

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 15 th October 2014 7.00pm
IN ATTENDANCE	Town Councillors: Barker, G Davis, Barnard, Clark, Shaw, Wright, Clews, Jarvis, M Davis, Pickard, L Freer, R Freer, Singh. Public: Mrs Clay, Mrs Wrigley, Mr Wileman.
APOLOGIES	Councillors: None Borough & County Councillors: N Dirveiks, L Dirveiks
CHAIRMAN	Cllr Barker
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Shaw, seconded Cllr Wright.		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was resolved these would be taken as and when. Proposed Cllr Shaw, seconded Cllr Wright.		
3.	PUBLIC SESSION (shall not exceed 30 minutes, Members of the Public and Councillors may speak in respect of business itemised on the agenda, or bring up items for future business) Mr Wileman asked about the process whereby the precept overpayment could be returned. Cllr Wright explained that the budget setting process took place early in the new year. The clerk explained that when the budget had been agreed the precept then became part of the income. At the end of the financial year all remaining funds became part of the Council's reserves and can be used to support the budget requirement, reducing the precept demand for the future year, subject to the decisions of the Council. Cllr Jarvis stated that the County Lighting had changed a street light on the Coleshill Road bridge which had been double headed, providing light to the canal towpath and mooring areas, and had been funded by a previous County Councillor. It was agreed to contact County Lighting.		
4.	REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS. Written report from L Dirveiks, N Dirveiks is now on the Board of Trustees of Atherstone Grammar School. P57 10/14		

	<p>Cllr R Freer asked that provision of financial information be pursued. Cllr L Freer said that there had been a meeting held at Mancetter Church regarding the proposed broiler farm. Cllr M Davis said that anyone who had any relevant planning information should make it known to the vicar.</p> <p>Cllr Shaw said that the buildings on the site had never received planning permission.</p> <p>Cllr Pickard said that NWBC had now adopted its approved Core Strategy, although there was still a consultation in force regarding the alterations. Details are available on their website. He added that the Site Allocation was very important.</p> <p>Cllr Clark said there had been an accident recently in Margaret Road, and the County were looking urgently about the speeding concern. He also said that the Area Forum was inviting all parties to join in discussions on support for young people.</p> <p>Cllr Clark said that there was an A5 working group set up between North Warwickshire and Hinckley & Bosworth Borough Councils. It was agreed that Cllr Singh would be the Town Council representative.</p>		
<p>5.</p>	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 17th. September 2014.</p> <p>It was resolved to accept the minutes. Proposed Cllr G Davis, seconded Cllr Wright.</p>		
<p>6.</p>	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 17th. September 2014</p> <p>P48, Cllr Jarvis said that local community events had been prevented from displaying advertising notices, but commercial ones, such as a circus erected them around the town, as they wished. It was agreed to write to NWBC and County asking what can be done to help the local organisations.</p> <p>P52, A5 contact group, it was agreed to hold a joint meeting with both Mancetter and Witherley on Wednesday 29th. October, at 7.00pm at the ATC offices.</p> <p>P53, de-criminalisation of parking. All town and parish councils, NWBC Councillors, police and County representatives written to.</p> <p>P53, reply from S Maxey, Portas application not yet presented to NWBC Councillors.</p> <p>Nothing repaid by Dickens Night for ice rink.</p> <p>P54, Dickens Night grant application, accounts supplied.</p> <p>It was resolved that the order for the fireworks could be released. Proposed Cllr G Davis, seconded Cllr Wright.</p> <p>P54, Cllr M Davis said that he had prepared a draft press release for the proposed ashes scattering area, this was circulated, and the clerk said that he had prepared a map of the area. Other suggestions were made; Book of Remembrance in ATC office, Memorial Wall for plaques, one memorial to denote area, Book of Remembrance on website. It was agreed to approve the document, and to have it published in the Atherstone Herald. Proposed Cllr Wright, seconded Cllr R Freer.</p> <p>P55, Cllr Barker asked that the response to Parkwood be sent as</p> <p>P58 10/14</p>		

	soon as possible.		
7.	<p>REPORT FROM MEETING WITH GLENDALE It was resolved to move this item to Private and Confidential, proposed Cllr G Davis, seconded Cllr Jarvis.</p>		
8.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE The clerk circulated a revised list, with cheque number 106775 added Ratification of cheques numbers 106746, 106747, 106749 and 106750, raised as replacements and entered in previous accounts as substitutes, and approval for signing of cheques numbers 106751 to 106776. (not including 106754) Cllr Jarvis declared an interest in cheque number 106750. It was resolved not to sign cheque number 106760 (Quadrant) until an investigation was carried out into the future status of the Leek Wootton police site. Proposed Cllr R Freer, seconded Cllr Singh. It was resolved to approve and sign the remainder of the cheques, proposed Cllr Wright, seconded Cllr Singh.</p> <p><i>List of cheques over £500.</i> Salaries £2507.02 Warks County Council Pensions £851.33 HMRC £2317.40 Quadrant £1792.20 NWBC £7231.75 Servicom £867.60</p>		
9.	<p>CORRESPONDENCE RECEIVED 12/ Report from internal auditor on first quarter, petty cash invoice amended. 15/ Youth Justice Service, evaluation form, clerk to complete and return. E34/ "Farebrothers" contacted, indicated that records usually kept for only 18 years, but would investigate. No reply received, clerk to chase. E107/ Playground weekly inspections. It was resolved to send a copy of the e-mail to NWBC, as they have a role in the interests of public safety, asking if they could carry out weekly checks. Other parishes to be copied in. Proposed Cllr R Freer, seconded Cllr Pickard.</p>		
10.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 36, 37, 38, 39.</p> <p>b) Consultations PAP/2014/0398, 37 & 38 Cooks Close, Atherstone – works to fell two lime trees protected by a TPO. It was resolved that there was no objection to this application if outside of bird nesting season. Proposed Cllr Clews, seconded Cllr L Freer.</p> <p>P59 10/14</p>		

