

ATHERSTONE TOWN COUNCIL

Communications: PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street.
DATE AND TIME	Wednesday 18 th January 2017 7.00pm
IN ATTENDANCE	Town Councillors: Clark, Bishop, Barker, Jarvis, Clews, L Dirveiks, Wright. Borough & County Cllrs: N Dirveiks. Public: Mrs Wrigley, Mr. M Jordan, Mrs Dandy (Outwoods School) Police: Sgt Oakley, PC Tew, PCSO Yaqub.
APOLOGIES	Councillors: J John, L John, Singh, Freer, M Davis, G Davis, Barnard, Gurney. Borough and County Cllr: D Clews.
CHAIRMAN	Cllr Jarvis.
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Wright, seconded Cllr Barker.		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
3.	PUBLIC SESSION (maximum 30 minutes) Mrs Wrigley said that there was a large van being parked on the corner of Coleshill Road and Erdington Road, in a dangerous position. This was noted by the police. Mrs Wrigley said that there were about 20 wheelie bins being left out in Meadow Street. Mrs Wrigley said that a drain, in the road, on the corner of Carlyon Road and Ratcliffe Road, had been repaired but was now several inches lower than the road level, Cllr Jarvis to report to County Highways. Mr Jordan reported that Stonefest had been awarded a grant from County, for £1000, the Town Council had agreed in November to award £1000, in this instance. Mrs Dandy spoke on behalf of Outwoods and Racemeadow Schools, where the crossing wardens had been discontinued. They had been told that the roads were not busy enough, but at Outwoods cars have hit walls, in the area, 3 times in recent years, and at Racemeadow a child had recently been hit by a car. Mrs Dandy said that no one was now switching on the flashing warning lights. Cllr Jarvis said he had obtained details of the scoring study, from County, and outlined the details. Cllr Clark said it was unfortunate that the service had been withdrawn, especially in view of the work done to install bollards and signage. He P56 1/17		

	<p>Had asked County Education for an explanation. He said there was still an opportunity for a further study to be done.</p> <p>County Cllr N Dirveiks said he had discussions with the County Education Portfolio holder after the Racemeadow incident.</p> <p>Sgt Oakley said that the police only had 1 PCSO dedicated to schools, but will provide support through road safety awareness, and would give their support to any application for re-instatement.</p> <p>The clerk reported to the police that there had been a large amount of broken glass reported in the St Mary's Road play area, in the last week, this was noted.</p> <p>Cllr Clark said that were instances of anti-social behaviour in the Church Walk/Rosehill area, where a NWBC owned fence keeps being broken. The police said they do monitor the area but have not had a lot of bad reports.</p> <p>It was resolved to move item 15 forward in the agenda, proposed Cllr Wright, seconded Cllr Clark.</p>		
15.	<p>CROSSING WARDEN, OUTWOODS & RACEMEADOW SCHOOLS</p> <p>The information sent from County regarding the scoring system was circulated. It was resolved that ATC should write to the County Council stressing the concerns over the danger to children at Outwoods and Racemeadow Schools, and to ask for an update on the schools safety zone areas. This action was supported by the police. Proposed Cllr Jarvis, seconded Cllr Wright.</p>		
4.	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</p> <p>Report received from Borough Cllr D Clews, chicken broiler hearing to be on 15th. and 16th. February.</p> <p>Report made by Sgt Oakley;</p> <p>Many complaints received by ATC and police regarding Atherstone Hunt meet on 2nd January. Possibly up to 5 instances of common assaults being investigated, statements received and CCTV footage availability was expected to lead to arrests. He said that anti-hunt monitors did not liaise with the police, and that police intelligence did not predict any problems. The decision had been made not to provide any cover.</p> <p>Sgt Oakley said they would like to have a liaison meeting with the Town Council.</p> <p>He reported that prior to Christmas there had been an increase in thefts of and from motor vehicles, then over the holiday an increase in burglaries. There had also been an increase in high value vehicle thefts with people leaving them running unattended on cold mornings. He said there were parking issues again in Long Street and Church Street.</p> <p>He said they had attended the recent Ball Game meeting, but stressed that the police do not act as marshals. The clerk stated that the Town Council give a grant, to the Ball Game and pay directly for the road closure and marshals, but to date, despite numerous reminders they had not provided the last completed accounts and he could not yet issue an order number to the road closure company.</p> <p>Sgt Oakley said there was still some drug activity in the area.</p> <p>Cllr Jarvis said that if the police wanted any information displayed</p> <p>P57 1/17</p>		

