

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 19 th . February 2014 start 7.00 pm
IN ATTENDANCE	Town Councillors: Jarvis, Singh, Barker, Clark, Barnard, L Freer, R Freer, Pickard, Shaw, Wright. Public: Mrs Clay, Mrs Wrigley.
APOLOGIES	Town Cllrs: G Davis, M Davis, Peat, McElhone, Clews.
CHAIRMAN	Cllr Singh
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Council apologies. Proposed Cllr Shaw, seconded Cllr Barker.		
2.	DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST To be taken as and when.		
3.	PUBLIC SESSION Mrs Clay said that the police and NWBC were taking action over anti-social behaviour around the garages in Welcome Street, she said that the Old Swan public house had been broken into, on 2 occasions. Cllr R Freer said that he had taken the old maps, of Atherstone to County Records, to have them digitised, he stated that there may be some cost, and further costs to then have good quality copies made, this was approved. Mrs Clay asked about the ticket machine, at the railway station, Cllr Barker said that he had written to the new person responsible at London Midland. The ticket machine had been subjected to vandalism and that was why it was not working. Cllr Shaw said that Birmingham City Council was now going to follow the County Council by switching off some street lights, at night, to save costs. Cllr Barnard said that the bollard outside Martins had not yet been repaired and was very loose, clerk to remind County Highways.		
4.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 5th February 2014 It was resolved to accept the minutes. Proposed Cllr Shaw, seconded Cllr Wright. P128 02/14		

5.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 5th February 2014.</p> <p>Item 6. The clerk confirmed that the Deputy Chief Fire Officer would attend the evening meeting of 23rd. April.</p> <p>Item 6. Fibre optic network, it was agreed that Cllr R Freer would send details to the clerk of alternative companies.</p> <p>Item 8. Age UK, Fit for the Future, the clerk reported that they would not do a launch presentation in Atherstone, unless further funding allowed. Cllr L Freer asked that the clerk find the cost and report back.</p> <p>Item 13. Visit to the Atkins building, it was agreed that any Cllrs wishing to visit could make their own arrangements.</p> <p>Item 15. The clerk reported that NWBC did not have surplus furniture at present but would keep the Town Council informed.</p> <p>Item 15. The clerk confirmed that the Servicom contract finished at the end of June, but required a 3 months notice period. It was agreed to arrange a partnership meeting with WRCI and the police.</p> <p>Item 20. Roof repairs, the clerk reported that the contractor was waiting for a scaffolding permit from County.</p> <p>Item 8. County street lighting times, it was resolved to write to County to request that weekend lights on times should also be 5.30pm due to the amount locally of shift workers at weekends. Proposed Cllr Pickard, seconded Cllr Jarvis.</p>		
6.	<p>MINUTES OF THE EGM OF 12th. February 2014-02-17</p> <p>It was resolved to accept the minutes. Proposed Cllr Barker, seconded Cllr R Freer.</p>		
7.	<p>MATTERS ARISING FROM THE MINUTES OF THE EGM OF 12th February 2014.</p> <p>The clerk confirmed that WALC had been contacted for advice, but had not to date been able to contact anyone at NWBC. He confirmed that the list of grants received had been sent by OSCA.</p>		
8.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The clerk presented a list with cheque numbers 106466 to 106474 for approval and signing.</p> <p>It was resolved to approve and sign the cheques listed above, proposed Cllr Wright, seconded Cllr Clark.</p> <p><i>List of cheques above £500.00</i> <i>NWBC £5800.94</i></p>		
9.	<p>CORRESPONDENCE RECEIVED</p> <p>6. Dan Byles MP Fire Service reply, this was noted.</p> <p>8. HMS Atherstone, newsletter, it was agreed that a copy of the Town Council newsletter would be sent, when produced, and a link to the Town Council website also sent.</p> <p>E10. Police Commissioners Grant Scheme, it was agreed to ask about provision of a re-deployable CCTV camera and support for the Townwatch radios.</p> <p>E16. It was noted that the Heritage Society had declined the offer of an Arcade unit on cost grounds.</p> <p>P129 02/14</p>		

