

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 17 th December 2014 7.05pm
IN ATTENDANCE	<p>Town Councillors: Jarvis, Barnard, M Davis, G Davis, Pickard, Barker, Wright, Clews, Clark, Singh.</p> <p>County Cllrs: N Dirveiks. Borough Cllrs: L Dirveiks Public: Mrs Clay, Mrs Wrigley, Mr Gurney</p>
APOLOGIES	Councillors: Shaw, L Freer, R Freer.
CHAIRMAN	Cllr Barker
CLERK	Mr Graham Day

Item		Actions	Notes
1.	<p>APOLOGIES</p> <p>It was resolved to accept the apologies. Proposed Cllr M Davis, seconded Cllr Wright.</p>		
2.	<p>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</p> <p>It was resolved that these would be taken as and when. Proposed Cllr G Davis, seconded Cllr Wright.</p>		
3.	<p>PUBLIC SESSION (shall not exceed 30 minutes, Members of the Public and Councillors may speak in respect of business itemised on the agenda, or bring up items for future business)</p> <p>Mrs Clay reported that there were brambles growing through the fence of the Old Allotment Gardens, out on to the pavement.</p>		
4.	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</p> <p>Cllr N Dirveiks reported that issues of street lighting had been raised at the Area Forum, which had been addressed in Market Street, several broken bollards, in the town, had also been replaced. He urged that any such issues should be reported on the County hotline. A discussion took place regarding the use of cast iron bollards. Cllr Clews said that the area was covered by CCTV, which should allow the tracing of those responsible. Cllr Singh said that there was a lot of graffiti in the alleyway, behind St Mary's Church, Cllr Clark said this should be reported to the police. Cllr Clark reported that the contact meeting with Lafarge-Tarmac had been held, and an introductory meeting with the new owners of De Mulders</p> <p>P73 12/14</p>		

	<p>Cllr Clark said that the updated speeding/safety plan had been received for Margaret Road.</p> <p>Cllr Clews said that she had received a letter, from a member of the public, regarding the waste disposal site near Wood End, this was passed to Cllr N Dirveiks.</p> <p>Cllr Jarvis said that the drains had been cleaned now in town, but those in Witherley Road were still partially blocked, Cllr Clark said that he would investigate.</p> <p>Cllr M Davis said that the issues with the smells from the quarry had been happening for 18 months. He said that the problem was caused by the recycling of scalpings, which had been stopped until the problem had been resolved.</p> <p>Cllr L Dirveiks said that she supported improvements to the Arcade frontage and that they had secured funds for an advertising display screen.</p> <p>Cllr Pickard said that the Portas money had now been committed, with the agreement for market stalls and cover.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 19th. November 2014.</p> <p>It was resolved to accept the minutes. Proposed Cllr G Davis, seconded Cllr Wright.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 19th. November 2014</p> <p>P65 item 3, reply received from QE Headmaster. Cllr Jarvis said that he was acting as a spokesman for the residents, in Witherley Road, Cllr M Davis asked that the residents write to the Town Council, commenting on the reply given, and asking for the support of the Council. Cllr Jarvis said that the headmaster had offered a meeting.</p> <p>P66 item 9.5 Reply received from Ball Game, it was resolved that the order be placed for the road closure, proposed Cllr Singh, seconded Cllr M Davis.</p> <p>P70 item 12, Heritage Event, reply received regarding details of event, this was noted.</p> <p>P71 item 17. Draft plans received from HAGS, it was agreed to proceed with the second consultation, the children would be given stickers for their choice of plan and for favourite items.</p>		
7.	<p>CO-OPTION OF TOWN COUNCILLOR</p> <p>The clerk submitted that list of applicants, in the order received;</p> <p>1/ Robert Gisbourne 2/ Carl Gurney 3/ Brian Henney 4/ Susan Kellegher</p> <p>A vote was taken for all 4 applicants, which was as follows; Robert Gisbourne 0, Carl Gurney 7, Brian Henney 2, Susan Kellegher 0, abstentions 1, there being an absolute majority Mr Gurney was co-opted as Cllr. Cllr Gurney signed a declaration of acceptance and joined the meeting.</p> <p>P74 12/14</p>		