	<p>PAP/2014/0479, Land at Rowland Way, Rowland Way, Atherstone – Variation of condition no: 2 & 11 of planning permission PAP/2012/0297 relating to change of facing brick; in respect of residential development for 88 dwellings with associated areas of landscaping and open space. It was resolved that there was no objection to this application. Proposed Cllr G Davis, seconded Cllr Singh.</p> <p>PAP/2014/0509, 82 Coleshill Road, Atherstone – brick slip cladding to dwelling. It was resolved that there was no objection to this application. Proposed Cllr Wright, seconded Cllr Singh.</p> <p>c) Decisions PAP/2014/0336, Lloyds Chemist, change in colour of shop frontage – granted. PAP/2014/0286, 16 Market Street, change of use – granted PAP/2014/0249, 20 Coleshill Road, change of use from offices – granted PAP/2014/0434, 5 Merevale Road, conversion of garage and front extension – granted PAP/2014/0407, White Horse Inn, repair boundary wall – listed building consent granted PAP/2014/0408, 7 Windmill Road, single storey side and rear extension – granted PAP/2014/0418, Lloyds Chemist signage – advertisement consent PAP/2014/0459, 162 Coleshill Road, first floor side extension – granted</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other Letter from NWBC regarding street naming. It was resolved to answer that any developer should submit a list of suggested names for their sites, before any decisions were made. Proposed Cllr LL Freer, seconded Cllr R Freer. It was resolved to ask when the colour of the estate agent in Long Street was going to be changed. Proposed Cllr Clews, seconded Cllr Jarvis. It was resolved to arrange a working group, regarding a Neighbourhood Plan, on Wednesday 5th. November at 6.30pm.</p> <p>f) Licensing Matters None at time of compilation</p>		
11.	<p>REPORTS</p> <ul style="list-style-type: none"> Financial Reports <p>The clerk reported that the budget report and bank reconciliation for September would be circulated by e-mail. (for information only) A draft budget report for first 2 quarters was circulated and would be sent by e-mail. It was agreed that all documents would be forwarded to internal auditor.</p> <p>P60 10/14</p>		

