

ATHERSTONE TOWN COUNCIL

Communications: PO Box 2000, Atherstone, Warwickshire, CV9 1YN  
 Telephone and Fax 01827 720829  
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 16 <sup>th</sup> June 2010 7.00pm
IN ATTENDANCE	Town Councillors: , Shaw, Barker, L Freer, R Freer. Chambers, Wright, Hopkins, M Davis, G Davis, Clews, Jarvis, Vickers and Peat Public: Mrs Dorothy Clay, Mrs Margaret Wrigley, Mr Richard Golby
APOLOGIES	Councillors Singh and Macchi
CHAIR	Cllr D Clews
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	<b>APOLOGIES</b> As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Barker seconded Cllr Peat		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Cllr Jarvis raised the point that when the cut of the Canal Park took place a bit had been missed. Also he raised the question of whether the Old Allotment Garden land could be thought of for a skate park. This was noted. Cllr Barker reported that the residents of Gypsy Lane were still having heavy goods vehicles parking up. Cllr Shaw reported that Warwickshire County Council had done work to the lighting at the towpath and that a survey of Coleshill Rd was about to take place. Cllr Jarvis left the room briefly at 7.07pm and returned a couple of minutes later.		
4.	<b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 19<sup>th</sup> May 2010</b> It was resolved to accept the minutes. Proposed Cllr L Freer Seconded Cllr Barker		
5.	<b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 19<sup>th</sup> May 2010</b> a) <u>Updating Old Records to the Website</u> <b>It was resolved that Cllr Hopkins would make enquiries through the college for any student assistance that might be available and the clerk would enquire through "On The Dot".</b> Proposed Cllr R Freer seconded Cllr Hopkins Cllr Barker voted against.		

	<p>b) P8 05/10 Fencing of Old Allotment Gardens  <b>It was resolved to ask Harvey Pointon to carry out a temporary repair of the fencing currently on site within the permitted spend of the clerks.</b>  Proposed Cllr Shaw seconded Cllr R Freer</p> <p>It was agreed to call a Strategy Meeting and a Funding Meeting and agree a mission statement as soon as possible.</p> <p>There were no other matters arising.</p>		
6.	<p><b>CORRESPONDENCE RECEIVED</b>  Cllr Jarvis declared an interest in item E41.</p> <p>Item 13: Funding request Volunteer Centre North Warwickshire – this was noted.</p> <p>Item 20 and 21 Allotment Appeal: <b>It was resolved to adjourn the meeting to allow a member of the public to speak.</b> Proposed Cllr Jarvis seconded Cllr Barker  The meeting then re-started.  <b>It was resolved to offer a further 28 days to remedy the rat infestation. The clerk was then to visit with the NWBC inspector and was given the authority to take back the allotment if the issue had not been remedied satisfactorily. If the issue had been remedied then the clerk would take payment of rent immediately.</b>  Proposed Cllr R Freer seconded Cllr L Freer</p> <p>Item E41: Summer in the Square request for funding.  <b>It was resolved to approve the funding request.</b>  Proposed Cllr G Davis seconded Cllr Wright</p> <p>Item E49, E52 were to be referred to the next funding group.</p> <p>Item E59: CCTV at Westwood Rd – response from NWBC.  <b>It was resolved that the clerk write to the correspondent for an explanation as follows:</b></p> <ol style="list-style-type: none"> <li>1) <b>Where in the Code of Conduct is direct surveillance not allowed?</b></li> <li>2) <b>Do they not think that a complaint from the public, police and Atherstone Town Council is reasonable enough grounds?</b></li> <li>3) <b>Why is it not possible (after a request has been made) that if staffing precludes direct surveillance the camera is left in record mode?</b></li> </ol> <p>Proposed Cllr R Freer seconded Cllr L Freer</p>		
7.	<p><b>PLANNING MATTERS</b>  a) <b>Planning Lists</b> – 18, 19, 20</p> <p style="text-align: center;">P22 06/10</p>		

b) **Consultations**

Cllrs L and R Freer declared an interest and left the meeting prior to the next consultation:

1. **PAP/2010/0267 95, Witherley Road, Atherstone,**  
First floor extension

**It was resolved that there was no objection.**

Cllr G Davis seconded Cllr M Davis

2. **Re consultation**  
**PAP/2010/0169 1 Grendon Villas, Old Watling Street,**  
Double and single storey extension to rear.

