

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 17 th . August 2016 7.00pm
IN ATTENDANCE	Town Councillors: Barker, Gurney, Clark, Clews, Jarvis, Wright, Bishop, Barnard, L Dirveiks. Borough & County Councillors: Clews, N Dirveiks.
APOLOGIES	Councillors: M Davis, G Davis, Singh, J John, L John. Police: Atherstone SNT.
CHAIRMAN	Cllr Jarvis.
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Barker, seconded Cllr Wright.		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
3.	PUBLIC SESSION (maximum 30 minutes) Borough Cllr Clews said that she was disappointed with the appearance of the proposed shelter for the ashes scattering area, Cllr Gurney said that he thought it was not appropriate for a cemetery. Cllr Barnard said she had been contacted by a resident from the corner of Dudley Street and Little Grove Road where a tree was potentially damaging a wall. Borough Cllrs Dirveiks to contact NWBC. Cllr Barnard said that she had received the latest electoral register form, from NWBC, but was unable to achieve the online option. It was agreed that any one having problems should comment individually to NWBC.		
4.	REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS. Written report received from Cllrs L & N Dirveiks. Cllr N Dirveiks said that an agreement had been made to save the remaining cast iron gas lamp, in Welcome Street, which if taken down would be done carefully and given to the town. Cllr L Dirveiks said that any developments in the Coleshill Road area would add to an already major parking problem, she queried whether any checks were done to see if disabled parking spaces were still in use, the clerk said that County Highways had been asked and said they did not. Cllr Clark suggested that it could be asked when blue badges were renewed. Cllr Wright said that, despite negative personal comments on social media, NWBC had carried out negotiations with the football club, P24 8/16		

	<p>enabling them to carry on playing. Borough Cllr Clews said that there was a current planning application for an enclosure at Rawn Hill, and the Chicken Broiler application, in Mancetter had been refused.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 20th JULY 2016. It was resolved to approve the minutes. Proposed Cllr Barker, seconded Cllr Clews.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 20th JULY 2016 P14. Item 3. S Maxey expecting update from Post Office in September. Cllr Wright said that NWBC were pushing the Post Office to resolve the issue, one of their problems being finding suitable premises. P14. Item 3. Lights at Ratcliffe Road Service Station, no conditions on licence or planning application. P15. Item 3. Nothing on shop licence regarding litter in street. Cllr Clark said that the waste bin in the area was always full, it was agreed to contact Streetscape to ask if the bin could be emptied more often or an additional bin be added. P16. Item 3. Price obtained for refurbishment of benches, Community Payback not approached yet. It was stated that this had been done before under the supervision of Cllrs, clerk to investigate. Cllr Clark asked if the Friends of the Square would help. P19. Item 10. Reply from Merevale, boundary of allotments finishes in middle of the brook, entrance? It was agreed to contact County Highways and the Land Registry for information. P19. Item 10. Reply from Surgery, the clerk reported that a list of available dates would be sent by the Surgery.</p>		
7.	<p>TO RECEIVE THE MINUTES OF THE EGM OF 1st AUGUST 2016 It was resolved to approve the minutes. Proposed Cllr Wright, seconded Cllr Bishop.</p>		
8.	<p>MATTERS ARISING FROM THE MINUTES OF THE EGM OF 1st AUGUST 2016 The clerk reported that Glendale had commenced work on Wednesday 3rd August.</p>		
9.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE A revised list was circulated of cheques 107630 to 107656. Additional cheques 107654 to 107656 added to the original list. It was resolved to approve the list, proposed Cllr Wright, seconded Cllr Clews. <i>List of cheques over £500.</i> <i>Salaries £2590.66</i> <i>Pensions £1065.81</i> <i>Atherstone Motor Show £750.00</i> <i>NWBC £8739.79</i> <i>Quadrant £1880.40</i> <i>WALC £1017.00</i> <i>AMS Maintenance £2418.00</i></p> <p>P25 8/16</p>		

