

ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 16 <sup>th</sup> March 2011 7.00pm
IN ATTENDANCE	Town Councillors: Wright, Vickers, Jarvis, Clews, Chambers, Shaw, L Freer, R Freer, M Davis, G Davis, Public: Mrs Clay, Mrs Wrigley
APOLOGIES	Councillors Peat, Macchi, Hopkins, Singh
CHAIR	Cllr D Clews
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	<b>APOLOGIES</b> As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Jarvis seconded Cllr G Davis		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Mrs Wrigley reported that the tarmac repair had been done on Dudley Street. Cllr Chambers reported a burnt out car on the towpath and Cllr Clews said she would look into it and report it. Mrs Clay reported over the last two weeks people knocking doors in her street doing "surveys of the area". Cllr Vickers reported that litter pickers were complaining about dog mess. Cllr L Freer said that more wardens were needed for the Atherstone Area. Cllr Shaw mentioned the Big Society idea of adopting a street to combat the problem. Cllr Jarvis reported that the pot holes had been repaired well this year. Cllr Jarvis reported that a collapsed drain in South Street had been dealt with by the police.		
4.	<b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 9<sup>th</sup> March 2011</b> <b>It was resolved accept the minutes.</b> Proposed Cllr M Davis seconded Cllr G Davis		
5.	<b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 9<sup>th</sup> March 2011</b>  Cllr L Freer was pleased to note that Beeline was continuing.  P149 3/11 Item 17: QE Fields Challenge – An email from Alison Hodge was reported advising councils to wait pending further legal advice before taking any further action. This was noted.		

	<p>It was clarified that a letter should be sent to the resident who had reported a problem with the new ashes area and inform her that it is not a walkway.</p>		
<p><b>6.</b></p>	<p><b>CORRESPONDENCE RECEIVED</b>  Item 10: Speed Aware Signs – changes to the current scheme.  <b>It was resolved to write that the Town Council felt the plans were a waste of time.</b>  Proposed Cllr L Freer seconded Cllr Jarvis  Cllr Shaw abstained. The clerk was asked to copy in Cllrs Shaw and Fox to the reply.</p>		
<p><b>7.</b></p>	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Lists – 6 and 7</b></p> <p>b) <b>Consultations</b>  <b>PAP/2011/0101 Sandwich Factory</b>  <b>It was resolved that there was no objection to this application.</b>  Proposed Cllr G Davis seconded Cllr Vickers  Cllr M Davis abstained.</p> <p>c) <b>Decisions</b>  <b>PAP/2011/0009 102 Long Street</b>  Noted.</p> <p>d) <b>Conservation Areas and Listed Buildings</b>  Nothing to report</p> <p>e) <b>Other</b>  Nothing to report</p> <p>f) <b>Licensing Matters</b>  Nothing to report</p>		
<p><b>8.</b></p>	<p><b>REPORTS</b></p> <p>a) Clerk's Report</p> <p>Dedication of Memorial Bench arrangements were reported by the clerk. Those attending were to meet outside St Mary's Church at 12.30pm on Sunday 20<sup>th</sup> March.</p> <p>The clerk reported a number of emails relating to CCTV operational matters.  <b>It was resolved to discuss this during the private and confidential session at the end of the meeting.</b>  Proposed Cllr G Davis seconded Cllr L Freer.</p> <p>a) Representatives Reports  Nothing to report.</p>		

