

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 16 th . November 2011 start 7.00pm
IN ATTENDANCE	Town Councillors: R Freer, Clews, Wright, Shaw, McElhone, L Freer, Pickard, Jarvis, Singh. Members of the public:, Mrs Clay, Mrs Wrigley,
APOLOGIES	Town Cllrs: Macchi, Vickers. G Davis, M Davis
CHAIRMAN	Cllr Shaw
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr, Wright, seconded Cllr Clews.		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION Cllr Clews stated that the litter had been quite bad, in the town, the last Sunday morning. Cllr Pickard advised that a complaint should be made through the NWBC one-stop-shop. Mrs Clay asked if another butcher was opening in the town. No one knew of this. Cllr L Freer noted that a lot of cars were being parked in the service road when people were using the facilities at the school. Cllr Jarvis said he would be writing to the Headmaster. Cllr L Freer said she would also write to the school and also to S Powell at NWBC. To be put on a future agenda. Clerk to get information regarding the booking system. Cllr Wright presented a letter, from a member of the public, regarding the condition of the War Memorial, and asking that it be refurbished. Clerk to reply that the Council is looking for funding towards this at present. Cllr R Freer stated that in 1920 a ball was sent from Australia, for the Annual Ball Game, a condition was that it be used to collect funds towards a Memorial, which was erected in 1921. Cllr Shaw presented various items of documentation from the County, which included details of the gritting routes, clerk to obtain electronic copy and circulate. Cllr Jarvis stated that the County Council had been reported to have spent £1 million, on one of the farms, owned by them. Cllr Shaw said he would investigate.		
	P85 11/11		

4.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 2nd. November 2011</p> <p>P82, item 11 c) Cllr R Freer, stated that 'and details of meeting sent to him' should be added.</p> <p>It was resolved that the amended minutes be accepted as a true and accurate record. Proposed Cllr L Freer, seconded Cllr R Freer.</p>		
5.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 2nd. November 2011.</p> <p>There were no matters arising.</p>		
6.	<p>CORRESPONDENCE RECEIVED</p> <p>1/ Letter received regarding condition of Ratcliffe Road Centre/Rowan Centre. Reply now received from County, to be forwarded to writer.</p> <p>E8/ Localism Bill briefings, it was agreed that Cllr R Freer should attend.</p> <p>E47/ It was resolved that a letter of thanks be sent to the Army Cadets, proposed Cllr Jarvis, seconded Cllr Shaw.</p> <p>E54/ It was resolved to write to J Brown stating that the Town Council felt that waiting until the final occupation, before carrying out the refurbishment required in condition 3, did not satisfy the spirit of the condition, in trying to improve the appearance of the town. Proposed Cllr R Freer, seconded Cllr Pickard. Cllr Singh abstained.</p> <p>E58/ Dog exclusion orders. It was resolved to use the services of NWBC. Proposed Cllr R Freer, seconded Cllr Jarvis.</p> <p>E60/ Cllr R Freer stated that the cleaning around the War Memorial. By the Army Cadets, should have been arranged through the clerk.</p> <p>E61/ The clerk reported that Curdworth PC had replied to the letter about the registration services.</p> <p>E63/ WALC training. It was agreed that Cllr Singh would attend the Chairman Briefing session, and that Cllr R Freer, with clerk G Day, would attend the Financial Clinic.</p>		
7.	<p>PLANNING MATTERS</p> <p>a) Planning lists -41, 42, 43.</p> <p>b) Consultations</p> <p>PAP/2011/0523, Whetstone Brothers Ltd. Manor Road, Mancetter, CV9 1QY. Application to apply for a further minimum 12 months extension to implement planning permission PAP/2007/0648 for erection of 10 no B2 use industrial units.</p> <p>There was no comment on this application, clerk to obtain copy of transport statement.</p> <p>PAP/2011/0054, Land to rear of Barge & Bridge Public House, Westwood Road, Atherstone (amended plans)</p> <p>Erection of 6 no. two storey starter homes.</p> <p>It was resolved that there was no objection to this application, but recommend that bollards be placed on one side of the access drive, to prevent parking taking place and partially obstructing the access.</p> <p>Proposed Cllr Clews, seconded Cllr Wright.</p> <p>P86 11/11</p>		