<p>10.</p>	<p>CORRESPONDENCE RECEIVED</p> <p>4. Garner Canning, Arcade leases report. Refer to item 18.</p> <p>E16. GMT, streetlighting/CCTV. This was noted.</p> <p>E21. Merevale Estates, arrange meeting regarding to discuss surrender of Canal Park. It was agreed that the clerks should attend a meeting.</p> <p>E38. R Ballantyne, trees Gypsy Lane. It was agreed that a survey be carried out by an arboriculturist company, and brought back to Council.</p> <p>E46. Atherstone Surgery, Oakfield Vets, request for dog waste bin. It was resolved to purchase a new bin, site to be identified. Proposed Cllr Wright, seconded Cllr Barker.</p> <p>E66. Sheepy Local History Society, Closure of HSBC and Post Office. This was noted.</p> <p>E96. CCTV Market Square, trees, the clerk reported that he had requested a report on all cameras from NWBC.</p>		
<p>11.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 28, 29, 30, 31.</p> <p>b) Consultations</p> <p>Cllrs Jarvis & Dirveiks declared an interest as Borough Cllrs, on the Planning Committee and abstained from voting.</p> <p>PAP/2016/0447, 85 Lister Road, CV9 3DF – change of use from A1 to A5 (hot food takeaway).</p> <p>PAP/2016/0434, 85 Lister Road – display of illuminated sign. It was resolved that there were no objections to these applications. Proposed Cllr Clews, seconded Cllr Barker.</p> <p>PAP/2016/0422, Unit 11, Carlyon Road, CV9 1JE – extension to units 10a, 11, and 11a. Re-cladding of elevations to units 11a and 11b and associated external works. It was resolved that there were no objections to this application, proposed Cllr Clews, seconded Cllr Wright.</p> <p>PAP/2016/0380, 83 Lister Road, CV9 3DF – display of illuminated signage. It was resolved that there were no objections to this application, proposed Cllr Wright, seconded Cllr Bishop.</p> <p>PAP/2016/0222, Barge & Bridge, 79 Coleshill Road, CV2AB – notice of appeal, it was agreed that the original objection should remain.</p> <p>PAP/2016/0396, Rawn Hill Cottage, Coleshill Road, CV9 2RL – retrospective application for fences and security gates over 2m high for enclosed area which is to be used for storage of farm machinery, ex shipping container & chickens. It was resolved to object to this application due to environmental issues, with loss of important open space and impact on the surroundings. Proposed Cllr Clews, seconded Cllr Gurney.</p> <p>PAP/2016/0444, land adjacent to 68 North Street, CV9 1JT – erection of no. 2 dwelling with vehicle access and landscaping. It was resolved that there were no objections to this application if acceptable to the neighbours. Proposed Cllr Barker, seconded Cllr Clews.</p> <p>PAP?2016/0457, 11 The Willows, CV9 3DH – part two storey and single storey rear and side extension and porch. It was resolved that there were no objections to this application if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Barker.</p> <p>P26 8/16</p>		