<p><b>9.</b></p>	<p><b>ALLOTMENT MATTERS</b></p> <p>1) <u>Atherstone Allotment Association Lease:</u>  <b>It was resolved to discuss this during the private and confidential session at the end of the meeting.</b>  Proposed Cllr Vickers seconded Cllr Jarvis</p> <p>2) <u>Gypsy Lane Allotments – email from a tenant.</u>  <b>It was resolved to discuss this during the private and confidential session at the end of the meeting.</b>  Proposed Cllr Vickers seconded Cllr Jarvis</p> <p>The Clerk reported that the following allotments had been recently let.  Plot 1 let at Gypsy Lane to Mr Masters.  Plot 15b let at Gypsy Lane to Mr Anderson  Plot 55b let at Merevale to Mr Redding</p>																				
<p><b>10.</b></p>	<p><b>CEMETERY MATTERS</b></p> <p><b>(a) MEMORIAL APPLICATIONS</b>  The following have been approved.</p> <p>A242 Alice Bartlam - headstone  E949 Doreen May Fox – inscription  E227 Antoni Waclaw Jarosz - headstone</p> <p><b>b) Recent Burials in Atherstone Cemetery</b></p> <table border="0"> <tr> <td>Leslie Smith</td> <td>A402 new ash plot</td> </tr> <tr> <td>Mavis Lilian Webster</td> <td>A401 new ash plot</td> </tr> <tr> <td>Frank Blackburn</td> <td>A383 re-open for ashes</td> </tr> <tr> <td>Elsie Raine</td> <td>A400 new ash plot</td> </tr> <tr> <td>Frank Chetwynd</td> <td>E1042 re-open for ashes</td> </tr> <tr> <td>Raymond Joseph Loakes</td> <td>O787A re-open for ashes</td> </tr> <tr> <td>Phyllis Jean Fulleylove</td> <td>N345 re-open for ashes</td> </tr> <tr> <td>Paul Anthony Kellegher</td> <td>A409 new ash plot</td> </tr> <tr> <td>Sidney Howard Windridge</td> <td>B178 new burial plot</td> </tr> </table>	Leslie Smith	A402 new ash plot	Mavis Lilian Webster	A401 new ash plot	Frank Blackburn	A383 re-open for ashes	Elsie Raine	A400 new ash plot	Frank Chetwynd	E1042 re-open for ashes	Raymond Joseph Loakes	O787A re-open for ashes	Phyllis Jean Fulleylove	N345 re-open for ashes	Paul Anthony Kellegher	A409 new ash plot	Sidney Howard Windridge	B178 new burial plot		
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<p><b>11</b></p>	<p><b>CONTRACT MATTERS</b></p> <p>a) <u>Play areas – monthly inspection reports.</u>  Playground inspection reports had been circulated dated 7.02.11 and were noted. The clerk reported that the telescope had been removed pending delivery of a part required to repair it.</p>																				
<p><b>12.</b></p>	<p><b>MAGISTRATES COURT / POLICE STATION update</b>  Cllr Ruby Chambers reported seeing an article in the letters page of the Atherstone Herald about the future police coverage for the Town. It was agreed to get a copy of the letter and discuss it at the next meeting.</p>																				

13.	<b>MARKET SQUARE</b> Nothing to report.		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: <i>namely the details of the terms of contracts for the supply of goods or services</i> It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr G Davis seconded Cllr L Freer</p>		
14.	<p><b>To receive Annual Appraisals for clerks</b></p> <p>It was resolved that the Deputy Clerk should leave the room prior to this agenda item.          Proposed Cllr Clews seconded Cllr G Davis          The Deputy Clerk left the room at 7.40pm and returned at 8.30pm to record the following:</p> <p>Cllr Vickers left part way through this agenda item and did not return to the meeting.</p> <p><b>It was resolved that the Town Clerk should clerk all meetings of Council except due to holidays or illness.</b>          Proposed Cllr R Freer seconded Cllr M Davis          Cllr Clews abstained.</p> <p><b>It was resolved to accept the annual appraisal for the Deputy Town Clerk.</b>          Proposed Cllr M Davis seconded Cllr Vickers.</p> <p><b>It was resolved to accept the annual appraisal for the Town Clerk.</b>          Proposed Cllr G Davis seconded Cllr Shaw.</p> <p>It was agreed to review both the Contracts of Employment on the next agenda.</p>		
15.	<p><b>Big Lottery Fund – Old Allotment Gardens</b>          It was reported that no further resolutions of council were required at the moment. The paperwork was all in hand to be sent back for the April 1<sup>st</sup> deadline.</p>		
16.	<p><b>To receive quotations for Annual Grounds Maintenance selection of preferred supplier.</b>          Four quotations were circulated at the meeting.  <b>It was resolved to accept the quotations from P Cook Landscapes.</b>          Proposed Cllr Jarvis seconded Cllr M Davis</p>		

17.	<p><b>To receive quotations for clearance of hazardous materials from sites.</b>  A quotation was presented.  It was agreed to obtain a further quotation from Pete Richards Plant Hire and Groundworks Contractor.</p>		
	<p><u>Items referred from earlier in the meeting</u></p> <p>1) <u>Atherstone Allotment Association Lease:</u>  <b>It was resolved to approve a starting rent as specified.</b>  Proposed Cllr R Freer seconded Cllr Wright</p> <p><b>It was resolved to ask Garner Canning Solicitors to issue the draft lease to the Atherstone Allotment Association including the starting rent figure.</b>  Proposed Cllr R Freer seconded Cllr Wright</p> <p>2) <u>Gypsy Lane Allotments – email from a tenant.</u>  <b>It was resolved to allow the tenant to leave their plot (by the 31<sup>st</sup> March 2011). The chickens are to be re-homed but otherwise the plot left in its present condition. It was resolved to ask Pete Richards Plant Hire and Groundworks contractor to then clear the plot.</b>  Proposed Cllr R Freer seconded Cllr Wright.</p> <p>3) <u>Various emails relating to CCTV operational matters.</u></p> <p><b>It was resolved to forward the emails to Cllr Carol Fox at Warwickshire County Council.</b>  Proposed Cllr Shaw seconded Cllr G Davis</p> <p>It was agreed that the emails would be discussed further at the next CCTV Partnership meeting.</p> <p>The meeting closed at 9pm</p>		

Signed .....  
Chairman of Atherstone Town Council.