	<p>they should send it to the clerks who would put it in the noticeboard and on the website.</p> <p>County Cllr N Dirveiks said work would be starting on improvements to the pathways on Coleshill Road, including dropped kerbs, and they would look at the parking issue raised by Mrs Wrigley. He also said that County were investigating flooding at the Cattle Creep.</p> <p>County Cllr Clark commented about the recent work carried out on the railway bridge at Hartshill. Cllr Barker said that the new will cause considerable damage to lorries rather than vice-versa.</p> <p>Cllr Clerk said that there were around 200 commercial bus routes which had been deemed uneconomic, and that any proposed changes would need to be monitored to assess the impact on the area.</p> <p>Cllr Clark said that the schools safety awareness schemes were in progress, and that the County were working with the Government on improvements to satnav systems.</p> <p>Cllr Wright said that the fence which had been moved in Sheepy Road car park was being investigated by NWBC lawyers, and that the property owner does not own all the land. The car park was to be re-laid.</p> <p>Cllr L Dirveiks said that the planning application for the Britannia Works had been approved. She said that the fence being moved, in the Sheepy Road car park had taken all the disabled parking spaces.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 14th DECEMBER 2016.</p> <p>It was resolved to approve the minutes, proposed Cllr Bishop, seconded Cllr Wright.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 14th DECEMBER 2016.</p> <p>P51, item 6, Cllr Bishop said that the next tourism meeting is now 24th. January 2017.</p> <p>P51, item 7, the Clerk said that the Arcade painting was not complete and the contractor would liaise with him.</p> <p>P53, item 9 e) Cllr Bishop asked what were the listings in Other referring to, the clerk said they were all regarding PAP/2016/0366.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>Revised list of cheques circulated for approval and signing, numbers 107814 to 107837.</p> <p>It was resolved to approve the list. Proposed Cllr Wright, seconded Cllr Clews.</p> <p><i>List of cheques over £500.</i></p> <p><i>Salaries £2600.46</i></p> <p><i>Pensions £990.85</i></p> <p><i>CA Belcher £1080.00</i></p> <p><i>NWBC £7231.75</i></p> <p><i>CA Belcher £2330.00</i></p> <p><i>Servicom £792.00</i></p> <p><i>Turnock £5599.20</i></p> <p><i>Rapid Vision Systems £738.00</i></p> <p><i>Shaw & Sons £712.50</i></p> <p>P58 1/17</p>		

<p>8.</p>	<p>CORRESPONDENCE RECEIVED</p> <p>1/ Craig Tracey, Neighbourhood Plans, noted.</p> <p>2/ NW Heritage, thanks for donation, noted.</p> <p>3/ D Eaton, flowers on grave, includes E58, E59, & E101. It was resolved that no flowers should be placed outside the memorial space, due to potential H&S issues and grounds maintenance. Clerk to move any such items to the wall behind the shelter. Proposed Cllr Wright, seconded Cllr Clews.</p> <p>4/ Atherstone Motor Show, thanks for grant, noted.</p> <p>7/ Nigel Lane, internal audit report second quarter. The clerk said the item mentioned would be carried in the next VAT reclaim.</p> <p>E1/ Atherstone Hockey Club, thanks for grant, noted.</p> <p>Various e-mails regarding Atherstone Hunt, it was agreed to reply as the statement posted on the website.</p> <p>Various e-mails regarding Sheepy Road car park & CCTV. This currently being dealt with by NWBC.</p> <p>E57/ Westwood Road gateway to canal. It was agreed to get suggestions and costs to improve the access to the gateway.</p>		
<p>9.</p>	<p>PLANNING MATTERS</p> <p>Cllrs Dirveiks & Jarvis declared an interest and did not vote.</p> <p>a) Planning Lists – 49, 50, 51, 1.</p> <p>b) Consultations:-</p> <p>PAP/2016/0731, 2 Flint Close, CV9 3AN – erection of two storey side and single storey rear extensions. It was resolved that there was no objection to this application if acceptable to the neighbours, proposed Cllr Wright, seconded Cllr Barker.</p> <p>DOC/2016/0118, Angel Ale House, 24 Church Street, CV9 1HA – approval of details required by conditions no's etc. It was resolved to support the evaluation of the planning officer, proposed Cllr Barker, seconded Cllr Bishop.</p> <p>Notification of appeal, PAP/2016/0375 & 0376, 41 & 43 Stanley Road, CV9 2AS – outline application for the erection of one new dwelling with access from Ambien Road, it was resolved to support the position of the planning board. Proposed Cllr Clark, seconded Cllr Wright.</p> <p>PAP/2016/0443, 125 Coleshill Road, CV9 2AE – conversion of existing dwelling and side extension to form no. 4 dwellings, demolition of part rear ground floor element, vehicle access crossings and landscaping. Amended plans. It was resolved to repeat the previous response, to request an in depth traffic survey and a sequential survey on loss of parking. Proposed Cllr Barker, seconded Cllr Wright.</p> <p>DOC/2017/0009, ALDI Foodstore, Holly Lane, CV9 2SQ – approval of details required by conditions no: 4, 6, 7 & 8 of planning permission PAP/2016/0445 dated 18/10/2016, relating to access arrangements, signing scheme, prevent/minimize the deposit of material and landscaping. It was resolved to support the evaluation of the planning officer, proposed Cllr Barker, seconded Cllr Clews.</p> <p>c) Decisions:-</p> <p>PAP/2016/0366, 17-19 Long Street, CV9 1AX – application to vary conditions granted.</p> <p>PAP /2016/0501 – 3 Vicarage Close, CV9 1QT – tree preservation consent order granted.</p> <p>P59 1/17</p>		

