

ATHERSTONE TOWN COUNCIL - draft

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	The Committee Room, Civic Suite, NWBC, South St, Atherstone, CV9 1DE
DATE AND TIME	Wednesday 18 April 2018 7.00pm
IN ATTENDANCE	Town Councillors: T Clews, M Davis, G Davis, L Dirveiks, Gurney, Singh, Jarvis, Freer, Wright Police: Borough and County Cllr D Clews, N Dirveiks Public: M Wrigley, E Mc Kay, C Evans
APOLOGIES	Councillors: Bishop, Barnard, L John, J John, C Clark
CHAIRMAN	Cllr T Clews
CLERK	Odette Ghent, also present Deputy Clerk Sally Oldham

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the apologies. Proposed Cllr Wright seconded Cllr Singh		
2.	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</b> It was agreed that these would be taken as and when.		
	<p><b>PUBLIC SESSION (maximum 30 minutes)</b></p> <p><b>M Wrigley</b> reported a garage had been set on fire during the night in Dudley Street belonging to a 91year old lady. She was not aware of this at the time as it was not attached to her house but was disappointed that the Fire Brigade had not checked to see if she was ok after they attended the fire, they did visit the lady 3 weeks later to apologise. Cllr N Dirveiks suggested the Council write to the Chief Fire Officer about this. M Wrigley also mentioned that Lloyds Chemist have started to charge for delivering prescriptions, £35 for 6 months or £52.50 for 12 months.</p> <p><b>C Evans</b> from the Angel pub asked the council if they would fund Chapter 8 training for 12 volunteers to attend. This would be a cost saving for groups organising events and road closures could be done by qualified/trained volunteers. This was discussed further under clerks report.</p> <p><b>Emma Mc Kay</b> from NWBC asked if the Council would consider suitable locations for Cycle Racks to be erected in the Town subject to planning approval. The OVO Road Race will be held on 15 June 2018 and volunteers/ambassadors are needed.</p> <p><b>P125 04/18</b></p>		

	<p><b>Cllr Jarvis</b> reported parking outside QE school is dangerous as parents are parking on the main road and service road causing obstructed views for drivers. Cllr N Dirveiks said he will follow up with the safer routes to school team at WCC.</p>		
4.	<p><b>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</b>  <u>Police reports</u></p> <p>No reports</p> <p><u>County and Borough Councillor reports</u></p> <p><b>Cllr Jarvis and Singh</b> reported the recent Neighbourhood Watch Event outside Mc Colls was a great success and very informative with requests to repeat this event, It was disappointing that the police did not attend.</p>		
5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 21 March 2018</b>  It was resolved to approve the minutes, proposed Cllr Wright seconded Cllr G Davis</p>		
6.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 21 March 2018</b></p> <p>P122/19B The tenant has now decided not to take over the unused plot.</p>		
7.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b>  A list was circulated prior to the meeting.  Approval for all new cheques 108219 to 108233</p> <p><b>It was resolved to approve the list.  Proposed Cllr Singh seconded by Cllr G Davis  List of cheques over £500</b></p> <p>Wages        £3,473.93  WCC            £1,237.89  MGEvans    £1,027.00  NWBC        £5134.96  Saltem        £1,315.20</p>		
8.	<p><b>CORRESPONDENCE RECEIVED (see list)</b></p> <p>E2. Cllr Jarvis confirmed this should be referred to the Police</p>		
9.	<p><b>PLANNING MATTERS</b></p> <p><b>Cllr Jarvis and Cllr L Dirveiks declared an interest.</b></p> <p><b>P126 04/18</b></p>		

	<p><b>a) Planning Lists – 10,11,12,13 – no objections to the below</b>  <b>b) Consultations:-</b></p> <p><b>Application Ref: PAP/2018/0143</b>  58, South Street, Atherstone  Reconsultation  Response deadline 22.4.18</p> <p><b>Application Ref: PAP/2018/0159</b>  Land South Of, Rowlands Way, Atherstone  Response deadline 19.4.18</p> <p><b>Application Ref: PAP/2018/0177</b>  Phoenix House, 12 Church Street, Atherstone  Response deadline 30.4.18</p> <p><b>Application Ref: PAP/2018/0182</b>  30A, Stratford Avenue, Atherstone,  Response deadline extension requested to 19.4.18</p> <p><b>Application Ref: PAP/2018/0191</b>  Trinity Church, Coleshill Road, Atherstone,  Response deadline extension requested to 19.4.18</p> <p><b>Application Ref: PAP/2018/0192</b>  The Gables, 60-62 South Street, Atherstone  Response deadline extension requested to 19.4.18</p> <p><b>Application Ref: PAP/2018/204</b>  113, St Georges Road, Atherstone,  Response deadline 20.4.18</p> <p><b>Application Ref: PAP/2018/206</b>  Co-op Supermarket, 123 Long Street, Atherstone  Response deadline extension requested to 19.4.18</p> <p><b>c) Decisions:-</b></p> <p><b>See attached weekly lists 10,11,12,13– decisions highlighted.</b></p>		
10.	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li><b>Financial reports for March 2018 had been circulated.</b>  This was noted.</li> </ul> <p><b>P127 04/18</b></p>		

