

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 15 <sup>th</sup> . April 2015 7.00pm
IN ATTENDANCE	Town Councillors: M Davis, G Davis, Clews, Jarvis, Barker, L Freer, R Freer, Pickard, Clark, Wright, Shaw. Borough & County Cllrs: L Dirveiks, N Dirveiks. Public: Mr D Eaton, Mrs S Hayden, Mrs Wrigley, Mr & Mrs G Eaton, Mr & Mrs Brown. Police: M Oakley, L Baxter.
APOLOGIES	Councillors: Gurney, Singh.
CHAIRMAN	Cllr Barker
CLERK	Mr Graham Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the apologies. Proposed Cllr Jarvis, seconded Cllr G Davis.		
2.	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</b> It was resolved that these would be taken as and when. Proposed Cllr Shaw, seconded Cllr G Davis.		
3.	<b>PUBLIC SESSION (shall not exceed 30 minutes, Members of the Public and Councillors may speak in respect of business itemised on the agenda, or bring up items for future business)</b> Cllr Barker spoke about the recent death of Mrs Dorothy Clay, and a moments silence was observed. Mrs Wrigley thanked Cllr Barker for attending the service, as Mayor. A discussion took place regarding a dispute about the placing of floral tributes on a grave for the Eaton family. Cllr R Freer spoke about the legal issues of the grave ownership. The clerk explained that he had consulted with the Institute of Cemetery & Crematorium Management (the Town Council being a corporate member). Their advice was that the ownership was for exclusive right of burial and to erect and maintain a memorial, this did not extend to floral tributes as they were not a permanent memorial, as such the Town Council should not intervene in what was a family dispute. Sgt Oakley said that some incidents had occurred regarding flowers, and were being investigated. He had offered mediation to the family, but ultimately it could result in criminal charges. Cllr R Freer said that he believed the Town Council had a legal contract with grave owners. P104 4/15		

	<p>Cllr Barker suggested that the family could contact ICCM for advice, the clerk would send contact details to both sides of the family.</p>		
4.	<p><b>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</b></p> <p>Cllr Clews asked Cllrs N &amp; L Dirveiks if they had seen any consultation papers for the land at the rear of the Barge &amp; Bridge, as workmen had recently been on the land, and had not put the fencing back adequately. She suspected that a small amount of work had been done as the planning permission was due to expire. Cllr Shaw said that she should contact the Health &amp; Safety Executive if the site had been left unsafe, Cllr N Dirveiks said that they would respond within 24 hours. Cllr Shaw said that he had photographs of a large load going under the archway, from the market place, which he would give to Cllrs Dirveiks.</p>		
5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 18<sup>th</sup>. March 2015.</b></p> <p>It was resolved to approve the minutes. Proposed Cllr G Davis, seconded Cllr Jarvis.</p>		
6.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 18<sup>th</sup>. March 2015</b></p> <p>Cllr Pickard reported that the Bloors application would not be going in until June.</p> <p>Item 4, QE School, various replies received. Cllr Jarvis said that the plans were going in to County this week, when not many councils were meeting. Cllr L Freer said that NWBC would be a consultee. Cllr Shaw said that a similar school had burnt down, and this one should be fitted with sprinklers. Cllr R Freer said that individual Cllrs should complain about the application. The clerk was asked to circulate the previous letter to all Cllrs, with copies for local residents. Cllr Pickard said the proposed capacity was a concern for everyone and that the circulation should be wider.</p> <p>Item 8, CCTV camera visit, the supplier requires 2 weeks notice, it was agreed to wait until after the election.</p> <p>Item 8. Badgers 10k run, reply received. Cllr Shaw said that roads should not be closed to the extent requested. Cllr Jarvis said that provision should always be made for emergency access and residents, as there were a lot of elderly people in the area. Cllr L Freer said that it should be left in the hands of the police, Sgt Oakley said that it had not yet been approved. Cllr Clark said that County Highways said such closures can cause HGVs to find alternative routes.</p> <p>It was resolved to write to NWBC about the concerns of the closure of Coleshill Road, but if the police and NWBC approved the closure the Market Square could be used. Proposed Cllr R Freer, seconded Cllr M Davis.</p> <p>Item 8. E81. Revised Arcade plans received, now to be distributed for quotations.</p> <p>Item 9, reply from NWBC regarding windows in Warwick House It was resolved that there was no objection to the design approved by P105 4/15</p>		

