

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 18 th December 2013 start 7.00 pm
IN ATTENDANCE	<p>Town Councillors: M Davis, G Davis, Barker, L Freer, R Freer, Clews, Jarvis, Pickard, Barnard, Shaw, Singh.</p> <p>Public: D Teagles, E Barrs, M Reece, J Maidens, K Wood, C Harris.</p>
APOLOGIES	Town Cllrs: McElhone, Peat.
CHAIRMAN	Cllr Singh
CLERK	Mr Graham Day

Item		Actions	Notes
1.	<p>APOLOGIES</p> <p>It was resolved to accept the Town Council apologies. Proposed Cllr Shaw, seconded Cllr M Davis.</p>		
2.	<p>DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST</p> <p>To be taken as and when.</p>		
3.	<p>PUBLIC SESSION</p> <p>Cllr Shaw said that he had been approached by a member of the public about anti-social and violent behaviour at St Mary's Road play area, Cllr Jarvis said that he had also been approached. The clerk reported that the CCTV camera would be installed when the lamp post had been replaced by the County Council in January. The clerk was asked to contact the County Lighting to see if this could be brought forward due to the reported incidents.</p> <p>Cllr Jarvis said that he had been approached by a member of the public about parking in Margaret Road which was damaging the grass verges; he would send photos to the clerk for a complaint to be made.</p> <p>Cllr L Freer said that County Cllr McLauchlan was involved with the parking issue by the school in Margaret Road, but the cars were moving farther down the road.</p> <p>Cllr Singh said that he had been approached about a car park, near to the station which had become available for public parking. Clerk to contact the owner for details, and put on a future agenda.</p> <p>Mr Reece from OSCA gave a brief history of the building since it had become an arts centre, he said that a considerable amount had been done since the purchase, mainly through grants or fund raising.</p> <p>P99 12/13</p>		

	<p>He said that the building, which was owned by the charity, had been used extensively for charities, community organisations and theatrical performances. Funds raised through lettings covered most of the running costs. They had received an interest free loan, to purchase the building, which finished on 1st December and was due to have been a gift, but was now required to be paid back. They had paid £10k which had extended the date until April. There was now £68k remaining. The building was owned by the charity but covenants prevented obtaining loans from banks. The covenants would remain on the building for ever including first refusal for NWBC to buy it back if the building were sold. He said that they were looking for any advice or assistance.</p> <p>A discussion took place and Mr Reece was asked to send all details to the clerk, and a meeting would then be organised under Private and Confidential.</p> <p>Mr Harris, from the Phantom Knights Band spoke about the funding request sent to the Council, he gave a description of their activities and their engagement with local schools. They were mainly based in Atherstone and catered for an age group from 8 to around 25. They were looking for funding to recondition some old drums.</p> <p>Cllr R Freer said that the Rotary Club were also considering giving funding. Cllr Clews said that the band did very well at the Armistice Parade and Dicken's Night. It was resolved that the funding application be brought forward in the agenda while Mr Harris was in attendance, proposed Cllr R Freer, seconded Cllr Clews,</p> <p>Cllr Shaw said that the Fire Service provision, in Atherstone, was under review, it was agreed that the issue be put on a future agenda to be raised with the County Cllrs.</p>		
7.	<p>CORRESPONDENCE RECEIVED</p> <p>6. Funding request from Phantom Knights. It was resolved to approve the funding request for £927.12, proposed Cllr Clews, seconded Cllr Jarvis. A publicity event to be organized with the band.</p>		
4.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 4th DECEMBER 2013</p> <p>It was resolved to accept the minutes. Proposed Cllr G Davis, seconded Cllr Singh.</p>		
5.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 4th DECEMBER 2013.</p> <p>P97, item 15, the clerk presented a reply from the chairman of Dicken's Night.</p> <p>Cllr L Freer commented that there had been no mention in the local paper of the Town Council providing the fireworks. Cllr R Freer commented that there had been a lot of fairground rides in the street,</p> <p>Cllr Singh replied that there had been a shortage of car park area due to the works at NWBC Council House.</p> <p>P97, item 23, the clerk reported that there were actually 3 bins in the waste store at the Arcade, he had changed the new collections to 2 bins once per week, no change to costs.</p> <p>P100 12/13</p>		

	<p>Cllr Shaw said that there were still a lot of black bags being left around the Town, Cllr L Freer said that people in flats did not have bins and had to leave out their bags.</p>		
<p>6.</p>	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE The clerk presented a revised list with cheque numbers 106401 to 106421 for approval and signing. Cheque number 106416 had been reduced from £2977.20 to £2634.00 due to queries raised about the invoice. The clerk presented a report from the Christmas lights installer listing the problems that had been encountered. Cllr Jarvis said that the lights on the centre tree were covered by ivy, it was resolved to get Atherstone Landscapes to remove the ivy, NWBC to be informed, proposed Cllr Jarvis, seconded Cllr Singh. It was resolved to approve and sign the cheques listed above, proposed Cllr Shaw, seconded Cllr Barker. <i>List of cheques above £500.00</i> Employees salaries £2473.33 (2 cheques) Warks County Council (pensions) £769.32 HMRC £2261.19 Glendale £1896.00 Glendale £504.00 Merlin Lighting £2977.20 Red Lion £785.85</p>		
<p>7.</p>	<p>CORRESPONDENCE RECEIVED 4/ NWBC, annual meeting with Parish Councils. The clerk asked that any items for the agenda be brought to the next meeting. Cllr Singh said that the future of the football ground be included. E32/ Quote for phone services. It was agreed that the clerk could arrange to meet the company to discuss the proposal. E53/ Atherstone Allotment Association, request for dog bin. It was agreed to reply that they should report the dog fouling to NWBC for the dog warden to investigate. E63/ Italian Market, request to re-visit on Sunday 30th. March 2014. This was agreed with the same conditions, clerk to ask if it could be expanded to include souvenirs, wine and clothing. E71/ Friars Gate complaint about overhanging trees, blocking the lighting. It was resolved to write to the householder stating that the Town Council would have the trees cut at the boundary, and to ask if they wanted the arisings. Proposed Cllr Barker, seconded Cllr R Freer. E84/ Feedback questions, it was agreed to answer NO to the first question and YES to the second.</p> <p>P101 12/13</p>		

