

## ATHERSTONE TOWN COUNCIL

PO Box 2000, Atherstone, Warwickshire, CV9 1YN  
 Communications: Telephone and Fax 01827 720829  
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 18 <sup>th</sup> . February 2015 7.00pm
IN ATTENDANCE	Town Councillors: Barker, Pickard, Shaw, Jarvis, Clews, Gurney, L Freer, R Freer, Wright, Borough Cllrs: None Public: Mr Shilton, Mrs Bishop
APOLOGIES	Councillors: Clark, Singh, M Davis, G Davis. County / Borough Councillors: L Dirveiks, N Dirveiks. Public: Mrs Clay, Mrs Wrigley.
CHAIRMAN	Cllr Barker
CLERK	Mr Graham Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the apologies. Proposed Cllr Shaw, seconded Cllr Wright.		
2.	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</b> It was resolved that these would be taken as and when. Proposed Cllr Shaw, seconded Cllr L Freer.		
3.	<b>PUBLIC SESSION (shall not exceed 30 minutes, Members of the Public and Councillors may speak in respect of business itemised on the agenda, or bring up items for future business)</b> Mr Shilton spoke about planning application PAP/2015/0049, regarding works to trees in a conservation area, he objected to works proposed to a poplar and a whitebeam tree. The clerk reported that works to a cherry tree had also been added. Cllr Jarvis asked that the particular application be brought forward in the meeting. Mrs Bishop asked about the Council website, with regard to the annual reports not being available after 2012. The clerk said that he would investigate and bring the website up to date. Cllr Gurney asked about the status of the alleyway from Long Street to the bus station, and if it was a right of way, the clerk replied that County Lighting had told him it was and that it also carried a number of underground services. Cllr Pickard stated that he believed the Town Council supported the maintaining of any public right of way. Cllr Shaw spoke about the walkway from Friars Gate to Holte Road, where there were instances of graffiti, and anti-social behaviour. He said that anti-social behaviour had been made a priority at the Area Forum but the Police were not taking action, he was also worried about possible damage to the new church lights. Cllr Pickard said that these incidents should be reported to the Police. Cllr Jarvis said that this had been made clear to the Police. <b>P89 2/15</b>		

	<p>Cllr Pickard said that any new events should be reported directly, Cllr R Freer said that it was better to make a direct report rather than bring to an open meeting.</p>		
11.	<p><b>PLANNING MATTERS</b></p> <p>It was resolved to bring forward planning application PAP/2015/0049 from item 11, proposed Cllr Jarvis, seconded Cllr Pickard.</p> <p>PAP/2015/0049, Sycamores, North Street, Atherstone, CV9 1JL – works to trees in conservation area which covers re-pollard 7 sycamore trees, crown reduction to whitebeam and remove poplar, also crown reduction of cherry tree . Mr Shilton spoke about his objection to the application, he accepted the pollarding of the sycamores but objected to work on the poplar and whitebeam, and said that he not had been informed about the addition of the cherry tree. He also was concerned about the effect on any wildlife. It was resolved that the Town Council had no objection to the pollarding of the sycamores, but objected to work on the poplar, whitebeam and cherry tree unless they were diseased, causing danger of injury or damage to property. Any work should also be carried out away from the bird nesting season. Proposed Cllr R Freer, seconded Cllr L Freer.</p>		
4.	<p><b>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</b></p> <p>Cllr Pickard reported that there was to be no increase in the NWBC council tax level.</p> <p>Cllr L Freer reported that she had visited the QE School consultation, and had been disappointed because it was more like a presentation. The design of the new building would be much higher than present, being almost as high as the floodlights, and would spoil the look of the area. There would be a lack of parking, and any spare areas should be used for this.</p> <p>Cllr Jarvis said that County Highways had instructed architects to amend their plans, this amendment causes the children to cross the vehicular access to the school. The original plans segregated the vehicles and children which must be a safer option,</p> <p>Also the original plans included a one way scheme for vehicles accessing and leaving the school site, County Highways have again rejected this, increasing the danger for children and motorists.</p> <p>Cllr Shaw said that he would like to see a copy of the new plans. Cllr Jarvis sent a copy by e-mail, which was displayed to the Council, clerk to circulate to all Cllrs.</p> <p>Cllr R Freer said that the new building should be built nearer to the by-pass.</p> <p>Cllr Clews said a dance studio was included and this should be made available for community use.</p> <p>It was resolved to write to County plus County Cllrs and NWBC Planning, including the following points;</p> <p>There was a danger to children entering/exiting the school, there should be a separate entrance and exit.</p> <p>Land behind the school should be used for pitches, or school built nearer to the by-pass.</p> <p>School assets belong to the people of Warwickshire, and the PFI would be a future drain on taxpayers.</p> <p>The Town Council wants copies of any pertinent plans, for the whole site, including land not being utilised.</p> <p>Worries about loss of sports facilities.</p> <p><b>P90 2/15</b></p>		

