

ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street.
DATE AND TIME	Wednesday 15 <sup>th</sup> February 2017 7.00pm
IN ATTENDANCE	Town Councillors: Freer, Jarvis, Gurney, Singh, Bishop, Wright, L Johns, Clews, L Dirveiks. Borough & County Cllrs: N Dirveiks. Public: Mrs Wrigley, M Jordan, 8 members/supporters of West Midlands Hunt Saboteurs Police: Sgt Oakley
APOLOGIES	Councillors: M Davis, G Davis, Barnard. Borough and County Cllr: D Clews
CHAIRMAN	Cllr Jarvis.
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the apologies. Proposed Cllr Wright, seconded Cllr Singh.		
2.	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</b> It was agreed that these would be taken as and when.		
3.	<b>PUBLIC SESSION (maximum 30 minutes)</b> Mrs Wrigley said that the pathways in Coleshill Road had been completed and were very good. She said that the van which had been parking and obstructing the footpath had been reported to the company concerned. A lengthy discussion took place regarding the events on the Market Square on 2 <sup>nd</sup> . January at the meeting of the hunt. The following statements were made; Hunt saboteurs said they were subject to violence from hunt supporters. Hunt saboteurs said that Cllrs present should have intervened to protect them. Hunt saboteurs said that Cllrs should have called the police. Hunt saboteurs said that they have a right to protest and that Warks Police had been asked to attend but were not there to protect them. Hunt saboteurs said that someone had been put in hospital, at the weekend due to the actions of the hunt supporters. Cllrs stated that no one had been invited to attend the hunt meeting or authorised to attend on behalf of the Town Council, anyone attending did so as an individual. A discussion took place regarding the production of a risk assessment, and whether one had been provided. The clerk <b>P65 2/17</b>		

	<p>explained that this were the responsibility of the event organiser who had to confirm that it had been completed, as the Town Council had no involvement in the event it was not appropriate to keep a copy and to be deemed to have approved the document.</p> <p>The Town Council said that it would continue to assess the situation including the outcome of the police investigations.</p> <p>Cllr Bishop left the meeting.</p>		
4.	<p><b>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</b></p> <p>County Cllr N Dirveiks reported that the work on pathways in Coleshill Road was complete, including a number of dropped kerbs. The clerk said that Borough Cllr D Clews had reported that she had been at the Mancetter chicken broiler appeal all day which would continue on Thursday.</p>		
5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 18<sup>th</sup> JANUARY 2016.</b></p> <p>It was resolved to approve the minutes, proposed Cllr Wright, seconded Cllr Clews.</p>		
6.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 18<sup>th</sup> JANUARY 2016.</b></p> <p>P57, item 15, reply received from County Council, circulated to Cllrs and police.</p> <p>P60, item 10, roadway to be re-instated by farmer.</p> <p>P60, item 12, no action taken by clerk due to lack of time to organise meeting and invitations.</p> <p>P61, item 13, rent estimate for Old Mortuary obtained, waiting for costs for Arcade upstairs from architect.</p> <p>P61, item 16, new PC and monitor installed, arranging for finance package to be installed. Target date 28<sup>th</sup>. February.</p> <p>P61, item 17, one reply received, compensation offer not acceptable.</p>		
7.	<p><b>TO RECEIVE THE MINUTES OF THE EGM OF 1<sup>st</sup>. FEBRUARY 2017</b></p> <p>It was resolved to approve the minutes, proposed Cllr Wright, seconded Cllr Clews.</p>		
8.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE EGM OF 1<sup>st</sup>. FEBRUARY 2017</b></p> <p>P63, item 5, advert amended and released.</p> <p>P64, item 7, NWBC advised of precept requirement.</p>		
9.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b></p> <p>Ratification for cheque 107864, approval for all other cheques 107838 to 107866. It was resolved to approve the list. Proposed Cllr Singh, seconded Cllr Wright.</p> <p><i>List of cheques over £500.</i></p> <p><i>Salaries £2600.26</i></p> <p><i>Pensions £990.85</i></p> <p><i>LM Stebleton £500</i></p> <p><i>Fusion IT £1054.00</i></p> <p><i>Local World £1236.00</i></p> <p><b>P66 2/17</b></p>		

