

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 17 th . April 2013 start 7.00pm
IN ATTENDANCE	Town Councillors: Singh, Shaw, Pickard, Clews, L Freer, Jarvis, R Freer, McElhone, Peat. Public: Mrs Clay, Mrs Wrigley, Mr Vickers. NWBC: M Dittman, D Barrett.
APOLOGIES	Town Cllrs: M Davis, G Davis, Barker, Barnard, Macchi.
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Council apologies. Proposed Cllr Shaw, seconded Cllr Peat.		
2.	DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST To be taken as and when.		
3.	DISCUSSIONS WITH NWBC (M DITTMAN/D BARRETT), NEIGHBOURHOOD PLANS. Dorothy Barrett (Forward Planning Mgr) explained that a plan could be done on one item, in the Core Strategy, up to all items. There were no time scales, and it was not obligatory. Parish councils should decide what issues to tackle, then decide if Neighbourhood Plans were the best way to proceed. There was no funding available from NWBC. Mike Dittman circulated documentation concerning NPs and advised that the Planning Advisory Service were willing to visit councils. He also gave out a map of the site allocation plan, preferred options. He explained that 600 new houses was the target for Atherstone/Mancetter, and that any suggested alternatives must provide this amount. It was explained that alternatives to a plan could be to present options as part of the consultation, or by way of a Neighbourhood Development Order, which would be quite specific. It was explained that now was the time to respond to the consultation, any suggested sites must be deliverable (owners agree). The consultation closes on 23 rd . May, any observations could include additions or specifics for any site. P162 4/13		

	<p>The Infrastructure Delivery Plan would be the next item. The Chair thanked them for attending the meeting.</p>		
4.	<p>PUBLIC SESSION Cllr L Freer stated that a special meeting should be arranged to discuss issues raised in the previous item. Mrs Wrigley thanked the Chairman for her invitation to the annual dinner and said how good it had been. Mrs Wrigley reported that she had observed a car travelling up North Street and through the archway into the Market Square. She stated that the signage at Ratcliffe Road and before the archway was not very clear. Cllr Shaw asked that the clerk should send him an e-mail, with this information, and he would forward to County Highways. Mrs Wrigley stated that there were 2 buildings in Station Street, in a very dilapidated condition. It was agreed to write to Planning and Environmental Health. Mrs Clay stated that if the station ticket machine was inoperative and you had to buy a ticket on the train, a surcharge was added. Cllr Shaw stated that he had had to wait 7 days when making an appointment at Atherstone Surgery. When the open surgeries were held there were queues into the street. He stated that one doctor had retired but had not been replaced.</p> <p>Cllr Clews stated that there were always many cigarette ends discarded around the public houses in the Market Square. Cllr Shaw said this also happened at the bookmakers shops. It was agreed to write to Environmental Health and Streetscape. Cllr Jarvis asked that the Borough Cllrs also contact Environmental Health, and copy in the clerk. Cllr Singh thanked the Cllrs and public, who had attended the annual dinner, he thanked Cllr G Davis for saying grace, Cllr Shaw for making the loyal toast, and Cllr Clews for the loan of the crockery. He thanked the Deputy Clerk for all the work involved in the arrangements made.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 3rd. April 2013 It was resolved that the minutes be accepted as a true record, proposed Cllr Shaw, seconded Cllr Jarvis.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 3rd. April 2013. The clerk circulated a reply from Mr Swinnerton regarding the statement issued about the precept increase. The clerk stated that he had been contacted by the Heartland Evening News, and had sent a copy of the statement.</p>		
7.	<p>CORRESPONDENCE RECEIVED 1. Annual Audit, clerk to discuss any new requirements with internal auditor.</p> <p>P163 4/13</p>		

	<p>3. Volunteer Centre, request for funding. It was agreed to ask them to present the request on the Town Council form, with supporting documentation.</p> <p>4. Station ticket machine. It was agreed to forward the letter to ARUG, and send reply to that effect</p> <p>5. Invite to Cllr Singh, it was agreed that Cllr Singh could attend the event at Banbury.</p> <p>7. Thanks for annual dinner. It was to discuss the possibility of a Mayors Charity at a future date.</p> <p>E19. Townwatch. It was agreed to invite the Atherstone Herald to a meeting at ATC, with the police to promote Townwatch. It was resolved that Cllr McElhone would be the Town Council representative on Townwatch. Proposed Cllr R Freer, seconded Cllr Shaw.</p> <p>E36. Healthwatch survey. Cllr Pickard stated that it was important that everyone read the document.</p>		
8.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 12, 13.</p> <p>b) Consultations PAP/2013/0148, Chez Nous, 58a Friary Road, Atherstone, CV9 3AQ Single storey rear extension. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Shaw, seconded Cllr Singh.</p> <p>PAP/2013/0158, Arden House, 66 South Street, Atherstone, CV9 1DZ Proposed two storey extension to the rear and two storey extension to the side. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Shaw, seconded Cllr McElhone.</p> <p>PAP/2013/0045, 35 Church Walk, Atherstone, CV9 1AJ Erection of new dwelling to garden area, amended plans. There was no comment on this application.</p> <p>PAP/2012/0574, 12 Church Street, Atherstone, CV9 1RN Listed building consent for repairs to upper floor elevation. It was resolved that there was no objection to this application if acceptable to the Conservation Officer. Proposed Cllr Shaw, seconded Cllr Singh.</p> <p>PAP/2013/0129, Land adjacent 56 Grove Road, Atherstone, Demolition of existing garages and erection of 2 no. three bedroom dwellings. PAP/2013/0136, as above.</p> <p>P164 4/13</p>		

