

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	The Committee Room, Civic Suite, NWBC, South St, Atherstone, CV9 1DE
DATE AND TIME	Wednesday 17 April 2019 7.00pm
IN ATTENDANCE	Town Councillors: T Clews, L Dirveiks, Singh, Gurney, Jarvis, Bishop, M Davis, G Davis, L John, Henney. Police: PC Lloyd Walton, PCSO Gavin Scott Borough and County Councillors: Cllr D Clews Cllr N Dirveiks Public: M Wrigley, H Ross, M Jordan, P Negas, C Haines
APOLOGIES	Councillors: Wright, Barker, Freer, J John, Barnard, County Cllr N Dirveiks, Cllr D Clews
CHAIRMAN	Cllr C Gurney
CLERK	Clerk Odette Ghent

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr G Davis seconded Cllr Jarvis		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
3.	PUBLIC SESSION (maximum 30 minutes) P Negus from Atherstone Adders Hockey reported that the Men's 1 st team had reached the Tier 3 final of the England Hockey Cup to be held in London on Saturday 4 th May, they are taking 112 (team and supporters) to London including 26 juniors. 49 are travelling on a coach and a request has been made for support from ATC. – this was discussed further under agenda item 8b. C Haines from NWBC Community Development Team reported: The Atherstone Town Partnership group met regarding Sunday markets which are in the planning process so far 8 stalls have confirmed their interest. Dementia Awareness week 20th-26th May 2019 and a Dementia Cinema event will be held at the Memorial Hall 23 rd May. She confirmed the bid for the Future High Street fund has been submitted and they are awaiting the response which should be in the summer. Cllr Jarvis asked Cllr N Dirveiks if he could investigate the large tree blocking the pathway between Racemeadow Rd to the TQEA as he has been told it's the responsibility of the WCC Forestry Section. Cllr N Dirveiks confirmed he will investigate. P98 04/19		

4.	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS</p> <p><u>Police reports</u></p> <p>PCSO Scott reported the following incidents.</p> <ul style="list-style-type: none"> • 30 Thefts, of which 16 were store thefts, 2 purses and 12 Business/Personal • 2 Burglaries, car and allotments • 6 car thefts • 25 Anti-social behaviour <p>90% of the above incidents were carried out by the same 3 individuals, one of which is awaiting sentencing.</p> <p>The loan retail radio is working well its currently with Lloyds Chemist who have reported back positively as they've had not thefts in the last month.</p> <p>PCSO Scott confirmed the police had visited the victim in relation to the St Marys Play area anti-social behaviour, and will do ASB patrols when they can.</p>		
	<p><u>County Councillor Report</u></p> <p>None</p> <p><u>Borough Councillor Reports</u></p> <p>None</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 20 March 2019</p> <p>It was resolved to approve the minutes proposed Cllr Jarvis seconded Cllr G Davis</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING 20 March 2019</p> <p>P94. Cllr Gurney asked the clerk to write to the granddaughter of Bertie Ford re the street naming, this is in hand.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>A list was circulated prior to the meeting. Cllr Gurney declared an interest in Cheque 108497</p> <p>Ratification of cheques 108485 & 108486</p> <p>Approval for all new cheques 108487 to 108506</p> <p>It was resolved to approve the list proposed Cllr T Clews seconded by Cllr Singh</p> <p>Cheques over £500 listed below</p> <p>Wages £3,573.74</p> <p>WCC £1,288.23</p> <p>NWBC £1,291.09</p> <p>Servicom £808.20</p> <p>WALC £1,166.00</p> <p>P99 04/19</p>		