	<p>Worries about the capacity of the school for future requirements. Proposed Cllr R Freer, seconded Cllr Shaw. Clerk to compile draft letter and circulate to all Cllrs.</p>		
5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 21<sup>st</sup>. January 2015.</b> It was resolved to accept the minutes. Proposed Cllr Shaw, seconded Cllr Wright.</p>		
6.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 21<sup>st</sup>. January 2015</b> Cllr Jarvis said that the First Responders would be using the offices on Sunday 22<sup>nd</sup>. February. P82. The clerk reported that County Lighting were investigating lights for the Alleyway from Long Street and would be visiting the following week. P83. Bench for Long Street, still waiting for utility drawings. P84. Refurbishment work commencing in Arcade unit 6, on Friday 20<sup>th</sup>. February, lease would then be drawn up for new tenant. P86. CCTV camera trials, contact details to be sent to Cllr R Freer, dates to visit supplier offices to be circulated.</p>		
7.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL EGM OF 4<sup>th</sup>. February 2015.</b> It was resolved to accept the minutes. Proposed Cllr Shaw, seconded Cllr Wright.</p>		
8.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL EGM OF 4<sup>th</sup>. February 2015</b> P87. The clerk reported that a meeting was arranged with HAGS/NWBC to finalise the order for Westwood Road on Thursday 19<sup>th</sup>. February at 10.30pm if any Cllrs wished to attend. Total cost only increased by £2829 +VAT. WALC asked for info on PSPOs Need to apply to Warks County Council to move footpath. It was resolved to carry on and apply, including the problems of dogs running loose. Proposed Cllr Pickard, seconded Cllr L Freer. The clerk reported that the Piecemaster had been advised of installation of equipment, fencing off LH track, moving footpath, and had no objections. P88. The clerk reported that the precept demand had been sent to NWBC.</p>		
9.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b> Revised cheque list presented by clerk, with the addition of cheque number 106935. It was resolved to approve and sign cheque numbers 106910 to 106935. Proposed Cllr Wright, seconded R Freer. <i>List of cheques over £500;</i> <i>Salaries £2556.20</i> <i>Warks County Council pensions £873.06</i> <i>Atherstone Landscapes £1250.00</i> <i>Severn-Trent Water £558.38</i></p>		
10.	<p><b>CORRESPONDENCE RECEIVED</b> 1/ NWBC consultation, Core Strategy NW19, meaningful gap/CIL, it was resolved that the Town Council supported the position of NWBC. Proposed Cllr R Freer, seconded Cllr Shaw. <b>P91 2/15</b></p>		

	<p>9/ Triple A Taxis, parking behind bus station. It was proposed by Cllr R Freer and seconded by Cllr Pickard to reply that the Town Council supported the concern of NWBC to retain a clear and safe walkway access to pedestrians, on the property that they control, and that this is what they intend to do by moving vehicles away from it. Cllr Wright said businesses should be supported, and did not know of any reported accidents. The motion was defeated.</p> <p>11/ Atherstone Fire Station, request for funding, Cllr Jarvis read out a message from the applicant, It was resolved to reject the application and to reply that the welfare of Fire Officers was the responsibility of the County, proposed Cllr R Freer, seconded Shaw.</p> <p>E20/ L Dirveiks, road closures/stalls, Cllr Jarvis said that he had already given advice about road closures, it was resolved that they could use the stalls when and if they had been obtained, proposed Cllr Jarvis, seconded Cllr Clews. Cllr Jarvis said that they could ask the Dicken's Night Committee as an alternative.</p> <p>E54/ New homes bonus, it was resolved to ask NWBC for information, proposed Cllr L Freer, seconded Cllr Clews.</p> <p>E120 Request for grit bins Dragons Court. Cllr Pickard asked that the e-mail be sent to him and he would take the matter to NWBC Housing.</p>		
<p><b>11.</b></p>	<p><b>PLANNING MATTERS</b></p> <p>a) Planning Lists – 3, 4, 5.</p> <p>b) Consultations</p> <p>PAP/2015/0034, Units 45 to 48 Fourways, Carlyon Road, Atherstone, CV9 1LH – change of use from B2 back to B8 for storage of vehicles plus ancillary administration. It was resolved that there was no objection to this application, proposed Cllr L Freer, seconded Cllr Wright.</p> <p>PAP/2015/0045, Aldi Foodstores, Holly Lane, Atherstone, CV9 2SQ – erection of bee hotel to house up to 8 bee hives. It was resolved that there was no objection to this application, proposed Cllr L Freer, seconded Cllr Wright.</p> <p>PAP/2015/0049, Sycamores, North Street, Atherstone, CV9 1JL – works to trees in conservation area which covers re-pollard 7 sycamore trees, crown reduction to whitebeam and remove poplar, also crown reduction of cherry tree. Discussed earlier in the meeting.</p> <p>PAP/2014/0638, Lloyds Chemist, 97 Long Street, Atherstone, CV9 1BB – display of externally illuminated hanging sign.</p> <p>PAP/2015/0038, listed building consent for above. It was resolved that the Town Council had no objection to this application but it should not obscure the view of any of the CCTV cameras. Proposed Cllr R Freer, seconded Cllr Shaw.</p> <p><b>P92 2/15</b></p>		