	<p>the Civic Society, proposed Cllr Pickard, seconded Cllr Clark.</p> <p>Item 10. Screens obtained for Arcade unit 8.</p> <p>Item 10. Breakdown of expenditure for Dinner circulated. It was resolved that comparative costs for previous years (from 2011) be produced and circulated for the next meeting. Proposed Cllr Pickard, seconded Cllr Clark.</p>		
7.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b></p> <p>Revised cheque list presented by clerk.</p> <p>Reply received from Red Lion, reduction of £150 offered. It was resolved to reply that this offer was not sufficient, proposed Cllr M Davis, seconded Cllr G Davis.</p> <p>It was resolved to write off the original cheque, number 106955, from the accounts. Proposed Cllr Pickard, seconded Cllr Clark.</p> <p>Cllr Shaw declared an interest in cheque number 106994.</p> <p>Cllr Shaw asked about cheque number 106993, details to be circulated.</p> <p>It was resolved to approve the remainder of the cheques, 106966 to 106996. Proposed Cllr Pickard, seconded Cllr Clark.</p> <p><i>List of cheques over £500;</i></p> <p><i>Salaries £2606.54</i></p> <p><i>Warks County Council pensions £954.16</i></p> <p><i>HMRC £2395.16</i></p> <p><i>Pin Digital £600.00</i></p> <p><i>Servicom £831.60</i></p> <p><i>Jubilee Fireworks £2400.00</i></p> <p><i>NWBC £766.34</i></p> <p><i>D Piper £4530.00</i></p> <p><i>Glendale £1620.00</i></p> <p><i>St Giles Hospice £660.77</i></p> <p><i>WALC £1007.00</i></p>		
8.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>4. Motor Show accounts, it was resolved to reply that the accounts were not clear and were not acceptable to the Council, proposed Cllr M Davis, seconded Cllr R Freer.</p> <p>8. Direct Debit mandate for office gas, new supplier, it was resolved that this could be signed, proposed Cllr Shaw, seconded Cllr L Freer.</p> <p>9. Grant application, St Peters Church Mancetter, it was agreed to reply that this was not approved as it was out of parish, but to advise them to contact County Cllr Clark about grants.</p> <p>E4, E45, E67, E68, E73. request for memorial bush and various incidents in the cemetery.</p> <p>It was resolved to move forward from item 12 the plans for the ashes scattering area, proposed Cllr Jarvis, seconded Cllr G Davis.</p> <p>Cllr L Freer said that the plan is a good interpretation of the suggestions, it was resolved to send out the approved design for quotations, proposed Cllr Pickard, seconded Cllr Clews. It was resolved that a communal trough, for floral tributes should be incorporated and that a standard size be set for memorial plaques, proposed Cllr G Davis, seconded Cllr Clews.</p> <p>It was resolved to offer the applicants (Mr G Eaton &amp; Mrs C Brown) the placing of a memorial plaque on the new memorial wall adjacent to the scattering area, proposed Cllr M Davis, seconded Cllr G Davis.</p> <p>P106 4/15</p>		

	<p>E22, unauthorised access to Westwood Road play area, it was agreed to ask the Piecemaster if the entrance could be made safe and permanent, clerk to report back with costs.</p> <p>E27, E28, dog control orders, it was agreed to reply that any potential order would include a public consultation in the process.</p> <p>E40, Townwatch radio, Volunteer Centre. Request for additional help with the cost of the radio, it was resolved to approve this request, proposed Cllr Wright, seconded Cllr R Freer.</p> <p>E51, Arcade unit 8, request for rent reduction, this was not approved.</p> <p>E53, Printing Shed, request for offices. It was agreed that this was not available at present while consideration of the development of the first floor was taking place.</p>		
<p><b>9.</b></p>	<p><b>PLANNING MATTERS</b></p> <p>a) Planning Lists – 11, 12, 13.</p> <p>b) Consultations</p> <p>PAP/2015/0132, Warwick House Ratcliffe Street, Atherstone, CV9 1JP – replacement of existing windows and doors with grey aluminium windows. This application dealt with in agenda item 6.</p> <p>PAP/2015/0128, Alder Mill Business Park, Sheepy Road, Atherstone, CV9 3AH. - Demolition of 2 bays of existing glasshouses and erection of storage building.</p> <p>It was resolved that the Town Council objected to this application, on the grounds of over-intensification, and the belief that this is a retrospective application. The site is also positioned on a dangerous bend. Proposed Cllr R Freer, seconded Cllr Shaw.</p> <p>PAP/2015/0195, 2 &amp; 6 Westwood Road, 8 &amp; 12 Slacks Avenue, 18 Stratford Avenue, 60 Westwood Crescent, Installation of external wall insulation to all elevations.</p> <p>It was resolved that there was no objection to this application. Proposed Cllr G Davis, seconded Cllr M Davis.</p> <p>PAP/2015/0220, 81 Witherley Road, Atherstone, CV9 1NA. Works to fell 2 trees protected by a tree preservation order.</p> <p>It was resolved that the Town Council objected to this application, if the trees were healthy, and should be subject to an arboriculturalist's report. Proposed Cllr L Freer, seconded Cllr Clews.</p> <p>PAP/2015/0110 &amp; 0113, The Angel Inn, 24 Church Street, Atherstone – part demolition of rear extension. Construction of 1 small retail unit and first floor storage. Erection of 5 pairs of 2 bedroom semi-detached dwellings &amp; 2 one bedroom flats, with associated access ways and bin store and fencing. Also conservation area consent. It was resolved that the Town Council objected to this application on the grounds of over intensification of the area, and changes to the streetscene. Proposed Cllr R Freer, seconded Cllr Wright.</p> <p>PAP/2015/0182 – 189 Long Street, Atherstone, change of use to beauty salon. It was resolved that the Town Council had no objection to this application. Proposed Cllr M Davis, seconded Cllr G Davis.</p> <p><b>c) Decisions</b></p> <p>PAP/2015/0076, 102 Long Street - listed building consent granted.</p> <p>PAP/2014/0597, Mythe Bridge Farm, Ratcliffe Road – granted.</p> <p>PAP/2015/0089, Land at Richmond Road etc. – granted.</p> <p>P107 4/15</p>		

