

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 17 th . February 2016 7.00pm
IN ATTENDANCE	Town Councillors: Freer, Clark, Jarvis, Bishop, Gurney, Clews, L John, Dirveiks, Wright. Borough & County Cllrs: D Clews, N Dirveiks. Public: Mrs Wrigley, Mr Bishop.
APOLOGIES	Councillors: G Davis, M Davis, Barnard, Singh, J John.
CHAIRMAN	Cllr Jarvis
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Wright, seconded Cllr Bishop.		
2.	PUBLIC SESSION Mrs Wrigley asked if the CCTV at Westwood Road could see along Fisher's Walk, it was stated that the view was obscured by trees at the school, clerk to confirm with NWBC, then write to the County Council. Mr Bishop said that he had come to the meeting in support of an application he had submitted to keep bees at the Merevale allotment site. It was agreed to bring the application forward in the meeting. Mr Bishop spoke about the application, he said that he had a mentor in place. Cllr Freer said that the clerks had found a sample agreement which included a 14 day notice, in the case of a nuisance being proved, Mr Bishop was concerned that this was a short period, County Cllr Dirveiks said he was a registered bee keeper and that this should be possible. He also asked about screening around the plot, Mr Bishop confirmed this would be done. It was resolved that the application be approved, proposed Cllr Freer, seconded Cllr Gurney. Cllr Gurney asked County Cllr Clark about Margaret Road, Cllr Clark said that bollards were due to be installed, there would be a follow up meeting, mainly to discuss the grass verges.		
3.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
4.	REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS. Borough Cllr D Clews said that the chicken broiler application had been deferred mainly due to a lack of consultation with Warks. Health. Cllr Dirveiks said that site visits were being undertaken to existing facilities. P77 2/16		

	<p>County Cllr N Dirveiks said that the refurbishment program on pavements was taking place, and that Market Street and Church Street would be closed in turn for works to be carried out.</p> <p>Cllr Jarvis said that North Street would be closed on 22nd February, for work to repair a large pothole.</p> <p>Cllr Dirveiks said that the Aviva women's cycle race was confirmed and the stage would be starting in the Market Square.</p> <p>Cllr Clark spoke about a road casualty reduction scheme for Quarry Lane and said that Mancetter Road was being investigated. He spoke about flooding issues in the Hartshill area which were being investigated by Severn-Trent and Warks County Council.</p> <p>He said that the emergency gypsy sites had been approved by County, (NWBC had objected as a consultee), he said that residents were investigating legal challenges. Cllr Wright asked how North Warwickshire Cllrs on the Regulatory Board had voted, Cllr Clark said only one, Cllr Lloyd had voted against.</p>		
5.	<p>TO RECEIVE THE MINUTES OF TOWN COUNCIL MEETING OF 20th. JANUARY 2016.</p> <p>It was resolved to approve the minutes. Proposed Cllr Wright, seconded Cllr Clews.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 20th. JANUARY 2016.</p> <p>P68. A5 partnership meeting, the clerk reported that County Cllr Dirveiks had asked for the Town Council to be included on the circulation list.</p> <p>Item 6, P70, reply from Red Lion, the clerk reported that the issue had been sent to their solicitors.</p> <p>Item 17. Cllr Freer said that had been damage to one of the planters on Ball Game day, it was stated that the Smithy would be repairing this at no cost, clerk to confirm this and to ask the police if they had seen any damage take place.</p>		
7.	<p>TO RECEIVE THE MINUTES OF THE EGM OF 3rd. FEBRUARY 2016.</p> <p>It was resolved to approve the minutes. Proposed Cllr Wright, seconded Cllr Clews.</p>		
8.	<p>MATTERS ARISING FROM THE MINUTES OF THE EGM OF 3rd. FEBRUARY 2016.</p> <p>The clerk reported that all documents had been sent to NWBC by the required date.</p>		
9.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>New list circulated with an amendment to cheque 107340 and cheques 107358, 107359, 107360, 107361, 107362, 107363 and 107364 added, approval for ratification of cheque 107330 and signing of cheques 107331 to 107364.</p> <p>Cllr Jarvis declared an interest in cheque number 107352.</p> <p>It was resolved to sign the cheques, proposed Cllr Wright, seconded Cllr Freer</p> <p><i>List of cheques over £500.</i></p> <p><i>Salaries £2587.65</i></p> <p><i>Pensions £941.25qt</i></p> <p><i>Turnock £2799.00</i></p> <p>P78 2/16</p>		