	<p>E19. HSBC interest rates, Cllr Wright asked that the e-mail be forwarded.</p> <p>E32. Details of alternative bank, it was agreed that the clerk would contact them.</p> <p>E44-45. Market stalls. It was agreed that the clerk should contact NABMA for advice on pop up stalls and gazebos.</p> <p>E58. Warks County Council, boundary changes, it was agreed that Cllrs R Freer and Pickard would attend.</p> <p>E60. Guard grills for Arcade windows. The clerk reported that NWBC would erect the grills on the morning of the Ball Game, and that Atherstone Landscapes were willing to take them down and store them. The clerk was asked to determine the costs.</p> <p>E70. The clerk reported that signs had been made ready for the CCTV camera at St Mary's Road, as the police would download and manage the images this was all that was required.</p> <p>E57. Sanitary contract at Arcade, clerk to contact suppliers.</p> <p>E79. Debate on unitary authority, Cllrs R Freer and Pickard to attend.</p>		
<p>10.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 3, 4, 5.</p> <p>b) Consultations PAP/2013/0581, Brighton House, North Street, Atherstone, CV9 1JN Conversion of existing dwelling into two properties. It was resolved that there was no objection to this application. Proposed Cllr Shaw, seconded Cllr R Freer.</p> <p>PAP/2014/0043, Hill House, 217 Long Street, Atherstone, CV9 1AH Retrospective application for triple garage/store/workshop. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Shaw, seconded Cllr Wright.</p> <p>c) Decisions PAP/2013/0543, 30 Margaret Road, Single storey side extension and detached garage – granted. PAP/2013/0439, Aldi Foodstore Ltd, Holly Lane, proposed temporary parking area – withdrawn, valid application. PAP/2013/0316, land to rear of Barge & Bridge, Coleshill Road, erection of new 2 & 3 storey buildings etc – granted. PAP/2011/0496, The Vero Works, 36 Station Street, conservation area consent for demolition of 2 rear workshop wings – finally disposed of under article 25 (11) Of 1995 GDPO.</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other Letter from NWBC, notification of street numbers 2A and 2B Stanley Road.</p> <p>P130 02/14</p>		

	<p>Reply from J Brown, NWBC regarding Aldi application, PAP/2014/0025, Cllr Barker commented that the proposal would not be as effective as a permeable surface.</p> <p>f) Licensing Matters None at time of compilation</p>		
11.	<p>REPORTS</p> <p>Clerk's Report</p> <p>The clerk asked for clarification regarding the memorial bench on square, reply still to be sent, applicant must pay VAT and order direct, it was resolved that the Town Council would make the arrangements and pay for the installation. Proposed Cllr Wright, seconded Cllr Jarvis.</p> <p>The clerk presented an e-mail from WALC asking for a response about local councils having the right to sell electricity, it was agreed that councils should have the right.</p> <p>Representative's Reports</p> <p>Cllr L Freer stated that she was still worried about possible damage to the floral displays on Ball Game Day.</p> <p>Cllr R Freer stated that the Market Partnership meeting had not been well attended.</p> <p>Cllrs Shaw and Barker reported that they had attended the recent WCR250 meeting in Coventry, and that they would like to hold it in Atherstone next year on February 15th. It was agreed to write to NWBC to take up their previous offer of accommodation for the meeting.</p> <p>Cllr Barker said that he would be supplying a report of the meeting.</p>		
12.	<p>MARKET SQUARE</p> <p>The clerk gave a brief report on the partnership meeting with HBBC and NWBC, but said that HBBC were going to supply a report which would be circulated.</p>		
13.	<p>ARCADE SHOPS</p> <p>Rachel Taylor reports that she would have to do some work on all the leases regarding any future changes, including rent reviews, then present a report to Council and attend a working group. It was resolved to approve that the work be done, proposed Cllr Shaw, seconded Cllr Wright. Cllr R Freer abstained.</p>		
14.	<p>CEMETERY MATTERS</p> <p>(a) Memorial applications approved by clerk</p> <p>Nora May Chapman A221 – additional inscription Dorothy Bown E1499 – Additional inscription Leslie Court A316 – Additional inscription</p> <p>b) Recent Burials in Atherstone Cemetery</p> <p>George Anthony Michael Wood E912 – open pre select grave to triple depth</p> <p>P131 02/14</p>		

	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (<i>details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services and employment matters</i>), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Shaw, seconded Cllr Barker.</p>		
11. cont.	<p>CLERKS REPORT</p> <p>The clerk reported that he had been approached by NWBC for an informal meeting regarding possible funding for play areas, a meeting had been provisionally arranged for Friday 21st. February at 11.00am, it was agreed that Cllrs R Freer and Singh would also attend with the clerk.</p>		
13. cont.	<p>ARCADE SHOPS</p> <p>The clerk reported that he had received enquiries for lease on units 7 and 8. It was resolved that one months free rent be allowed for tenants to fit out the unit, the clerk would prepare the tenancy at will agreements and have them checked by Rachel Taylor. Proposed Cllr Wright, seconded Cllr R Freer.</p>		
15.	<p>CORRESPONDENCE RECEIVED (confidential)</p> <p>There were no items.</p>		
16.	<p>QUOTATIONS RECEIVED</p> <p>The clerk reported that Atherstone Landscapes would deliver bags of sand for emergency situations, if required at a cost of £45 per tonne delivered in normal hours, £120 per tonne delivered out of hours. It was resolved to accept this offer, proposed Cllr Barker, seconded Cllr Shaw.</p>		
17.	<p>EMPLOYMENT MATTERS</p> <p>The clerk reported that there were issues with workload especially now the Arcade had been added, the clerk left the meeting while discussions took place, it was then resolved that the clerks can work an extra 4 hours each per week for a period of 2 months, then reviewed. Proposed Cllr Wright, seconded Cllr Jarvis.</p> <p>Council to carry out an appraisal during the period. Cllr Pickard to co-ordinate this.</p>		
	<p>The meeting closed at 8.37pm.</p>		

SignedDeputy Chairman of Atherstone Town Council