

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	The Committee Room, Civic Suite, NWBC, South St, Atherstone, CV9 1DE
DATE AND TIME	Wednesday 16 January 2019 7.00pm
IN ATTENDANCE	Town Councillors: Wright, Jarvis, G Davis, M Davis, Gurney, Bishop, L John, Singh, T Clews, L Dirveiks Police: PCSO Scott PCSO Snape Borough and County Councillors: D Clews, N Dirveiks Public: M Wrigley, H Ross, D Wood
APOLOGIES	Councillors: Barnard, Freer, and Barker, Henney
CHAIRMAN	Cllr D Wright
CLERK	Odette Ghent also present Deputy Clerk S Oldham

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Wright seconded Cllr T Clews		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
3.	PUBLIC SESSION (maximum 30 minutes) Mr Wood a Merevale allotment holder is on the plot next to the overgrown area where the brambles are growing over into his plot and re rooting, his spouting is on that side and as the only source of water it's causing a problem. He asked if a track could be put in to separate his plot from the overgrown vacant area. – see agenda item 15 for council decision. M Wrigley reported on behalf of an elderly resident of Stafford Street that individuals are climbing over her wall. PCSO Scott confirmed the police are aware and have visited her, and week commencing 24 th January the police will be visiting vulnerable people in North Warwickshire.		
4.	REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS. <u>Police reports</u> PCSO M Snape reported this month there have been the following incidents. 3 Violence, 12 Suspicious, 11 thefts from shops (1 male arrested and serving 8 week sentence) 1 theft from a vehicle, 3 vehicles damaged (tyres slashed) P72 01/19		

	<p>Anti social behaviour - 16 reported incidents, the hotspots have been identified, the police are doing anti social patrols, letters have gone to parents and there is a multi agency meeting next week.</p> <p>Cllr Wright asked if anti social behaviour outside the Red Lion was being monitored as this had been reported the council. PCSO Scott confirmed it was.</p> <p>The police confirmed the Retail Radio and CCTV is working well and asked about the possibility of a spare Retail Radio to pass around shops that don't currently use it as a trial.</p> <p>Cllr Singh asked the police to publicise and promote the good news stories of CCTV/Retail Radio. The police agreed and confirmed it is time restraints and under staffing that prevent them from doing so.</p> <p>Cllr D Clews confirmed that Rural News is regularly updated with good news stories.</p>		
4.	<p><u>County and Borough Councillor reports</u></p> <p>Cllr Jarvis asked Cllr N Dirveiks why NWBC were not recruiting for School Crossing Patrols? As there are none at Outwoods or Racemeadow Schools. Cllr N Dirveiks said he will speak to Cllr Hayfield.</p> <p>Cllr N Dirveiks reported the lights opposite the Railway station are being obscured by the overhanging trees which need cutting back. This is a WCC matter.</p>		
15.	<p>Item 15 was brought forward Proposed Cllr Jarvis seconded Cllr T Clews</p> <p>Merevale Allotments – regarding the comments from Mr Wood about the brambles on the waste land overgrowing into his allotment plot. It was resolved to create a pathway next to Plot 44 to overcome the problem of brambles The deputy clerk confirmed NWBC cut the grass on the pathways. Proposed Cllr Wright seconded Cllr Singh.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 12 December 2018</p> <p>It was resolved to approve the minutes proposed Cllr G Davis seconded Cllr Jarvis.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING 12 December 2018</p> <p>P65 Cllr Jarvis asked if WCC had considered gritting the road by Bentley House Care Home, Cllr N Dirveiks confirmed he had contacted the relevant Councillor for that area.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>A list was circulated prior to the meeting.</p> <p>For ratification purposes Cheques 108423-108424</p> <p>Approval for all new cheques 108425 to 108444</p> <p>It was resolved to approve the list proposed Cllr T Clews seconded by Cllr G Davis</p> <p>P73 01/19</p>		

