

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 15 th . June 2016 7.00pm
IN ATTENDANCE	Town Councillors: Jarvis, Clark, Barnard, Freer, Singh, J John, Barker, Wright, L John, L Dirveiks. Public: Mrs Wrigley, J Hargrave, A Sweet, C Scott, D Graham. County Cllr: N Dirveiks.
APOLOGIES	Councillors: Bishop, M Davis, G Davis, Gurney, Clews, Borough Cllr: D Clews.
CHAIRMAN	Cllr Jarvis.
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Singh, seconded Cllr Wright.		
2.	PUBLIC SESSION Listed in error on agenda, see item 4.		
3.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
4.	PUBLIC SESSION (maximum 30 minutes) Mrs Wrigley said that a lady at 1 Princess Road was having problems with dog fouling in her garden and cars turning using her drive, she had nearly been run over once and the drivers shouting abuse at her. She said that she had spoken to the MP regarding the absence of a main post office in the town. She said that there was a missing litter bin, which had previously been set on fire, between Holte Road and Friars Gate. A Sweet and J Hargrave spoke in favour of their e-mail listing a variety of anti-social behaviours, including drugs, at Terrace Road. He confirmed that reports had been made to the police. Cllr Clark said that one of the police priorities from the Area Forum East was to target drugs. Cllr Jarvis said that it was important to ask for an incident number when making reports to the police. Cllr L John asked if improved street lighting would act as a deterrent, Mr Hargrave said that it sometimes occurred during daylight. Cllr Freer said that this was listed on the agenda later in the meeting. C Scott spoke in detail about the letter regarding the alleged actions of the Atherstone Hunt, and the petition sent in opposition to the Council allowing them to use the Market Square on New Years Day. The clerk said to date no formal request had been received, and there was an application form which had to be used, and followed, when P8 6/16		

	applying.		
5.	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</p> <p>Cllr N Dirveiks said the main item was the staging of the Aviva Women's Tour taking place the following day.</p> <p>Cllr Clark said that some of the priorities from the Area Forum East were to target drug taking and anti-social behaviour. Cllr Jarvis said that reports must be made to the police and not just put on social media.</p> <p>Cllr L Dirveiks said that a leaflet about Atherstone had been produced and being distributed for the cycle race.</p>		
6.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 18th. MAY 2016.</p> <p>It was resolved to approve the minutes. Proposed Cllr Wright, seconded Cllr Barker.</p>		
7.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 18th. MAY 2016</p> <p>P2 5/16, item 6, the police replied that the burglary at Princess Road also had the assault recorded on the crimes system.</p> <p>P6 5/16, Cllr Freer said that he would send details to the clerk of a contractor for the Arcade flat roof.</p>		
8.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>New list circulated with addition of cheques 107492 to 107495 Cheque 107463 for ratification.</p> <p>Cllr Jarvis declared an interest in cheque number 107477.</p> <p>It was resolved to approve the list of cheques from 107463 to 107495. Proposed Cllr Barker, seconded Cllr Wright.</p> <p><i>List of cheques over £500.</i></p> <p><i>Salaries £2635.86</i></p> <p><i>Pensions £1031.74</i></p> <p><i>HMRC £2507.78</i></p> <p><i>AMS £2418.00</i></p> <p><i>HAGS-SMP £555.00</i></p>		
9.	<p>CORRESPONDENCE RECEIVED</p> <p>1/ Boxing Club, request for grant. It was resolved that the request would be deferred until the November meeting, clerk to request provision of latest accounts. Proposed Cllr Freer, seconded Cllr Wright.</p> <p>2/ Eaton/Brown family, flowers on grave dispute.</p> <p>E12. As above</p> <p>E3. Advice from ICCM</p> <p>It was resolved to reply that if they believed that a crime was being committed they should report the matter to the police. Proposed Cllr Barker, seconded Wright.</p> <p>3 Garner Canning, CCTV easement, it was agreed that Cllrs Jarvis and Barker should sign the document.</p> <p>E29. Request for Town Crier, it was resolved to refuse this request, proposed Cllr Wright, seconded Cllr Barker.</p> <p>E60. Merevale plot 30, request to extend palisade fence</p> <p>Further e-mail received asking to be able to drive to plot.</p> <p>The clerk said that an e-mail had also been received from Merevale</p> <p>P9 6/16</p>		

