

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 16 th . December 2015 7.05pm
IN ATTENDANCE	Town Councillors: Bishop, Jarvis, Barker, M Davis, G Davis, Freer, Barnard, Clews, J John, L Dirveiks, Wright. Borough & County Cllrs: N Dirveiks. Public: Mrs Wrigley.
APOLOGIES	Councillors: Wright (late arrival), Singh, Clark, L John, Gurney. Borough Cllr: D Clews. Police: PC L Baxter
CHAIRMAN	Cllr Jarvis
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Barker, seconded Cllr G Davis.		
2.	PUBLIC SESSION Mrs Wrigley asked about the future of the Post Office in the Co-op, it was stated that this was still unknown. Mrs Wrigley asked about the state of paths, in the town, County Cllr Dirveiks said that a refurbishment program was due at the start of the new year.		
3.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
4.	REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS. The clerk circulated a report from the police, regarding theft of charity money on Dicken's Night, it stated that 2 people had been arrested. County Cllr Dirveiks reported that finally approval had been received from the owners of the adjoining building and work would commence to fit a light in the alleyway from Long Street to the bus station. Cllr L Dirveiks reported that she had attended the town centre workshop. She said that the matter of lack of parking had been stressed at NWBC Planning, regarding the application behind the Angel Public House, and that it would also spoil some beams which were hundreds of years old. Cllr Jarvis said that it would make the pub smaller. This highlighted the fact that NWBC did not have a conservation officer. Cllr Freer said that the lack of parking was spoiling the town. P62 12/15		

5.	<p>TO RECEIVE THE MINUTES OF TOWN COUNCIL MEETING OF 18th. NOVEMBER 2015.</p> <p>It was resolved to approve the minutes. Proposed Cllr G Davis, seconded Cllr Barker.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 18th. NOVEMBER 2015.</p> <p>P60. The clerk reported that the accounts had been received from Summer-in-the –Square. Cllr Jarvis declared an interest. It was resolved to approve the funding request, proposed Cllr G Davis, seconded Cllr Barker.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>Revised list presented with cheque number 107260 for ratification and cheques 107261 to 107296 for approval and signing.</p> <p>It was resolved to approve the list.</p> <p>Proposed Cllr Barker, seconded Cllr Clews.</p> <p><i>List of cheques over £500.</i></p> <p><i>Salaries £2573.90</i></p> <p><i>Pensions £962.05</i></p> <p><i>NWBC £5078.89</i></p> <p><i>Glendale £810.00</i></p> <p><i>Atherstone Cricket Club £1000.00</i></p> <p><i>Atherstone Adders Hockey Club £546.00</i></p> <p><i>Jubilee Fireworks £2520.00</i></p> <p><i>Atherstone Landscapes £650.00</i></p> <p><i>Atherstone St James £840.00</i></p> <p><i>Turnock Ltd £4282.80</i></p>		
8.	<p>CORRESPONDENCE RECEIVED</p> <p>1/ Atherstone Common Rights Proprietors, annual report, this was noted.</p> <p>2/ NWBC, Annual meeting with Town/Parish Councils, the clerk reported that this would be held at Newton Regis on 28th. January 2016, should anyone wish to attend or submit any items.</p> <p>E30/ Kevin Garner, Ball Game accounts, it was resolved to order the road closure, but to request what is the current financial balance, and a clarification of the administration charges. Proposed Cllr M Davis, seconded Cllr Barker, Cllr Freer voted against.</p> <p>Cllr Wright joined the meeting, 7.40pm.</p>		
9.	<p>PLANNING MATTERS</p> <p>Cllr Jarvis and Cllr Dirveiks declared an interest and abstained from voting on all applications.</p> <p>PAP/2015/0709, The Cloisters, North Street, Atherstone, CV9 1JN – works to trees in Conservation Area.</p> <p>PAP/2015/0731, as above – listed building consent for the rebuilding of the front boundary wall.</p> <p>It was resolved that there was no objection to these applications, proposed Cllr M Davis, seconded Cllr Barker.</p> <p>P63 12/15</p>		