	<p>NWBC £1752.54 Atherstone Landscapes £800 NWBC £1076.54</p>		
10.	<p>CORRESPONDENCE RECEIVED</p> <p>2. Letter from Atherstone Surgery re. car parking issues. It was resolved to hold an EGM to determine the Town Council's position, then to arrange an evening meeting with the surgery. Cllr Dirveiks said it would be useful to have plans available for the meeting.</p> <p>E47. Craig Bird, Restore Trust, would like to meet Council, it was agreed to invite him to attend at 6.30pm before the next full Council meeting.</p> <p>E49. Closure of Church Street on car boot days. The clerk reported that the police had no objection to the closing of Market Street as an alternative.</p> <p>E55. Loan of millennium ball on cycle race day, it was agreed to loan the ball and to look for any of the ribbons.</p> <p>E67. NW Heritage Forum, request for help in compiling lists of buildings of special interest to the community. It was agreed that the clerk should make contact with the Forum and to obtain a list, previously compiled from NWBC planning.</p> <p>E75 & 76. Eaton family, memorial tree in ashes scattering area or request to replace a dead tree along from shelter. It was agreed that the clerk should obtain a report from a tree surgeon and report back to the Council.</p>		
11.	<p>PLANNING MATTERS</p> <p>Cllr Jarvis and Cllr Dirveiks declared an interest and abstained from voting on all applications.</p> <p>a/ Planning Lists, 1, 2, 3, 4, 5.</p> <p>b/ Consultations</p> <p>PAP/2016/0071, 31 Nursery Road, CV9 1PN – rear tiled roof extension. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Freer.</p> <p>PAP/2016/0035, 25 Stratford Avenue, CV9 2AN – external wall insulation to all elevations in neutral colour. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Freer.</p> <p>PAP/2016/0047, 2 Warwick Drive, CV9 3AS – double storey extension to rear. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Freer</p> <p>PAP/2016/0051, 1 Outwoods Close, CV9 2NU – works to trees protected by a tree preservation order. It was resolved that there was no objection to this application, if outside of the nesting season. Proposed Cllr Wright, seconded Cllr Freer.</p> <p>PAP/2016/0032, 30 Windmill Road, CV9 1HP – single storey side and rear extension. It was resolved that there was no objection to this</p> <p>P79 2/16</p>		

	<p>application, if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Gurney.</p> <p>PAP/2016/0055, 70 South Street, CV9 1DZ – single storey extension to rear and side. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Gurney.</p> <p>PAP/2016/0093, 2 Flint Close, CV9 3AN – single storey side extension and single storey rear extension. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Freer.</p> <p>PAP/2016/0042, 35 Church Walk, CV9 1AJ – erection of 2 no: 3 bedroom houses with associated parking. It was resolved to object to this application, due to over-intensification of the plot causing access/egress concerns, and suggest that only one dwelling should be built with its own access onto Convent Lane. Proposed Cllr Freer, seconded Cllr Wright.</p> <p>c) Decisions PAP/2015/0709, The Cloisters, North Street, works to trees – granted. PAP/2015/0731, The Cloisters – listed building consent to rebuild wall – granted. PAP/2015/0752, 45 Station Street, retrospective application for physio clinic – granted. PAP/2013/0564, Denham House, conversion to apartments – granted. PAP/2013/0565, Denham House – listed building consent granted. PAP/2015/0689, White Lion, rear extension – granted. PAP/2015/0767, QE Upper School, works to trees – no objection to works. PAP/2016/0006, Grendon Lodge, works to trees – no objection.</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other Notification of new addresses, “5 to 17” Phoenix Yard, Church Street, Atherstone, CV9 1GB. Letter from Civic Society re. PAP/2016/0012, 7 Oakfield Gardens.</p> <p>f) Licensing Matters None at time of compilation</p>		
12.	<p>REPORTS</p> <ul style="list-style-type: none"> • The financial reports for January (for information only), was circulated. • Clerk’s Report <p>Request received from St Mary’s Church to use Town Council logo on their fund raising paperwork, this was agreed. E-mail from Mr Draper re. anti-social behaviour and graffiti at Fisher’s Walk, it was agreed to reply about the Town Council’s wish to provide a Nomad CCTV camera, which was not allowed by the County due to</p> <p>P80 2/16</p>		

