

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 19 th . October 2011 start 7.00pm
IN ATTENDANCE	Town Councillors: Singh, Barker, Clews, G Davis, M Davis, Wright, Peat, L Freer, R Freer, Pickard, McElhone, Jarvis, (Shaw, arrived late) Members of the public:, Mrs Clay, Mrs Wrigley,
APOLOGIES	Town Cllrs: Macchi, Vickers.
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr Barker, seconded Cllr L Freer.		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION Mrs Clay commented how good the hedgelaying looked at the Old Allotment Gardens. Cllr Pickard reported back that he had looked at the gulleys at Warwick Drive, there was no problem at the time, but he would continue to check. Cllr Singh asked if the police CCTV camera was still at Lister Road, Cllr Pickard replied that it was. Cllr Wright explained that the recordings were downloaded each month, he noted that there had been reports of 2 stabbings and an assault at Tannery Close.		
4.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 5th. October 2011 It was resolved that the minutes be accepted as a true and accurate record. Proposed Cllr Barker, seconded Cllr G Davis.		
5.	MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 5th. October 2011. P68, item 3. Cllr Jarvis noted that the instances of flyposting had increased again. P69, E13, Cllr Pickard stated that he had attended the event, as had Cllr G Davis. P70, item 10, copy of hedgerows regulations received from NWBC Planning, to be scanned and circulated.		
	P73 10/11		

6.	<p>CORRESPONDENCE RECEIVED</p> <p>11. Invitation to organ recital, Cllr Wright to attend.</p> <p>E27. Data Transparency code of practice, circulated to all Cllrs, as the Town Council met the criteria.</p> <p>E55. Request for poly tunnel at Merevale Allotments. It was resolved to approve the request, letter to be sent as per previous request, to be adopted as Council policy. Proposed Cllr R Freer, seconded Cllr Wright.</p> <p>E66. Letter from Cllr Pickard regarding Strategy/training/performance, to be put on a future agenda in Private and Confidential.</p> <p>E73. Letter regarding trees being felled at Outwoods School. This was noted.</p>		
7.	<p>PLANNING MATTERS</p> <p>a) Planning lists - 38.</p> <p>b) Consultations</p> <p>PAP/2011/0516, Lock-Atherstone No:5, Coventry Canal, Atherstone, CV9 2PA. Listed building consent for installation of grille onto arch of side pond. It was resolved to ask what maintenance plans would be established to prevent the grille blocking up, causing flooding. Proposed Cllr Barker, seconded Cllr Wright.</p> <p>PAP/2011/0519, 30 Herring Road, Atherstone, CV9 2NZ Insertion of two french windows with balconies to first floor rear elevation. It was resolved that there was not enough information to give the position of the balconies but there was no objection if not intrusive to the neighbours. Proposed Cllr R Freer, seconded Cllr L Freer, there was 1 vote against.</p> <p>PAP/2011/0408, 34 Simmonds Way, Atherstone, CV9 3AX First floor extension and alterations (amended plans). It was resolved that there was no objection. Proposed Cllr Barker, seconded Cllr McElhone.</p> <p>PAP/2011/0481, Beech House, 19 Market Street, Atherstone, CV9 1ET Change of use of land for residential use as car parking</p> <p>PAP/2011/0505, Beech House, 19 Market Street, Atherstone, CV9 1ET Conservation area consent for demolition of building for vehicle access to rear garden</p> <p>PAP/2011/0504, Beech House, 19 Market Street, Atherstone, CV9 1ET Listed building consent for change of use of land for residential use as car parking It was resolved to support the objection from County Highways to the above 3 applications. Proposed Cllr Barker, seconded Cllr Wright.</p> <p>PAP/2011/0496, The Vero Works, 36 Station Street, Atherstone, CV9 1BU Conservation area consent for demolition of two rear workshop wings It was resolved that there was no objection to this application. Proposed Cllr L Freer, seconded Cllr Pickard.</p> <p style="text-align: center;">P74 10/11</p>		

