

ATHERSTONE TOWN COUNCIL

PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Communications: Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 19 th May 2010 7.00pm
IN ATTENDANCE	Town Councillors:, Shaw, Barker, L Freer, R Freer. Chambers, Macchi, Singh Public: Mrs Dorothy Clay, Mrs Margaret Wrigley, Mr Alan Webster, Mr Chetwynd, Mr Chetwynd
APOLOGIES	Councillors Wright, Hopkins, M Davis, G Davis, Clews, Jarvis, Vickers and Peat
CHAIR	Cllr R Freer
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Shaw seconded Cllr Machhi		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION Mr Webster raised a question of long netting at the cemetery to control rabbits instead of guns. A sketch was provided explaining how long netting operated and there was a brief discussion about the method. It was agreed to put the subject of long netting onto the agenda of 26 th May along with the renewal of shooting permits. Mr Webster asked Cllr Barker what he had meant in a previous meeting about farming rabbits. Cllr Barker replied that he was not at the meeting in question. Mrs Clay commented that she hoped any long netting would not go near any graves as damage could be caused. Cllr Shaw commented how pleased he was to note that Town Councillor Colin Peat is Consort to the North Warwickshire Borough Mayor and Town Councillors Martin Davis is Deputy Mayor of North Warwickshire Borough Council with his consort Town Councillor Gill Davis.		
4.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 14th April 2010 It was resolved to accept the minutes. Proposed Cllr Barker Seconded Cllr L Freer		
5.	MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 14th April 2010 a) P 158 04/10 Item 4 (New Correspondence Item E46) - Control of Goods outside premises This was noted.		

	<p>b) P 160 04/10: To agree four delegates for NABMA course on 4th June. It was agreed that Cllrs L and R Freer would attend. The clerk would send another email to those not at the meeting in case any one else wished to attend.</p>		
<p>6.</p>	<p>CORRESPONDENCE RECEIVED Item 1: reply from Mr Paul Clamp was noted.</p> <p>Item 4: Warwickshire Voice of Experience email was read out and noted</p> <p>Item 5: Campaign to Protect Rural England was noted</p> <p>Item 7: Atherstone Allotment Association Fence risk assessment. It was resolved to arrange a site visit. Proposed Cllr Macchi seconded Cllr L Freer</p> <p>Item 11: Request for a memorial bench. The clerk was asked to check the policy and reply accordingly.</p> <p>Item E42: Local History Project questionnaire – it was agreed to put this onto the notice board and the website.</p> <p>Item E45: Friends of Atherstone Heritage request for financial support to copy the records of the late Stafford Reece. It was agreed to reply and thank the group for their request but that the Town Council would leave it to the Local Heritage to maintain the record.</p>		
<p>7.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 13, 14, 15, 16 and 17</p> <p>b) Consultations</p> <p>1. PAP/2010/0214 Unit 12b Wellspring Close, Atherstone Erection of single storey building It was resolved that there was no objection to this application. Proposed Cllr Barker Seconded Cllr L Freer</p> <p>c) Decisions</p> <p>1) PAP/2010/0092 St Marys Church Granted 3 year extension to implement planning permission PAP/2006/0187. This was noted.</p> <p>2) PAP/2010/0079 10 Penny Hapenny Court Granted First floor extension. This was noted</p> <p style="text-align: center;">P6 05/10</p>		

3) PAP/2010/0050 3 Oakfield Gdns

Granted

Tree preservation order consent. This was noted.

d) Appeals

1. Former Telephone Exchange Rear of 100 Long Street

This was noted.

2. Atherstone Station Long St

It was agreed to send a response to Network Rail raising concerns about the safety of using the underpass to access the other platform. The bridge is an amenity that the Town Council would not like to lose and encourages use of the whole station.

e) Conservation Areas and Listed Buildings

It was resolved to query the colour being used to paint the Alom Restaurant as it is in a conservation area and to query the use of plastic windows in the New Way Credit Union building.

Proposed Cllr Barker seconded Cllr Singh

f) Other

PAP/2010/0125 Rear of 75 Long Street, Atherstone

NWBC reply to planning response.