	<p>PAP/2016/0694 – 5 Oakfield Gardens, CV9 1SA – tree preservation order consent granted.</p> <p>PAP/2016/0570 - 55 South Street, CV9 1DZ – tree preservation order consent granted.</p> <p>PAP/2016/0693 – ALDI Foodstore Ltd – advertisement consent</p> <p>d) Conservation Areas and Listed Buildings:- None at time of compilation</p> <p>e) Other:- NWBC, confirmation of street numbers – flats 1 to 9, 20 Coleshill Road, CV9 1BW</p> <p>f) Licensing Matters:- None at time of compilation</p>																									
10.	<p>REPORTS</p> <ul style="list-style-type: none"> The financial reports for December and Third Quarter (for information only), were circulated and noted. <p>The clerk reported that the precept information was required at NWBC by 6th. February, it was agreed that a draft budget be circulated and an EGM to be called on 1st February.</p> <ul style="list-style-type: none"> Clerk’s Report – <p>The clerk reported that a roadway at Merevale Allotment had been damaged by a farmer delivering manure. It was agreed to write to the tenant involved and the farmer asking that the roadway be re-instated.</p> <ul style="list-style-type: none"> Town Councillor’s Reports – <p>Cllr Barker said that he would be attending the WCR 250 meeting.</p>																									
11.	<p>CEMETERY MATTERS</p> <ul style="list-style-type: none"> Memorial Applications <table border="0"> <tr> <td>A363</td> <td>Olive Owen</td> <td>headstone</td> </tr> <tr> <td>A457</td> <td>Ronald Lees</td> <td>additional inscription</td> </tr> <tr> <td>E1540</td> <td>Tony Delafaille</td> <td>additional Inscription</td> </tr> </table> <ul style="list-style-type: none"> Recent Burials in Atherstone Cemetery <table border="0"> <tr> <td>Olive Owen</td> <td>A363 re open for ashes</td> </tr> <tr> <td>Eileen Mary Brotherhood</td> <td>A474 New ash plot</td> </tr> <tr> <td>Marion Bates</td> <td>E1238 Re open to single depth</td> </tr> <tr> <td>Terence Mackie</td> <td>E234 Re open to double depth</td> </tr> <tr> <td>Vera and Charles Schofield</td> <td>A481New ash plot</td> </tr> <tr> <td>Gladys Florence May Burton</td> <td>A326 Re open for ashes</td> </tr> <tr> <td>Beryl Collins</td> <td>A386 Re open for ashes</td> </tr> </table> <ul style="list-style-type: none"> Ashes scattering area <p>Working group to be organised.</p>	A363	Olive Owen	headstone	A457	Ronald Lees	additional inscription	E1540	Tony Delafaille	additional Inscription	Olive Owen	A363 re open for ashes	Eileen Mary Brotherhood	A474 New ash plot	Marion Bates	E1238 Re open to single depth	Terence Mackie	E234 Re open to double depth	Vera and Charles Schofield	A481New ash plot	Gladys Florence May Burton	A326 Re open for ashes	Beryl Collins	A386 Re open for ashes		
A363	Olive Owen	headstone																								
A457	Ronald Lees	additional inscription																								
E1540	Tony Delafaille	additional Inscription																								
Olive Owen	A363 re open for ashes																									
Eileen Mary Brotherhood	A474 New ash plot																									
Marion Bates	E1238 Re open to single depth																									
Terence Mackie	E234 Re open to double depth																									
Vera and Charles Schofield	A481New ash plot																									
Gladys Florence May Burton	A326 Re open for ashes																									
Beryl Collins	A386 Re open for ashes																									
12.	<p>NEIGHBOURHOOD PLAN</p> <p>The clerk reported that St Mary’s Church was available, it was agreed to set the date of 1st March at 7.00pm, for a public meeting, the MP, Dorothy Barrett (NWBC) and the consultant to be invited.</p> <p>P60 1/17</p>																									

