

ATHERSTONE TOWN COUNCIL

Communications: PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 19 th . June 2013 start 7.00pm
IN ATTENDANCE	Town Councillors: Jarvis, Clews, Pickard, L Freer, R Freer, Singh, Shaw. Canal and River Trust: G Reynolds, C Atkins, B Hall. Public: Mrs Clay, Mrs Wrigley.
APOLOGIES	Town Cllrs: Barker, G Davies, M Davies, Peat, Macchi, McElhone.
CHAIRMAN	Cllr Singh
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Council apologies. Proposed Cllr Shaw, seconded Cllr Clews.		
2.	DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST To be taken as and when.		
3.	DISCUSSIONS WITH CANAL AND RIVER TRUST. Mr Reynolds stated that the Canal and River Trust had received a grant of £20k from Operation Footfall. Mrs Atkins outlined the set up of the CRT, which was a charitable trust, having taken over from British Waterways. Where previously BW had suffered with funding being cut, they now had an agreed 15 year funding package. Their aim is to create partnerships with local councils and organisations. Mr Reynolds explained that they were the Central Shires area of CRT, incorporating North Staffs, Leicestershire, and part of North Warks. Mrs Atkins stated that it felt as if Atherstone was not connected with the canal, they wanted to encourage communities to get involved. They were producing a 10 year plan which would be put to a public meeting on September 4 th . at Burton. Mr Reynolds explained that approx. 9000 boats passed through Atherstone , each year with a total of 30k people, who spend an average of £11 every stop. At present the boat hirers do not advertise Atherstone, they want to encourage people to stop here, working with local organisations to achieve this. He added that they were adding £5k		

P18 06/13

	<p>Themselves to the £20k grant. They wanted to improve signage, the present directional signs in the town needed to be improved, as some now pointed in the wrong direction. Better advertising was needed, such as pubs serving meals at night. The aim of their bid had been to provide more mooring, better advertising and to redevelop Rothens Yard.</p> <p>Cllr Shaw said that improved lighting had been suggested before but British Waterways had said no, he also suggested that signs could be put on the bridges entering and leaving Atherstone.</p> <p>Mr Reynolds stated that CRT were agreeable to these ideas, he also stated that they would have a launch event later this year.</p> <p>Cllr L Freer said that it first had to be made safe for people to leave their boats before encouraging them into the town, and that a guide/advertising board would be needed on the towpath. Mr Reynolds stated that this area is actually a lot safer than Nuneaton or Tamworth. He stated that they were asking for funding to print leaflets promoting the town. The clerk agreed to send a copy of the grant application form to CRT.</p>		
<p>4.</p>	<p>PUBLIC SESSION</p> <p>Cllr Jarvis stated that roadside grass verges were being cut in patches, with some areas being left. Cllr L Freer said that they were being left until wild flowers had died down and gone to seed, and until then were only being cut where visibility could be a problem.</p> <p>Cllr Jarvis stated that there were hedges in Convent Lane, growing out into the street, causing traffic to move out. Cllr L Freer said she would report it to NWBC.</p> <p>Cllr Jarvis said that the street lighting switching off in Sheepy Road could affect the pictures from the CCTV camera. Cllr Shaw sated that he had them switched back on before he had finished as County Cllr.</p> <p>Cllr R Freer said that he had received complaints about a house in Station Street (25), which looked unoccupied, and in poor condition, and had a problem with rats in the back garden. It was agreed to contact Environmental Health.</p> <p>Cllr Shaw said that the pathway from Friars Gate to Holte Road had overhanging trees, and asked if the Borough Cllrs could report it. He stated that the town was not being cleaned properly, it was agreed to ask Richard Dobbs for a cleaning schedule.</p>		
<p>5.</p>	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 5th. June 2013</p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr Shaw, seconded Cllr R Freer</p>		
<p>6.</p>	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 5th. June 2013.</p> <p>P13, item 3, Cllr Shaw asked about a CCTV camera for Welcome Street, the clerk replied that he was still trying to get a cost for a re-deployable IP camera, although at present these would be non-standard items.</p> <p>P14, item 4, the clerk circulated a reply from Mr Marshall, and agreed that the clerk would send him a copy of the budget reports, periodically.</p> <p>P19 06/13</p>		