	<p>PAP/2015/0065, 67 Lister Road, Atherstone, CV9 3BX – single storey rear extension to dwellinghouse. It was resolved that the Town Council had no objection to this application, if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr L Freer.</p> <p>PAP/2015/0082, 33 Long Street, Atherstone, CV9 1AY – change of use from A2 to D1. It was resolved that there was no objection to this application, proposed Cllr L Freer, seconded Cllr Jarvis.</p> <p>PAP/2015/0076, 102 Long Street, Atherstone, CV9 1BS – listed building consent for construction of partition wall to existing office. It was resolved that there was no objection to this application, proposed Cllr Shaw, seconded Cllr Jarvis.</p> <p><b>c) Decisions</b> PAP/2014/0593, 8 Repington Avenue – granted.</p> <p><b>d) Conservation Areas and Listed Buildings</b> Nothing to report</p> <p><b>e) Other</b> Letter from County Highways, request for advisory disabled parking space at 70 Erdington Road. It was resolved that there was no objection to this application, proposed Cllr Shaw, seconded Cllr L Freer.</p> <p><b>f) Licensing Matters</b> Nothing to report.</p>		
12.	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>Financial Reports The clerk presented the budget report and bank reconciliation for January, for information only.</li> <li>Clerks Report The clerk requested that cheque number 106840, be written out of the accounts, it had been returned as the name of the payee had changed and a replacement sent, it was resolved that this be approved, proposed Cllr L Freer, seconded Cllr Wright.</li> </ul> <p>Letter of support requested for St Mary’s Church funding applications. It was agreed to wait until copies of the survey and detailed plans had been studied.</p> <p>Elections timetable 2015, the clerk issued a document issued by WALC. It was agreed that the elections should be promoted on the website and in local notice boards.</p> <p>Request from Which? Elderly Care to put link on website, it was resolved that the clerk should circulate the e-mail to all Cllrs, proposed Cllr Clews, seconded Cllr L Freer.</p> <ul style="list-style-type: none"> <li>Town Councillors Reports</li> </ul> <p><b>P93 2/15</b></p>		

