

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 18 <sup>th</sup> . February 2009 7.18pm
IN ATTENDANCE	Town Councillors Shaw, Peat, Vickers, Barker, Jarvis, Clews, Singh, Sweet, Freer, Wright.
APOLOGIES	Cllr Macchi, G Davis, M Davis, Peat, Chambers.
CHAIRMAN	Cllr Jarvis
CLERK	Mr Graham Day

Item		Actions	Notes
1.	<p><b>APOLOGIES</b>                      As listed above.                      It was resolved to accept the Town Councillors apologies as offered.                      Proposed Cllr Barker                      Seconded Cllr Clews</p>		
2.	<p><b>DECLARATIONS OF INTEREST</b>                      To be taken as and when.</p>		
3.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 11<sup>th</sup>. February 2009</b>                      It was resolved to accept the minutes as a true and accurate record.                      Proposed Cllr Vickers Seconded Cllr Singh</p>		
4.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 11<sup>th</sup>. February 2009.</b>                      P73, P71 item 16 and P72 to be distributed to Councillors.                      P74, PAP/2008/0674, letter of thanks to be sent to NWBC Planning for their full explanation, item now OK.                      P76, Report of 3 missing bolts at play area to be checked out.                      P78, Cllr Shaw declared an interest.</p>		
5.	<p><b>COUNCILLOR VACANCY (CO-OPTION)</b>                      The clerk reported that a second application had been received from Mr Paul Bowley. The closing date for applications is midday on 27<sup>th</sup>. February 2009.</p>		
6.	<p><b>BANK RECONCILIATION</b>                      The clerk presented a reconciliation from 1<sup>st</sup> April 2008 up to 31<sup>st</sup>. January 2009, this was noted.</p> <p style="text-align: center;"><b>P79 02/09</b></p>		

<p>7.</p>	<p><b>PLANNING MATTERS</b></p> <p><b>Consultations</b></p> <p><b>PAP/2009/0045      17-19 Long Street, Atherstone</b>  Proposed mixed use development, comprising of 5 retail units to ground floor, 6 self contained office units to first floor and 13 number 1 and 2 bedroomed apartments (including rear block) with 11 shared car parking spaces in rear courtyard.  <b>It was resolved that there was no objection to this application but to ask, in conjunction with County Highways if delivery parking bays could be provided as parking and deliveries were already a problem in the area. Proposed Cllr Barker, seconded Cllr Wright, Cllr Vickers abstained.</b></p> <p><b>PAP/2008/0692      114-118 Long Street, Atherstone</b>  Installation of new shop front.</p> <p><b>PAP/2008/0693      114-118 Long Street, Atherstone</b>  Display of illuminated signing.  <b>It was resolved to write to NWBC and thank them for their comments and to ask if there had ever been permission granted for the original sign. Proposed Cllr Barker, seconded Cllr Freer.</b></p> <p><b>PAP/2009/0033      58 Lister Road, Atherstone</b>  Single storey side extension.  <b>It was resolved that there was no objection to this application.</b></p> <p><b>Other.</b>  Notice of new street number, 89a Church Walk, Atherstone.</p> <p><b>Licencing Matters.</b>  It was agreed to contact Phil Wortley at NWBC for information regarding a Designated Premises Supervisor for events in the town especially on the Market Square.</p> <p>It was agreed that the clerk should contact NWBC regarding the palisade fence erected around the "Rowans" site to ask if it needed planning permission and if so had it been granted.</p>		
<p>8.</p>	<p><b>POLICY MATTERS</b></p> <p><b>a. Cemetery</b>  It was agreed that subject to an agreement on the hours necessary that Atherstone Landscapes could place all the outstanding reserve plaques in the cemetery.  It was agreed that when all the hourly rates had been received that a weekly litter pick of play areas and cemetery could be set up.  It was agreed to approach NWBC regarding a green bin being sited at the cemetery.  The clerk pointed out that a review of cemetery regulations had been set up for 25<sup>th</sup>. February starting at 7.30pm.  Any items for inclusion such as removal of dead flowers to be reported to the clerk or brought to the working group.</p> <p style="text-align: center;"><b>P80 02/09</b></p>		

	<p><b>b. Allotments</b>  Application received for plot 19b at Gypsy Lane from Wendy Ketch, this was approved.  The clerk reported that he had spoken to Mr Golby who wished to keep the plot where his chickens were kept and would give up the other two; the clerk had advised him to write in. It was agreed to write to Mr Golby and tell him he must pay his arrears in full if he wished to keep the plot. It was agreed that any vacant plots would be divided into 3 new ones if suitable.  The clerk agreed to produce a balance sheet for both sites for the next meeting.  It was resolved that the general skip would not be replaced at Merevale site next time it was full and that the asbestos skip would be removed on the 1<sup>st</sup>. May. The clerk to advise P Collins.</p> <p><b>c. Open spaces / Play areas</b>  The clerk reported that the signed agreement had been received from NWBC for the St Mary's Road equipment and that the extra £600 could be covered with work done by any other contractor.  The clerk to contact the Piecemaster regarding locking of the double gate at Westwood Road play area.</p> <p><b>d. Accommodation</b>  Moved to Private and Confidential at the end of the meeting.</p> <p><b>e. Market Square</b>  The clerk pointed out that a working group meeting with John Bird was arranged on 25<sup>th</sup>. February 2009 from 6.30pm to 7.30pm.</p> <p><b>f. CCTV</b>  It was agreed to put the subject of lighting for the Westwood Road play area on the 5 year plan.  It was agreed to ask for an upgrade in street lighting for Westwood Road. Clerk to contact County and put on next Crime and Disorder meeting.</p>		
<p><b>9.</b></p>	<p><b>STAFFING MATTERS</b>  E-mail received from Alison Hodge regarding approval of minutes. It was confirmed that minutes did not have to be received at the following meeting but could go to the next "suitable meeting". This would involve a change to Standing Orders. This will be an agenda item at the meeting on 4<sup>th</sup>. March.</p> <p>Cllr Shaw left the meeting.</p> <p style="text-align: center;"><b>P81 02/09</b></p>		

	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p>		
<p>8.</p>	<p><b>d. Accommodation</b>  A letter from the property owner was discussed.  Clerk to arrange for surveys and valuations asap. using companies from out of the area, in accordance with Financial Regulations.</p>		
	<p>The meeting closed at 8.35pm.</p>		

Signed .....

Chairman of Atherstone Town Council.