	<p>PAP/2016/0454, 18 Brindley Close, CV9 2GA – variation of condition no 2 of planning permission PAP/2016/0258 relating to increase the size of approved building; in respect of vehicle workshop and wash area. It was resolved that there were no objections to this application, proposed Cllr Clews, seconded Cllr Wright.</p> <p>PAP/2016/0443, 125 Coleshill Road, CV9 2AE – conversion of existing dwelling and side extension to form no 5 dwellings, demolition of part rear ground floor element, vehicle access crossings and landscaping. It was resolved to object to this application due to over intensification of the area and access to the site. Proposed Cllr Clark, seconded Cllr Gurney.</p> <p>It was resolved to allow a dispensation to allow Cllr Jarvis to speak on the following 2 applications, proposed Cllr Wright, seconded Cllr Clews.</p> <p>NWB/15CC004, QE Academy – application for variation of condition 6 to allow revised timetable for re-instatement of land and provision of temporary 5a side pitch. It was resolved that there were no objections to this application, proposed Cllr Wright, seconded Cllr Bishop.</p> <p>NWB15CC004, QE Academy, submission of details to discharge conditions 8 & 24, constituting community use agreement and obscuration of glazing assessment. Cllr Clark said that the County Council would still have responsibility for the care of the children with regard to glazing. It was resolved that that the community use should be run by North Warwickshire Borough Council, as currently carried out for the existing facilities, and that no decision be made on the glazing while discussions were in progress between the contractor and the local residents, proposed Cllr Clark, seconded Cllr Bishop.</p> <p>c) Decisions</p> <p>PAP/2016/0300, 22 Barsby Close, works to trees – no objection.</p> <p>PAP/2016/0312, 1 Princess Road, 2 storey extension & insulation – granted.</p> <p>PAP/2016/0344, 96 South Street, works to fell 2 trees – no objection.</p> <p>PAP/2016/0401, 50A Croft Road, rear conservatory – submission of details not required.</p> <p>PAP/2016/0388, St Mary’s House, Friars Gate, retrospective application for new boiler – listed building consent granted.</p> <p>d) Conservation Areas and Listed Buildings</p> <p>None at time of compilation</p> <p>e) Other</p> <p>Various e-mails from; Cllr Jarvis, Cllr Freer, Canal & River Trust, Mr G Vero, J Brown, F Wallace, Mancetter Parish Council, regarding Rawn Hill Cottage.</p> <p>E-mail from Cllrs N & L Dirveiks regarding PAP/2016/0360, unit 1a Taverner’s Lane.</p> <p>f) Licensing Matters</p> <p>None at time of compilation</p>		
12.	<p>REPORTS</p> <ul style="list-style-type: none"> The financial reports for July (for information only), were circulated and noted. <p>P27 8/16</p>		