	<p>the style of lamp post. The clerk's asked that to achieve their training requirements, they wished to attend the WALC briefing day, Saturday 12th. March, and SLCC Conference 13th and 14th October. This was agreed.</p> <ul style="list-style-type: none"> • Town Cllrs Reports <p>Cllr Gurney reported that he had attended a Dicken's Night meeting, and that the AGM would be held on the 15th. March. Cllr Freer reported that he had attended the seminars for the Atherstone Masterplan. Cllr Jarvis reported that he had attended a de-brief meeting between the Dicken's Night committee and the police. He said that the police had commented how useful the CCTV system was went incidents occurred. He also commented that the Ball Game had run very well. It was agreed that further discussion regarding CCTV should be deferred until P & C.</p>																		
13.	<p>CEMETERY MATTERS</p> <ul style="list-style-type: none"> • Memorial Application <p>Nothing to report</p> <ul style="list-style-type: none"> • Recent Burials <table border="0"> <tr> <td>Josephine Shilton</td> <td>E550 re open for ashes</td> </tr> <tr> <td>Nancy Way</td> <td>A378 open for ashes</td> </tr> <tr> <td>Joan Mary Bown</td> <td>A453 re open for ashes</td> </tr> <tr> <td>Kevin Ian Ball</td> <td>A300 open for ashes</td> </tr> <tr> <td>Roy William Henry Routley</td> <td>E706 Re open to single depth</td> </tr> <tr> <td>Ann Tilsley</td> <td>RCE987 New plot to double depth</td> </tr> <tr> <td>Dorothy May Griffiths</td> <td>E1413 re open for ashes</td> </tr> <tr> <td>Elsie Deeming</td> <td>N863 Re open to single depth</td> </tr> </table> <p>The visit to Nuneaton Crematorium was confirmed for 1.30pm on Friday 26th. February. The clerk to send out reminders to Cllrs.</p>	Josephine Shilton	E550 re open for ashes	Nancy Way	A378 open for ashes	Joan Mary Bown	A453 re open for ashes	Kevin Ian Ball	A300 open for ashes	Roy William Henry Routley	E706 Re open to single depth	Ann Tilsley	RCE987 New plot to double depth	Dorothy May Griffiths	E1413 re open for ashes	Elsie Deeming	N863 Re open to single depth		
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14.	<p>MARKET SQUARE</p> <p>Application to use Square, Friends of the Square (Mrs C Evans), various dates, including St Georges Day, previous applicant not returned form. It was resolved to approve the full list, proposed Cllr Wright, seconded Cllr Freer. (previous applicant to be informed) Application to use Square, NWBC, for Aviva, women's cycle race, 15th. and 16th. June 2016. It was resolved to approve the request, confirmation to state from 4.30pm on Wednesday 15th. June to midnight on Thursday 16th. June. Proposed Cllr Freer, seconded Cllr Clews. Application to use Square, Badgers 10k race, 28th. August 2016. It was resolved to approve the request including a suggestion from Cllr Freer to allow parts of the roads to be re-opened earlier (to be forwarded to Badgers). Proposed Cllr Freer, seconded Cllr Wright. Receipt of application form and accounts for Summer in the Square, (Cllr Jarvis declared an interest), 25th. June and 20th. August 2016. It was resolved to approve the booking and grant application, proposed Cllr Wright, seconded Cllr Gurney.</p> <p>P81 2/16</p>																		

