

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 19 th . August 2015 7.00pm
IN ATTENDANCE	Town Councillors: Clews, G Davis, Bishop, Freer, Jarvis, Barnard, Gurney, Barker, Clark, L John, Dirveiks, M Davis, Wright. County Cllr: N Dirveiks Public: J Stretton, C Evans, C Donaldson, J Donaldson
APOLOGIES	Councillors: Singh, J John. Borough/County Cllr: D Clews Police: Sgt. Oakley
CHAIRMAN	Cllr Jarvis
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr G Davis, seconded Cllr Barnard.		
2.	PUBLIC SESSION J Donaldson spoke about the grant application, from the Motor Show, which was due for discussion later in the meeting. J Stretton and C Evans spoke about the use of the Market Square by a consortium of businesses, providing tables and chairs, some music and family entertainment (any music would not be loud and would stop at 10.00pm). Cllr G Davis said there may be some licence issues and they should contact NWBC. Cllr Freer said it may need a temporary events licence. Cllr L John said they would need to keep the Square tidy. Cllr Bishop said they may be able to combine with the car boot/craft fair. Cllr M Davis said that promotion of the Square was one of the aims of the Town Council. It was agreed that in principle the Town Council would support this request.		
3.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
4.	REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS. Cllr N Dirveiks said that refurbishment of pavements was being put into the County work programme, and they were also looking at the carriageway around the Square. Cllr Clark said that County were looking at zones, around schools, with regard to public and road safety issues, and would be trialling 20mph maximum speed zones. He said that the Town Council could help with identifying safe routes to schools, which could be included in the Neighbourhood Plan. They were also looking at areas near schools which could be used for drop off/parking, barriers by P29 08/15		

	<p>pedestrian crossings and clearer markings. Cllr Freer said that improved access to Outwoods School could be done from Bath Road, Cllr Dirveiks said this had been discounted when the schools had merged. Cllr N Dirveiks said that the same exercise was happening at Racemeadow School. Cllr Clark said that the main objective was safety. Cllr Clark said TNT had granted funds to carry out road safety courses at schools. He also said that road surfacing would be taking place in Hartshill and that a review of part night lighting was expected. Cllr M Davis asked about the travellers on QE Academy field, Cllr Jarvis said that an eviction notice was due to be served Thursday, and that some activities had had to be cancelled. Cllr Clark said that they had been moved inside, not cancelled.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 22nd. JULY 2015. Cllr Barker took the Chair. The clerk said that the day of the meeting was incorrect and had been changed to Wednesday, it was resolved to approve the amended minutes. Proposed Cllr G Davis, seconded Cllr Gurney.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 22nd. JULY 2015 P22 item 4, bollards for Market Street, type of bollard unsuitable for use in road. P22 item 14, stalls and canopy delivered, insurance in place, fixing points installed. 14 stalls used at "Battles Beer Butties" event (15/8/15). Canopy booked for "Summer in Square" (22/8/15). P24 item 8, E13, grassed area not being taken. P25 item 10, Breadacres cut by NWBC. P27 item 17, meeting with architect set for 25th. August at 6.30pm. Cllr Bishop asked about the chicken broiler application at Mancetter, Cllr M Davis said there had been no decision yet. Cllr Clark noted that the incident with the screw, in the play equipment at St Mary's Road had been dealt with very quickly. Cllr Jarvis resumed as Chair.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE New list circulated with cheque 107133 amended to £280. Ratification of cheque 107112, and approval of cheques 107113 to 107136. It was resolved to approve the list and sign the cheques, proposed Cllr Barker, seconded Cllr G Davis. <i>List of cheques over £500.</i> <i>Salaries £2573.70</i> <i>Pension £940.36</i> <i>NWBC £8739.79</i> <i>Glendale £2900.40</i> <i>B Lowrie £500.00</i> <i>PA Parker £560.00</i></p>		
8.	<p>CORRESPONDENCE RECEIVED 3. Atherstone Ball Game, request for grant 2016. This was referred to the November meeting. 7. Atherstone Motor Show, request for grant 2015. It was proposed by P30 08/15</p>		