7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE Ratification of cheque 106232 to Garner Canning, approved at meeting of 5th. June. The clerk asked that cheque number 106239 should not be signed as an amended invoice had not been received from Quadrant. It was resolved to approve for signing the remaining cheques, numbers 106233 to 106241. Proposed Cllr Pickard, seconded Cllr Shaw.</p> <p>List of cheques over £500. Garner Canning £800.00 Peter Richards £550.00 Atherstone Landscapes £900.00 Glendale £2064.00 Quadrant £1740.00</p>		
8.	<p>CORRESPONDENCE RECEIVED 4. G McGenity-Thomas, Airwaves radio licence. It was agreed there would be no change to the previous decision.</p> <p>E11, Cllr Singh, Royal Meadow Drive. Cllr Pickard stated that he had got Streetscape involved.</p> <p>E17, M Beale, request for allotment It was agreed to approve this request, on condition that supervision was provided. Applicant to confirm acceptance of all tenancy conditions, before agreement signed.</p> <p>E41, B Cullen contact for business advice. It was agreed to organise a meeting with the contact as suggested.</p> <p>E42, L Dirveiks, Atherstone Heritage E46, P Colloff, Atherstone Heritage These were noted.</p> <p>E51, Meeting with S Maxey, NWBC, (Portas Fund), 2.00pm 28th. June It was agreed to have a working group next week, prior to the meeting, each Cllr to raise 3 favourite issues. Clerk to circulate for availability.</p>		
9.	<p>PLANNING MATTERS a) Planning Lists – 20, 21, 22.</p> <p>b) Consultations PAP/2013/00216, 158 Long Street, Atherstone, CV9 1AE Change of use from B1 to C3 Residential, with brick slips to the front elevation. There was no objection to this application, proposed Cllr Shaw, seconded Cllr L Freer.</p> <p>PAP/2013/0236, BP Service Station, Station Street, Atherstone. Display of illuminated signage. There was no objection to this application, proposed Cllr Shaw, seconded Cllr Singh.</p> <p>P20 06/13</p>		

	<p>c) Decisions - the following were noted:- PAP/2013/0041, 174 Long Street, change of use – granted PAP/2013/0136, Land adjacent 56 Grove Road – conservation area consent granted. PAP/2013/0574, 12 Church Street, – listed building consent for repairs granted. PAP/2013/0058, Bracebridge Court – granted. PAP/2013/0129, 56 Grove Road – granted. PAP/2013/0582, 162 Long Street (Dolphin) – granted. PAP/2013/0148, Chez Nous, 58a Friary Road – granted. PAP/2013/0149, 12 Northcote Walk - granted</p> <p>d) Conservation Areas and Listed Buildings Nothing to report</p> <p>e) Other Nothing to report</p> <p>f) Licensing Matters TEN Racemeadow School, Summer Fair 29th. June.</p>		
<p>10.</p>	<p>REPORTS</p> <p>Clerk’s Report The clerk reported that a verbal complaint had been received about the black tourist signs in town pointing in wrong directions. It was resolved to get Harvey Pointon to correct them, proposed Cllr Shaw, seconded Cllr R Freer.</p> <p>The clerk reported that an extra cemetery bin had not been arranged for Fathers Day, it was agreed that the clerks should create a list for the full year, and advise NWBC.</p> <p>The clerk reported that a request had been received from Atherstone Surgery to access St Marys Road play area, for building work. It was agreed to approve this request on conditions: 1/ site to be re-instated in original condition, 2/ Town Council to be informed when work to be carried out, so play area could be closed for safety reasons.</p> <p>Representative’s Reports Cllr Jarvis stated that there was to be a Car Show meeting on Thursday 20th. June. Cllrs Shaw and Singh stated that they had attended the Pride in Atherstone meeting. Cllr L Freer stated that the planters had been done recently, and a few plants had been initially stolen. Cllr Singh stated that he was concerned about Cllr P Davies, it was agreed to write and ask about his future intentions.</p>		
<p>11.</p>	<p>MARKET SQUARE Cllr Singh stated that he had been contacted by Hinckley and Bosworth Borough Council who had received another letter of complaint from the traders. To be discussed in the next meeting.</p> <p>P21 06/13</p>		