	<ul style="list-style-type: none"> <li>• <b>Clerk’s Report</b></li> </ul> <p>2 Funding applications have been received this month. One from Carol Evans as discussed in the Public Session, this was approved as classed as an ‘Invest to save’ grant. Proposed Cllr Singh Seconded Cllr Wright</p> <p>The other grant application from Joann Armstrong for Summer in the Square events for June and August 2018, this was moved to the May meeting when normal grants are considered.</p> <p>The clerk has updated the Councillor Attendance record.</p> <p>The office will be closed on 3rd May 2018 for Clerks to attend GDPR training off site.</p> <p>The office maintenance update to be discussed in P&amp;C</p> <ul style="list-style-type: none"> <li>• <b>Town councillor reports</b></li> </ul> <p><b>Cllr Singh</b> reported lots of cigarette ends are being put in the planters despite signs on them.</p> <p>The new Postmaster has asked if there could be a signpost directing the public to the new location of the post office in the Market Square. Cllr N Dirveiks mentioned there may be some signage in storage,</p>												
11.	<p><b>CEMETERY MATTERS</b></p> <ul style="list-style-type: none"> <li>a) <b>Memorial applications</b></li> <li>b) <b>Recent Burials in Atherstone Cemetery</b></li> </ul> <table border="0"> <tr> <td>Terence Charles Ford</td> <td>E1185 re open for ashes</td> </tr> <tr> <td>Reginald Barsby</td> <td>E1551 re open to single depth</td> </tr> <tr> <td>Gillian Ann Wainwright</td> <td>A227 re open for ashes</td> </tr> <tr> <td>Jean Jackson</td> <td>A343 Re open for ashes</td> </tr> <tr> <td>Peter Royston Walker</td> <td>B6 Re open to single depth</td> </tr> </table> <ul style="list-style-type: none"> <li>c) <b>Ashes scattering area update.</b></li> </ul> <p>Nothing to report</p> <p><b>P128 04/18</b></p>	Terence Charles Ford	E1185 re open for ashes	Reginald Barsby	E1551 re open to single depth	Gillian Ann Wainwright	A227 re open for ashes	Jean Jackson	A343 Re open for ashes	Peter Royston Walker	B6 Re open to single depth		
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12.	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>No further progress this month.</p>		
13.	<p><b>A5 Contact Group</b></p> <p>A meeting has been arranged by Brian Conway at the Town Council offices 8<sup>th</sup> May 2018 at 6:30pm, all welcome to attend.</p>		
14.	<p><b>ARCADE SHOPS</b></p> <p>a. Unit 1 is being taken over by the current tenant of Unit 7 and has asked if he can have a month rent free period to decorate and refurbish. This was approved Proposed Cllr Singh Secoded Cllr G Davis.</p> <p>b. Unit 7 will be vacant from 1 June 2018, it was discussed to offer this unit to the Police for Community purposes and information. Proposed Cllr Singh Secoded Cllr M Davis. If the Police decline this offer Unit 7 to be advertised for Community and Retail use with the preference being Community.</p> <p>c. Upstairs Youth Committee – the clerks are still waiting for Debbie Moore to attend a meeting.</p>		
15.	<p><b>MARKET SQUARE</b></p> <p>The OVO Cycle Race to be held 15<sup>th</sup> June 2018, a request to use the square 14/15<sup>th</sup> June 2018. The organisers have asked if they can use the 8 small pop up tents. It was agreed to ask Brian Lowrie if he can erect these at no cost. Proposed Cllr Wright Secoded Cllr Singh</p> <p>An email request has been received asking to use the Market Square for a Dickens fundraising event on 23<sup>rd</sup> June 2018, still awaiting the official booking form.</p>		
16.	<p><b>HMS ATHERSTONE SHIPS BELL</b></p> <p>Communication was received from The Royal Navy Trophy Centre regarding accepting the HMS Atherstone Ships Bell, and for it to be displayed in a prominent position as possible in order to maximise the public awareness of the long affiliation between the town and HMS Atherstone A draft letter was presented to the council it was resolved to sign the letter proposed Cllr Wright Secoded Cllr Singh. The clerk indicated it was hopeful that the bell could be presented at the Annual Dinner. It was decided to discuss the location of the Ships Bell at the May meeting and initially it will be stored at the Town council office.</p>		
17.	<p><b>PLAY AREAS</b></p> <p>Nothing to report</p> <p><b>P129 04/18</b></p>		

