

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 19 th . March 2014 start 7.00 pm
IN ATTENDANCE	Town Councillors: Clews, Jarvis, Shaw, R Freer, L Freer, G Davis, M Davis, Wright, Clark, Singh, Pickard, Barker. Public: Mrs Clay, Mrs Wrigley, Mr Henney, Mrs Earp, Mr Payne.
APOLOGIES	Town Cllrs: McElhone, Barnard.
CHAIRMAN	Cllr Singh
CLERK	Mr Graham Day

Item		Actions	Notes
1.	<p>APOLOGIES</p> <p>It was resolved to accept the Town Council apologies. Proposed Cllr Shaw, seconded Cllr Barker.</p>		
2.	<p>DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST</p> <p>Cllrs R Freer and F Freer asked for a dispensation to discuss item 10. It was resolved to allow this, proposed Cllr Shaw, seconded Cllr Jarvis.</p>		
3.	<p>PUBLIC SESSION</p> <p>Cllr Clews stated that she was disappointed by the lack of attendance, by councillors at the Town watch meeting.</p> <p>Mrs Earp and Mr Payne spoke in support of an application they were presenting to hold a music festival on the Market Square, a discussion took place regarding the proposed event, and it was stated that it would be a non-profit event.</p> <p>Mr Henney spoke in support of a grant application he was presenting to support the Atherstone Motor Show, on September 14th. and provided a draft of the last year accounts. He explained that the show would be using Long Street and the Memorial Hall this year, and that a request had been put into NWBC regarding funding from the Portas fund. He said that the AGM would be next week and invited all to attend. He stated that they were looking for more helpers. It was agreed that notices should be displayed asking for help.</p> <p>Mrs Clay spoke about the issue from the last meeting regarding provision of a toilet downstairs in the Arcade, it was stated that this was just one possible idea and nothing had yet been decided by the Council.</p> <p>P140 3/14</p>		

7.	<p>CORRESPONDENCE It was agreed to bring forward letter number 8. Grant application form received from Atherstone Motor Show. It was resolved to give a donation of £1000.00, proposed Cllr Wright, seconded Cllr Shaw.</p>		
10.	<p>MARKET SQUARE It was agreed to bring forward item 10. Request from Atherstone Music Festival to hold an event on the Square on Saturday 2nd. August 2014. It was resolved to approve the request, subject to the usual supply of insurance, risk assessment etc. Proposed Cllr Clews, seconded Cllr Shaw. Cllrs L Freer and R Freer abstained.</p>		
4.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 5th March 2014. It was resolved to accept the minutes. Proposed Cllr Shaw, seconded Cllr Clews.</p>		
5.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 5th March 2014. Cllr R Freer spoke about the recently approved Council budget and precept, questioning some of the reasons for the decisions and the position of the 2013 precept overpayment. A lengthy discussion took place and it was then resolved that the subject would be discussed, in the near future, as a separate agenda item, and with regard to the setting of the next years budget, proposed Cllr Pickard, seconded Cllr Clark, Cllr R Freer asked for a named vote, which was as follows, against Cllr Shaw, Cllr Barker, abstained Cllr Wright, Cllr Jarvis, Cllr Singh. All other Councillors in favour. Cllr R Freer said that he had asked at the previous meeting why there was no clerk at the Arcade consultation night, the clerk answered that he had been on leave, the deputy clerk was unavailable, and he had informed the Chairman in line with contract requirements as the first line manager. It was resolved that in future the Council should be informed and if necessary the date be changed. P135, The WCR250 Annual Meeting was confirmed to be held at NWBC chambers. P137, The clerk presented a photograph of the tree at Merevale allotments, it was resolved that the tree could be cut down by the tenants, at their own risk, with all arisings to be removed. To be carried out in the next 2 weeks. Proposed Cllr L Freer, seconded Cllr M Davis. P139. Dog waste bin at Gypsy Lane, further e-mail received from resident, it was resolved to have the bin re-sited, proposed Cllr R Freer, seconded Cllr Wright. P139. Arcade windows grills, it was agreed to ask NWBC if they were able to store them when not in use for the Ball Game. P135. The clerk clarified that S Maxey had only said that he was willing to talk to OSCA or the Town Council, but nothing had been arranged. It was resolved to ask OSCA to meet S Maxey. Proposed Cllr L Freer, seconded Cllr R Freer. Cllr Barker left the meeting 8.20pm.</p> <p>P141 3/14</p>		