12.	<p>CEMETERY MATTERS</p> <p>a) Memorial Applications approved by clerks Nothing to report.</p> <p>b) Recent Burials in Atherstone Cemetery</p> <table border="0"> <tr> <td>Dorothy Mary Evans</td> <td>E1565 re open for ashes</td> </tr> <tr> <td>Norman Alcock</td> <td>A302 – re open for ashes</td> </tr> <tr> <td>Cynthia Patricia Bonehill</td> <td>B114 – re open to double depth</td> </tr> <tr> <td>Jeffrey Clarke</td> <td>A438 pre select ash plot</td> </tr> <tr> <td>Norah Gwendolen Wood</td> <td>A255 re open for ashes</td> </tr> <tr> <td>Frances Lilian Mary White</td> <td>B171 – new triple grave</td> </tr> <tr> <td>Mary Wright</td> <td>N1007 –re open for ashes</td> </tr> </table>	Dorothy Mary Evans	E1565 re open for ashes	Norman Alcock	A302 – re open for ashes	Cynthia Patricia Bonehill	B114 – re open to double depth	Jeffrey Clarke	A438 pre select ash plot	Norah Gwendolen Wood	A255 re open for ashes	Frances Lilian Mary White	B171 – new triple grave	Mary Wright	N1007 –re open for ashes		
Dorothy Mary Evans	E1565 re open for ashes																
Norman Alcock	A302 – re open for ashes																
Cynthia Patricia Bonehill	B114 – re open to double depth																
Jeffrey Clarke	A438 pre select ash plot																
Norah Gwendolen Wood	A255 re open for ashes																
Frances Lilian Mary White	B171 – new triple grave																
Mary Wright	N1007 –re open for ashes																
13.	<p>ARCADE SHOPS RECOMMENDATIONS FROM WORKING GROUP (12th. June)</p> <p>Recommendation 1: Record a formal thank you to Mr Bowley for attending the working group and for his input.</p> <p>Recommendation 2: Accept the offer of informal advice (subject to confirmation of any fees) and then move towards a professional written process at a later stage - including architects and project management. The initial advice would be to investigate feasibility.</p> <p>Recommendation 3: Ask the groups / organisations who expressed an interest in the Arcade previously to see:</p> <ul style="list-style-type: none"> • What their needs were now. • Did they prefer to be upstairs or downstairs? • How much space did they require? • What rental expectations did they anticipate? <p>Recommendation 4: Ask Bill Cullen when he might be available to discuss the project in the light of his experience with a similar project at Hinckley.</p> <p>Recommendation 5: An action plan is drafted by the clerks for the project as a whole.</p> <p>It was resolved to approve all of the recommendations, however number 2 would be held until completion of the sale. Proposed Cllr Pickard, seconded Cllr R Freer. Cllr Jarvis abstained.</p>																
14.	<p>RECOMMENDATIONS FROM MONTHLY PROJECT MEETING (12TH JUNE 2013)</p> <p>1) BALL GAME INFORMATION BOARDS PROJECT The clerk reported that Mr Barnard had now prepared the information for further discussion. Recommendation: Invite Mr Barnard to the next monthly project meeting on 17th July 2013.</p> <p>2) MARKET SQUARE - to discuss improvements and funding opportunities. (From Full Council 1st May 2013) It was noted that funding for the market was restricted because the Town Council did not directly own the square. Subject to discussions with Steve Maxey (now scheduled for 2pm on 28th June) it may be possible to look at the Portas Fund.</p> <p>P22 06/13</p>																

	<p>The Portas fund may also be useful for Christmas Lights.</p> <p>Recommendation 1: Put Christmas lights on the monthly project meeting agenda.</p> <p>Recommendation 2: Suggest to NWBC to sweep the parking bays on Market Days and also to sweep down Market Street and Church Street at the same time.</p> <p>3) ARCADE PROJECT – now covered within specific Arcade Project working group.</p> <p>4) OLD ALLOTMENT GARDENS – the contractors had been given the order to carry out the preliminary clearance and the clerk would chase to see when the work was being started.</p> <p>Recommendation 3: delegate powers to the clerk to initiate pest control permits for any area as required.</p> <p>5) ASHES SCATTERING AREA – 20.2.13 Lower the remaining rhododendrons to a height of four feet, rake out the ground and seed – Glendale advise work to commence Autumn 2013. Review September 11th Monthly Project meeting?</p> <p>Recommendation 4: Take out the rhododendrons completely, rake the ground and seed.</p> <p>Recommendation 5: Investigate funding possibilities for Columbarium/Memorial Wall.</p> <p>Recommendation 6: re-treat the shelter as part of the schedule of work to the benches.</p> <p>It was resolved to approve all the recommendations, proposed Cllr R Freer, seconded Cllr Shaw.</p>		
	<p>The meeting closed at 8.45pm.</p>		

Signed Chairman of Atherstone Town Council

P23 06/13