	<ul style="list-style-type: none"> • Clerk's Report The clerk reported that a contractor attending an urgent request, at the Arcade, had been given a parking ticket for being in the unloading area, only a short time. It was resolved that Cllr Wright be given a dispensation to speak on the item, proposed Cllr Jarvis, seconded Cllr Clews. Cllr Wright said that he understood that the contractor had only been parked a few minutes when the ticket was issued, this was confirmed by the clerk who said that only a short period had elapsed from asking the contractor to attend and receiving a report by phone, also being told that the ticket had been issued. It was resolved that Cllr Wright would investigate the issue at NWBC and the clerk should write to NWBC stressing the mitigating circumstances. Proposed Cllr Jarvis, seconded Cllr Barker. The clerk reported that a complaint had been received through County Highways regarding vegetation growing through the fence at the Old Allotment Gardens, Glendale had been asked to cut it back to the fence. The clerk reported that an e-mail had been received from the Army Cadets who were having to leave QE Academy, due to the re-building, and were looking for a new venue. It was agreed to advise them to ask OSCA, other schools in the area, or St Mary's Church. The clerk presented an e-mail regarding the family dispute over the Eaton grave, it was agreed to reply that the Council's position remained unchanged. The clerk reported that Barclays Bank would charge for holding the Council's accounts, and that the best option at present was to stay at HSBC, and cover the travel to the most convenient branch of HSBC. It was resolved to approve the recommendation, proposed Cllr Clews, seconded Cllr Barker. The clerk reported that there was still an outstanding grave ownership issue and to date no further information had been found. It was agreed to convene a working group. • Town Councillor's Reports E-mail from Cllr Bishop regarding allotment plot numbers, condition of plots at Merevale, allotment prizes, Cllr Bishop described 2 issues noticed during the allotment judging, first the lack of numbers identifying each plot, and condition of some overgrown untenanted plots, mainly at Merevale. The deputy clerk joined the meeting, she said that normally new tenants would be given a rent free period if they were willing to clear a plot, but the ones in question at Merevale had been cleared by the Council before, and let to new tenants, but had been subsequently vacated soon to be overgrown again. It was resolved that laminated numbers should be made and given to tenants, when paying their rent, with instructions to display them. 											
13.	CEMETERY MATTERS <ul style="list-style-type: none"> • Memorial Applications <table border="0"> <tr> <td>E842</td> <td>Sylvia Joy Clark</td> <td>Inscription</td> </tr> <tr> <td>A347</td> <td>Jill Russell</td> <td>Headstone</td> </tr> <tr> <td>B106</td> <td>Marjorie Susan Reynolds</td> <td>Headstone</td> </tr> </table> <p>P28 8/16</p>	E842	Sylvia Joy Clark	Inscription	A347	Jill Russell	Headstone	B106	Marjorie Susan Reynolds	Headstone		
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	<ul style="list-style-type: none"> • Recent Burials in Atherstone Cemetery Arthur Roy Johnson E71 Re-open for ashes Joyce Peart N771 Re-open for ashes Alan Donald Rhodes A472 New ashes plot Roy Riley B34 Re-open to single depth Christine Rose Maud Sheasby E1352 Re-open for ashes • Ashes Scattering Shelter A site visit to the cemetery had taken place before the meeting to view locations for the shelter, it was felt that the chosen design was not appropriate for the cemetery. It was resolved to rescind the resolution of 15th. June 2016 to purchase that design of shelter. A rescission document was duly signed by 9 Cllrs. Proposed Cllr Clews, seconded Cllr Wright. It was agreed to bring other options to the next meeting, but visibility in and around the shelter, and security against damage were important, it was agreed that it should not be constructed from wood. The suggested positions of the shelter and flower trough, from the site visit were circulated to all Cllrs. 		
14.	NEIGHBOURHOOD PLAN The clerk reported that St Mary's Church was available for public meetings, but he had still to contact Dorothy Barrett (NWBC)		
15.	MARKET SQUARE A discussion took place regarding any regulations covering noise levels at events on the Square, it was agreed to ask Environmental Health at NWBC. Cllr Wright said that there were advertising banners displayed around the town, for events, and the land owners were not being asked permission before they were erected. It was resolved that the condition of asking for approval be added to the application form, and that all posters/banners should be removed within 24 hours. Proposed Cllr Clews, seconded Cllr Wright. Request from Music Festival to book Square for 5 th . August 2017. It was agreed to approve the request, subject to the normal document being supplied. Sarah Evans, Atherstone Hunt, booking of Square for 1 st . January 2018. It was agreed to advise them to send their application in now. The clerk reported that Penniesworth had sent in a list of dates for their car boot for 2017, it was agreed that they should complete an application form for the next meeting.		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or Services, and employment matters) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Barker, seconded Cllr Wright.</p> <p>P29 8/16</p>		

16.	<p>EMPLOYMENT MATTERS</p> <p>The clerk reported that he intended to retire after 1st. May 2017, but was willing to work with any arrangements up to the end of June made by the Council to appoint a new clerk. It was agreed that a working group be held shortly, on a Wednesday night, to discuss the requirements for a new clerk.</p>		
17.	<p>ARCADE SHOPS</p> <p>Report from Garner Canning regarding leases. Cllr Dirveiks declared an interest and abstained. It was resolved to accept the recommendations and instruct Garner Canning to carry out the work. Proposed Cllr Wright, seconded Cllr Clews.</p> <p>E96. Linda Gilbey, painting etc. It was agreed to ask the solicitor to comment.</p> <p>New e-mail, Jane Wintrip, security in the Arcade. It was agreed to offer a subsidised radio to the premises, with the payment being included in the service charge. The new Nomad camera on order could be installed in the Arcade until required elsewhere.</p>		
18.	<p>QUOTATIONS RECEIVED</p> <p>Market Square benches. Harvey Pointon, it was resolved not to contact Community Payback, as discussed earlier, but to order the work from Harvey Pointon, 1 bench to have the wooden slats replaced and the remaining 6 to be painted and stained. Proposed Cllr Barker, seconded Cllr Bishop.</p> <p>Removal of rubbish from empty plot at Gypsy Lane. It was resolved to accept the quote from C Belcher. Proposed Cllr Barker, seconded Cllr Bishop.</p>		
The meeting closed at 9.40pm.			

Signed Chairman of Atherstone Town Council