

ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street.
DATE AND TIME	Wednesday 15 <sup>th</sup> March 2017 7.00pm
IN ATTENDANCE	Town Councillors: Gurney, Barnard, M Davis, G Davis, L Dirveiks, Freer, T Clews, Jarvis, Wright, Singh. Borough & County Cllrs: N Dirveiks, D Clews. Public: M Wrigley, B Conway.
APOLOGIES	Councillors: Bishop, Clark, L John, J John. Police: Local SNT
CHAIRMAN	Cllr Jarvis.
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the apologies. Proposed Cllr Wright, seconded Cllr G Davis.		
2.	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</b> It was agreed that these would be taken as and when.		
3.	<b>PUBLIC SESSION (maximum 30 minutes)</b> Cllr Barnard spoke about an A-frame causing a partial obstruction in Church Street, County Cllr N Dirveiks said he would speak to the owner first and then County Highways. Cllr Barnard said there was also a problem with cars parking in Church Street. Cllr Singh said that graffiti was occurring again, behind St Mary's Church and other places in the town. Cllr Jarvis said that a photograph of the tag should be sent to the police. It was agreed to send a e-mail to the police. Mrs Wrigley said that she had lost her lifeline pendant and had been told by NWBC that she would have to pay for a new one. Cllr Wright said that he would ask at NWBC. (no charge confirmed by NWBC) Mr Conway (Chair of Witherley Parish Council) spoke about the A5 Contact Group. It was resolved to bring forward agenda item 19. Proposed Cllr Freer, seconded Cllr Jarvis.		
19.	<b>A5 CONTACT GROUP</b> <ul style="list-style-type: none"> <li>• Report from Contact Group</li> </ul> <b>Aims &amp; Priorities of the A5 Contact Group</b> <i>Initial tactics:</i> <ul style="list-style-type: none"> <li>• Raise the profile of the Group and its aims via the media and by gaining the support of Borough/County Councillors</li> <li>• Lobby local MPs, A5 Transport Liaison Group</li> </ul> <p style="text-align: center;"><b>P71 3/17</b></p>		

	<p><b>Short-term priorities:</b>  A5/Woodford Lane &amp; Drayton Lane junctions:</p> <ul style="list-style-type: none"> <li>• Obtain Highways England’s acknowledgment that the 2016 safety scheme at Woodford Lane has not reduced accidents</li> <li>• Highways England to install speed counters on the A5 approaching Woodford Lane junction to determine response of traffic to ‘slow down’ electronic sign</li> <li>• Campaign for a new scheme that demonstrably reduces accidents at both junctions</li> </ul> <p>Mancetter Island:</p> <ul style="list-style-type: none"> <li>• Change the give-way priority at the A5 NW’bound arm to remove the dangerous anomaly, so bringing it into line with the ‘give-way’ priorities elsewhere on the A5 (e.g. Redgate Island)</li> <li>• Re-paint the white lines around the Island</li> <li>• Determine the current status of the improvement scheme previously shown to the A5 Contact Group by representatives of Area 9</li> </ul> <p>A5 (Higham Lane to Grendon):</p> <ul style="list-style-type: none"> <li>• Urgent repair of the significant number of potholes and deteriorating road surface</li> <li>• Lobby for resurfacing scheme as per Long Shoot to Higham Lane</li> </ul> <p><b>Medium-term priorities:</b></p> <ul style="list-style-type: none"> <li>• Revival of the previous proposed changes at Mancetter Island</li> <li>• Highways England to install speed check registering along this section of the A5</li> <li>• Obtain statistics on the impact of delays due to closure or even traffic build-up/density at pinch points</li> </ul> <p><b>Longer-term priorities:</b></p> <ul style="list-style-type: none"> <li>• Ensure that the A5 between the M42 and Magna Park, Lutterworth is given greater importance in national and regional transport strategies.</li> <li>• Demand the acceleration of plans to dual the remaining two-lane stretches of the A5 between the M42 and M69</li> <li>• Gain greater recognition of the importance of the A5 Corridor between the M42 and M69 by Midlands Connect given the significant commercial and housing developments that are planned</li> </ul> <p>It was resolved to adopt the document, proposed Cllr Jarvis, seconded Cllr Singh.</p> <ul style="list-style-type: none"> <li>• Woodford Lane traffic survey</li> </ul> <p>Cost received from County Highways. County Cllr Dirveiks said it should be discussed with Cllr Clark as it came within his area. It was resolved to ask for donations from the 2 other parishes, but if deemed necessary the Town Council would make up the difference. Proposed Cllr Freer, seconded Cllr Wright. Mr Conway will contact County Highways.</p>		
4.	<p><b>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</b></p> <p>It was resolved that the Town Council was concerned about the lack of police attendance at Council meetings and CCTV Partnership meetings, and that a letter should be sent expressing this concern. The instance of graffiti behind St Mary’s Church to be included.</p> <p><b>P72 3/17</b></p>		