This was noted.

g) Licensing Matters

i) Weekly NWBC List - this was noted.

8 CLERK'S REPORT

a) Update of old records to websites

It was resolved to investigate the feasibility of having copies of old minutes on the website and advice on a secure method of doing so.

Proposed Cllr Barker seconded Cllr Shaw

b) Representative to meeting of Disability Network West Midlands.

It was resolved that Cllr Barker would attend as representative.

Proposed Cllr R Freer seconded Cllr L Freer

c) Matters arising from Community Payback visit

The clerk reported a wood-chipping service to deal with the branch debris left after the visit. A rotten tree had been identified which was overhanging to the pathway and that asbestos material had been identified on the ground.

It was agreed to leave all of the issues raised until October 2010 so as not to disturb the wildlife on site during the nesting season.

P7 05/10

	<p>d) Fencing for Old Allotment Gardens – Specification required from P117 -01/10. It was resolved to go out to quotation based on the email specification presented by Cllr Jarvis and Davis, amended as follows: 1.5metre option only to be requested and galvanized option only to be requested. Proposed Cllr Barker seconded Cllr Singh.</p> <p>e) Annual Play area inspection – NWBC It was resolved to ask NWBC to carry out the Annual Play Safety Inspections at St Marys and Westwood Rd through their independent inspector. Proposed Cllr Barker seconded Cllr Macchi</p> <p>Additional items were raised by the clerk:</p> <p>1.Roger Fildes had enquired whether the Town Council were still in support of a Traffic Warden for the town as per their letter of 5th August 2008. (A copy of the letter was provided by the clerk). It was resolved to give a positive response and put on a future agenda for further discussion. Proposed Cllr Macchi seconded Cllr Barker</p> <p>2.The clerk had reports of dogs being allowed to roam in the cemetery and children playing on bicycles around the cemetery. It was resolved to draft wording for signage to address the problem. The clerk was asked to bring back quotations to a future meeting. Proposed Cllr L Freer seconded Cllr Barker</p> <p>3. Request to use St Mary’s Rd on June 1st 2010. It was resolved to give permission providing the organizers leave it clean and tidy. The clerk would liaise with the grass cutters accordingly.</p> <p>4.Town Guide It was agreed to have further discussions at a future meeting.</p> <p>5.Nuneaton News Fun Day Advertising This request was noted.</p>		
<p>9.</p>	<p>ALLOTMENTS OFFICER REPORT: A written report had been circulated prior to the meeting: Resolutions listed were proposed Cllr Barker seconded by Cllr R Freer</p> <p>i. <u>New Allotment Tenancies approved by officers</u> Merevale 54b – Mr Bartlam Gypsy Lane Plot 37 – Mrs Nunan Gypsy Lane Plot 6c – Mrs Harvey</p> <p style="text-align: center;">P8 05/10</p>		

ii. **Cultivation Inspections had been carried out on 20th April 2010**

28 day non cultivation notices have gone out to four tenants at Merevale and three at Gypsy Lane.

iii. **Matters Arising from Risk Assessments carried out at both sites on 20th April 2010**

- 1) Barbed wire still in evidence on boundaries of several plots at Merevale Allotments.

It was resolved to place 28 day notices on individual plots affected.

- 2) Unsafe building at Merevale – Plot 23

It was resolved to issue a 28 notice to make safe or remove.

- 3) Merevale site: the area of the brook behind Merevale View bungalows is being blocked with debris from the bungalow side of the bank. Photographs of the problem are attached to this report. This bank is not part of the area leased by the Town Council but it could cause a blockage in the brook which would lead to a high risk of flooding onto the allotment area.

It was resolved to write to Touchstone Housing.

- 4) Pest Control Review at Gypsy Lane Allotments

Plots 8 and 10

It was resolved to withdraw the warning notices but advise that monitoring will continue and NWBC advice should continue to be followed.

Plot 9

It was resolved to issue a 28 Day Eviction Notice for failure to remedy the rat infestation on the plot and for non payment of rent.

Plot 7 high risk of rat infestation.

It was resolved to issue a 28 day notice to remedy the problem, on the advice of NWBC.

