

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 18 <sup>th</sup> . July 2012 start 7.00pm
IN ATTENDANCE	<p>Town Councillors: Cllrs, M Davis, G Davis, L Freer, R Freer, Clews, Jarvis, Pickard, McElhone, Singh, Shaw</p> <p>Members of the public: Mrs Clay, Mrs Wrigley, Mr Hunton</p>
APOLOGIES	Town Cllrs: Wright, Barker, Macchi
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	<p><b>APOLOGIES</b></p> <p>It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr G Davis, seconded Cllr M Davis</p>		
2.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>To be taken as and when.</p>		
3.	<p><b>PUBLIC SESSION</b></p> <p>Mrs Clay asked why Long Street was due to be closed, Cllr Shaw replied that urgent sewer works were needed.</p> <p>Mrs Wrigley stated that the pathways, in Dudley Street had been re-surfaced again.</p> <p>Mr Hunton stated that his daughter had been unable to use the ticket machine, at the railway station, when it had been raining. Cllr Shaw replied that it was owned by Network Rail, who had recently invested in 3 CCTV cameras around the site. He suggested that Cllr Barker could raise the matter at WCR 250.</p> <p>Cllr Jarvis stated that he had written to Network Rail, in the past.</p> <p>Cllr Shaw stated that the matter could be raised with ARUG, Cllr R Freer stated that the chairman was Dave Atkins, clerk to contact by e-mail. Cllr Shaw stated that he would talk to Daniel Caldecote at County.</p> <p>Cllr Pickard stated that some of the shops, in Long Street were looking quite shabby, and the Town Council could promote a drive for improvement. To be put on a future agenda.</p> <p>Cllr Jarvis stated that someone had been given a parking ticket, for Woolpack Way, and the ticket showed a different fine amount to the car park sign. The ticket had later been rescinded.</p> <p><b>P40 08/12</b></p>		

	<p>Cllr Clews stated that she had received a phone call from Borough Care Regarding someone asking for sandbags, and that John Vickers was still named on the website. The clerk replied that the Emergency Planning Review was due to be reviewed later in the meeting.</p> <p>Mrs Clay stated that there were less rabbits in the cemetery, Cllr L Freer stated that the wet weather had probably affected the breeding of rabbits and other species.</p> <p>Cllr Pickard reported that a past Town Cllr, Mr Bill Kendrick, had recently died. Clerk to send a card of condolence.</p> <p>Cllr Singh asked that a letter of thanks be sent to the dry cleaners regarding the town criers suit.</p>	done	
4.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 3<sup>rd</sup>. JULY 2012</b></p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr R Freer, seconded Cllr Shaw</p>		
5.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 3<sup>rd</sup>. JULY 2012.</b></p> <p>There were no matters arising.</p>		
6.	<p><b>TO RECEIVE THE MINUTES OF THE GPC MEETING OF 3<sup>rd</sup>. JULY 2012</b></p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr G Davis, seconded Cllr M Davis.</p>		
7.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE GPC MEETING OF 3<sup>rd</sup>. JULY 2012</b></p> <p>There were no matters arising.</p>		
8.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>E3, request from CAB for funding. It was agreed that this would be referred to the next round of grants, considered in September.</p> <p>E34, weight limit for Market Square, Cllr R Freer said he would investigate what had been set in the past. Cllr Shaw asked the clerk to send a letter to him, seeking clarification, and he would pursue the matter at County.</p> <p>E42, cemetery issues. Cllr Jarvis reported that there was a length of fencing down at the bottom of the cemetery, and that there was a pothole at the entrance. It was resolved to repair the fence, proposed Cllr R Freer and seconded by Cllr M Davis. It was resolved to repair the pothole, proposed Cllr Jarvis and seconded by Cllr R Freer.</p>	<p>Done</p> <p>In hand</p> <p>In hand</p>	
9.	<p><b>PLANNING MATTERS</b></p> <p>a) Planning Lists – 24, 25</p> <p>b) Consultations PAP/2012/0332, 99 Ratcliffe Road, Atherstone, CV9 1LX Extension in the roof.</p> <p>It was resolved that there was no objection to this application, if acceptable to the neighbours, proposed Cllr Shaw, seconded Cllr McElhone.</p> <p><b>P41 08/12</b></p>		