	<p>enquiring if the Council still wanted to lease the proposed canal park area. It was resolved to give back the canal park area, get prices for the extra palisade fencing, but the status quo be maintained regarding not allowing driving on the allotment pathways. Proposed Cllr Singh, seconded Cllr Wright.</p> <p>E66. Request to include new flower beds, by St Mary's Church, in watering schedule. It was resolved to approve this, proposed Cllr Singh, seconded Cllr Wright.</p> <p>E67. Anti-social behaviour Terrace Road request for camera. The clerk said that the police had requested that the spare camera be re-installed at Welcome Street.</p> <p>It was resolved to purchase a new multi-cam, with infra red lights, clerk to contact the police for a log of incidents connected with this request. Spare camera to be used at Welcome Street. Proposed Cllr Freer, seconded Cllr Barker.</p>		
<p>10.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 19, 20, 21, 22</p> <p>b) Consultations</p> <p>PAP/2016/0300, 22 Barsby Close, CV9 1ER – works to trees in conservation area. It was resolved that there was no objection to this if out of the nesting season. Proposed Cllr Singh, seconded Cllr Wright.</p> <p>PAP/2016/0312, 1 Princess Road, CV9 1LD – two storey extension and external wall insulation to ground floor utility area. It was resolved that there was no objection to this if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Barker.</p> <p>PAP/2016/0344, 96 South Street, CV9 1ED – works to fell two trees in conservation area. It was resolved that there was no objection to this, proposed Cllr Barker, seconded Cllr Wright.</p> <p>PAP/2016/0223, White Wings, Witherley Road, CV9 1LY – single storey extension to rear and increase boundary fence from 1.8m to 2.2m high. Amendment to fence details. It was resolved that there was no objection to this if acceptable to the neighbours, proposed Cllr Wright, seconded Cllr Barker.</p> <p>c) Decisions</p> <p>PAP/2016/0201, 10 Slacks Avenue, Loft to front of building – granted.</p> <p>PAP/2016/0183, Ratcliffe Service Station, retain non-illuminated signage – advertisement consent.</p> <p>PAP/2016/0137 First Floor Extension Over Garage 11 Warwick Drive, Granted</p> <p>PAP/2015/0618 Display Of Illuminated Signage -Delegated Advertisement Consent</p> <p>White Lion Inn (Sweeties) 75-77 Station Street</p> <p>PAP/2016/0023 Consent Granted - Works To Trees Protected By A Tree Preservation Order Including Felling Sycamore And Crown Work To Oak Tree</p> <p>Chapel House -Friars Gate</p> <p>d) Conservation Areas and Listed Buildings</p> <p>None</p> <p>P10 6/16</p>		

	<p>e) Other PAP/2016/0717, 59-61 Long Street, CV9 1AX – display of illuminated and non-illuminated signage, amended plans. Closing date 6/6/2016, due to date required informal advice given. County Highways, response, disabled chevron parking.</p> <p>f) Licensing Matters None Cllr J John left the meeting.</p>												
11.	<p>REPORTS</p> <ul style="list-style-type: none"> The financial report for May (for information only), was circulated and noted. Clerk’s Report <p>It was confirmed that allotment judging would take place Tuesday 26th July, 6.00-7.30pm at Merevale and 7.30pm-8.30pm at Gypsy Lane. Cllr Barnard gave her apologies. The clerk reported that one verbal complaint had been received about grass on cemetery memorials. The Council noted the complaint but commented that it was difficult to avoid this while the grass was growing quickly and the weather was wet.</p> <ul style="list-style-type: none"> Town Councillors Reports <p>Cllr Singh asked if the Arcade could be opened early on the day of the cycle race, it was resolved to approve this, clerk to try and contact the keyholder after the meeting. Proposed Cllr Singh, seconded Cllr Wright. Cllr Clark said that he had been interviewed by a local radio and newspaper regarding the funding application from the football club. Cllr Jarvis thanked the Council for re-electing him as Mayor. He said that he had recently made 2 visits, one to HMS Atherstone and another to the Queen’s Birthday Service at Coventry Cathedral. He said that the future of HMS Atherstone was currently under review. Cllr Dirveiks said that there was an exhibition, about HMS Atherstone starting the following Tuesday. Cllr Freer said that commemorative mugs had been ordered for children taking part in a lap of the town, prior to the start of the Aviva Women’s Race.</p>												
12.	<p>CEMETERY MATTERS</p> <p>a) Memorial Applications A378 Nancy Way Additional inscription</p> <p>b) Recent Burials in Atherstone Cemetery</p> <table> <tr> <td>Wilfred Eric Allitt</td> <td>B222 Re open to double depth</td> </tr> <tr> <td>Bradley Richard Riley</td> <td>B213 New triple grave</td> </tr> <tr> <td>Maureen Jill Russell</td> <td>A347 Pre select ash plot</td> </tr> <tr> <td>Joyce Garrett</td> <td>E1574 re open to double depth</td> </tr> <tr> <td>Timothy Lee Wrigley</td> <td>E1197 Re open to single depth</td> </tr> </table>	Wilfred Eric Allitt	B222 Re open to double depth	Bradley Richard Riley	B213 New triple grave	Maureen Jill Russell	A347 Pre select ash plot	Joyce Garrett	E1574 re open to double depth	Timothy Lee Wrigley	E1197 Re open to single depth		
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13.	<p>ARCADE SHOPS The clerk said that the internal decorating was due to start.</p>												
14.	<p>NEIGHBOURHOOD PLAN It was resolved to contact the consultant and to compile a list of advantages/disadvantages, another of all relevant ideas, and another of local people who may be interested in joining the steering committee. Proposed Cllr Freer, seconded Cllr Wright. P11 6/16</p>												