	<p>PAP/2011/0449, 87 Long Street, Atherstone, CV9 1BB Display of illuminated signage (amended plans) It was resolved that there was no objection to this application if it did not obscure the view of the CCTV cameras. Proposed Cllr Barker, seconded Cllr McElhone.</p> <p>PAP/2011/0450, 87 Long Street, Atherstone, CV9 1BB New shop front, replacement of roller shutter to shop front, new roller shutter to rear personnel door and fitting of air conditioning condensers to rear side of building (amended plans). It was resolved to object to this application and recommend that the roller shutter should be on the inside of the window, giving better security. Proposed Cllr Barker, seconded Cllr McElhone</p> <p>APP/R3705/A11/2158983/NWF (PAP/2011/0115) Land to rear of 69 Long APP/R3705/E11/2161134/NWF (PAP/2011/0116) Street, Atherstone Notice of appeal. This was noted.</p> <p>c) Decisions PAP/2011/0442 14 Oakfield Gardens, Atherstone, works to tree – granted PAP/2011/0402 Beech House, Market Street, Atherstone, works to tree – granted</p> <p>d) Conservation areas and listed buildings None</p> <p>e) Other Response from Warwickshire County Council regarding change of use of land, Beech House, Market Street, Atherstone – objection</p> <p>f) Licensing Matters None</p>		
8.	<p>REPORTS</p> <p>a) Clerks Report The clerk presented a letter from an allotment tenant regarding non-cultivation, this was noted. The clerk presented an e-mail regarding training, at NWBC for the Localism Bill, clerks to attend, clerk to determine when full list of attendees had to be sent. The clerk presented a reply from NWBC regarding a meeting with the Chief Executive and Leader, it was agreed that the Mayor, Deputy Mayor and clerk would attend the first meeting, as requested, if available. The date of 10th.November was chosen if acceptable to the Mayor. The clerk reported that the matting for the Floral Displays had arrived but the Smithy Farmshop advised that it would be better to wait for the Spring planting, and that it was better not to use it in the large 'Manchester' tubs. The Winter planting was due to start on 30th. October. It was agreed to follow the advice given above.</p> <p style="text-align: center;">P75 10/11</p>		

	<p>The clerk reported that the letters were now ready regarding the gravel and loose items on ashes plots, it was agreed to add this on the agenda for the informal meeting of 26th. October.</p> <p>b) Representatives Reports None</p>																																			
9.	<p>CEMETERY MATTERS</p> <p>a) Memorial applications approved by clerk</p> <table border="0"> <tr> <td>E 647</td> <td>Maurice Reid</td> <td>replacement memorial</td> </tr> <tr> <td>N567</td> <td>Pansy May Green</td> <td>additional inscription</td> </tr> <tr> <td>E204</td> <td>Elsie May Randle</td> <td>headstone and kerbs</td> </tr> <tr> <td>B151</td> <td>Alan Hancox</td> <td>headstone and kerbs</td> </tr> <tr> <td>O787A</td> <td>Raymond Joseph Loakes</td> <td>additional inscription</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>A292</td> <td>Kenneth George Griffiths</td> <td>additional inscription</td> </tr> <tr> <td>A317</td> <td>Richard James Golby</td> <td>additional inscription</td> </tr> <tr> <td>A226</td> <td>Denis Bartlam</td> <td>additional inscription</td> </tr> </table> <p>b) Recent Burials in Atherstone Cemetery</p> <table border="0"> <tr> <td>Thomas Joseph Haynes</td> <td>RC E534 re-open to single depth</td> </tr> <tr> <td>John Wesley Allbrighton</td> <td>B103 re-open to double depth</td> </tr> <tr> <td>Violet Evans</td> <td>N693 re open to single depth</td> </tr> </table> <p>c) Specification for burial plots. The clerk reported that the size of a standard slab for a memorial was 7ft. by 3ft. It was proposed to clarify that the standard 9ft. x 4ft. plots should be abutted side to side with a 2ft. gap end to end. An amendment was proposed by Cllr Jarvis and seconded by Cllr Clews that a 1ft. gap be left side to side, the voting was 3 for 7 against and 3 abstentions. It was resolved to approve the original proposal, proposed Cllr M Davis, seconded Cllr G Davis, voting 7 for, 3 against, 3 abstentions.</p>	E 647	Maurice Reid	replacement memorial	N567	Pansy May Green	additional inscription	E204	Elsie May Randle	headstone and kerbs	B151	Alan Hancox	headstone and kerbs	O787A	Raymond Joseph Loakes	additional inscription				A292	Kenneth George Griffiths	additional inscription	A317	Richard James Golby	additional inscription	A226	Denis Bartlam	additional inscription	Thomas Joseph Haynes	RC E534 re-open to single depth	John Wesley Allbrighton	B103 re-open to double depth	Violet Evans	N693 re open to single depth		
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10.	<p>CONTRACT MATTERS</p> <p>Play areas monthly inspection reports No outstanding issues.</p>																																			
11.	<p>ALLOTMENT MATTERS</p> <p>a) Noise nuisance update The clerk reported that a large notice had been displayed on the site gate, there had been no responses to date. 1 Cllr had visited the site and estimated between 6 and 10 plots with cockerels.</p> <p>b) Report regarding rats. The clerk reported that the plot holder had received a 28 day notice to rectify the problem. Cllr L Freer requested that the subject of keeping chickens on allotment plots be put on a future agenda.</p>																																			
12.	<p>MAGISTRATES COURT/POLICE STATION update The clerk reported that acknowledgment of receipt of the tender had been received, and that it had been forwarded to the sellers.</p> <p style="text-align: center;">P76 10/11</p>																																			