	<p>PAP/2012/0335, HSBC Bank, 110 Long Street, Atherstone, CV9 1AQ Listed building consent for replacement/upgrade of two existing air-conditioning units and the installation of an additional four air-conditioning units located on a flat roof to the rear of the property. PAP/2012/0320, Full Planning Application for above, HSBC Bank. It was resolved that there was no objection to this application, proposed Cllr M Davis, seconded Cllr Pickard.</p> <p>c) Decisions  PAP/2012/0218, 1-11 Barsby Close – Tree preservation order consent granted.  PAP/2012/0159, ALDI Stores – Variation of condition 5 of Planning Permission (opening hours) – granted.</p> <p>d) Conservation Areas and Listed Buildings  None.</p> <p>e) Other  Letter from NWBC, PAP/2012/0243, 30 Margaret Road, presentation to Planning and Development Board.  Cllrs Davis and L Freer stated that they had asked for this to go to the Board so that the neighbours were able to attend and speak.  Letter from County, PAP/2012/0078, Land at rear of Atherstone Garage – no objection with conditions.  Letter from County, PAP/2012/0219, Unit 34 Innage Park, Abeles Way – change of use to leisure and recreation, no objection.</p> <p>f) Licensing Matters  None.</p>	Response sent	
10.	<p><b>REPORTS</b></p> <p>Financial Report  The clerk presented a budget report and bank reconciliation for June (info only).</p> <p>Clerks Report  Costs received for clearance of waste from Old Allotment Gardens, including asbestos sheets. It was agreed to wait until later in the year in case other items were found, as the cost was for a minimum weight amount.  A number of allotment plots have received cultivation notices, but the tenants have been unable to work them due to the wet weather flooding them. It was agreed to allow extra time for those wishing to remain on the plots, but any tenant, who wishes to move onto another plot, must go to the bottom of the list.  Acknowledgement received from Piecemaster re continuation of existing agreement for Westwood Road.  Report from NWBC regarding damage to a CCTV camera, it was agreed to wait until the report from Quadrant and the investigation of the police.</p> <p>Representatives reports  None.</p> <p><b>P42 08/12</b></p>		

11.	<p><b>CEMETERY MATTERS</b></p> <p>The following memorials have been approved.</p> <p>E1047 Iris Irene Aucott – inscription  A338 Hilda May Edwards – inscription  A424 George Beechey – headstone  A427 Albert Deeming - headstone</p> <p>Recent Burials in Atherstone Cemetery</p> <p>Alan Causon B225 – new triple plot  Lea John Turner A430 – new ash plot  Betty Doreen Skirving and  John Harrison Skirving A428 – new ash plot  John Ingram A431 – new ash plot</p>		
12.	<p><b>MARKET SQUARE</b></p> <p>It was resolved to carry on with the present agreement, proposed Cllr Shaw, seconded Cllr R Freer.</p> <p>It was resolved to apply a weight limit of 2 tonnes for any event on the Square authorised by the Town Council, proposed Cllr R Freer, seconded Cllr Shaw.</p>		
13.	<p><b>PLAY AREA INSPECTION REPORTS</b></p> <p>Annual and quarterly reports had been circulated.</p> <p>No major issues reported, it was resolved to get Harvey Pointon to look at the items noted in reports, proposed Cllr Jarvis, seconded Cllr G Davis.</p>	done	
14.	<p><b>EMERGENCY POWERS UNDER FINANCIAL REGULATIONS 3.4</b></p> <p>Cllr R Freer stated that the flooding issue was not a Town Council emergency. It was resolved that Financial Regs 3.4 covered the need for emergency powers, proposed Cllr Jarvis, seconded Cllr Shaw. It was further resolved that a protocol be drawn up, to advise the clerks, and put on a future agenda, proposed Cllr Pickard, seconded Cllr R Freer.</p>	done	
15.	<p><b>ANNUAL DINNER, DATE AND VENUE</b></p> <p>Cllr Singh stated that he would like to hold the annual dinner on a Saturday, with the Red Lion available on 9<sup>th</sup>. March and the Memorial Hall on 2<sup>nd</sup>. March. It was agreed to see what other dates were available.</p>		
16.	<p><b>ARCADE SHOPS UPDATE</b></p> <p>The clerk reported that meetings had been held between the working group and the present tenants and the prospective community groups. All information, to date, had been circulated.</p>		
17.	<p><b>RECOMMENDATIONS FROM MONTHLY PROJECT MEETING.</b></p> <p>Neighbourhood Plan</p> <p>Cllrs R Freer and M Davis reported that they had started on the plan, Cllr R Freer to issue the work done so far. A brief discussion took place including the issue of more facilities being provided to cater for extra housing.</p> <p>Cllrs L Freer and R Freer left the meeting at 8.30pm.</p> <p><b>P43 08/12</b></p>	Done	