<p>8.</p>	<p>CORRESPONDENCE RECEIVED (see list)</p> <p>8b, The item previously reported during the public session was discussed regarding Atherstone Adders Hockey Men's 1st team reaching the Tier 3 final of the England Hockey Cup to be held in London on Saturday 4th May. The council resolved to support this and to fund the cost of the coach. Proposed Cllr Jarvis seconded Cllr Henney. The cheque was raised and signed at the meeting.</p> <p>Printed correspondence item 3 – Town Criers Guild, an information pack was received regarding the Guild, it was resolved to set a date for the Town Crier applications. Proposed Cllr T Clews, seconded Cllr Singh.</p>		
<p>9.</p>	<p>PLANNING MATTERS</p> <p>Cllrs Jarvis, L Dirveiks and Henney declared an interest.</p> <p>a) Planning Lists – 11,12,13,14,15 –</p> <p>No objections to the following applications as long as acceptable to neighbours</p> <p>b) Consultations –</p> <p>PAP/2019/ 0016 Angel Ale House Revised plans had been received.</p> <p>PAP/2019/0141 St Mary's Church Work to Trees Determined NWBC 8.4.19</p> <p>PAP/2019/0146 113 St Georges Rd Side extension Extension deadline agreed to 18.4.19</p> <p>PAP/2019/0153 Land Rear of St Benedicts Close Work to trees Determined NWBC 8.4.19</p> <p>PAP/2019/0158 QE School Erection of teaching block etc</p> <p>PAP/2019/0175 71 Station St Change of use to grooming salon</p> <p>PAP/2019/0180 Britannia Works 70 Apartments</p> <p>PAP/2019/0183 Britannia Works Listed Building Consent 70 Apartments</p> <p>P100 04/19</p>		

	<p>PAP/2019/0201 19 Windmill Rd Two storey side extension & canopy roof to front</p> <p>PAP/2019/0195 3 Greendale Close Change of use to include dog grooming business</p> <p>c) Decisions: - See attached weekly lists 11,12,13,14,15</p>		
<p>10.</p>	<p>REPORTS</p> <p>a. Financial reports for March 2019 had been circulated. These were noted.</p> <p>b. <u>Clerks report</u> Nothing to report this month</p> <p>c. <u>Town councillor reports</u></p> <p>Cllr Henney reported he had recently attended the opening of the Old Swann who has a new licensee.</p> <p>Cllr M Davis asked if we can again ask WCC about the disabled parking spaces in Erdington Road as the last reply from them said they were doing a county wise audit.</p> <p>Cllr Jarvis reported again the large tree blocking the pathway between Racemeadow Rd to the TQEA.</p> <p>Cllr Bishop reported she had attended the OSCA AGM and all is going well there. The Meadow Street Gardens project is ongoing. She attended the conference at Warwick and one of the talks was on Disability Awareness and she advised ATC that they need to be aware of accessibility as not all disabilities are not visible. There was a suggestion of holding a Purple Tuesday the UK's Assessible Shopping day, which makes customer facing businesses more aware of challenges with a view to inspire them to make changes to improve the disabled customer experience over the long term.</p> <p>Cllr L Dirveiks also attended the conference in Warwick. She asked the council if they may consider having Free Wi-Fi in certain areas in the town, possibly the market square. This may not increase footfall but can encourage people to stay around longer along with having street furniture with the facility to plug in phones etc to charge. It was mentioned that this could be a possible add on to connect to the CCTV cabling</p>		
<p>11.</p>	<p>CEMETERY MATTERS</p> <p>a) Memorial applications</p> <p>A404 Margaret Wykes inscription</p> <p>B241 Derek Hamer inscription and kerbs</p> <p>P101 04/19</p>		

	<p>b) Recent Burials in Atherstone Cemetery</p> <p>Margaret Venables Glander B255 New grave</p> <p>John Edward Palfreyman B217 Re open to single depth</p> <p>Paula Tracy Richards A530 New ash plot</p> <p>James Henry Hoverd A529 New ash plot</p> <p>Edith Mary Hoverd A529 as above.</p> <p>c) Final arrangements re Ashes Area opening – the clerk confirmed the final outstanding items are being worked on in readiness for the opening on Sunday 28th April 2019. The clerk was asked to check when the canopy will be erected and to ask if the path can be swept by NWBC.</p>		
12.	<p>ARCADE SHOPS</p> <p>a. Unit 7 Honesty Shop – regarding feedback from Honesty shop held on 10th April 2019 advising three of the other tenants were rude and complained to the volunteers in Unit 7 and refused to give the code to the toilet. Edible Links propose not to hold any more Honesty shops in Unit 7 until they get feedback from the council. They will ensure all users are aware of the full support from the Town Council and its no reflection on the ATC but the situation has become untenable.</p> <p>The council resolved to write to all tenants reminding them that they all have to work together. And to advise all leases are being reviewed by the solicitor and going forward at least one unit will be made available for community use. Proposed Cllr Henney seconded Cllr Singh.</p>		
13	<p>MARKET SQUARE</p> <p>a. Application to use the Market Square – Churches Together – Good Friday – for information as the clerk has already approved this.</p> <p>b. Request for a memorial bench, the council asked if this can be added to the next meeting.</p> <p>c. Sunday Markets - A meeting was held with Atherstone Partnership regarding holding some Sunday markets, the following dates were suggested.</p> <p>May 26th 2019 June 30th 2019 July 28th 2019 August 25th 2019 – ATC cannot allow this as the Badgers have booked the Market Square already. September 29th 2019</p> <p>These will be subject to approved application to use the market square and confirmation that the pop-up stalls will be available to use. The council are happy to support this.</p> <p>P102 04/19</p>		
14.	TOWN COMMUNITY SAFETY DAY 2019		