	<p>PAP/2015/0090, 7 Parkinson Drive – development can proceed.  PAP/2015/0638 &amp; 0038, 97 Long Street – advertisement &amp; listed building consent granted.  PAP/2015/0082, 33 Long Street – temporary grant of planning permission.  PAP/2015/0095, Bracebridge Court – application to vary conditions granted.</p> <p><b>d) Conservation Areas and Listed Buildings</b>  None at time of compilation</p> <p><b>e) Other</b>  Letter from County Highways, request for advisory disabled parking space at 53 Erdington Road. It was resolved that there was no objection to this application, proposed Cllr L Freer, seconded Cllr Jarvis.  Letter from NWBC, application for new address, Spicers House, Ratcliffe Street, Atherstone. It was resolved that there was no objection to this application, proposed Cllr Pickard, seconded Cllr G Davis.</p> <p><b>f) Licensing Matters</b>  None at time of compilation.</p>		
<p><b>10.</b></p>	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>• Financial Reports  The clerk presented the budget report and bank reconciliation for March and the end of the year, for information only, to be forwarded to internal auditor. Audit return now to be prepared, in conjunction with internal auditor.</li> <li>• Clerks Report  The clerk asked for clarification of the use of Market Square for elections purposes, it was resolved that it would be left to the discretion of the clerk, but no HGV allowed on the Square. Proposed Cllr M Davis, seconded Cllr L Freer.</li> <li>• Town Councillors Reports  Cllr Jarvis said that he had submitted a list of dates when the First Responders would be using the office for training.  Cllr L Freer commented how good the Floral Displays looked.  Cllrs Clews and M Davis said they had attended a site meeting at Westwood Road prior to the start of the play equipment installation. It was agreed that the brambles should be cut back on the right hand side of the area.</li> </ul>		
<p><b>11.</b></p>	<p><b>MARKET SQUARE</b>  Market stalls and canopy,  The clerk reported that the company will demonstrate the canopy and a stall on 23<sup>rd</sup>. April at 10.30am. Smithy Farm Shop have been asked to attend.  NWBC grant agreement for purchase of stalls and canopies, it was resolved to approve the agreement and that the Chairman should sign it. Proposed Cllr M Davis, seconded Cllr L Freer.  The clerk said that an application had been received to hold an event on Saturday 16<sup>th</sup>. May, during Dementia Awareness Week. It was resolved to approve this request, proposed Cllr G Davis, seconded P108 4/15</p>		

	Cllr M Davis.		
12.	<p><b>CEMETERY MATTERS</b></p> <ul style="list-style-type: none"> <li>Memorial applications approved by clerk <ul style="list-style-type: none"> <li>A456 Pamela Abbott headstone</li> <li>A61 Barry John Thawley add inscription</li> <li>E944 Ada Joan Lees add inscription</li> <li>N681 Raymond John Taylor add inscription</li> <li>E383 Eileen Dorothy O'Connor add inscription</li> <li>A424 Beechy Family add inscription</li> <li>A459 Fred Horton headstone</li> <li>B176 Nancy Iris Cartwright add inscription</li> </ul> </li> <li>Recent burials in Atherstone Cemetery <ul style="list-style-type: none"> <li>Nancy Wood E273 re open for ashes</li> <li>Catherine Mary Nakielski RCE681 open to single depth</li> </ul> </li> <li>Ashes scattering area, Review of draft plans, this was dealt with during item 8.</li> </ul>		
	<p><b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b></p> <p>Proposed Cllr G Davis, seconded Cllr Wright.</p>		
13.	<p><b>QUOTATIONS RECEIVED</b></p> <p>Actions from Fire Assessment. Modifications and refurbishment of Arcade fire fighting equipment, total cost £379.60 + Vat. (Warwickshire Fire Protection) It was resolved to accept this quote, proposed Cllr M Davis, seconded Cllr G Davis. Cllr Shaw asked that the supply pipe to the upstairs hose reel also be removed.</p> <p>Emergency lighting for Arcade and office, total cost £405.00 (P Parker). It was resolved to accept this quote, proposed Cllr Jarvis, seconded Cllr M Davis.</p> <p>Works to fire doors/closers, £250.00 (Harvey Pointon). It was resolved to accept this quote, proposed Cllr Shaw, seconded Cllr Jarvis.</p> <p>The clerk reported that he had obtained a quote from the surveyor to project manage the total installation of the Arcade toilet/kitchen facility, total cost £816.00 (Atherstone St James). It was resolved to accept this quote, proposed Cllr Shaw, seconded Cllr Jarvis.</p> <p>P109 4/15</p>		

	<b>The meeting closed at 9.05pm.</b>		

Signed ..... Chairman of Atherstone Town Council

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