	<p>PAP/2014/0275, 17-19 Long Street, Atherstone – variation of condition 2, approved plans, attached to planning permission, ref PAP/2009/0045 granted on 4/10/2012. Revised development includes changes to rear elevation to incorporate lift access tower and internal re-arrangement of retail/office building. Notice of appeal. It was resolved that there was no change to the Town Council response from the meeting of 21st. May 2015. Proposed Cllr M Davis, seconded Cllr G Davis.</p> <p>PAP/2015/0717, 59-61 Long Street, Atherstone, CV9 1AX – display of illuminated and non-illuminated signage. It was resolved that there was no objection to this application if it conformed to shop front guidelines for a conservation area. Proposed Cllr M Davis, seconded Cllr Freer.</p> <p>PAP/2015/0752, land adjacent to 45 Station Street, Atherstone, CV9 1DB – retrospective application for erection of two storey building for D1 use, osteopath/physio clinic. It was resolved that there was no objection to this application if it conformed to conservation area guidelines. Proposed Cllr Barker, seconded Cllr Freer. Cllr Wright declared an interest and abstained.</p> <p>c) Decisions PAP/2015/0490, 112 Long Street – granted. PAP/2015/0612, Bracebridge Court – granted. PAP/2015/0648, The Clock, Long Street – advertisement consent</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other Letter from Civic Society, PAP/2015/0690, The Clock, Long Street. Letter from NWBC, PAP/2015/0690, maintenance of the clock. Letter from Civic Society, PAP/2015/0689, White Lion, Station Street. Letter from Civic Society, PAP/2015/0110, The Angel Inn, Church Street. Letter from Civic Society, PAP/2015/0709, The Cloisters, North Street.</p> <p>f) Licensing Matters TEN, The Clock, Long Street – New Years Eve.</p>		
<p>10.</p>	<p>REPORTS</p> <ul style="list-style-type: none"> • The financial report for November was circulated (for information only) • Clerk’s Report <p>Following contact from the police regarding the Nomad cameras at St Mary’s Road and Welcome Street, a visit had taken place from a service engineer. Further report in Private & Confidential. Several reports about potential tree problems had been received but still waiting for report from the County arboriculturalist. It was resolved to appoint an alternative to produce a report as soon as possible, proposed Cllr Freer, seconded Cllr Barker.</p> <p>P64 12/15</p>		

	<p>The clerk reported that a complaint had been received about the noise of power tools at the Merevale allotments, and that a tenant was running a business. It was agreed to reply that noise should be reported to NWBC, and that businesses were not allowed on allotments, however the Council had no evidence that this was happening.</p> <p>The clerk reported that the party wall works had been completed next to the Arcade to the satisfaction of the surveyor.</p> <p>Cllr J John left the meeting 7.50pm.</p> <ul style="list-style-type: none"> • Town Councillor's Reports <p>Cllr Bishop reported that she had attended the community bus meeting and had some timetables for circulation and display in the noticeboard. She explained that it was presently being funded by Leicestershire County Council, but was of benefit to Atherstone and surrounding villages.</p> <p>Cllr Freer said that he had attended the town centre workshop, and hoped that they include the all points that had been made.</p>																		
11.	<p>CEMETERY MATTERS</p> <ul style="list-style-type: none"> • Memorial Applications <table data-bbox="209 871 943 943"> <tr> <td>A467 Edward William Bevin</td> <td>headstone</td> </tr> <tr> <td>B201 Doreen Parkinson MBE</td> <td>headstone</td> </tr> </table> <ul style="list-style-type: none"> • Recent Burials <table data-bbox="209 1021 1126 1279"> <tr> <td>Baby Henry Sam Green</td> <td>New Baby Grave 49</td> </tr> <tr> <td>Roger Burrows</td> <td>A466 New Ash Plot</td> </tr> <tr> <td>Freda Joyce Day</td> <td>B230 New triple grave</td> </tr> <tr> <td>Marjorie Susan Reynolds</td> <td>B106 re open to double depth</td> </tr> <tr> <td>Valerie Anne Horton</td> <td>A486 new ash plot</td> </tr> <tr> <td>David Roy Mottram</td> <td>A469 New ash plot</td> </tr> </table> <ul style="list-style-type: none"> • Ashes scattering area & procedure <p>The clerk said that the works should be complete early in the new year. It was agreed that a press release should be compiled, and that other points such as cost, standard for memorial plaques, and procedure for scattering need to be settled. It was agreed to invite Mrs Yardley from the Heart of England Crematorium to meet the Council, preferably before the January 2016 meeting.</p>	A467 Edward William Bevin	headstone	B201 Doreen Parkinson MBE	headstone	Baby Henry Sam Green	New Baby Grave 49	Roger Burrows	A466 New Ash Plot	Freda Joyce Day	B230 New triple grave	Marjorie Susan Reynolds	B106 re open to double depth	Valerie Anne Horton	A486 new ash plot	David Roy Mottram	A469 New ash plot		
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12.	<p>MARKET SQUARE</p> <p>Application received from Heritage Motor Show to use the Square on 11th. September 2016. It was resolved to approve the request, proposed Cllr Barker, seconded Cllr M Davis.</p> <p>E49 Correspondence, 5 weights missing from stalls on Dicken's Night. It was resolved to contact the Dicken's Committee regarding the missing weights, proposed Cllr Wright, seconded Cllr Barker.</p> <p>Cllr Clews said that the contractor had only distributed the weights while the procession was taking place down Long Street.</p> <p>P65 12/15</p>																		