15.	<p>MARKET SQUARE</p> <p>Petition and letter received regarding use of the Square on New Year's Day by Atherstone Hunt (E54. From correspondence) Letter received from Atherstone Hunt regarding above petition and letter.</p> <p>E14. Notice of counter petition received. The clerk said that no request had currently been received to use the square.</p> <p>Cllr Freer declared an interest, it was resolved to allow him dispensation to speak on the matter, proposed Cllr Jarvis, seconded Cllr Barker.</p> <p>A discussion took place regarding the above documents, and the Hunt letter was shown on screen and read out. It was resolved to allow C Scott to comment on the letter. Proposed Cllr Jarvis, seconded Cllr Barker. She said that Cllrs could look on the internet to see evidence of the allegations in her letter (West Midland Hunt Saboteurs).</p> <p>It was resolved that the alleged claims, in both letters should be investigated, with reference to the police if necessary, and that any decision should be deferred until an actual application had been made. Proposed Cllr Jarvis, seconded Cllr L John.</p> <p>The Council asked C Scott to send in an explanation of the framework of the Hunting Act 2004, and what the Hunt should do to abide with the law, also to write to the Atherstone Hunt to ask them how they abide by the Act.</p> <p>C Scott and D Graham left the meeting.</p> <ul style="list-style-type: none"> • Event application form and guidance. <p>Draft form circulated, including suggestions received from Michelle Maguire (Warwickshire Police). It was resolved to adopt the form, proposed Cllr Barker, seconded Cllr Singh.</p> <p>Cllr Singh left the meeting.</p> <ul style="list-style-type: none"> • Aviva Cycle Race <p>All actions in hand.</p>		
16.	<p>ACCEPTANCE OF ANNUAL GOVERNANCE STATEMENT (SECTION 1)</p> <p>It was resolved to approve section 1, which was signed by the Chairman and the clerk. Proposed Cllr Jarvis, seconded Cllr Barker.</p>		
17.	<p>ACCEPTANCE OF STATEMENT OF ACCOUNTS (SECTION 2)</p> <p>Including revised asset register. It was resolved to approve section 2, which was signed by the Chairman and the clerk. Proposed Cllr Wright, seconded Cllr Barker.</p>		
18.	<p>ACCEPTANCE OF INTERNAL AUDIT AND REVIEW OF FINDINGS</p> <p>All actions carried out as per internal auditor report. It was resolved to accept the Internal Auditors report. Proposed Cllr Wright, seconded Barker.</p>		
19.	<p>EFFECTIVENESS OF INTERNAL AUDIT (review of statement of internal controls) It was confirmed that the measures in the statement of internal controls gave effective control of Council processes, liabilities and finances.</p> <p>P12 6/16</p>		

	Proposed Cllr Wright, seconded Cllr Barker.		
20.	ACCEPTANCE OF COMPLETED ANNUAL RETURN The check list on page 6 was completed and it was resolved to accept the completed return and forward it the external auditor. Proposed Cllr Wright, seconded Cllr Freer.		
21.	MAYOR'S CHARITY FOR 2016-17 It was agreed that the Mayor's Charity for the year would be St Mary's Church, Atherstone.		
	It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Barker, seconded Cllr Wright.		
22.	QUOTATIONS RECEIVED <ul style="list-style-type: none"> • Westwood Road Play Area Boundary Hedges & drain Site visit to be convened. • Merevale Allotment trees, plots 11/30 Merevale Estates will advise costs from their tree maintenance contractor. • Merevale Allotment Drainage, plot 5/6 No quote received yet. • Ashes Scattering Shelter The clerk presented a price for the shelter selected at the May meeting, £13400 + base. It was resolved to purchase the shelter, proposed Cllr Barker, seconded Cllr Wright. • Arcade flat roof replacement, 2 quotes now received Cllr Freer to send details of third contractor. 		
	The meeting closed at 9.07pm.		

SignedVice Chairman of Atherstone Town Council

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