<p>6.</p>	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE The clerk presented a revised list with cheque numbers 106488 to 106505 for approval and signing. It was resolved to approve and sign the cheques listed above, proposed Cllr Shaw, seconded Cllr Pickard. <i>List of cheques above £500.00</i> <i>Atherstone Red Lion £2212.25</i> <i>Rapid Vision Systems £8274.00</i> <i>St Benedicts School £500.00</i> The clerk advised that further from readings being supplied from the new office water meter, a refund had been issued by Severn-Trent and a cheque received for £734.82</p>		
<p>7.</p>	<p>CORRESPONDENCE RECEIVED 6. Nationwide Account for Friends of Atherstone Cemetery, form for new details, Cllr Jarvis to inform group. 7. Nationwide Account for Market Square Enhancement Group, form for new details, clerk to ask Nationwide for details of previous signatories. E33, Atherstone Rangers presentation on 10th. May, invite to Mayor, clerk to reply that the new Mayor and Deputy would not be chosen until the meeting of 7th. May, we would be unable to confirm availability until then. E39, Part night lighting, reply from County Lighting that the instructions are set by County Councillors, they are unable to change them. It was resolved to write to the County Council requesting the times be changed. E56, Request for mentoring from the clerk at Shustoke. It was agreed the clerks could carry out this role. E64. The clerk reported that County Highways had approved the grit bin at Florence Close, which would now be ordered.</p>		
<p>8.</p>	<p>PLANNING MATTERS a) Planning Lists – 6, 7, 8, 9. b) Consultations PAP/2014/0101, 18 Rose Hill, Atherstone, CV9 1PT, Demolition of detached garage and alterations to existing bungalow, with additional first floor bedrooms and bathrooms. It was resolved that there was no objection to this application, if it was acceptable to the neighbours. Proposed Cllr Pickard, seconded Cllr Clark. PAP/2014/0075, Waivan, 58 South Street, Atherstone, CV9 1DY, Variation of condition no.4 of planning permission PAP/2012/0593 relating to top lights to the bay window on the side elevation be glazed with obscure glass. It was resolved that there was no objection to this application, proposed Cllr Shaw, seconded Cllr Wright. PAP/2014/0581, Brighton House, North Street, Atherstone, CV9 1JN, Conversion of existing dwelling into two properties. It was resolved that there was no objection to this application, proposed Cllr Wright, seconded Cllr Shaw. P142 3/14</p>		

	<p>PAP/2014/0094, Brighton House, North Street, Atherstone, CV9 1JN Conservation area consent to demolish part of boundary wall along North Street It was resolved that there was no objection to this application, proposed Cllr Wright, seconded Cllr Pickard.</p> <p>PAP/2013/0104, Bridge House, 80 Coleshill Road, Atherstone, CV9 2AD. Variation of condition 2 of planning permission PAP/2010/0172, dated 12/4/2011. Demolition of existing buildings, conversion of remaining existing buildings into 6 dwellings and erection of 8 new dwellings. It was resolved that there was no objection to this application, if acceptable to County Highways, and that a contribution be asked for traffic management in the area. Proposed Cllr Jarvis, seconded Cllr Pickard.</p> <p>c) Decisions PAP/2013/0465, 91 Ratcliffe Road – outline planning permission granted. PAP/2013/0551, The Old Bakery, 94 Long Street – listed building consent granted. SNN-0092014, new street names/numbers – 2A and 2B Stanley Road.</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other None at time of compilation</p> <p>f) Licensing Matters None at time of compilation</p>		
9.	<p>REPORTS</p> <p>Financial Report The clerk circulated copies of the budget report, bank reconciliation, and VAT reclaim forms for February (for information only). The clerk asked that cheque number 106313, made out to Canal & River Trust, be cancelled and written out of the accounts due the cheque being lost and never presented. Replacement not to be raised until confirmation, received from the bank, of the cancellation. This was agreed.</p> <p>Clerk's Report The clerk reported that the arcade working group meeting with Rachel Taylor had been set for Friday 11th April at 9.30am. This was agreed. The clerk reported that an e-mail had been received regarding Nomad multicam re-deployable cameras, currently on offer up until the end of March. It was resolved that one camera should be ordered, subject to confirmation from the police that images were downloading OK. Proposed Cllr Clews, seconded Cllr Jarvis. Clerk to liaise with police to ascertain local crime and disorder hotspots where power and mounting facilities should be provided.</p> <p>P143 3/14</p>		