	<p>PAP/2011/0583, Plot 16D, Carlyon Road, Atherstone Change of use from industrial to leisure. It was resolved that there was no objection to this application, and that the Town Council supported these initiatives, it was recommended that, due to the amount of traffic on Carlyon Road, the pathway from the A5 footbridge should be cleared, and adequate lighting installed. Proposed Cllr R Freer, seconded Cllr Wright. Cllrs Pickard and L Freer abstained.</p> <p>PAP/2011/0579, 137 Royal Meadow Drive, Atherstone Side and rear single and two storey extension. It was proposed that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Singh, seconded CllrJarvis.</p> <p>PAP/2011/0519, 30 Herring Road, Atherstone Insertion of two french windows with balconies to first floor elevation. It was resolved that the previous comments should stand,'there was not enough information to give the position of the balconies but there was no objection if not intrusive to the neighbours'. The balconies being more than could be termed 'Juliet balconies' could give views into neighbouring properties. Proposed Cllr R Freer, seconded Cllr McElhone.</p> <p>c) Decisions</p> <p>PAP/2011/0454 Unit 23 Solutions for Industry, Carlyon Road – granted PAP/2011/0441 Unit 23 Solutions for Industry, Carlyon Road – granted PAP/2011/0333 40 Windmill Road, Atherstone – granted PAP/2011/0187 Ivy House, Taverners Lane, Atherstone – granted PAP/2011/0486 56 Stratford Street, Atherstone – granted PAP/2011/0408 34 Simmonds Way, Atherstone – granted PAP/2011/0343 45 North Street, Atherstone – granted</p> <p>d) Conservation areas and listed buildings None</p> <p>e) Other None</p> <p>f) Licensing Matters None</p>		
8.	<p>REPORTS</p> <p>a) Financial Report</p> <p>The clerk presented a Budget Report and Bank Reconciliation for October, for information only.</p> <p>The clerk reported that HSBC were waiving all charges and refunding those already made. It was agreed that the clerk obtain information about investments which would bring some interest.</p> <p>P87 11/11</p>		

	<p>b) Clerks Report</p> <p>The clerk reported that there had been a verbal complaint regarding damage, by rabbits, in the cemetery. It was resolved to respond to the caller and inform them that pest control would be starting shortly in the Old Allotment Gardens.</p> <p>The clerk reported that work had been carried out around the War Memorial, prior to Remembrance Sunday, by NWBC cleaning the paths, and by P Cook Landscapes cutting the grass and cleaning up leaves. This work had all been done free of charge, it was resolved to send letters of thanks and to publish the fact in the local newspapers. Proposed Cllr R Freer, seconded Cllr L Freer.</p> <p>The clerk stated that someone had reported losing a silver coloured handbag, in the cemetery, after the Remembrance Service.</p> <p>The clerk reported that a meeting with a representative from Heart of England Crematorium, had been arranged on Friday 25th. November, at 1.30pm, at the cemetery car park. This is to investigate an ashes scattering area.</p> <p>The clerk reported that a previous applicant for a memorial tree, in the cemetery, had asked for an update. It was resolved that the tree, at the bottom end of the cemetery, recently fallen, could be replaced.</p> <p>c) Representatives Reports</p> <p>Cllr Shaw reported that the joint meeting with NWBC had taken place, the clerk circulated a list of the points discussed. It was intended to hold quarterly meetings.</p> <p>Cllr Clews reported that she had attended a meeting of the Priscilla Gent Charity, she would be sending a copy of the minutes, to be circulated under private & confidential.</p>																			
<p>9.</p>	<p>CEMETERY MATTERS</p> <p>a) Memorial applications approved by clerk</p> <table border="0"> <tr> <td>0442</td> <td>Sally Wardle</td> <td>additional inscription</td> </tr> <tr> <td>E1099</td> <td>Sarah and Arthur Dawe</td> <td>additional inscription</td> </tr> <tr> <td>A420</td> <td>Trevor Willis</td> <td>headstone</td> </tr> </table> <p>b)</p> <table border="0"> <tr> <td>Denis Bartlam</td> <td>A226 re-open for ashes</td> </tr> <tr> <td>Marlene Ann Carberry</td> <td>B155 new triple grave</td> </tr> <tr> <td>John Thomas Douglas</td> <td>E858 re-open for ashes</td> </tr> <tr> <td>Irene Mary Buckley</td> <td>E1033 re-open to single depth</td> </tr> </table>	0442	Sally Wardle	additional inscription	E1099	Sarah and Arthur Dawe	additional inscription	A420	Trevor Willis	headstone	Denis Bartlam	A226 re-open for ashes	Marlene Ann Carberry	B155 new triple grave	John Thomas Douglas	E858 re-open for ashes	Irene Mary Buckley	E1033 re-open to single depth		
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<p>10.</p>	<p>CONTRACT MATTERS</p> <p>Play areas monthly inspection reports</p> <p>It was resolved to get Harvey Pointon to check the items listed on the reports. Proposed Cllr R Freer, seconded Cllr Wright.</p> <p>The clerk reported that NWBC would be discontinuing the monthly reports, it was resolved that the clerks could carry out the checks, with Harvey Pointon attending the quarterly checks, subject to further training if required. Proposed Cllr R Freer, seconded Wright.</p> <p>P88 11/11</p>																			