	<p>Wages £3,631.65 WCC £1,283.34 Jan 19 Glendale £5,438.01 – replacement chq for 108375 Servicom £792.00 C Belcher £884.00 SMS £1,425.96 Turnock £3,388.80 NWBC £18,311.64 – incl replacement chq £9563.63 chq 108375 Mid Shires Electrical £7,320.00</p>		
8.	<p>CORRESPONDENCE RECEIVED (see list)</p> <p>Play equipment – Cllr Bishop asked if the play equipment repairs had been done – the clerk confirmed they had.</p>		
9.	<p>PLANNING MATTERS</p> <p>Cllr Jarvis & L Dirveiks declared an interest.</p> <p>a) Planning Lists – 49,50,1</p> <p>b) Consultations – no objections to plans as below if acceptable to the neighbours</p> <p>PAP/2018/0638 33 Reppington Ave</p> <p>PP/2018/0724 45 North Street, Cllr Wright declared an interest.</p> <p>c) Decisions: - See attached weekly lists 49,50,1</p>		
10.	<p>REPORTS</p> <p>Financial reports for December 2018 had been circulated. These were noted.</p> <p>Clerks report</p> <ol style="list-style-type: none"> Office alarm – The installation of the new alarm system has now been completed. Email received from Sonya Johnson who has been contacted by Jo Cummins, reporter for BBC WM who covered the Honesty Shops when they first started and wants to do a follow up story as she has been following Ediblelinks progress. She is most interested in the growth to an actual 'shop', Unit 7 The Arcade. Sonya has explained that the Town Council have been supportive and is confident this could be a very good story for Atherstone as the BBC like the innovation, links to high street and solutions that are bottoms up but involve local partners and stakeholders coming together. The council agreed in principle subject to getting more information. Royal Garden Party, it was proposed to put Cllr David Wright name forward proposed Cllr Jarvis seconded T Clews. <p>P74 01/19</p>		

	<p>4. FOI re the Hunt, it was approved to send the information requested and to request their full name and address.</p> <p>5. Office Alarm, the clerk reported the office alarm was activated on Boxing Day and the Deputy Clerk attended. It was agreed to add Cllr Singh and Cllr Jarvis to the keyholder list to be contacted.</p> <p><u>Town councillor reports</u></p> <p>Sara Bishop confirmed she will attend the Public Health Warwickshire meeting on January 23rd 2019 regarding the Warwickshire Joint Strategic Needs Assessment 2019 and report back to the Council on any further developments.</p>		
11	<p>CEMETERY MATTERS</p> <p>a) Memorial applications</p> <p>B215 Greg Turner Headstone</p> <p>RCE1063 Pat Fletcher Headstone and kerb</p> <p>A499 Howard Dennis Headstone</p> <p>A547 Leonard Davies Headstone</p> <p>b) Recent Burials in Atherstone Cemetery</p> <p>Freda May Olive Bonner E1253 re open to single depth Rita Meads B205 re open to double depth Catherine Lilian Jean Reid B95 open to double depth</p> <p>c) Ashes Scattering Area – see later under quotations.</p> <p>d) Review of Cemetery Charges effective 1st April 2019 – the recommend increase was approved, proposed Cllr Jarvis seconded Cllr M Davis. It was agreed to review them annually.</p>		
12.	<p>ARCADE SHOPS</p> <p>1. Feedback from the Meeting re unit 7 Wednesday 9th January 2019</p> <p>There were some genuine concerns as on one occasion one item (Baby Wipes) was duplicated in the Honesty Shop that was also sold in Unit 2. The outcome of the meeting was the biggest concern was the queue, Sonya Johnson from Edible Links agreed to manage the queue and to inform the tenants prior to future events. The Town Council confirmed that they fully support the Honesty shops carrying on.</p> <p>Some of the tenants requested a separate meeting with the Council regarding the Service Charges and Leases, the Clerk will arrange this.</p> <p>2. New Fire alarm The Clerk reported the installation of the new fire alarm system has now been completed.</p> <p>P75 01/19</p>		