	<p>Proposed Cllr Jarvis, seconded Cllr Singh.</p> <p>County Cllr Dirveiks said he was concerned about the groundworks and tree felling taking place at the end of Westwood Road. He also said that County had spoken to the owner of the tree, on private land, at Meadow Street where Mrs Wrigley had an accident due to damage to the footpath.</p> <p>Borough Cllr D Clews said that no decision about the chicken broiler appeal had been received. She also said that there had been an enforcement order made about a compound at the end of Westwood Road. She also said that a lot of tree felling had taken place at the weekend without regard to safety requirements. Nothing had been received by NWBC Planning.</p> <p>Cllr Jarvis said it was being checked if there were any TPOs in place or whether emergency ones could be put in place.</p> <p>Cllr L Dirveiks said that the Civic Building Awards, had received 19 entries, for 4 awards, over the area of the Borough. She said that Heritage Forum had a shortfall on the budget. It was resolved to give a further donation of £100. Proposed Cllr Freer, seconded Cllr Singh.</p> <p>Cllr Wright said that there was to be an EGM at NWBC, on 22<sup>nd</sup>. March to discuss the Boundary Commission changes.</p>		
5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 15<sup>th</sup> FEBRUARY 2016.</b></p> <p>It was resolved to approve the minutes, proposed Cllr Wright, seconded Cllr Singh.</p>		
6.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 15<sup>th</sup> FEBRUARY 2016.</b></p> <p>P67, item 10, Allotment Association say the incident only occurred once, and has permission to carry out again this year subject to agreed conditions.</p> <p>P69, item 16, Car Boot/Craft Fair, replies received and noted.</p>		
7.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b></p> <p>Approval for all other cheques 107867 to 107892.</p> <p>It was resolved to approve the list. Proposed Cllr Wright, seconded Cllr Singh.</p> <p><i>List of cheques over £500.</i></p> <p><i>Salaries £</i></p> <p><i>Pensions £</i></p> <p><i>HMRC £</i></p> <p><i>NWBC £1601.14</i></p> <p><i>Saltern £1233.60</i></p> <p><i>C A Belcher £3900.00</i></p> <p><i>PB Forestry £1185.00</i></p>		
8.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>10. Storage of old records at County Records, it was resolved to allow this, proposed Cllr Freer, seconded Cllr Wright.</p>		
9.	<p><b>PLANNING MATTERS</b></p> <p>Cllrs Jarvis and Dirveiks declared an interest.</p> <p><b>a) Planning Lists – 6, 7, 8, 9.</b></p> <p><b>P73 3/17</b></p>		

	<p><b>b) Consultations:-</b>  PAP/2017/0087, Unit 11, Netherwood Industrial Estate, Ratcliffe Road, CV9 1LF – change of use from B8 (storage) to Fitness Centre (use class 2). It was resolved that there was no objection to this application, proposed Cllr Clews, seconded Cllr Wright.</p> <p>PAP/2017/0070, 52 Holte Road, CV9 1HN – two storey side extension. It was resolved that there was no objection to this application if acceptable to the neighbours, proposed Cllr Wright, seconded Cllr Singh.</p> <p>PAP/2017/0021, land adjacent to 56 Grove Road, CV9 1DP – erection of 2 no. 1 bedroom flats. It was resolved to object to this application due to over intensification in the area and shortage of parking spaces. Proposed Cllr Freer, seconded Cllr Wright.</p> <p>PAP/2016/0444, land adjacent to 68 North Street, CV9 1JT – erection of no.2 dwellings with vehicle access and landscaping (NOTIFICATION OF APPEAL) It was resolved to re-iterate the previous objection <i>“It was resolved to object to this application due to over-intensification of the area, and difficulties of traffic access/egress near to the junction of two busy road junctions and a school traffic and pedestrian entrance and access”</i>. Proposed Cllr Freer, seconded Cllr Wright.</p> <p><b>c) Decisions:-</b>  PAP/2016/0443, 125 Coleshill Road, CV9 2AE – refused.  PAP/2016/0601, Bridge Farm, Ratcliffe Road, CV9 1LX – granted.</p> <p><b>d) Conservation Areas and Listed Buildings:-</b>  None at time of compilation</p> <p><b>e) Other:-</b>  None at time of compilation</p> <p><b>f) Licensing Matters:-</b>  None at time of compilation</p>		
<p><b>10.</b></p>	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>• The financial report for February to be circulated when completed.</li> <li>• Clerk’s Report –</li> </ul> <p>Allotment judging arrangements for this year. It was agreed that the date should be 1<sup>st</sup>. August 6.00pm to 7.30pm Merevale, Gypsy Lane 7.30pm to 8.30pm Deputy Clerk to attend.</p> <p>The clerk reported that there was an outstanding FOI request which he was unable to complete within time, the applicant had been informed.</p> <p>The clerk said that there were presently only 2 Cllrs who were keyholders to the offices. It was agreed that Cllr Freer should be the third keyholder.</p> <ul style="list-style-type: none"> <li>• Town Councillor’s Reports –</li> </ul> <p>Cllr Gurney said that he had attended a Dicken’s Night Committee meeting, and that shopkeepers were becoming involved to help with fundraising.</p> <p><b>P74 3/17</b></p>		