	<p>War Memorial Renovation Project Deputy clerk was working on the application, to be submitted by 1<sup>st</sup>. August, it was resolved to carry on with this. Proposed Cllr Shaw, seconded Cllr Jarvis.</p> <p>Quality Status Re-accreditation Copy of Guide to be obtained for each Cllr. It was resolved to obtain the guides, proposed Cllr G Davis, seconded Cllr Shaw.</p> <p>Arcade Project Engage at minimal cost professional advice, to look at feasibility of building on flat roof. It was agreed that Cllr McElhone would look into this at present. The clerk reported that the cost of a lift, for DDA compliance, would be around £15k, annual maintenance £285 (2 visits), and an evacuation chair for each set of stairs £1k each. Annual inspection cost not known.</p> <p>Write to NWBC regarding an asbestos report It was agreed to write to NWBC, stating that they should have an asbestos report, for the building, which they could make available to any prospective buyer.</p> <p>Distribute consultation document, draft copy issued. It was resolved to hold a working group on Tuesday 31<sup>st</sup>. July at 7.00pm at the Town Council offices to discuss progress so far and all documents. Proposed Cllr M Davis, seconded Cllr Shaw.</p>		
18.	<p><b>ALLOTMENTS</b> Annual awards. Cllr Clews reported that the inspections had been carried out, and that she would visit the office to liaise with the deputy clerk to identify the plot holders. She reported that a complaint had been made about the appearance of a shed at Merevale. Cllr Clews noted that with the resignation of Cllr Vickers the allotment group was now short of numbers.</p> <p>The report of the deputy clerk from the visit to the allotment officers forum had been circulated. This was noted.</p>	done	
19.	<p><b>UPDATE ON VACANCY FOR COUNCILLOR</b> The clerk reported that no call had been received for an election. Posters to be displayed inviting applicants for co-option, on 19th. July, written applications to be received by mid day on 8th. August, for inclusion in meeting packs and to be decided at the meeting of 15th. August</p>	done	
20.	<p><b>EMERGENCY PLANNING REVIEW</b> Update of Community Emergency Plan, updates had been circulated by clerk. It was agreed to accept the updates, as suggested by the clerk. Cllr Singh agreed to be the holder of the sandbags, in place of John Vickers. Plan would then be released to NWBC and County.</p> <p><b>P44 08/12</b></p>		

21.	<p><b>FLOODING AT OLD ALLOTMENT GARDENS</b></p> <p>The clerk reported the current situation, the key had not been returned, so the padlock had been changed.</p> <p>It was agreed to contact the Environmental Agency, and to determine who owns the brook.</p>		
	<p><b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b></p> <p>Proposed Cllr Shaw, seconded Cllr G Davis.</p>		
22.	<p><b>CEMETERY GROUNDS MAINTENANCE QUOTES</b></p> <p>Due to an e-mail from the current contractor to increase prices, the clerk reported that he had stopped any work taking place, and had asked all the companies who quoted for an up to date quote. These quotations were circulated. It was resolved to engage Glendale for the remainder of the year. Proposed Cllr Shaw, seconded Cllr Jarvis.</p>	done	
	<p><b>The meeting closed at 9.05pm.</b></p>		

Signed ..... Chairman of Atherstone Town Council.

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