15.	<p>ARCADE SHOPS</p> <p>Letter from Heritage Society re. storage facilities. (Cllr Dirveiks declared an interest and left the room)</p> <p>It was resolved to grant Cllr Dirveiks a dispensation to return to the meeting and answer any questions. Proposed Cllr Freer, seconded Cllr Clark.</p> <p>Cllr Dirveiks explained that the Society had a quite large storage facility at a peppercorn rent, but gas and water standing charges and a management charge caused financial issues. She explained that there were 6 other community organisations who paid rent to use the storage. Cllr Freer asked if the other organisations could make bigger contributions, Cllr Dirveiks said none had a lot of funds but it could be investigated. It was stated that the Society could apply for a Town Council grant, and that the Town Council offices were always available for any such organisation to hold meetings.</p>		
16.	<p>ALLOTMENT MATTERS</p> <p>Request to keep bees at Merevale, this item had been brought forward and dealt with during the Public Session.</p> <p>The clerk reported that there had been some flooding recently at the Merevale site, a contractor had been engaged to clear the silt and debris.</p> <p>The clerk asked if this year's judging should be carried out as 2015, this was agreed.</p>		
17.	<p>MEADOW STREET GARDEN PROJECT</p> <p>The report of the initial meeting with NWBC had been circulated. It was agreed that the Town Council wished to be involved, without any commitment, and a joint evening meeting should be organised with the 2 Councils, OSCA and the police.</p>		
18.	<p>FLOODING PROCEDURE</p> <p>The clerk stated that currently sandbags were held in the office, large bags of sand can be obtained by the clerk from Atherstone Landscapes in an emergency, it was agreed to re-confirm the arrangement with Atherstone Landscapes, but also to investigate what procedures were in place at Polesworth.</p>		
19.	<p>NEIGHBOURHOOD PLAN</p> <p>The clerk explained that recent working groups had been cancelled due to lack of attendance, it was agreed to investigate holding further meetings in the evenings.</p>		
20.	<p>BOILER HOUSE AT OSCA</p> <p>The clerk presented the reply from NWBC, stating there were no planning issues with knocking down the old boiler house, it was resolved that this could be carried out, at the expense of OSCA. Proposed Cllr Wright, seconded Cllr Bishop.</p>		
21.	<p>PLAY AREAS</p> <ul style="list-style-type: none"> • Slope at Westwood Road <p>The clerk reported that he had made contact with the Canal & River Trust and they were investigating what they can do to help.</p> <ul style="list-style-type: none"> • Ditch along side of Westwood Road <p>The clerk reported that flooding had occurred during recent rains, at the Westwood Road end, it was suspected that there was a blockage underneath the railway. It was agreed to contact Network Rail.</p> <p>P82 2/16</p>		

	<p>The clerk reported that the equipment inspections, at St Mary's Road, highlighted loose rails on a small roundabout. The original supplier reported that the base had elongated holes and needed to be replaced, it was resolved to carry out the repair at a cost of £501. Proposed Cllr Freer, seconded Cllr Bishop.</p>		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Clark, seconded Cllr Gurney.</p>		
<p>22.</p>	<p>QUOTATIONS RECEIVED</p> <ul style="list-style-type: none"> • Cemetery grounds maintenance Glendale, CGD Contractors and Advanced Maintenance Service invited to quote; the clerk presented quotations from Glendale and AMS, no reply had been received from CGD. It was resolved to use AMS, proposed Cllr Wright, seconded Cllr Clews, Cllrs Freer and Jarvis abstained. • Gravedigging C Belcher, P Richards and Glendale invited to quote; The clerk reported that only C Belcher had replied, he said that been doing the work previously on behalf of Atherstone Landscapes. It was resolved to approve C Belcher, proposed Cllr Freer, seconded Cllr Wright. The clerk said that in view of the new charges cemetery fees should be reviewed. The clerk presented a quote from Atherstone Landscapes for the purchase of the existing burial equipment, he also explained that a container would now be needed to store all the equipment, securely, in the cemetery. It was resolved to purchase the equipment from Atherstone Landscapes and to purchase a 10ft. container. Proposed Cllr Freer, seconded Cllr Clews. • Tree work The clerk reported that 6 contractors had been invited to quote, 1 did not reply, 1 declined to quote, The list of quotes was presented to the Council, it was resolved to use Beechwood to carry out the work. Proposed Cllr L John, seconded Cllr Dirveiks. The clerk reported that this was the contractor who had been used on the last occasion. • Fence at bottom of cemetery C Belcher, Whitehall Landscapes and MJ Sheetmetal invited to quote: The clerk reported that only C Belcher had replied, it was agreed to obtain a further quote for green palisade fencing. <p>P83 2/16</p>		

	<ul style="list-style-type: none"> • Neighbourhood Plan <p>The clerk presented quotations from Clive Keble Consulting, and Avon Planning Services, it was resolved to use APS, proposed Cllr Wright, seconded Cllr L John.</p> <p>CCTV, continued from item 12.</p> <p>It was agreed that the police should publicise more widely the use of the CCTV system, including periodic reports in the local press. Clerk to contact local police.</p>		
	<p>The meeting closed at 9.30pm.</p>		

Signed Chairman of Atherstone Town Council