11.	<p>ALLOTMENT MATTERS</p> <ul style="list-style-type: none"> • Report from Allotment Forum. <p>The report from the deputy clerk had been circulated by e-mail, this was noted.</p> <ul style="list-style-type: none"> • Noise nuisance update. <p>The clerk reported that an enforcement order had not yet been received, but it was expected to be served on the Town Council.</p> <ul style="list-style-type: none"> • Report regarding rats <p>The clerk reported that the NWBC officer was due to visit the plot again.</p> <ul style="list-style-type: none"> • Keeping of chickens/cockerels on allotment plots. <p>It was resolved that cockerels should be removed from all allotment sites, with timing dependant on the enforcement notice, when received from NWBC. It was also resolved that phone numbers should be displayed on plots, in case of animal emergencies. Proposed Cllr R Freer, seconded Cllr Wright.</p> <ul style="list-style-type: none"> • Request to keep ducks. <p>It was resolved that ducks should not be allowed on allotment sites. Proposed Cllr L Freer, seconded Cllr Wright.</p>		
12.	<p>MAGISTRATES COURT/POLICE STATION update</p> <p>It was resolved that this item be left off future agendas, proposed Cllr Jarvis, seconded Cllr L Freer.</p>		
13.	<p>MARKET SQUARE update</p> <p>Cllr Shaw declared An interest.</p> <p>The clerk reported that the estate agents were enquiring about Town Council interest in Beech House. It was resolved to write back, thanking them for the opportunity to view the property, however the Town Council were not interested in purchasing and were sorry to see the state of the property, and concerned that it was not wind and water tight, they hoped that the owners will do all possible to preserve the property and prevent further deterioration. It was also resolved to write to NWBC and ask if the work previously required by the Heritage Officer, and in keeping with the Market Square had been carried out. Proposed Cllr McElhone, seconded Cllr R Freer.</p>		
14.	<p>REPORT FROM FUNDING/STRATEGY GROUP</p> <p>It was resolved that recommendation 7/ had been for reference only, the recommendations were thus renumbered 1 to 8. It was resolved that recommendations 1 to 8 be approved. Proposed Cllr R Freer, seconded Cllr Pickard.</p> <p>It was agreed that the picture of the old cemetery lodge be sent to NWBC Planning, for advice regarding the wall and railings for the Old Allotment Gardens.</p>		
15.	<p>LETTER FROM RESIDENT OF ATHERSTONE, BUS SERVICES</p> <p>It was stated that the letter was addressed to Cllr Shaw, personally, and would therefore have to be answered by him.</p>		
16.	<p>REVISION OF BUS SERVICES</p> <p>It was resolved to reply that the Town Council welcomed the improvement to services, in the area, but did not want this to happen at P89 11/11</p>		

	the expense of another part of the service. Proposed Cllr Jarvis, seconded Cllr Wright.		
17.	<p>ATHERSTONE BOXING CLUB</p> <p>Cllr Singh reported that premises had been found, at the Football Club, there would be approximately 20 from the Atherstone area, and that the club was a properly constituted body. The club was asking for a donation towards the equipment on the list.</p> <p>There was some concern about the sustainability of the arrangement with the Football Club, with regard to the safeguarding of taxpayers money.</p> <p>It was resolved to write to the Football Club to ask, how long could the arrangement be guaranteed to last. It was also resolved to write to NWBC to ask why the Boxing Club could not share the unit with the skate park, or indeed have another spare unit. The Town Council to open a dialogue with the Boxing Club. Proposed Cllr R Freer, seconded Cllr Pickard. Cllrs Jarvis, Wright, Singh, Clews and Shaw abstained.</p>		
18.	<p>TERMS OF REFERENCE FOR WORKING GROUPS, ADVICE FROM WALC.</p> <p>The clerk explained that, at the request of the Chair, the document had been sent to WALC, to be checked. WALC explained that working groups/sub-committees could only be set up by a committee, and not by full council, so as not to need statutory notice, formal minutes and public admittance. To this end an interim committee need to be set up, with appropriate notice etc. which could then initiate all the working groups.</p> <p>It was resolved that the interim committee would consist of Cllrs Shaw, Singh, Jarvis, McElhone, Pickard, Clews, Wright, L Freer and R Freer. 5 would be needed to form a quorum. It was also resolved that the meetings would take place immediately after each Council meeting, starting 7th. December. Proposed Cllr Freer, seconded Cllr Pickard. Cllrs Shaw, Jarvis, Clews and Singh abstained.</p>		
	The meeting closed at 9.30pm.		

Signed Chairman of Atherstone Town Council.