<p>8.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 46, 47, 48 b) Consultations PAP/2013/0551, The Old Bakery, 94 Long Street, Atherstone Listed building consent for re-routing of external downpipe to front elevation and repair and render works to the wall and archway. It was resolved that there was no objection to the application, but to reply that specialist suppliers would have to be employed by the Town Council to work on the camera connections, who would have to charge the costs. The Town Council prefers another alternative. Proposed Cllr Barker, seconded Cllr R Freer.</p> <p>PAP/2013/0574, 91 Ratcliffe Road, Atherstone Outline – demolition of existing bungalow and erection of residential development with vehicular access from St Georges Road. It was resolved to write commenting that the Town Council still felt this was an over development of the site and not in keeping with the vernacular. Proposed Cllr R Freer, seconded Cllr Singh.</p> <p>c) Decisions PAP/2012/0297, Land at Rowland Way, variation of conditions – granted</p> <p>PAP/2013/0505, 1 Southlands, Atherstone, works to trees – preservation order granted.</p> <p>PAP/2013/0527, Phoenix House, 16 Church Street, variation of conditions – granted.</p> <p>d) Conservation Areas and Listed Buildings None</p> <p>e) Other None</p> <p>f) Licensing Matters Jack ‘D’s TEN, 24th & 27th. December</p>		
<p>9.</p>	<p>REPORTS</p> <p>Clerk’s Report Request from pest controllers, remove mound in Old Allotment Gardens It was resolved that this could be done, pest controller to be in attendance when work carried out. Proposed Cllr L Freer, seconded Cllr Singh.</p> <p>Ball Game Heritage meeting, it was agreed that this could be arranged during the daytime.</p> <p>Visit from VAT assurance. The clerk gave a report on the recent visit, he said there was one item highlighted where the Council had bought a bench for the cemetery and charged the 3 families at cost. It was resolved that in future the specification only should be given to the families and they should purchase directly. Proposed Cllr R Freer, seconded Cllr Shaw.</p> <p>P102 12/13</p>		

	<p>Representative's Reports</p> <p>Cllr Jarvis stated that he had supplied the dates to the clerk for the 2 Summer-in-the-Square events for 2014, 28th. June and 23rd. August. Cllr Singh reported that he had attended the recent open weekend at Rothen's Yard. Clerk to ask the Canal & River Trust why the Town Council had not been informed.</p>		
10.	<p>MARKET SQUARE</p> <p>The clerk reported that the Carol Service was covered by the church insurance.</p> <p>Cllr Shaw stated that there was a lamp not working, and that the bollard and electrical cover were being left, after the market. Clerk to inform Hinckley & Bosworth.</p>		
11.	<p>CEMETERY MATTERS</p> <p>a) Memorial Applications approved by clerks</p> <p>Colin Teagles A448 headstone Adrian James Middleton A447 headstone Clifford Frost A334 additional inscription Vernon Prowse E84 additional inscription Margaret Christine Mundy A462 headstone Kenneth Ross A141 additional inscription Mary Wright N1007 headstone Joyce Terry O206/7 additional inscription Molly Meeney B25 additional inscription Molly Joyce Challis B180 headstone and kerbs Leslie Riley A418 headstone</p> <p>b) Recent Burials in Atherstone Cemetery</p> <p>Phyllis Joan Rogers B187 – re open to double depth Margaret Christine Mundy A462 – New ash plot George Henry Willis B246 – New Triple burial plot</p>		
12.	<p>UPDATE ON OLD ALLOTMENT GARDENS</p> <p>E-mail received from Parkwood requesting information. It was agreed to display a notice, on the square, the website, and the Herald. Clerk to contact the WW1 Celebration Group for information.</p>		
13.	<p>ALLEYWAY FROM BUS STATION TO LONG STREET</p> <p>It was resolved to write to Jeff Brown at NWBC, asking that a previous section 106 be enforced to provide lights in the alleyway, on Health & Safety grounds. Proposed Cllr Shaw, seconded Cllr R Freer.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (<i>Prospective employees, details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, action to be taken in connection of the prevention of crime</i>), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Shaw, seconded Cllr Clews</p> <p>P103 12/13</p>		

14.	<p>CORRESPONDENCE RECEIVED (confidential) E64/ Fibre Optic break, the reply from NWBC was noted E65/ E67/ E87/</p> <p>E76/ Arcade Shops purchase, joint press release. This was agreed with the addition of the Town Council contact details.</p>		
15.	<p>ARCADE SHOPS UPDATE Exchange and completion date now 20th. December due to bye-election. Clerk to attend Garner Canning 10.00am then visit shops to read meters etc. Clerk to attend meeting at NWBC with new employees, 19th December at 12.00pm. The clerk presented the insurance quotation for the addition of the Arcade Shops, this would be activated on the 20th.</p>		
16.	<p>QUOTATIONS RECEIVED The clerk presented a quotation from Atherstone Landscapes to trim an overhanging tree at the cemetery. It was agreed to proceed with the work.</p>		
<p>The meeting closed at 9.05pm.</p>			

Signed Chairman of Atherstone Town Council