3. **Re consultation**  
**PAP/2010/0125** Rear Of 75, Long Street, Atherstone  
Erection of 1 no 2 bed apartment on the first floor and ground floor retail unit

4. **Disabled Bay application – 2 Milliners Court**

**It was resolved that there was no objection to the above mentioned consultations.**

Proposed Cllr Barker seconded Cllr M Davis

c) **Decisions**

1. **PAP/2010/0115**

Springhurst, Terrace Road Atherstone

**Granted**

Conversion Of 2 Combined Houses Springhurst And Lyndale Into 4 No:  
2 Bedroom  
Flats With On Site Parking

2. **PAP/2010/0053**

Queen Elizabeth School & Sports College  
Witherley Road

**Granted**

Installation Of Floodlights

3. **PAP/2010/0170**

11 The Willows  
Atherstone

**Certificate of Lawfulness Issued**

Single Storey Side and Two Storey Rear Extension

d) **Conservation Areas and Listed Buildings**

Nothing to report – the email response from NWBC regarding the Alom Restaurant and New Way Credit Union was noted.

	<p>e) <b>Other -</b> Nothing to report</p> <p>f) <b>Licensing Matters-</b> Nothing to report.</p>		
8	<p><b>CLERK'S REPORT</b></p> <p>a) Memorial Bench for the late Barrington Beeson – update It was reported that this matter was ongoing.</p> <p>b) Cheques for approval and signature relating to Atherstone Carnival. <b>It was resolved to approve the signing of cheques 105279 and 105280.</b> Proposed Cllr M Shaw seconded Cllr G Davis</p> <p>c) Canal Towpath – <b>It was resolved that Cllr R Jarvis would attend the meeting and report back to the meeting on 23<sup>rd</sup> June 2010.</b> Proposed Cllr M Davis seconded Cllr Wright</p> <p>d) Method of payment of NWBC Airwaves invoice to agree. <b>It was resolved to pay by direct debit.</b> Proposed Cllr R Freer seconded Cllr Barker</p> <p>e) Complaint regarding recent member of the public locked in the cemetery. <b>It was resolved to write and thank the two people who helped the member of the public and assisted her to get out of the cemetery.</b> Proposed Cllr M Davis seconded Cllr Barker.</p> <p>f) Floral Displays – the clerk reported that the planting was complete and the Smithy had asked if they could use slug pellets. It was agreed that they could use slug pellets that would not be harmful to wildlife.</p>		
9.	<p><b>ALLOTMENTS</b></p> <p>a)OFFICER REPORT: A written report had been circulated prior to the meeting summarised as follows:</p> <p><b>i) It was reported that cultivation inspections and follow ups were to be done</b> and 28 day non cultivation / eviction / withdraw notices to be issued accordingly.</p> <p><b><u>ii)It was reported that 28 day warning notices had been issued as follows – (all to be reviewed @ July 2<sup>nd</sup></u></b></p> <p>Various Merevale tenants for barbed wire on their plots. Merevale Plot 23- unsafe building Gypsy Lane Plot 7- for rat infestation. Gypsy Lane Plot 24B – well requires locking lid Gypsy Lane Plot 36 Asbestos panels to be sealed</p> <p style="text-align: center;">P24 06/10</p>		