	<p>Conservation area consent for above. It was resolved to ask that the site be checked for environmental issues before any decisions were made, as there was asbestos present and suspected Japanese knotweed growing there. Proposed Cllr Shaw, seconded Cllr McElhone.</p> <p>PAP/2013/0101, Phoenix House, 16 Church Street, Atherstone, CV9 1HA Demolition of the rear wing to 16 Church Street, and formation of 2 new dwelling houses. PAP/2013/0114, as above Conservation area consent for above. It was resolved that there was no objection to these applications, but that any historical items e.g plaques, should be incorporated in the new design. Proposed Cllr Clews, seconded Cllr L Freer.</p> <p>c) Decisions PAP/2012/0559, 189 Long Street, - granted.</p> <p>PAP/2013/0001, Lloyds Bank, Long Street – Listed building consent granted PAP/2012/0615, as above – advertisement consent PAP/2013/0088, Aldi Foodstore – (solar panels) – granted. SNN-0072013 – change of property address – 1 Avins Yard, Long Street.</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other Letter from County Highways, PAP/2013/0041, 174 Long Street – no objection with condition.</p> <p>Letter from County Highways, PAP/2012/0582, New Dolphin Inn – no objection with condition. Letter from County Highways, PAP/2013/0119, Atherstone Surgery, (certificate of lawfulness) no objection.</p> <p>Letter from County Highways, PAP/2012/0462, Atherstone Surgery, (extensions and alterations) objection.</p> <p>f) Licensing Matters None at time of compilation.</p>		
<p>9.</p>	<p>REPORTS Financial Report (end of year) The clerk presented a budget report and bank reconciliation, for the full year, it was resolved to forward these to the internal auditor. Proposed Cllr Shaw, seconded Cllr Jarvis.</p> <p>P165 4/13</p>		

	<p>Clerk's Report</p> <p>The clerk stated that the grounds maintenance company had reported that one of their workman had fallen knee deep into a grave in the new area of the cemetery, it was agreed to ask the company to carry out inspections, as they worked, and advise the clerk for repairs to be done by the gravediggers.</p> <p>The clerk stated that the agreed dates for project meetings, had now finished. It was agreed that the deputy clerk should issue the new dates in accordance with the previous pattern.</p> <p>It was agreed that an Arcade working group would be arranged for a Wednesday night</p> <p>Advice given by Information Commissioners' Office, regarding CCTV, Town Council should register for CCTV on existing registration, can be done by e-mail. Deputy Clerk to action.</p> <p>Representative's Reports</p> <p>Cllr Clews stated that the Priscilla Gent Charity meeting would be held inside 2 weeks.</p> <p>Cllr R Freer stated that the police technical representative had confirmed that the new IP cameras were very good. It was resolved that the trials should now be prioritised, proposed Cllr R Freer, seconded Cllr Singh.</p>		
10.	<p>MARKET SQUARE</p> <p>The clerk gave a reminder that the partnership meeting was due on 23rd. April.</p>		
11.	<p>CEMETERY MATTERS</p> <p>a) Memorial Applications approved by clerks</p> <p>The following have been approved.</p> <p>RCE 911 Malcolm Wright – headstone and kerbs (with conditions)</p> <p>A439 Freda Cheshire – headstone</p> <p>A322 Olive Joyce Hall – additional inscription</p> <p>b) Recent Burials in Atherstone Cemetery</p> <p>Alma Joan Stevenson A441 – Ashes interment</p> <p>Ada Wykes B86 – re open to double depth</p> <p>Marian Lilian Jewell E591 – re open to single depth</p> <p>Stuart Joseph Mears A440 – New ash plot</p> <p>Gilbert Wilkins B164 Pre select burial plot</p> <p>Darryl Harvey B169 – New triple plot</p>		
12.	<p>ARCADE SHOPS UPDATE</p> <p>The clerk circulated a report from meeting with Garner Canning. The clerk reported that the estimated valuation cost would be £1500.</p> <p>The clerk reported that a full copy of their valuation had been requested from NWBC.</p> <p>P166 4/13</p>		

	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (<i>Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services</i>), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p>		
15.	<p>STAFFING MATTERS The clerk left the meeting. A discussion took place regarding the forthcoming staff appraisals.</p>		
	<p>The meeting closed at 9.00pm.</p>		

Signed Chairman of Atherstone Town Council.