<p><b>11.</b></p>	<p><b>CEMETERY MATTERS</b></p> <ul style="list-style-type: none"> <li>• Memorial Applications Nothing to report</li> <li>• Recent Burials in Atherstone Cemetery</li> </ul> <table border="0"> <tr> <td>Denise Frances Haynes</td> <td>RCE227 Re open to single depth</td> </tr> <tr> <td>Delia May Shilton</td> <td>E1196 Re open to double depth</td> </tr> <tr> <td>George Henry Cope</td> <td>B214 New triple</td> </tr> <tr> <td>Tony Ronald Sweet</td> <td>B237 New triple</td> </tr> <tr> <td>Hazel Agnes Cowen</td> <td>B216 New Triple</td> </tr> <tr> <td>Nancy Thompson</td> <td>E1578 Re open to single depth</td> </tr> <tr> <td>John Thomas Reed</td> <td>RCE1062 New triple</td> </tr> </table> <ul style="list-style-type: none"> <li>• Ashes scattering area</li> </ul> <p>List of outstanding items circulated. It was resolved to accept the quotation from C Belcher for a shelter and base, and the flower trough as had been circulated to Cllrs. Proposed Cllr Jarvis, seconded Cllr Singh. To completed as soon as possible. Sample of memorial plaque to be obtained and kept in the office. The clerk reported that some burials had become difficult due to bigger coffin sizes and the limitations of the old shoring equipment. It was agreed to contact the supplier to determine the current standards and costs.</p>	Denise Frances Haynes	RCE227 Re open to single depth	Delia May Shilton	E1196 Re open to double depth	George Henry Cope	B214 New triple	Tony Ronald Sweet	B237 New triple	Hazel Agnes Cowen	B216 New Triple	Nancy Thompson	E1578 Re open to single depth	John Thomas Reed	RCE1062 New triple		
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<p><b>12.</b></p>	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>Arrangements for public meeting. It was resolved to obtain copies of current plans from other Councils, then convene a working group, inviting past Cllrs, Honorary Citizens, etc.</p>																
<p><b>13.</b></p>	<p><b>ARCADE SHOPS</b></p> <p>Notice given from Friends of Atherstone Heritage to vacate unit 7 at end of April, it was resolved to advertise the vacancy, inviting applications from charities, community organisations or retail. Proposed Cllr Jarvis, seconded Cllr Freer.</p> <p><b>Recommendations from working group</b></p> <p><b>Recommendation 1:</b></p> <ul style="list-style-type: none"> <li>• Present draft press release and report to Council.</li> <li>• Send copy of report to all respondents of public consultation questionnaire.</li> <li>• Publish report on website, and issue press release.</li> </ul> <p><b>Recommendation 2:</b></p> <ul style="list-style-type: none"> <li>• Cost/benefit analysis to be carried out.</li> </ul> <p>It was agreed to pursue costs for refurbishment and alteration of the upstairs area before any other action. E33. Maureen Parker, insulation for floor of Arcade front offices. It was agreed to look into this and find possible funding sources. E65, Angela Cresswell, hire of upstairs. This was noted and the applicant to be kept informed. E6, Request to play music. It was agreed that units could play music inside their own area but any external music had to be licenced by the Performing Rights Society and could incur a substantial cost.</p> <p><b>P75 3/17</b></p>																