13.	<p>MARKET SQUARE update</p> <p>The clerk reported that confirmation of the closure of Market Street on market days had been confirmed to be still in place by NWBC and County Highways.</p> <p>The clerk reported that a request for the use of the Market Square by the Atherstone Hunt, on 2nd.January 2012, had been received. It was resolved to approve this request, but to obtain a copy of their public liability insurance (valid for the day) and to ask if they provided first aid cover. NWBC to be asked for a copy of their standard response letter. Proposed Cllr Barker, seconded Cllr Wright.</p>		
14.	<p>REPORT FROM FUNDING/STRATEGY GROUP</p> <p>It was resolved to approve recommendations 1 to 4 from the meeting of 12th.October 2011, proposed Cllr M Davis, seconded Cllr R Freer.</p> <p>It was resolved to contact the County Council to ask that when any service was instigated, such as the Cloverleaf Bus service, then sufficient funds to cover publicity should be included. Proposed Cllr Jarvis, seconded Cllr R Freer.</p>		
15.	<p>WORKING GROUPS/COMMITTEES CONDITIONS AND TERMS OF REFERENCE</p> <p>2 draft lists were discussed, one circulated by the clerk (A), and another from Cllr M Davis (B). List B was amended as follows;</p> <p>Item 1 OK, item 2 OK, item 3 OK, item 4 OK, item 5 OK, item 6 to remove 'but do not have voting rights to make recommendations' (proposed Cllr R Freer, seconded Cllr Pickard, voting, in favour 4, against 6) , item 7 OK, item 8 to be removed (proposed Cllr Barker, seconded Cllr R Freer, approved), item 9 OK, item 10 to be taken from list A, to read, ' The proceedings of all meetings can be minuted/notes taken, clerk to attend at the request of the Working Group/Full Council' (Proposed Cllr R Freer, seconded Cllr Barker).</p> <p>The amended list to be added to Standing Orders Cllr Shaw arrived 8.20pm.</p>		
16.	<p>REGISTRATION FACILITIES, ATHERSTONE</p> <p>Response received from County Council (item 63 Correspondence) Cllr L Freer noted that the reply was incorrect in stating that the Council Chamber was used for weddings, it was in fact the Committee Rooms. It was agreed that a reply be sent to County, with copies to the Chief Executives of NWBC and Warks County Council, and the other Parish Councils in the area.</p> <p>Points to be included, There was no public consultation, only information released, Atherstone Town Council were never even informed, what is the split between births, deaths and marriages in North Warks requiring the facilities, the registration of births and deaths is a statutory requirement, causing hardship for the people of North Warwickshire in having to travel to Nuneaton, marriage is a choice.</p> <p>Cllr Shaw stated that with County Cllr Sweet he had written to the Leader of the County Council, but had not yet had a reply.</p> <p>ATC wants a facility in the area to suit the requirements. It was resolved that the offices of the Town Council could be used on a part time basis, each week by a registrar, during office hours. Proposed Cllr Barker, seconded Cllr R Freer.</p> <p>Cllr Shaw abstained.</p>		

	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Shaw, seconded Cllr Barker.</p>		
17.	<p>UPDATE FROM WORK AT OLD ALLOTMENT GARDENS It was resolved to obtain quotations, as per recommendations 5 & 6, from the Funding/Strategy Group of 12th.October.The companies to quote being; Atherstone Landscapes, Pete Richards, and Dave Brown. It was also resolved to continue the hedgelaying, a further 185 metres, along the brook and part of the cemetery fence. Proposed Cllr Clews, seconded Cllr Barker.</p>		
	<p>The meeting closed at 8.55pm.</p>		

Signed Chairman of Atherstone Town Council.