13.	<p>MARKET SQUARE</p> <p>Christmas market – The Clerk reported the event went well and was well attended, Cllr Dirveiks mentioned for future events the layout of the market stalls should be looked at.</p> <p>It was approved to look at maybe an Easter Events proposed Cllr Singh seconded Cllr Jarvis. The clerk to contact NWBC Community Development Team.</p> <p>Cllr G Davis asked if future events could be advertised more in Grapevine and North Talk.</p> <p>Cllr Wright thanked the Clerk on behalf of the council for her efforts at the Christmas Market and for working from 6am to 6pm.</p>		
14.	<p>PLAY AREAS</p> <p>Cllr Bishop asked if the remedials to the Play Equipment had been carried out, it was confirmed they had.</p>		
15.	<p>ALLOTMENTS</p> <p>a. Merevale overgrown waste area – this was discussed earlier.</p>		
16.	<p>GYPSY LANE TREES</p> <p>Feedback from the meeting on 3rd January with the residents of numbers 2/6/8/10 Gypsy Lane, the Clerk and Cllr Henney.</p> <p>Tony Roberts from HRJ Gould Ltd confirmed the work that had already been carried out was as agreed at the previous meeting.</p> <p>Recommendations from Tony Roberts.</p> <ol style="list-style-type: none"> 1. Remove 2 trees (the ones with ivy on them) 2. Cut the remainder of trees to 20ft – including the ones on the allotment side. 3. The hedges to be taken down to 10ft 4. Leave the Ash tree but cut to 20ft <p>It was agreed to get further quotes for this work.</p> <p>B Henney sent in his report confirming he fully understood the concerns of the residents of what appears to be a half completed job, Cllr Wright confirmed as HRJ Gould had that the work that had already been carried out was as agreed at the previous site meeting.</p>		
17.	<p>CHRISTMAS LIGHTS/FORWARD PLANNING</p> <p>Feedback from Meeting with Geoff Wright from Arragon Properties 11th January 2019 – Arragon agreed in principle to allowing the Christmas light fixings to be attached to their properties. This is subject to details of the new lighting scheme.</p> <p>The electrical infrastructure malfunctioned this year and despite the council doing everything they could to get the library end of Long Street lights working they could not. As a matter of priority a meeting to be arranged in early January to be arranged with the contractors to discuss the 2019 scheme and upgrades required</p> <p>P76 01/19</p>		

18.	<p>ANNUAL TOWN COUNCIL DINNER</p> <p>Date and venue to be confirmed.</p>		
19.	<p>HONORARY CITIZEN 2019</p> <p>This was carried forward from December 2018 meeting due to lack of council members present. There were 2 nominations received as below. Jane Bennett Eddie Stephenson It was decided the Honorary Citizen for 2019 will be Jane Bennett, proposed Cllr Gurney seconded Cllr L Dirveiks</p>		
	<p>PRIVATE & CONFIDENTIAL</p>		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, employment matters, and action to be taken or to be taken in connection with the prevention, prosecution or investigation of a crime) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Wright seconded Cllr Gurney</p>		
20.	<p>ARCADE</p> <p>a. Arcade service charges – a meeting to be arranged as requested by the tenants to discuss the service charges.</p>		
21.	<p>ST MARYS PLAY AREA COVENANT</p> <p>A meeting is arranged with the WCC solicitor and surgery 17th January 2019</p> <p>It was proposed that Cllr Jarvis represents the Town council at the meeting proposed Cllr G Davis seconded Cllr T Clews</p>		
22.	<p>CEMETERY</p> <p><u>Grave dispute.</u> The draft letter prepared by Garner Canning regarding a grave dispute was approved. Proposed Cllr Wright seconded Cllr T Clews</p> <p><u>ICO request for information</u> – regarding the request for information it was confirmed again that the Council do not hold the report from Cllr Freer as requested. It was resolved to contact Cllr Freer again to request a copy and his response to be forwarded to the ICO. Proposed Cllr Wright seconded Cllr G Davis</p> <p>P77 01/19</p>		

23.	<p>QUOTATIONS</p> <ul style="list-style-type: none"> a. Gypsy Lane – additional tree work, the clerk was asked to get more quotes before any decision can be made. b. Ball Game Road Closure – the quote from Saltem was noted as the approval was made at a previous meeting. c. Ashes Scattering area – Signage and low “fencing” around lawns. the clerk was asked to get more quotes before any decision can be made. d. Floral Displays Summer and Winter 2019 – the quote from Smithy Farm Shop was approved Proposed Cllr T Clews seconded Cllr R Jarvis. e. Cemetery Grounds Maintenance 2019 – still awaiting more quotes this will be discussed at the EGM 23rd January 2019 f. Old Mortuary Key Holding Service – the quote was not approved – this was discussed under clerks report item 5 		
24.	<p>OFFICE ACCOMODATION</p> <p>Nothing further to report as the meeting on 13th November 2018 re the Partnership Building was adjourned as no one from WCC attended to discuss term. A new date to be confirmed to discuss, Lori Harvey has been off sick and was due to return this week,</p>		
25.	<p>CCTV UPGRADE PROJECT – Feedback from meeting with the consultant was discussed and it was approved to write back to NWBC and confirm ATC are happy for the tender process to go ahead. ATC to try to get funding for additional cameras. Proposed Cllr Wright seconded Cllr T Clews</p>		
	<p>The meeting closed at 9:10pm the next meeting 13th February 2019</p>		

Signed Chairman of Atherstone Town Council

P78 01/19