10.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>Various messages received regarding Hunt meeting on Market Square, clerk to reply with statement off website.</p> <p>E5, slope at Westwood Road, quotes in item 20.</p> <p>E25, request from Atherstone Allotment Association to renew lease for 5 years (including payment of all costs) It was resolved to approve the request, proposed Cllr Freer, seconded Cllr Clews.</p> <p>E77, Bus station noticeboards, it was agreed that Cllrs would view the noticeboards and to include on the next meeting agenda.</p> <p>Various messages regarding plot on allotment association it was agreed to write to the Association regarding offence being caused to other tenants.</p>		
11.	<p><b>PLANNING MATTERS</b></p> <p>Cllrs Jarvis and Dirveiks declared an interest.</p> <p><b>a) Planning Lists – 2, 3, 4, 5.</b></p> <p><b>b) Consultations:-</b></p> <p>PAP/2017/0052, Unit 42 Carlyon Road Industrial Estate, Fourways, CV9 1LH – trade counter within the warehouse section. It was resolved that there was no objection to this application, proposed Cllr Wright, seconded Cllr Singh.</p> <p>PAP/2017/0032, Rowan Centre, Circles Network, North Street, CV9 1JN – erection of supported living facility and conversion of existing building into 16 supported living flats with associated community room. It was resolved that there was no objection to this application, proposed Cllr Singh, seconded Cllr Wright.</p> <p>PAP/2016/0661, 36 Greendale Close, CV9 1PR – erection of no.1 two bedroom dwelling. It was resolved that there was no objection to this application if acceptable to the neighbours, proposed Cllr Wright, seconded Cllr Singh.</p> <p>PAP/2016/0655, Atlas Pain Relief, 45a Station Street, CV9 1DB – advert consent for illuminated sign. It was resolved that there was no objection to this application, if it did not affect CCTV coverage, proposed Cllr Singh, seconded Cllr Wright.</p> <p>PAP/2017/0059, Ladygrove, 13 Friary Road, CV9 3AG – erection of two storey side extension and conversion of existing car port and garage to form new garage to front of house, and living accommodation to rear of house. It was resolved that there was no objection to this application if acceptable to the neighbours, proposed Cllr Wright, seconded Cllr L John.</p> <p>PAP/2016/0601, Bridge Farm, Ratcliffe Road, CV9 1LX – demolition and rebuild of farmhouse and attached, part demolition of and conversion and repairs of existing buildings to create no. 4 residential dwellings, including demolition of surplus agricultural buildings and new access. It was resolved that there was no objection to this application, proposed Cllr Singh, seconded Cllr Wright.</p> <p><b>c) Decisions:-</b></p> <p>PAP/2016/0639, 50 Station Street, CV9 1BU – change of use to residential, granted.</p> <p><b>P67 2/17</b></p>		