	A joint community safety day to be arranged on the market square with the Police/NW Neighborhood Watch association & Warwickshire Fire and Rescue Service, date to be confirmed.		
15.	TOWN FARM – AIM Educational – the clerk has invited them to look at available land at Merevale and awaiting confirmation of a date.		
16.	PLAY AREAS Also see P&C Item 27		
17.	ALLOTMENTS Nothing to report		
18.	CHRISTMAS LIGHTS/FORWARD PLANNING The new suggested scheme for 2019 was discussed and approved Proposed Cllr T Clews seconded Cllr Singh.		
19.	ANNUAL TOWN COUNCIL DINNER AND HONORARY CITIZEN AWARD It was confirmed there will not be an annual council dinner this year and the honorary citizen award will be presented at the Annual Parish meeting in May 2019. It was resolved to start the meeting at 6pm with a small buffet as part of the Parish meeting. Proposed Cllr T Clews seconded Cllr Bishop		
20.	HMS ATHERSTONE BELL LOCATION The HMS Atherstone Bell is currently displayed in the window of Unit 7 in the Arcade, it was discussed if this should be relocated to a more prominent position within the Town. It was resolved to leave it at the moment as its in a secure location and to review in 12 months. Proposed Cllr Jarvis seconded Cllr T Clews		
	PRIVATE & CONFIDENTIAL It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, employment matters, and action to be taken or to be taken in connection with the prevention, prosecution or investigation of a crime) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Gurney seconded Cllr Jarvis P103 04/19		
21.	ST MARYS PLAY AREA COVENANT		

	A meeting was held with the Town Council solicitor on Monday 15 th April 2019 to discuss this matter, the solicitor will contact WCC solicitors and liaise with them.		
22.	ICO update re ICO complaint The ICO confirmed the ICO decisions notices would be sent out together shortly.		
23.	CEMETERY a. Grave dispute. It was confirmed that this matter has now been resolved. b. Ashes Tarmac Area – the path has now been re-laid by the new contractor.		
24.	QUOTATIONS a. Insurance renewal , this is due 1 st June 2019 a quote received from the current insurer, the clerk to obtain more quotes to discuss and the next meeting. b. Christmas lights – the scheme was approved – see agenda item 18.		
25.	OFFICE ACCOMODATION The business case prepared regarding the Partnership Building was approved and it was resolved to send this to WCC Proposed Cllr Jarvis seconded Cllr T Clews.		
26.	Allotments a. Merevale Allotment Lease – this is ongoing and as agreed ATC have paid 50% of the legal fees. b. Gypsy Lane Perimeter Fencing. Cllr Jarvis confirmed he has asked NWBC Planning Team if they can request the donation of Herras fencing from contractors when developments are finished which could be used to secure the area around Gypsy Lane allotments to discourage trespassing.		
27.	POLICE INCIDENT REPORTS a. Gypsy Lane – there have been reported incidents of break ins the police are aware. b. St Marys Play Area – see police report from PCSO Scott P104 04/19		
28.	CCTV UPGRADE PROJECT The consultant's report for the CCTV upgrade tender returns was		

	<p>circulated prior to the meeting and was discussed. The price for the works to be paid for by ATC fall within ATC's budget parameters and includes 2 additional cameras and relocation of 2 cameras to improve visibility.</p> <p>It was resolved to approve the award and also the recommendations for additional works. Proposed Cllr Jarvis seconded Cllr Singh, this was a named vote and all councillors were in favour.</p> <p>It is planned to make the award on 26th April 2019</p>		
	<p>The meeting closed at 8:45 pm the next meeting 22nd May 2019</p>		

Signed Chairman of Atherstone Town Council

P105/04/19