to write back and ask what the donation was intended for and to obtain a copy of the last accounts and insurance cover.</p> <p>E4 &amp; E27. Letter from Army Cadets. It was resolved to reply that the Town Council had no facilities, but tell them to contact Alethea Wilson, at NWBC regarding use of the pavilion at Mancetter Recreation ground. Proposed Cllr L Freer, seconded Cllr Barker.</p> <p>E12. Letter from local police requesting details of local events. Clerk to send date of Dickens Night and Car Show.</p> <p>E22. CCTV unmetered power supply, to be renewed.</p> <p>E28. FOI request, Burial Sites. Memorial Regulations to be sent. No actions taken in the specified time period.</p> <p>E54. Advice for Cllrs from WALC regarding Data Protection Act. Noted.</p> <p>E61. Anti social behaviour on canal towpath. Clerk to forward to local Police and CCTV monitoring. Details to be sent to Area Forum East, Clerk to reply to complainant.</p>		
<p>7.</p>	<p><b>PLANNING MATTERS</b></p> <p>Cllr L Freer left the meeting at 8.00pm. Cllr M Davis abstained from the following resolutions.</p> <p>a) <b>Planning Lists</b> – 21-22</p> <p>b) <b>Consultations</b></p> <p><b>PAP/2011/0259 MIRA Technology Park Ltd. Watling Street, CV10 0TU</b></p> <p>Development of business/technology campus comprising replacement MIRA headquarters, office, research and manufacturing facilities, hotel and local facilities including retail/café/restaurant, indoor and outdoor leisure, ancillary energy generation plant/equipment, internal access roads, car parking, landscaping drainage and associated works and creation of new improvement access points, widening of A5, associated earth works and landscaping.</p> <p>It was resolved that there was no objection to this application, but to state that there should be a strategy for the development of the A5 between the M69 and the M42, which seems to be coming a distributor road. Proposed Cllr Barker, seconded Cllr M Davis.</p> <p><b>P30 06/11</b></p>		

**PAP/2011/0219 49 Holte Road, Atherstone, CV9 1HN**

Erection of single storey extension to side, outbuilding to front, and railings above existing boundary wall, and amended plans.  
It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Singh.

**PAP/2011/0260 Land south of, Rowland Way, Atherstone.**

Removal of hedgerows on site.  
It was resolved to object to this application as these were some of the ancient hedgerows of Atherstone. Cllr Barker, seconded Cllr Clews.

**PAP/2011/0249 59 Long Street, Atherstone, CV9 1AZ**

Change of use from offices to dance school.  
It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Singh.

**Additional Consultation**

**PAP/2011/0237 Springhurst, Terrace Road, Atherstone, CV9 1BP**

Conversion of 2 combined houses Springhurst & Lyndale into 4 no: 2 bedroom flats with on site parking, amended plans.  
It was resolved that there was no objection to this application, but to advise that the parking areas could be constructed with porous blocks.  
Proposed Cllr Barker, seconded Wright.

**c) Decisions**

The following decisions were reported:

PAP/2011/0046	Atherstone Garage, Long Street	Granted
PAP/2011/0048	Conservation area consent for above	Granted
PAP/2011/0115	69 Long Street, Atherstone	Refused
PAP/2011/0116	Listed building consent for above	Refused
PAP/2011/0315	108 Long Street, Atherstone	Refused
PAP/2011/0183	Sandwich Factory, Carlyon Road	Granted
PAP/2011/0157	The Lounge, 53 Station Street	Advertisement Consent

**d) Conservation Areas and Listed Buildings**

None at time of compilation

**e) Other**

Letter from County Highways regarding PAP/2008/0405, Britannia Works. It was resolved that suitable schemes in the area could be better gates on canal (to combat anti-social behaviour), better signage for tourists, and re-development of the canal area, to the sum of £10k.  
Proposed Cllr Barker, seconded Cllr M Davis, Cllr Shaw abstained.

**f) Licensing Matters**

Nothing to report.