	<p>A discussion took place regarding the interest paid on the current bank accounts, it was agreed to investigate the position with other banks, the clerk asked that any bank should have a branch in the town, as cash had to be paid in. It was resolved to contact other local banks, proposed Cllr Wright, seconded Cllr Shaw.</p> <ul style="list-style-type: none"> • Clerk's Report <p>The clerk asked that a cemetery working group be arranged for a grave ownership problem, after completion of an investigation by the clerks. It was resolved to arrange this when the clerk were ready.</p> <p>The clerk reported that St Mary's vicars had given dates to meet the Council of 22nd or 29th October, it was resolved to ask them to meet the Council at the start of the next meeting on 19th. November. Proposed Cllr R Freer, seconded Cllr L Freer.</p> <ul style="list-style-type: none"> • Town Councillors Reports <p>Cllr L Freer said that there were some yew trees at the front LH side of the cemetery that had not been trimmed.</p> <p>A discussion took place regarding blocked drains throughout the town and the responses from County Highways, Cllr Clark agreed to arrange a meeting to view the drains between Town Councillors and Highways.</p> <p>Cllr Pickard said that he was unable to attend the Dickens Night meetings, it was resolved that Cllr Jarvis would be appointed as the representative, proposed Cllr Pickard, seconded Cllr Shaw.</p> <p>Cllr Jarvis reported that he had been honoured by NWBC for his services to the community, had thanked everyone on behalf of his committee.</p> <p>Cllr Clews said that the consultation papers for the Westwood Road play equipment had been circulated and there had been 81 replies.</p> <p>Cllr Shaw said that there were youngsters regularly kicking footballs about, on the Market Square, with the potential to cause damage or injury. It was resolved to put a notice, in the notice board, stating no Ball games allowed. Proposed Cllr Barker, seconded Cllr Shaw.</p>														
12.	<p>MARKET SQUARE Nothing to report.</p>														
13.	<p>QUALITY STATUS Nothing to report</p>														
14.	<p>CEMETERY MATTERS</p> <p>MEMORIAL APPLICATIONS</p> <table data-bbox="204 1758 1185 2016"> <tr> <td>William Thomas Ford</td> <td>E1349 additional inscription</td> </tr> <tr> <td>Albert Ernest Grubb</td> <td>0597 additional inscription</td> </tr> <tr> <td>Robert Such Bedford</td> <td>B228 headstone</td> </tr> <tr> <td>James Gee</td> <td>RCE604 additional inscription</td> </tr> <tr> <td>Dennis John Cartwright</td> <td>B176 Headstone</td> </tr> <tr> <td>Therese May Randle</td> <td>E1326 Additional inscription</td> </tr> </table> <p>P61 10/14</p>	William Thomas Ford	E1349 additional inscription	Albert Ernest Grubb	0597 additional inscription	Robert Such Bedford	B228 headstone	James Gee	RCE604 additional inscription	Dennis John Cartwright	B176 Headstone	Therese May Randle	E1326 Additional inscription		
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	<p>RECENT BURIALS IN ATHERSTONE CEMETERY Hazel Hardcastle A219 re open for ashes</p> <p>The clerk reported that there had been a complaint received about mud splattered on memorials and muddy handmarks. It was agreed to reply that current records showed that no one was working in that area at the time.</p>		
<p>15.</p>	<p>ALLOTMENT MATTERS</p> <p>The clerk reported that a meeting had been requested by NWBC Environmental regarding bonfires, at the Merevale allotments on Thursday 16th. at 10.30am, Councillors able to attend.</p> <p>The clerk reported that a tenant at Gypsy Lane requested permission to erect a 6 x 14 feet pigeon loft on his plot, it was resolved to allow this provided it was no higher than 6 feet. Proposed Cllr R Freer, seconded Cllr Clark.</p> <p>The Deputy Clerk wished to attend the allotment officers forum, Walsall 11th November, travel cost only. This was agreed details to be circulated.</p> <p>The clerk reported that 2 tenants who lit bonfires after 1st October at Merevale, had been spoken to by NWBC Environmental, for causing a statutory nuisance, and would receive a warning. This was noted.</p> <p>The clerk reported that there was still waste at Merevale, it was agreed that a second skip would be provided if the association would co-ordinate the activity.</p>		
<p>16.</p>	<p>GRANT APPLICATION FROM BALL GAME</p> <p>The application was circulated, with bank statements and insurance cover, it was agreed to reply that a decision could not be made until a copy of the accounts was received.</p>		
<p>17.</p>	<p>VENUES FOR DICKENS NIGHT AND ANNUAL DINNER</p> <p>The clerk asked for clarification of where the charge, for guests at Dickens Night and Annual Dinner, would be used. It was resolved that there would be a Mayor's Charity, proposed Cllr Cllr M Davis, seconded Cllr L Freer. It was resolved that the nominated charity for this year would be St Giles Hospice, proposed Cllr Barker, seconded Cllr R Freer.</p> <p>It was agreed that the Annual Dinner would be held on March 6th. 2015.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or P62 10/14</p>		

	<p>services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Barker, seconded Cllr Singh</p>		
7.	<p>REPORT FROM MEETING WITH GLENDALE</p> <p>The report from the meeting was circulated, it was resolved that the payments from the earlier part of the year should not be approved (to a total of £5k) and should be deducted from current invoices. Approval was given to sign cheques from June 15th. onwards.</p> <p>Proposed Cllr Singh, seconded Cllr L Freer. Clerk to inform Glendale.</p>		
18.	<p>REPORT FROM MEETING WITH OSCA</p> <p>The report circulated:</p> <p>It was agreed to approve the recommendations as listed and to instruct the Council's solicitor to represent them in the purchase agreement, and subsequent lease. In addition the inclusion of youth provision and wider community use to be stated if appropriate.</p> <p>It was agreed to carry out the survey, as per quotation, including scaffolding cost.</p> <p>It was agreed to ask OSCA to provide up to date copies of gas and electrical certificates.</p> <p>It was resolved to approve the above 3 paragraphs, proposed Cllr M Davis, seconded Cllr Wright.</p>		
19.	<p>CCTV MATTERS</p> <p>E-mail from NWBC regarding a problem with camera 28, lack of spares. It was agreed to reply that ATC are currently evaluating the replacement of this camera, and will contact them in due course.</p> <p>The clerk circulated an e-mail inviting Cllrs to visit Thurrock to view their camera system. It was resolved that Cllrs Shaw and R Freer should visit, proposed Cllr Wright, seconded Cllr Singh.</p>		
20.	<p>QUOTATIONS RECEIVED</p> <p>The clerk presented a quotation to check power loading for all units in Arcade and label all switchgear, it was resolved to carry out this work, proposed Cllr Jarvis, seconded Cllr Wright.</p> <p>The clerk presented the costs to purchase and replace the remaining 4 church uplighters, it was resolved to carry out this work, proposed Cllr Jarvis, seconded Cllr Wright.</p>		
	<p>The meeting closed at 9.10pm.</p>		

Signed Chairman of Atherstone Town Council
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