	<p>Cllr Jarvis reported that there was a new chairman, and vice-chairman for Dicken's Night.</p> <p>Cllr Shaw said that the WCR250 meeting was held at NWBC, and thanked the Town Council for providing the refreshments. Cllr Barker said that he would send a report of the meeting.</p>																						
13.	<p><b>MARKET SQUARE</b></p> <ul style="list-style-type: none"> <li>Market Stalls and Canopy</li> </ul> <p>It was agreed to arrange a demonstration of the canopy and stalls, with the Smithy Farm Shop being invited, and to ask if they would quote for storage, erection and dismantling.</p> <ul style="list-style-type: none"> <li>Jaguar Classic Cars 17<sup>th</sup>. May.</li> </ul> <p>It was resolved to approve this request, proposed Cllr Wright, seconded Cllr Shaw.</p> <ul style="list-style-type: none"> <li>Request from Badgers Road Race 30th. August.</li> </ul> <p>Due to concerns about the effect of the previous road closures it was resolved that the Council should study their proposals, including the full route and times, before making any decision. Proposed Cllr R Freer, seconded Cllr L Freer.</p> <p>Cllr Shaw said that the lorry selling meat had started parking on the square, on market days, and there were instances of trailing electrical leads again. It was resolved to contact Hinckley &amp; Bosworth BC regarding keeping the lorry off, and warning them about the leads. Proposed Cllr L Freer, seconded Cllr Shaw.</p>																						
14.	<p><b>QUALITY STATUS</b></p> <p><b>This is now called LOCAL COUNCIL AWARD SCHEME</b></p> <p>The clerk reported that notification had been received regarding acceptance into the foundation level, and a cheque had been received for a grant from WALC.</p>																						
15.	<p><b>CEMETERY MATTERS</b></p> <ul style="list-style-type: none"> <li>Memorial applications approved by clerk</li> </ul> <table border="0"> <tr> <td>A135 Diana Patricia Bilson</td> <td>Inscription</td> </tr> <tr> <td>B245 Ian John Moore</td> <td>Headstone</td> </tr> <tr> <td>E47 June Alice Eaton</td> <td>inscription</td> </tr> <tr> <td>E379 Jean Olive Carroll</td> <td>inscription</td> </tr> </table> <ul style="list-style-type: none"> <li>Recent burials in Atherstone Cemetery</li> </ul> <table border="0"> <tr> <td>Ada Joan Lees</td> <td>E944 open to single depth</td> </tr> <tr> <td>Ronald Peter Vyse</td> <td>E1274 Re open for ashes</td> </tr> <tr> <td>June Alice Eaton</td> <td>E47 re open to single depth</td> </tr> <tr> <td>Lin Chan</td> <td>B244 New triple grave</td> </tr> <tr> <td>Paul Sidney Harvey</td> <td>B170 Pre select grave</td> </tr> <tr> <td>Pamela Abbott</td> <td>A456 New ash plot</td> </tr> </table> <ul style="list-style-type: none"> <li>Complaint, dogs running free in cemetery</li> </ul> <p>It was confirmed that no dogs were allowed in the cemetery, other than guide dogs, as per the cemetery regulations.</p> <p>Cllr Clews said that she had been approached by the family who had asked about a memorial tree, they wanted to enquire about providing an oak barrel with a rose bush by the shelter. A discussion took place but no vote was taken. Cllr Clews and Cllr Jarvis left the meeting.</p> <p><b>P94 2/15</b></p>	A135 Diana Patricia Bilson	Inscription	B245 Ian John Moore	Headstone	E47 June Alice Eaton	inscription	E379 Jean Olive Carroll	inscription	Ada Joan Lees	E944 open to single depth	Ronald Peter Vyse	E1274 Re open for ashes	June Alice Eaton	E47 re open to single depth	Lin Chan	B244 New triple grave	Paul Sidney Harvey	B170 Pre select grave	Pamela Abbott	A456 New ash plot		
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16.	<b>ALLOTMENT MATTERS</b> Nothing to report.		
17.	<b>ARCADE REPORT TO NWBC</b> The clerk circulated a draft report on the commitment to community use of the Arcade. It was resolved to approve the report and send it to NWBC. Proposed Cllr L Freer, seconded Cllr Wright.		
18.	<b>A5 CONTACT GROUP MEETING</b> The clerk reported that a meeting held with Witherley PC, Mancetter PC and Highways Agency. Highways said that from 1 <sup>st</sup> April they will be a publically owned company and would have a 5 year budget. They presented schemes of possible lane marking improvements to Mancetter island. Copies of the schemes to be circulated.		
	<b>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b> <b>Proposed Cllr Shaw, seconded Cllr L Freer.</b>		
19.	<b>QUOTATIONS RECEIVED</b> <ul style="list-style-type: none"> <li>• Quotation received for ashes scattering area design, £1400, it was resolved to accept this quote, proposed Cllr Pickard, seconded Cllr R Freer.</li> <li>• Alleyway lighting, Long Street to Bus Station. It had been reported earlier that County Lighting were already investigating, will visit w/c 22/2/15. Solar powered lighting was also being investigated. This was noted.</li> <li>• Refurbishment of Christmas lights after inspection carried out by new contractor, quotation £1823. It was resolved to accept this quote, proposed Cllr L Freer, seconded Cllr Shaw</li> </ul> Cllr Jarvis re-entered the meeting. <ul style="list-style-type: none"> <li>• The clerk reported that after an inspection had been carried out 3 consumer units needed to be repositioned at a cost of £1520. It was resolved to accept this quote, proposed Cllr Shaw, seconded Cllr L Freer.</li> <li>•</li> </ul>		
	<b>The meeting closed at 9.15pm.</b>		

Signed ..... Chairman of Atherstone Town Council