14.	<p><b>MARKET SQUARE</b> Application to use Square, Dicken's Night.</p> <p>Application to use Square, Churches together 14/4/17 and 4/6/17.</p> <p>Application to use Square, Aviva Cycle Race. (NWBC)</p> <p>It was resolved to approve all applications subject to the receipt of required documentation. Proposed Cllr Singh, second Cllr Barnard.</p>		
15.	<p><b>PARKING AT ATHERSTONE SURGERY</b> Plan from surgery for extra parking. It was resolved to contact County Highways about the feasibility of the exit into St Mary's Road, proposed Cllr Freer, seconded Cllr Wright.</p>		
16.	<p><b>PARKING IN STATION STREET</b> Request for Town Council support. It was resolved to contact NWBC Planning to enquire about the removal of the red line condition regarding town centre parking. Proposed Cllr Jarvis, seconded Cllr G Davis.</p>		
17.	<p><b>BUS STATION NOTICEBOARDS</b> It was agreed to contact the owners of the noticeboards and ask them to replace or maintain them.</p>		
18.	<p><b>PLAY AREAS</b> Anti Social Behaviour in Play Area.</p> <ul style="list-style-type: none"> <li>• Leaflet for St Mary's Road residents</li> </ul> <p>The Chairman reported that NWBC were going to produce leaflets and distribute to the neighbours around St Mary's Road and Royal Meadow Drive. Clerk to circulate copy when received.</p> <ul style="list-style-type: none"> <li>• Request to lock gates at night. It was agreed that this had been tried before but had no effect in stopping access to the site.</li> </ul> <p>The clerk reported that reports had been received about similar behaviour at Westwood Road. It was agreed to ask NWBC to include in the leaflet. (agreed by NWBC)</p>		
	<p><b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, employment matters, and action to be taken or to be taken in connection with the prevention, prosecution or investigation of a crime) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b> <b>Proposed Cllr Wright, seconded Cllr Jarvis.</b></p>		
20.	<p><b>EMPLOYMENT MATTERS</b></p> <ul style="list-style-type: none"> <li>• Recommendations from working group;</li> </ul> <p>1/ From list of 8 applicants, numbers 3, 4, 5 recommended for interview due to compliance to published requirements.</p> <p><b>P76 3/17</b></p>		

	<p>2/ Interview panel to be Cllr M Davis, Cllr G Davis, Cllr L John, Cllr R Freer. Cllr Jarvis will substitute in case of unavailability.</p> <p>3/ Date of interviews to be Tuesday 28<sup>th</sup>. March at 11.00am 12.00pm and 1.00pm.</p> <p>4/ EGM to be convened for Wednesday 29<sup>th</sup>. March at 7.00pm to choose successful applicant. Salary levels to be agreed at meeting.</p> <p>5/ WALC interview questions guidelines, salary band levels, and clerks present salary to be circulated.</p> <p>6/ Interview panel to liaise with clerks to set interview questions and marking sheets.</p> <p>7/ The successful applicant will be subject to a DBS check and receipt of references.</p> <p>It was agreed to approve the recommendations.</p> <ul style="list-style-type: none"> <li>• Clerk's termination notice; Finishing date 19<sup>th</sup>. May.</li> </ul> <p>It was resolved to pay the clerk for any outstanding holidays and hours, proposed Cllr G Davis, seconded Cllr Singh.</p>		
10.	<p><b>REPORTS (cont.)</b> Clerk's Report, grave ownership issue, replies received Compensation not enough, both families. Both families want same grave plot. Clerk to get 3 quotes for new memorial.</p>		
21.	<p><b>CCTV MATTERS</b></p> <ul style="list-style-type: none"> <li>• Recommendations from working group</li> </ul> <p>1/ Send list of cameras to Cllrs. (done)</p> <p>2/ Arrange Partnership meeting to discuss future system.</p> <p>3/ Arrange meeting with supplier to discuss changes to specification and quotation.</p> <p>It was agreed to accept the recommendations but proceed with item 2 initially.</p>		
20.	<p><b>QUOTATIONS RECEIVED</b></p> <ul style="list-style-type: none"> <li>• Hand dryer for Arcade</li> </ul> <p>It was resolved to accept the quotation for the Eco/Bio dryer @£2.55 per week rental, includes installation and annual service. Proposed Cllr Wright, seconded Cllr Clews.</p> <p><b>P77 3/17</b></p>		

	<ul style="list-style-type: none"> <li>• Quote from PB Forestry to finish Westwood Road boundary ditch up to canal, and spray, it was agreed to leave the ditch and only cut brambles as they came through the fence.</li> </ul>		
	<p><b>The meeting closed at 9.25pm.</b></p>		

Signed ..... Chairman of Atherstone Town Council