	<p><b><u>iii) It was reported that eviction notices had been issued on 04.06.10 and the plots would be re-let in one month.</u></b></p> <p>Plot 9 Gypsy Lane – failure to remedy rat infestation and non payment of rent.  Plot 41 Merevale – non payment of rent  Plot 15A Merevale – non payment of rent  Plot 62 Merevale – non payment of rent  Plot 37a Gypsy Lane – non payment of rent  Correspondence Item E61 – Appeal against eviction notice for non-payment of rent.</p> <p><b>It was resolved to allow a further 14 days for the tenant to pay the rent.</b></p> <p>Proposed Cllr M Davis seconded Cllr Wright</p> <p>b)Representatives to Allotment Judging Group for Saturday 26<sup>th</sup> June 2010: It was agreed the judges would be Cllr Clews, Wright, Shaw and Vickers.</p>																									
<p><b>10</b></p>	<p><b>CEMETERY MATTERS</b></p> <p><b>a) MEMORIAL APPLICATIONS</b></p> <p>The following officer approved applications were reported:</p> <table border="0"> <tr> <td>1) E1259</td> <td>Bassford Family</td> <td>Headstone and Kerbs</td> </tr> <tr> <td>2) E1076</td> <td>Winifred Emily Martin</td> <td>Inscription only</td> </tr> <tr> <td>3) A191</td> <td>Betty Cox</td> <td>Inscription only</td> </tr> <tr> <td>4) N779</td> <td>John and Constance Ball</td> <td>Headstone</td> </tr> <tr> <td>5) B94</td> <td>William Edgar Aldridge</td> <td>kerbs</td> </tr> </table> <p>i) An appeal was considered for refusal of a memorial application for Plot A408: Lavinia Morgan deceased as the headstone height was over 600mm.</p> <p>ii) A new ash plot application was presented to Council for Leslie George King deceased as the height was over 600mm.</p> <p>Cllr Jarvis proposed allowing applications in progress to go through and any rule change deemed necessary to be applied from September 1<sup>st</sup>.</p> <p><b>It was resolved not to pass these two applications and to write to all masons that in line with instructions no memorial will be allowed over 2ft high.</b></p> <p>Proposed Cllr R Freer seconded Cllr Shaw</p> <p>Cllrs Barker and Jarvis requested a named vote and the clerk recorded as follows:</p> <p>In favour of the resolution: Cllrs R Freer, L Freer, Shaw, G Davis, M Davis, Wright, Vickers and Peat.</p> <p>Against the resolution: Cllrs Barker, Jarvis, Hopkins and Clews</p> <p>Abstentions: Cllr Chambers</p> <p><b>b) Recent Burials in Atherstone Cemetery</b></p> <table border="0"> <tr> <td>William Edwin Garrett</td> <td>E1574 open to triple depth</td> </tr> <tr> <td>Thomas Henry Miller</td> <td>A395 new ash plot</td> </tr> <tr> <td>Fred Robinson</td> <td>A394 new ash plot</td> </tr> <tr> <td>Iris May Morris</td> <td>A353 re-open ash plot</td> </tr> </table> <p style="text-align: center;">P25 06/10</p>	1) E1259	Bassford Family	Headstone and Kerbs	2) E1076	Winifred Emily Martin	Inscription only	3) A191	Betty Cox	Inscription only	4) N779	John and Constance Ball	Headstone	5) B94	William Edgar Aldridge	kerbs	William Edwin Garrett	E1574 open to triple depth	Thomas Henry Miller	A395 new ash plot	Fred Robinson	A394 new ash plot	Iris May Morris	A353 re-open ash plot		
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	Clarification of an administrative fee only for the recent last interment into a brick grave or vault for O217 KEJ Vero deceased. It was agreed that an administrative fee of £100 be applied.		
11	<b>CONTRACT MATTERS</b> a) <u>Play areas – monthly inspection reports.</u> Playground Inspection Reports dated 24/05/10 were circulated at the meeting. The clerk reported that HAGS had completed the outstanding repair items with the exception of the red cap on top of the post.		
12.	<b>MAGISTRATES COURT / POLICE STATION update</b> It was agreed to specifically draw attention to the site in the local plan and to ask why the site was .6hectares then and below .5 hectares now.		
13.	<b>MARKET SQUARE – recommendations from the working group of 9<sup>th</sup> June 2010.</b> The clerk read out the list of recommendations from the working group. It was agreed to postpone further discussion until the Town Clerk returned.		
14.	<b>FUTURE OF THE CANAL PARK AREA – From P11-05/10 item 15</b> It was agreed to put this on a future agenda		
15.	<b>RENEWAL OF ALL SHOOTING PERMITS/ PEST CONTROL ACTIVITIES.</b> It was agreed to put this on a future agenda		
16.	<b>TO APPROVE ANNUAL ACCOUNTS FOR 2009-2010 prior to internal and external audit</b> <b>It was resolved to put this item on a future meeting when the responsible financial officer was clerking.</b> Proposed Cllr R Freer seconded Cllr Wright		
	<b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: <i>namely the details of the terms of contracts for the supply of goods</i>, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b> Proposed Cllr R Freer seconded Cllr Barker		
17.	<b>QUOTATIONS RECEIVED</b>  a) Signage for Cemetery – from P8-05/10 item 8(2)  One written quotation was received. <b>It was resolved to accept the quotation from A5 Signs and to order three signs, one for each entrance making the red lettering at the bottom of the sign the same size as the red lettering at the top.</b> Proposed Cllr G Davis seconded Cllr Jarvis P26 06/10		

18	<b>CCTV</b> a) CCTV Code of Practice – recommendations from CCTV working group 9 <sup>th</sup> June 2010. It was agreed that concerns would be presented at the CCTV Partnership meeting.		
19	<b>TRAFFIC WARDEN COSTING – North Warwickshire</b> It was agreed to put this on a future agenda		
	The meeting closed at 9.55pm		

Signed .....

Chairman of Atherstone Town Council.