- 5) Unsafe Well 24B Gypsy Lane

It was resolved to issue a 28 Day notice to secure with a locking lid.

- 6) Asbestos Roof on shed Plot 36

It was resolved to re-issue a 28 Day notice.

	<p style="text-align: center;">7) It was resolved to arrange the allotment judging for June.</p> <p>The Merevale Allotment Association had reported that they were to carry out their re-surfacing work on the car park on Saturday. It was noted that they had requested a skip as people were dropping allotment waste around the site. It was agreed that the allotment association should address the problem. It was agreed that the clerk would produce a notice for the gate to address the problem of people who are not tenants accessing the site to walk their dogs.</p>												
10	<p>CEMETERY MATTERS</p> <p>a) MEMORIAL APPLICATIONS No officer approved applications to report.</p> <p>A memorial application for Plot A408: Lavinia Morgan deceased was presented to Council as the headstone height was over 600mm. It was not approved.</p> <p>b) Recent Burials in Atherstone Cemetery</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Lavinia Miriam Morgan</td> <td style="width: 50%;">A408 New Ash Plot</td> </tr> <tr> <td>Constance Joan Ball</td> <td>N770 re-open for ashes</td> </tr> <tr> <td>Rose Marsh</td> <td>A15 Re-open ash plot</td> </tr> <tr> <td>Charles Thomas Cheshire</td> <td>A393 New ash plot</td> </tr> <tr> <td>Abby May Cope</td> <td>B11 - re open to single depth</td> </tr> </table> <p>Cllr Shaw reported that a family had been distressed recently when a grave was dug to double depth using machinery and when filled clods of clay had been left on top. The clerk was asked to investigate the policy with regard to the use of machine for 2nd and 3rd interments.</p>	Lavinia Miriam Morgan	A408 New Ash Plot	Constance Joan Ball	N770 re-open for ashes	Rose Marsh	A15 Re-open ash plot	Charles Thomas Cheshire	A393 New ash plot	Abby May Cope	B11 - re open to single depth		
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11	<p>CONTRACT MATTERS</p> <p><u>a) Play areas – monthly inspection reports.</u> Playground Inspection Reports dated 12/04/10 were circulated at the meeting.</p> <p>d) The clerk reported that HAGS were still being chased for the outstanding items at St Mary's Rd. It was agreed that the clerk would continue to pursue the matter.</p>												
12.	<p>BANK MANDATE It was resolved to amend the mandate to Cllr Clews as chairman, all other information was to remain the same. Proposed Cllr L Freer seconded Cllr Barker</p>												
13.	<p>MAGISTRATES COURT / POLICE STATION update Nothing reported.</p>												

14.	<p>MARKET SQUARE UPDATE</p> <p>Nothing to report</p> <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: namely the details of the terms of contracts for the supply of goods and the identity of an individual who gives information to the Council about a nuisance it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr L Freer seconded Cllr Barker</p>		
15.	<p>QUOTATIONS RECEIVED</p> <p>a) Grass Cutting of Canal Park Area and b) Grass Cutting of Breadacres</p> <p>One written quotation was received along with one verbal quotation. The clerk also reported the third option of using the Probation service.</p> <p>It was resolved to accept the quotation from Philip Cook Landscapes.</p> <p>Proposed Cllr Barker seconded Cllr Shaw.</p> <p>The clerk was asked to put the future of the Canal Park area onto a forthcoming agenda.</p>		
16	<p>CCTV</p> <p>a) Correspondence Item E17: Airwave Access Pricing</p> <p>It was resolved to accept the 3 year tariff.</p> <p>Proposed Cllr Macchi seconded Cllr Chambers</p> <p>b) CCTV Code of Practice – requiring approval and signature</p> <p>It was agreed to compare the new copy with the old copy and bring back to a policy meeting.</p> <p>c) Correspondence Item 32: Recent damage to planters</p> <p>This was noted. Cllr R Freer asked if arrangements could be made for him to visit the control room.</p>		
17	<p>RESPONSE FROM MEMORIAL MASON REGARDING WARNING LETTER</p> <p>This was noted.</p>		
	<p>The meeting closed at 9.10pm</p>		

Signed

Vice- Chairman of Atherstone Town Council.