<p><b>8.</b></p>	<p><b>REPORTS</b></p> <p>a) Financial report for May The clerk presented a budget report and bank reconciliation for May, and a draft of the VAT reconciliation form. These were noted.</p> <p>b) The Clerk presented a reply from J Brown (NWBC) regarding recent section 106 agreements. It was resolved to reply that the Town Council assumed that if signed the money would be available to be used in the Atherstone area by the Town Council. Proposed Cllr M Davis, seconded Cllr Barker. The clerk presented a request from County Records for a contribution of £60 towards the cost of transport of the burial registers for copying. It was resolved to give the amount, proposed Cllr Barker, seconded Cllr G Davis.</p> <p>c) Representatives Reports Cllr Peat stated that all was OK at Gramer Cottages. Cllr Barker reported that he would send the minutes from the Rail Users Group for circulation. Cllr Wright reported that tenants at Merevale were asking if the roadways could be cut again, he also noted that the ditch needed to be cleaned out by the bridge. It was agreed to obtain a price. It was agreed to include on the next Allotment Working Group to investigate the self managing of the sites.</p>																										
<p><b>9.</b></p>	<p><b>CEMETERY MATTERS</b></p> <p>a) Memorial applications approved by clerk.</p> <table border="0"> <tr> <td>0217</td> <td>Josephine Vero</td> <td>inscription</td> </tr> <tr> <td>E642</td> <td>Charles Ross</td> <td>wedge tablet</td> </tr> <tr> <td>E1421</td> <td>Beryl Yeatman</td> <td>inscription</td> </tr> <tr> <td>B133</td> <td>Thomas Cheshire</td> <td>headstone and kerbs</td> </tr> <tr> <td>B115</td> <td>Iain Andrew Armstrong</td> <td>headstone and kerbs</td> </tr> <tr> <td>A320</td> <td>Thomas Ayres Bunker</td> <td>inscription</td> </tr> <tr> <td>A386</td> <td>George Albert Collins</td> <td>Inscription</td> </tr> <tr> <td>A398</td> <td>William Bostock</td> <td>headstone</td> </tr> </table> <p>b) Recent burials in Atherstone Cemetery Richard James Golby                      A317 re-open for ashes Joseph Peter Wykes                      A404 new ash plot</p> <p>c) Layout of Ashes plots Discussed earlier in meeting.</p>	0217	Josephine Vero	inscription	E642	Charles Ross	wedge tablet	E1421	Beryl Yeatman	inscription	B133	Thomas Cheshire	headstone and kerbs	B115	Iain Andrew Armstrong	headstone and kerbs	A320	Thomas Ayres Bunker	inscription	A386	George Albert Collins	Inscription	A398	William Bostock	headstone		
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<p><b>10.</b></p>	<p><b>CONTRACT MATTERS</b></p> <p>a) Play Areas Monthly inspection reports. Nothing received at time of meeting.</p>																										
<p><b>11.</b></p>	<p><b>MAGISTRATES COURT/POLICE STATION</b> Nothing to report.</p> <p style="text-align: center;"><b>P32 06/11</b></p>																										

12.	<p><b>MARKET SQUARE update</b></p> <p>The clerk presented e-mails from NWBC requesting a three way meeting with the Town Council and Hinckley and Bosworth Borough Council. It was agreed to hold the meeting on Wednesday 22<sup>nd</sup>. June, starting 11.00am at the Town Council offices. The representatives from the Town Council would be Cllr Singh, Cllr Clews and Cllr Wright.</p>		
13.	<p><b>REVIEW OF STANDING ORDERS</b></p> <p>The new Model Standing Orders (revised April 2011) were reviewed item by item, and completed where necessary to suit existing procedures. It was resolved to adopt the completed Standing Orders, clerk to distribute to all Councillors. Proposed Cllr Barker, seconded Cllr Singh.</p> <p>The Financial Regulations were reviewed with regard to the new Standing Orders and amended where necessary. It was also amended to allow the Council to choose one contractor of their choice, when less than £500. It was resolved to adopt the amended Financial Regulations, Clerk to distribute to all Councillors, proposed Cllr Barker, seconded Cllr Clews.</p>		
14.	<p><b>POLICE RESPONSE, ATHERSTONE AREA</b></p> <p>The letter had been forwarded to County Cllr Fox, the clerk to reply and recommend the correspondent to attend the Area Forum East on 21<sup>st</sup>. July, at the Partnership Building.</p>		
15.	<p><b>OLD ALLOTMENT GARDENS UPDATE</b></p> <p>The clerk reported that the contractor had finished clearing the pathway, but had recommended treating with weedkiller and putting down weed suppressant material. This suggestion was declined and the contractor is to continue with seeding the area as per original resolution.</p>		
	<p><b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: namely, <i>advice received, information obtained or action to be taken in connection with any legal proceedings involving the Council.</i></b></p> <p><b>It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b></p> <p>Proposed Cllr Barker, seconded Cllr Wright.</p>		
15.	<p><b>PRISCILLA GENT TRUST</b></p> <p>The minutes of the last meeting had been provided by the Town Council representative, Cllr Clews, and had been distributed for information only to Councillors. The minutes were noted. It was stressed that the information was Private and Confidential and the copies were collected after the meeting for secure disposal.</p> <p style="text-align: center;"><b>P33 06/11</b></p>		

<p><b>16.</b></p>	<p><b>ATHERSTONE ANNUAL SHROVETIDE BALL GAME</b></p> <p>A discussion took place regarding the events of the Public Session of the 25<sup>th</sup>, May meeting, when the Ball Game Committee reported their resignations and handed their documentation, and cash balance to the Town Council, which had been accepted for safekeeping only.</p> <p>It was resolved that a press release be prepared as follows:  *Atherstone Town Council has never directly run the Atherstone Ball Game.</p> <p>At the request of the retiring committee the Town Council has received their documentation, and taken it into safekeeping. The Town Council will be asking for other groups to take over the running of the Annual Ball Game, and will continue to support the event as before*</p> <p>Proposed Cllr Barker, seconded Cllr Wright.</p>		
	<p><b>The meeting closed at 9.15pm</b></p>		

Signed .....  
Chairman of Atherstone Town Council.