	<p>Cllr Barker and seconded by Cllr M Davis that the request for £1000 be approved, an amendment was made by Cllr Freer and seconded by Cllr L John to give £800. The amendment was carried by 6 votes to 5, with 1 abstention.</p> <p>It was resolved that any organisation receiving a grant should supply accounts, supported by receipts where applicable, as soon as possible after the event, proposed Cllr M Davis, seconded Cllr Bishop. Clerk to amend the grant application form.</p> <p>8. HMS Atherstone, newsletter. This was not noted.</p> <p>E35, Mary Ann Evans Hospice, request to use Square for carol service 2nd December. It was resolved to approve this request, proposed Cllr G Davis, seconded Cllr Clerk.</p>		
<p>9.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 28, 29, 30, 31.</p> <p>b) Consultations</p> <p>Cllrs Jarvis and Dirveiks abstained from all applications.</p> <p>PAP/2015/0344, Beech House</p> <p>PAP/2015/0283, Bank Gardens</p> <p>PAP/2015/0284, Old Telephone Exchange</p> <p>PAP/2015/0285, Land rear of 108 Long Street</p> <p>New drawings submitted, it was resolved that there was no changes to the original response, proposed Cllr M Davis, seconded Cllr Barnard.</p> <p>PAP/2015/0460, Land north of 55 Lister Road, CV9 3BX – one bed dormer bungalow with pedestrian access, it was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Barker, seconded by Cllr G Davis.</p> <p>PAP/2015/0459, Land south of Pogmore Spinney, Merevale Lane – standalone solar PV array, access, associated infrastructure, landscaping and cable route, it was resolved to object to this application and to support the views of the Civic Society. Proposed Cllr Barker, seconded Cllr G Davis.</p> <p>PAP/2015/0479, 3M UK Plc. Ratcliffe Road – erection of new storage building and yard, it was resolved that there was no objection to this application, proposed Cllr Barker, seconded Cllr Clews.</p> <p>c) Decisions</p> <p>PAP/2015/0323, 3 Bracebridge Road – granted</p> <p>PAP/2015/0332, 56 Church Walk – granted</p> <p>PAP/2015/0275, 17-19 Long Street – refused</p> <p>PAP/2015/0360, Warwick House – development can proceed</p> <p>PAP/2015/0391, Merevale House – granted</p> <p>PAP/2015/0418 & 0419, HSBC - granted</p> <p>d) Conservation Areas and Listed Buildings</p> <p>None</p> <p>e) Other</p> <p>Letter from Civic Society regarding PAP/2015/0459.</p> <p>f) Licensing Matters</p> <p>None</p>		
<p>10.</p>	<p>REPORTS</p> <ul style="list-style-type: none"> The financial reports for July were circulated, for information only. The first quarter reports had been returned by the internal auditor. <p>P31 08/15</p>		

	<p>The clerk reported that HAGS had replied about the screw found in the equipment at St Mary's Road, they confirmed that it was not a pattern of screw provided by them and should not be there, and must have been an act of vandalism. Cllr Jarvis said that he would remove any graffiti from St Mary's Road, this was agreed.</p>		
14.	<p>NEIGHBOURHOOD PLAN Recommendations and step by step guide from meeting with NWBC circulated. List of Recommendations arising from the discussions that took place: (NP: Neighbourhood Plan)</p> <ul style="list-style-type: none"> A) Formally approve 7 step process to list given by NWBC. B) Formally approve step 1, to initiate process. C) Establish designated area, includes NWBC publicising the application. Decide how this should be distributed. D) Establish Neighbourhood Plan Steering Group, with involvement from external groups (will make recommendations to Full Council) E) Decide whether to issue consultation document/questionnaire with item C. <p>It was resolved to formally adopt the 7 step process and carry out step 1, proposed Cllr M Davis, seconded Cllr Clark. It was agreed to invite the Civic Society and Mr Ted Jordan to join the Steering Group, and to arrange the next meeting for 11.00am on the Wednesday in the week before the next Full Council meeting. It was agreed to ask Grendon Parish Council about their NP and the inclusion of the Old Holly Lane development in the ATC plan. Cllr Bishop asked about a recent building near Whittington Lane, it was agreed to investigate and ask NWBC Planning if necessary.</p>		
15.	<p>MARKET SQUARE E61, (from correspondence) Use of electrical supply bollards. It was agreed that any event wanting to use the power supply would have to have a nominated suitably competent person before they were allowed to have keys to the distribution panel, use of the keys would have to be included in a procedure document. The clerk reported that NWBC wished to have a joint meeting, regarding the Square, clerk to arrange daytime meeting and advise Cllrs who wished to attend. The clerk asked permission to get a set of spare bolts made for the top of the canopy fixing, in case any were missing when the canopy was erected. This was agreed.</p>		
16.	<p>ARCADE SHOPS The clerk reported that the service charge reconciliations, to the end of March, were due to be sent, they had been calculated to the terms of the leases. It was agreed that any tenant disagreeing with the reconciliation should write a letter of appeal to the Council.</p>		
17.	<p>REVIEW OF MEETING DATES Due to clashes with meetings at NWBC Cllr M Davis requested that the September meeting be changed from the 23rd. to the 16th. It was resolved to approve this, proposed Cllr M Davis, seconded Cllr Freer.</p>		
18.	<p>ROAD CLOSURES FRIARS GATE Cllr Bishop said that business was being affected at Chapel House by P33 08/15</p>		

	road closures at events, she said that at the recent Music Festival the marshals had refused to let any traffic go past the barrier unless connected with the Festival. It was agreed that traffic should be let through to Chapel House and that it would be included in the guidelines. The organisers should also give contact phone numbers to Chapel House. Cllr Dirveiks said that they always used mobile phones on the event day instead of walkie-talkies.		
19.	TOWN GUIDES The clerk circulated an e-mail received from Findabiz, it was agreed to arrange a meeting with them before the next Full Council meeting in September.		
	It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Barker, seconded Cllr Wright.		
20.	CCTV MATTERS The clerk reported that he had contacted County Highways to see if they had any information regarding the position of the boundaries affecting the camera at North Street/Ratcliffe Street.		
21.	QUOTATIONS RECEIVED Quote received from P Parker to install Nomad camera at church and provide electrical supply. It was agreed to wait until the clerk could contact R Beggs at NWBC to get the camera at Welcome Street taken down. Report received and circulated from surveyor on tenders for ashes scattering areas in cemetery. It was agreed that the clerk should get the quotations from the surveyor so adherence to the specification could be checked and reported to the next meeting.		
	The meeting closed at 9.17pm.		

Signed Chairman of Atherstone Town Council

P34 08/15