<p>8.</p>	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The clerk presented a revised list of cheques as follows; 106828 to 106830 for ratification. 106831 to 106876 for approval and signing. Clerk to retain cheques 106870, 106874, and until work completed. Cllr Jarvis asked that the invoice for cheque number 106871 be queried regarding the removal of old support wires. It was resolved to approve the revised list. Proposed Cllr M Davis, seconded Cllr G Davis. <i>List of cheques over £500.</i> <i>Salaries £2652.59</i> <i>Warks County Council Pensions £851.33 (Nov)</i> <i>Warks County Council Pensions £897.82 (Dec)</i> <i>Atherstone Common Rights £729.29</i> <i>P Parker £1400.00</i> <i>C Child £540.00</i> <i>Merlin Lighting £948.00</i> <i>Merlin Lighting £2851.20</i> <i>Smithy Farm Shop £552.00</i> <i>Smithy Farm Shop £1311.40</i> <i>Vulcan Fire Training £540.00</i> <i>Merlin Lighting £2405.28</i> <i>Merlin Lighting £540.00</i> <i>Merlin Lighting £1848.00</i> <i>Merlin Lighting £3915.00</i> <i>Harvey Pointon £950.00</i></p>		
<p>9.</p>	<p>CORRESPONDENCE RECEIVED</p> <p>E32. Lockable boxes for canal side, it was resolved to purchase 2 boxes, proposed Cllr M Davis, seconded Cllr Clews.</p> <p>E35. A5 contact group, it was agreed that the Town Council representatives would be Cllr Pickard and Cllr Jarvis, and that Higham on the Hill PC could join. Next meeting would be early next year.</p> <p>E42. Request to have roller shutter door, it was proposed by Cllr Wright and seconded by Cllr Gurney that the Council would be willing to sell the door for £200, Cllr Pickard proposed an amendment that a minimum price could be £175, this was seconded by Cllr Clark, the amended proposal was resolved.</p> <p>E66. Request for grit bin, Holte Road. It was agreed to ask County Highways if it met the criteria and report back to the next meeting.</p> <p>E76. Camera trial in new year use Ratcliffe Road pole and supply, with record facilities in the ATC offices. It was resolved to carry out the trial, proposed Cllr M Davis, seconded Cllr Singh.</p> <p>E102 McGenity Airwaves licence, it was resolved that ATC would pay the full amount when it was next due, proposed Cllr M Davis, seconded Cllr Singh.</p> <p>E103 Skate park, it was resolved that Cllrs Pickard and M Davis would refer this to NWBC. Proposed Cllr Jarvis, seconded Cllr Wright.</p> <p>P75 12/14</p>		

<p>10.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 46,47,48,49.</p> <p>b) Consultations – Harlequin Group pre-application discussion, upgrades to phones networks. It was resolved that this was noted. Proposed Cllr G Davis, seconded Cllr Jarvis. Warks County Council, applications for advisory disabled parking bays, 46 Stafford Street and 74 Erdington Road. It was resolved that there was no objection to these applications. Proposed Cllr Wright, seconded Cllr Singh. PAP/2014/0593, 8 Repington Avenue, revised plans, removal of ensuite. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Singh.</p> <p>c) Decisions PAP/2009/0126, Bec Engineering, Richmond Road – granted. PAP/2014/0398, 37, 38 Cooks Close – tree preservation order consent granted. PAP/2014/0478, Land at Rowland Way – granted. PAP/2014/0532, Brobot Fuels – granted. PAP/2014/0556, 74 Stafford Street – granted. PAP/2014/0403, Aldi Foodstore – granted. PAP/2014/0555, Land adjacent 56 Grove Road – granted. PAP/2014/0557, 48 Grove Road – granted.</p> <p>d) Conservation Areas and Listed Buildings None</p> <p>e) Other None</p> <p>f) Licensing Matters None</p>		
<p>11.</p>	<p>REPORTS</p> <ul style="list-style-type: none"> • Financial Reports The clerk presented the budget report and bank reconciliation for November, for info only. • Clerk's Report Report circulated from Heritage Society regarding Arcade Observations about Arcade, It was resolved to approve the installation of an advertising screen in unit 9. Proposed Cllr Jarvis, seconded Cllr Singh. The clerk reported that the town map outside unit 1, in the Arcade, was out of date, it was agreed to replace it. The clerk reported that the automatic door, at the rear of the Arcade needed to be serviced, it was resolved to approve this, proposed Cllr G Davis, seconded Cllr Jarvis. The clerk reported that the doormats at each end of the Arcade were worn, it was agreed to obtain replacement costs It was agreed to have the brambles cut back to the fence at the Old Allotment Gardens. Cllr Pickard asked about the installation of another defibrillator, in the town, the clerk said no further contact had been made, clerk to follow up. <p>P76 12/14</p>		