13.	<p>ARCADE SHOPS Report from Working Group of 17/1/2017 presented by Cllr Bishop. Recommendations:</p> <ul style="list-style-type: none"> • How to publish results of consultation, with outline of future plans. • Get an estimate of income from renting out Old Mortuary. • Get cost for alteration of upstairs to plan already received (waiting for reply from architect) • Get Gateshead Council checklist for conducting consultations (downloaded) • Get details of Leader Grant for post office in Polesworth <p>It was agreed to find the information then organise a working group.</p>		
14.	<p>MARKET SQUARE The clerk reported that the electrical cabinet damaged over the Xmas holiday.</p>		
15.	<p>CROSSING WARDEN, OUTWOODS & RACEMEADOW SCHOOLS Moved forward and dealt with earlier in the meeting.</p>		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or Services, and employment matters) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Barker, seconded Cllr Wright.</p>		
16.	<p>EMPLOYMENT MATTERS Report from Working Group circulated, it was resolved to purchase the computer software finance package, from Redstone Computers to save clerks time, and a new desktop PC, with new monitor, proposed Cllr Jarvis, seconded Cllr Wright. It was agreed to investigate the use of tablets for all Cllrs, (to receive documentation), with their own e-mail addresses. Clerk to contact IT specialists. £5000 to be included in new budget. It was agreed to circulate the previous job description. It was agreed to circulate the previous job vacancy advertisement.</p>		
17.	<p>GRAVE OWNERSHIP ISSUE The clerk reported that 2 grave spaces had been successfully dug to triple depth near to the existing grave. It was resolved that the families would be contacted to confirm availability, and that the offer of modifying the existing triple width memorial be confirmed with an offer of compensation of 2 interments, at current prices, as cash or as credit for the future. Would also cover any legal fees. Proposed Cllr Barker, seconded Cllr Clews.</p>		
18.	<p>CCTV MATTERS As previously stated the dispute over Sheepy Road car park, being handled by NWBC handling at present.</p> <p>P61 1/17</p>		

19.	<p>QUOTATIONS RECEIVED</p> <ul style="list-style-type: none"> • Ashes scattering shelter and flower trough. <p>List of required actions circulated. It was agreed that these would be referred to a working group to be held before the March meeting.</p> <ul style="list-style-type: none"> • Measure up and draw accurate plans for Arcade <p>Clarification circulated from Rachel Taylor, it was resolved to accept the quote from Phil Godden, proposed Cllr Bishop, seconded Cllr Dirveiks.</p> <ul style="list-style-type: none"> • Floral displays <p>It was resolved to continue with the Smithy Farm Shop, proposed Cllr Jarvis, seconded Cllr Clews.</p> <ul style="list-style-type: none"> • Cemetery grounds maintenance <p>4 companies asked to quote; Glendale, P Goode, J Sparrow, Perennial Landscapes. Quotes returned from Glendale and P Goode. It was resolved to continue with Glendale as there had been no complaints since they took over midway through 2016, proposed Cllr Barker, seconded Cllr Jarvis. Cllr Clark abstained.</p> <ul style="list-style-type: none"> • Play area grounds maintenance <p>The clerk said that this covered aspects including; grass cutting/litter picking-waste bins-dog bins-play equipment inspections-small repairs-emergency clean ups(especially glass) It was resolved to continue with NWBC, proposed Cllr Barker, seconded Cllr Jarvis.</p>		
	The meeting closed at 9.45pm.		

Signed Chairman of Atherstone Town Council