18.	<p><b>ALLOTMENTS</b></p> <p><b>Unauthorised removal of bollard</b></p> <p>It has been reported a bollard has been removed at Merevale allotment site without permission, which now means cars can be driven around the site. A tenant has volunteered to replace the bollard and supply a more secure padlock at his own costs and he will retain a key and a give a copy to the council. This was agreed proposed Cllr Wright Seconded Cllr Singh.</p> <p><b>Gypsy Lane Tree Maintenance</b></p> <p>The clerk reported back on the site meeting held earlier that day a suggestion of the proposed works has been agreed by the residents. The council resolved to carry out the work at the appropriate time and for three quotes to be obtained. This was agreed proposed Cllr Wright Seconded Cllr Singh.</p>		
19.	<p><b>ST MARYS PLAYS AREA COVENANT</b></p> <p>Awaiting reply from WCC regarding the covenant.</p>		
20.	<p><b>CRIMESTOPPERS ROADSHOW FEEDBACK</b></p> <p><b>Cllr Jarvis and Singh</b> reported the recent Neighbourhood Watch Event outside Mc Colls was a great success and very informative with requests to repeat this event, It was disappointing that the police did not attend.</p>		
21.	<p><b>CCTV</b></p> <p>There was a discussion regarding Camera 5</p>		
	<p><b>PRIVATE &amp; CONFIDENTIAL</b></p> <p>It was resolved that, under <b>Section 100A of the local Government Act 1972</b>, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, employment matters, and action to be taken or to be taken in connection with the prevention, prosecution or investigation of a crime) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Jarvis seconded Cllr Singh</p> <p><b>P130 04/18</b></p>		

22.	<p><b>QUOTATIONS</b></p> <p><b>a. Old Mortuary Valuation</b> A valuation was received for both market value and potential rental income from Howkins and Harrison's</p> <p><b>b. Repairs to old Mortuary</b> No quotations have been received as yet.</p> <p><b>c. Cemetery Bollards</b> A quotation has been received to supply 7 bollards in the cemetery this quote was accepted Proposed Cllr Jarvis Seconded Cllr Singh</p> <p><b>d. Office Boiler</b> A price from Baxi has been received on a no fix no fee basis. It was decided to get a local plumber to come out and look at the boiler.</p> <p><b>e. Christmas Lights</b> A quotation has been received to wall pull test the 33 fixings, this was approved Proposed Cllr Jarvis Seconded Cllr Singh</p>		
23.	<p><b>CCTV UPGRADE UPDATE</b></p> <p>Nothing to report, the next CCTV Partnership meeting is due 26<sup>th</sup> April 2017</p>		
24.	<p><b>CEMETERY GRAVE E47</b></p> <p>There was a discussion regarding a solicitor letter received Cllr Freer read out a report he had written, Cllr Singh asked if a copy of this report could be made available.</p> <p>For information extracts were read out by the clerk from two emails received from the ICCM (dated 22.3.18 &amp; 23.3.18) prior to the council taking a vote.</p> <p>It was resolved to reply to the solicitors stating that in the Town Council opinion they have given all the information regarding the grave deed. They cannot provide information that they do not hold and in their opinion the position regarding the grave is settled with Dennis Eaton and Sharon Hayden being the rightful owners.</p> <p>Proposed Cllr Freer Seconded Cllr Wright Cllr Jarvis and Cllr Singh abstained</p>		
	<p><b>The meeting closed at 9.17pm the Next meeting 16<sup>th</sup> May 2018</b></p>		

Signed ..... Chairman of Atherstone Town Council

**P131 04/18**