	<p>Cllr Barnard said that unofficial no parking notices had been displayed on lamp posts by the parking bays prior to the last car boot. The clerk said that Church Street would not be closed for any future event. Cllr Wright gave an update on de-criminalisation of parking for in North Warwickshire, which had commenced. It was agreed to contact County Highways regarding the status of the parking bays as all existing traffic regulation orders would be reviewed.</p>		
13.	<p>ARCADE SHOPS</p> <p>The clerk reported that there had been some issues with amount of waste, and one tenant had been contacted, it had been stated that there were other people in the area using the bins. The clerk said that he would inform all tenants that the bin store would now be kept locked, and that the caretaker would collect waste left outside any unit, each night, and put in the bins. If any waste was left outside the bin store NWBC would be contacted about fly tipping.</p> <p>The clerk reported that 3 contractors had been asked to quote for the refurbishment work, one of these had suggested that staining the woodwork green was a better option than trying to paint it. It was agreed to inform the other 2 contractors to consider the option.</p> <p>The clerk reported that the consultation letter had been sent to the tenants and a number of replies had already been received.</p> <p>The clerk reported that the consultation letter regarding development of the upper floor had been prepared and would be sent to all community organisations after the holiday.</p>		
14.	<p>ALLOTMENT MATTERS</p> <p>The clerk reported that a Gypsy Lane roadway and fence had been damaged by the cemetery contractor, but it had been repaired straightaway and checked by project manager.</p>		
15.	<p>HONORARY CITIZEN CRITERIA</p> <p>The clerk presented a draft nomination form. It was agreed that it should include a section for any other activities, and to ask for reasons why the person was being nominated.</p>		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr G Davis, seconded Cllr M Davis.</p>		
16.	<p>OUTSTANDING BILL, RED LION</p> <p>At the meeting of 15th. April 2015, the offer of a reduction of £150 was rejected as not sufficient, and a reply was sent to the Red Lion. They responded on 2nd. December asking what would be acceptable. It was proposed to reply that due to the dissatisfaction felt by the Council, as P66 12/15</p>		

	<p>stated in the original e-mail of 13th. March 2015, that nothing should be paid. Proposed Cllr Clews, seconded Cllr Freer. Cllr Barker abstained.</p>		
23.	<p>CCTV Ratcliffe Street/North Street It was resolved to contact the County Council, the estate agent who handled the sale, Quadrant, and NWBC Planning, to find all information regarding the sale of the property, by the County, and why an easement for the position of the camera had not been included. Proposed Cllr Freer, seconded Cllr Barker.</p> <p>Nomad cameras, St Mary's Road/Welcome Street, continued from Clerk's Report. It had been established, by the service engineer, that the cameras were all OK, laptop connections were all renewed and OK. The Welcome Street camera was removed in preparation to be installed behind St Mary's Church. It was resolved that a planning application would be raised. Proposed Cllr Dirveiks, seconded Cllr Barker.</p>		
24.	<p>QUOTATIONS RECEIVED The clerk presented a quotation from Regent for a replacement photocopier, no extra cost, just an extension to the lease, there would be improved technical capabilities on the new copier, especially on scanning. It would contain a hard drive so documents can be held on the machine or saved onto memory stick via a USB port. It can also automatically decide B/W or colour copying. It was resolved to replace the machine, proposed Cllr Jarvis, seconded Cllr Wright. Cllr Freer left the meeting 8.35pm.</p> <p>The clerk presented a quotation from a consultant regarding the compilation of a Neighbourhood Plan. It was agreed that 2 other quotations should be obtained. It was agreed that sources of funding, for the Neighbourhood Plan should now be pursued.</p>		
	The meeting closed at 8.40pm.		

Signed Chairman of Atherstone Town Council