	<p>Cllr Barnard asked about the refurbishment of the public bench, it was resolved to confirm with County Highways that the bench could be installed in Long Street, then order the refurbishment work through Harvey Pointon.</p> <p>The clerk circulated a schedule of parking restrictions, issued by NWBC, including the footpath behind the Arcade. It was resolved to ask NWBC if it was acceptable for tenants to park while unloading, but then to explain to the tenants that the area was under the control of NWBC. Proposed Cllr M Davis, seconded Cllr Singh.</p> <p>The clerk reported that the fire risk assessment had been carried out at the Arcade and the Town Council offices.</p> <p>The clerk reported that a member of the public had reported that it had been unsafe, on Dicken's Night where people coming through the alleyway from Long Street into the bus station, crossed the road round the back of the bus station, Cllr Jarvis said that he had also been informed and would report to the next Dicken's Night meeting.</p> <ul style="list-style-type: none"> • Town Councillors Reports <p>Cllr Jarvis reported that the Dicken's Night event had been very successful, with many people attending.</p> <p>Cllr Jarvis reported that the Ambulance First Responders were looking for somewhere to hold training sessions. It was resolved to offer the Town Council offices, Cllrs Jarvis or Singh would open the office, proposed Cllr Pickard, seconded Cllr Singh.</p>		
12.	<p>MARKET SQUARE</p> <p>The clerk reported that the grant form had not yet been sent by Steve Maxey, it was resolved that discussions needed to be arranged to discuss issues of management of the equipment and the usage, and storage. Proposed Cllr M Davis, seconded Cllr Singh.</p> <p>Clerk to chase grant form.</p>		
13.	<p>QUALITY STATUS</p> <p>Nothing to report</p>		
14.	<p>FUNDING REQUEST FROM ST MARY'S CHURCH</p> <p>Request received for £700 to commission a new community buildings survey, it was resolved to approve the request, proposed Cllr Clews, seconded Cllr Pickard.</p>		
15.	<p>REVIEW OF STANDING ORDERS</p> <p>The clerk presented a draft addition to standing orders covering the recording and filming of Council and Committee meetings, it was resolved to add this to current Standing Orders. Proposed Cllr Clark, seconded Cllr Pickard.</p>		
16.	<p>ALLEYWAY LIGHTING, LONG STREET TO BUS STATION</p> <p>It was resolved to contact the property owners to see if they would allow the alleyway to be painted white, proposed Cllr Clews, seconded Cllr Jarvis.</p> <p>P77 12/14</p>		

<p>17.</p>	<p>CEMETERY MATTERS MEMORIAL APPLICATIONS Sheila Anne Hughes And David Keith Hughes inscription David Leslie Pattinson headstone Joseph and Delia Wyatt headstone</p> <p>RECENT BURIALS IN ATHERSTONE CEMETERY Desmond Delafaille E1540 – re-open to single depth Sheila Anne Hughes and David Keith Hughes – E1164 re open for ashes</p> <p>ASHES SCATTERING, DESIGN DRAFT Draft plan of the 2 scattering areas was circulated, it was resolved to obtain costs to carry out the scheme, and for land drains, the work needs to be carried out before dry weather came. Proposed Cllr Jarvis, seconded Cllr Clark.</p> <p>Cllr Clews reported that someone had pulled off reserve markers from the marker slabs, it was resolved that in future only slabs would be used. Proposed Cllr Clews, seconded Cllr G Davis.</p>		
<p>18.</p>	<p>ALLOTMENT MATTERS The clerk reported that a tenant at Merevale had appealed against eviction, for lack of cultivation and non payment of rent, the tenant had previous warnings for non-cultivation and rent. The tenant had subsequently left the rent in the post box (it had not paid into bank). It was resolved that the Council supported the actions of the clerks, the rent would be returned, and the eviction upheld. Proposed Cllr Jarvis, seconded Cllr Barnard.</p>		
<p>19.</p>	<p>HONORARY CITIZEN NOMINATION Howard and Judy Vero, nominated by Rita Poulson, this was proposed by Cllr Singh and seconded by Cllr M Davis. Lorna Dirveiks was proposed by Cllr Pickard and seconded by Cllr Clark. After a vote Howard and Judy Vero were confirmed as the Honorary Citizens.</p>		
<p>20.</p>	<p>REPORT FROM PLANNING TRAINING EVENT The clerk reported that the district council have a duty to help, with the Neighbourhood Plan, and also had to pay for the independent examination and referendum. Next meeting to be arranged early in the new year. Cllr Clark apologised for not attending the event, due to ill health, and said he would be paying the costs.</p>		
<p>21.</p>	<p>ARCADE SHOPS IMPROVEMENTS It was resolved to instruct Ian Ritchie to proceed with the design of the downstairs toilet and kitchen, and also to investigate the feasibility of redesigning the first floor, including any loading issues. Proposed Cllr Pickard, seconded Cllr M Davis.</p> <p>P78 12/14</p>		

22.	<p>DOG BIN, OLD WATLING STREET It was resolved to purchase and install a new dog bin by the canal entrance at Old Watling Street. Proposed Cllr Clews, seconded Cllr G Davis.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr G Davis, seconded Cllr M Davis.</p>		
23.	<p>GLENDALE INVOICES It was resolved to accept the original Glendale offer of 50% reduction off future invoices, until a total of £2500 had been reached, proposed Cllr Jarvis, seconded Cllr Singh.</p>		
24.	<p>QUOTATIONS RECEIVED Christmas lights The clerk presented quotations from Turnock, Lamps and Tubes, and City Illuminations for the lighting scheme, it was resolved to accept the one from Turnock, proposed Cllr Clews, seconded Cllr Singh.</p> <p>The clerk presented a quotation from Harvey Pointon for the maintenance of the benches and shelter in the cemetery, this would be carried during the summer, it was resolved to approve this, proposed Cllr Pickard, seconded Cllr M Davis.</p>		
	<p>The meeting closed at 9.20pm.</p>		

Signed Chairman of Atherstone Town Council