	<p>The clerk reported that there were some items of wood and old shelving in the Arcade , a photograph was circulated. It was agreed that Cllrs would remove and dispose of the items themselves.</p> <p>It was resolved that the clerk should inform unit 4 that their a-frame should not be obstructing the walkway, but they could erect a notice at the front of the building if required. Proposed Cllr Shaw, seconded Cllr Jarvis.</p> <p>Representative's Reports</p> <p>Cllr Pickard reported that he had attended the Dicken's Night AGM, and a new chairman had been elected. It was stated that more prominence should be given to those giving funding to the event.</p> <p>Clerk to e-mail any information, when received.</p> <p>Cllr L Freer said that she was very disappointed about the damage to some of the planters on Ball Game day.</p> <p>Cllr Clews reported that there was a new vicar at St Mary's.</p> <p>Cllr Jarvis reported that he would be attending the Car Show AGM. He also said that arrangements for Summer-in-the Square were going well.</p>		
11.	<p>RECOMMENDATIONS FROM PROJECT MEETING</p> <p>BALL GAME INFORMATION BOARDS PROJECT (Clerk)</p> <p>The clerk reported that the Heritage Group had been asked for dates to attend a working group with Rob Barnard and to supply Ball Game Information in advance.</p> <p>Recommendation: inform the Council once a date had been agreed and adjust the working group date scheduled for 16th April if necessary</p> <p>The Herald has been asked for access to their archive records and a reply from Bobby Bridge at the Herald was circulated.</p> <p>Recommendation: accept this offer to view archive material.</p> <p>OLD ALLOTMENT GARDENS and ASHES SCATTERING AREA (Clerk)</p> <p>Emails from Jackie Evans of Parkwood and Claire Scullen were circulated at the meeting.</p> <p>Recommendation: Inform Parkwood that the Ashes Scattering Area was a priority and the Town Council would consider contributions up to 20% for this project. With regard to the Tranquility Walk project the Town Council would like to explore all funding avenues without contribution first. They would re-visit this decision if funding without contribution could not be achieved.</p> <p>ITALIAN MARKET – BEER / CRAFT FESTIVAL (Cllr Shaw)</p> <p>Italian Market – a draft press release was presented.</p> <p>Recommendation: approve the press release for issue on 20th March</p> <p>The clerk was asking the organiser to provide a banner, leaflets and notices as he had for the previous event.</p> <p>Recommendation: offer feedback from the last event that a range of priced goods needs to be offered to suit all budgets.</p> <p>ARBORETUM BUS TRIP (Cllr Singh / D Clews)</p> <p>Recommendation: put a notice up in the cemetery noticeboard to publicise the trip. Publicise the event also through the Over 55's Club. It was agreed to widen the qualification to all interested parties, and prepare new press release. This to be priority 3.</p> <p>P144 3/14</p>		

	<p>WW1 CELEBRATION PIGEON RACE SPONSORSHIP (Cllr R Freer) Cllr R Freer reported that a race from Northern France could be arranged sponsored by the Town Council with a prize of £150 for the winner. Recommendation: Through Cllr R Freer costings and details and dates could be investigated and reported back to the Council. A press release could then be issued. This to be priority 2.</p> <p>FIBRE OPTIC NETWORK (Cllr R Freer) Cllr R Freer reported that he had addresses ready to give to the clerk of other companies. He wished to be assured that once forwarded it is a priority to ensure that the contacts know we want a complete inspection of the ducting, to know what the possibilities were with regard to what can be done with the ducting and upgrading it. This to be priority 1. Cllr Pickard suggested that a Tourist Webcam could be supported by the Town Council with possibly the Portas money used to set up initially. It was suggested to write to Steve Maxey as this initiative would attract people into the town. It was resolved to approve all the recommendations, proposed Cllr Wright, seconded Cllr Jarvis.</p>		
12.	<p>OFFICE ROOF REPAIR Advice received from County Highways, regarding protection for the public. Cllr Wright declared an interest. It was resolved to approve the method of working providing netting or sheets were fixed, according to national guidelines to prevent materials falling on the public. Proposed Cllr Shaw, seconded Cllr Jarvis.</p>		
13.	<p>ALLOTMENT MATTERS The clerk reported that; A locksmith will look at Merevale padlock, by the end of this week.</p> <p>Padlocks on bollards are being changed, only 1 key will be issued.</p> <p>Complaints received about 2 separate fires on Merevale. When plot holder were identified warning letters would be issued.</p> <p>Date required for site visit to Merevale allotment to view area requiring clearance. It was agreed that it would take place on Wednesday 26th. at 9.00am. clerk to circulate details. It was agreed that Cllr Clark would be added to the allotment committee.</p> <p>It was agreed that the allotment judging would be as last year, to take place on Saturday 12th. July.</p>		
14.	<p>CEMETERY MATTERS (a) Memorial applications approved by clerk Horace and Margaret Everitt – E1504 – Additional inscription</p> <p>b) Recent Burials in Atherstone Cemetery Nancy Winifred Windridge – B178 – re-open to double depth. Ruth Langley – A259 – re open for ashes Dorothy Allitt – B222 – new triple grave</p> <p>P145 3/14</p>		

15.	CORRESPONDENCE RECEIVED (confidential) None		
16.	QUOTATIONS RECEIVED None		
	The meeting closed at 9.10pm.		

SignedChairman of Atherstone Town Council

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