	<p>PAP/2016/0497, 69 South Street – tree preservation order consent granted.  PAP/2016/0704, 80 Stafford Street, CV9 1DW – no objection to tree works.  PAP/2015/0167 &amp; PAP/2015/0168, Britannia Works, Coleshill Road, CV9 2AA – granted &amp; listed building consent granted.  PAP/2016/0692, Tannery Close, North Street, CV9 1JS – no objection to tree works.  PAP/2016/0649, 2 Meadow Street, CV9 1DH – rear extension granted.  PAP/2016/0678, 32 Coleshill Road, CV9 1BW – rear extension granted.  PAP/2016/0731, 2 Flint Close, CV9 3AN – side &amp; rear extensions granted.</p> <p><b>d) Conservation Areas and Listed Buildings:-</b>  None at time of compilation</p> <p><b>e) Other:-</b>  None at time of compilation</p> <p><b>f) Licensing Matters:-</b>  None at time of compilation</p>																																						
12.	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>The financial report for January to be circulated when completed..</li> <li>Clerk's Report –</li> </ul> <p>The clerk presented a request, from a tenant at Merevale allotments to have a bonfire after the 1<sup>st</sup>. March, due to weather and health issues. This was agreed but NWBC to be informed on the day.</p> <ul style="list-style-type: none"> <li>Town Councillor's Reports –</li> </ul> <p>There were no reports.</p>																																						
13.	<p><b>CEMETERY MATTERS</b></p> <ul style="list-style-type: none"> <li>Memorial Applications</li> </ul> <table border="0"> <tr> <td>A465</td> <td>Beryl Wagstaff</td> <td>headstone</td> </tr> <tr> <td>A474</td> <td>Eileen Mary Brotherhood</td> <td>headstone</td> </tr> <tr> <td>A473</td> <td>David Graham Roberts</td> <td>headstone</td> </tr> <tr> <td>E1455</td> <td>Margaret Ann Mercer</td> <td>inscription</td> </tr> <tr> <td>RCE987</td> <td>Ann Tinsley</td> <td>headstone and kerbs</td> </tr> <tr> <td>E1420</td> <td>Charles Henry Thompson</td> <td>inscription</td> </tr> <tr> <td>B222</td> <td>Wilfred Eric Allitt</td> <td>inscription</td> </tr> <tr> <td>A386</td> <td>Beryl Collins</td> <td>inscription</td> </tr> </table> <ul style="list-style-type: none"> <li>Recent Burials in Atherstone Cemetery</li> </ul> <table border="0"> <tr> <td>Cherryl Green</td> <td>E1553</td> <td>Re open to single depth</td> </tr> <tr> <td>Elsie Turney</td> <td>E1402</td> <td>Re open to single depth</td> </tr> <tr> <td>Charles Henry Thompson</td> <td>E1420</td> <td>Re open to single depth</td> </tr> <tr> <td>Mason Charles Lewis</td> <td>A477</td> <td>New ash plot</td> </tr> </table> <ul style="list-style-type: none"> <li>Ashes scattering area</li> </ul> <p>It was agreed to circulate the list of items required, with recommendations, and include on next agenda.</p> <p><b>P68 2/17</b></p>	A465	Beryl Wagstaff	headstone	A474	Eileen Mary Brotherhood	headstone	A473	David Graham Roberts	headstone	E1455	Margaret Ann Mercer	inscription	RCE987	Ann Tinsley	headstone and kerbs	E1420	Charles Henry Thompson	inscription	B222	Wilfred Eric Allitt	inscription	A386	Beryl Collins	inscription	Cherryl Green	E1553	Re open to single depth	Elsie Turney	E1402	Re open to single depth	Charles Henry Thompson	E1420	Re open to single depth	Mason Charles Lewis	A477	New ash plot		
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14.	<p><b>NEIGHBOURHOOD PLAN</b> Clerks unable to organise meeting due to other requirements, it was agreed to put on the agenda for the next meeting.</p>		
15.	<p><b>ARCADE SHOPS</b> The clerk reported that one tenant had fallen behind with rent payments but had agreed to catch up by the end of March. This was agreed.</p>		
16.	<p><b>MARKET SQUARE</b> E30, Badgers 10k request to use Square, subject to completed application form and associated documents. It was resolved to approve this request, proposed Cllr Wright, seconded Cllr Clews. Cllr Singh reported that the car boot/craft fair was expanding and advertising as a monthly market, it was agreed to write to the organiser about the inclusion of catering, clothing and fruit &amp; veg stalls.</p>		
	<p><b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, employment matters, and action to be taken or to be taken in connection with the prevention, prosecution or investigation of a crime) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Wright, seconded Cllr Singh.</b></p>		
17.	<p><b>MARKET SQUARE EVENT COMPLAINTS</b> Petitions against Hunt using Square, this was noted and would be held in records. Complaints against Cllrs, the clerk confirmed that the complainant had been advised to contact the monitoring officer at NWBC. Requests for risk assessments. It was confirmed that these were the responsibility of the event organisers, and not required to be held by the Town Council. Request for ownership details of Square, the clerk stated that the applicant had been advised to contact NWBC. (clerk to ask NWBC for copy). It was agreed that as part of their investigations the Town Council would hold closed sessions before the next 2 meetings, from 6.00pm to 7.00pm, with invites sent as required.</p>		
18.	<p><b>EMPLOYMENT MATTERS</b> Advert placed closing date for applications Monday 6<sup>th</sup>. March. It was agreed to hold a working group that week to make recommendations to the March 15<sup>th</sup>. Meeting. Candidates would be written to on 16<sup>th</sup>. March. It was agreed to set up an interviewing panel, for week commencing 27<sup>th</sup>. March, format as per previous recruitment. The clerk reported that he wished to finish on Friday 19<sup>th</sup>. May.</p> <p><b>P69 2/17</b></p>		

19.	<p><b>CCTV MATTERS</b></p> <p>The clerk reported that a quotation had been received for the replacement of the system, and had been circulated by e-mail. It was agreed to organise a viewing at the supplier, clerk to obtain available dates and circulate to Cllrs. Clerk to ask if a demonstration camera could be fitted to North Street.</p>		
20.	<p><b>QUOTATIONS RECEIVED</b></p> <p>Cllr Wright declared an interest.</p> <p>Slope at Westwood Road, 2 quotes submitted, Piper &amp; Meeks, make 3 steps, C Belcher, fit slabs as slope. It was resolved to accept the quote from Piper &amp; Meeks. Proposed Cllr Clews, seconded Cllr Gurney.</p> <p>Refurbish cemetery shelter &amp; benches, Harvey Pointon, it was resolved to accept the quote, proposed Cllr Freer, seconded Cllr Clews.</p> <p>The clerk presented a quotation to fit an electric hand dryer in the Arcade toilet, instead of paper hand towels, it was agreed to ask OCS Hygiene if they supplied units on lease or sale, as the units need to be maintained it could be carried out during their present visits.</p>		
<p><b>The meeting closed at 9.17pm.</b></p>			

Signed ..... Chairman of Atherstone Town Council