

ATHERSTONE TOWN COUNCIL

PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Communications: Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 19 th November 2014 7.00pm
IN ATTENDANCE	Town Councillors: Jarvis, Singh, Clark, M Davis, G Davis, L Freer, Pickard, R Freer, Wright, Shaw, Clews, Barker, Barnard. County Cllrs: N Dirveiks Borough Cllrs: L Dirveiks Public: Mrs Clay, Mrs Wrigley, Mr Wileman, Mr McMurdo, S Kellegher.
APOLOGIES	Councillors: None
CHAIRMAN	Cllr Barker
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES There were no apologies.		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. Cllr R Freer declared an interest in Correspondence E149. It was agreed these would be taken as and when.		
3.	PUBLIC SESSION (shall not exceed 30 minutes, Members of the Public and Councillors may speak in respect of business itemised on the agenda, or bring up items for future business) Cllr Clark spoke about the group supporting activities for young people, and asked what input could come from the Town Council. Cllr R Freer said that a list could be drawn up from grants previously awarded by the Council. Cllr Clark asked about a cover for the Market Square, and a free trial, and stalls, the clerk replied that requests had been sent to NWBC regarding the Portas Fund, which had not yet been answered. Clerk to circulate details of the quotations. Cllr Clark asked about updating of Standing Orders, the clerk replied that this was due as there had been some recent changes, and would be on a future agenda. Cllr Jarvis spoke about parking problems in Witherley Road, due to events at QE School, causing problems for residents and issues for emergency access. Cllr Shaw commented that it needed decriminalisation of parking, and that NWBC had recently increased fines. Cllr Pickard said that he had sympathy with the residents here and other areas where parking problems occurred. Cllr L Freer said that NWBC had done all they could and the rest was down to the headmaster. P64 11/14		

	<p>It was agreed that the Town Council should write to the headmaster. Cllr Jarvis said that there were already some residents only parking areas in the town.</p> <p>Cllr Wright said that district councils can introduce residents only parking.</p> <p>Cllr Shaw said that North Warwickshire was the last area where decriminalisation had not been introduced.</p> <p>Ms Kellegher spoke about the use of Facebook for dialogue between the Council and the public.</p> <p>Ms Kellegher spoke about the lack of lighting in the alley between Long Street and the bus station. After some discussion it was agreed to put this item on a future agenda.</p> <p>Mr Wileman commented that the proposed ashes scattering area had featured in the local press but there had been no mention of the precept overpayment.</p> <p>Mr McMurdo spoke about the smell coming from the quarries at Mancetter. Cllr L Freer said that the issue was being dealt with by NWBC Environmental and involved some new equipment which was not working. Cllr Clews said that NWBC were logging complaints. Cllr M Davis said that they were waiting for an engineering report.</p> <p>Cllr Clark said that there was a meeting arranged with Lafarge on 1st. December, and another with De Mulders on 2nd. December.</p>		
<p>4.</p>	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</p> <p>Cllr N Dirveiks said that the speed limit on Long Street, from the junction with Old Watling Street was now approved.</p> <p>Cllr Clark said that the chicken broiler planning application, in Mancetter had now been withdrawn.</p> <p>Cllr Clark said that a meeting for the support of young people in Atherstone had been held and a report would be issued.</p> <p>Cllr Clark said that the drain cleaning programme in Atherstone had now been completed.</p> <p>Cllr Clark said that the venue for the Area Forum East had been changed to 11/12/14, at 6.30pm at NWBC Council Chambers.</p> <p>Cllr L Dirveiks said that there were lots of imminent planning issues, Cllr M Davis said this was across the Borough.</p> <p>Cllr L Dirveiks said that there would be a consultation coming out on parking issues by the bus station and the road behind the Arcade.</p> <p>Cllr L Freer said that she was proud of the public support in Mancetter regarding the chicken broiler planning application.</p> <p>Cllr Barker said that there was a broken bollard on the Market Square, Cllr Shaw said it had been broken by the butcher's lorry. Cllr Barnard said that there was another one broken near Cooks chemist.</p> <p>Cllr Shaw said that the street lights near to the Aldi had been changed to LEDs with internet switching.</p>		
<p>5.</p>	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 15th. October 2014.</p> <p>It was resolved to accept the minutes. Proposed Cllr Shaw, seconded Cllr Wright. P65 11/14</p>		

6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 15th. October 2014</p> <p>Item 9, the clerk reported that he had contacted Farebrothers and there were no remaining records of the Arcade foundations. It was agreed to arrange a meeting with an architect on the next available Wednesday night.</p>		
7.	<p>REVISED LIST OF GLENDALE INVOICES, YEAR TO DATE</p> <p>The clerk presented a list of invoices for the year to date, it was confirmed that £5k net should be deducted, from the total, due to the unacceptable condition of the cemetery up to June 15th. and the period taken to improve it.</p>		
8.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The clerk presented a list of cheques for ratification and approval. Cheque number 106760, from October, confirmation received from police regarding Leek Wootton. This was approved</p> <p>Ratification of cheque number 106778 to Liddell Electrical, for church uplighters. This was approved.</p> <p>It was agreed to remove cheques 106786, 106787, and 106788 (to Glendale) from the list and approve a new cheque 106827 (for £1116, as per item 7) to the list.</p> <p>Approval for signing of cheques 106779 to 106785 and 106789 to 106827.</p> <p>It was resolved to approve the above and sign the cheques.</p> <p>Proposed Cllr Singh, seconded Cllr Jarvis.</p> <p><i>List of cheques over £500.</i></p> <p><i>Liddell Electrical £607.20</i></p> <p><i>Salaries £2507.02</i></p> <p><i>Warks County Council Pensions £865.43</i></p> <p><i>Glendale £1428.00</i></p> <p><i>Glendale £1500.00</i></p> <p><i>Glendale £2670.00</i></p> <p><i>Garner Canning £500.00</i></p> <p><i>NWBC £523.96</i></p> <p><i>Glendale £1116.00</i></p>		
9.	<p>CORRESPONDENCE RECEIVED</p> <p>3. Garner Canning, instructions to proceed with OSCA purchase. It was agreed to approve this.</p> <p>5. Ball Game, 2013 accounts. It was agreed to ask what was included in the administration costs and report to the next meeting.</p> <p>6. Merevale & Blyth Estates, complaints regarding allotment site. It was resolved to send a reply explaining the actions taken by the Council and to include a copy of the replies sent to the complainants. Proposed Cllr L Freer, seconded Cllr R Freer.</p> <p>9. Request for funding, Polesworth Toddler Group. It was agreed to reply that it was outside of the Parish, so the Council would not support the request.</p> <p>15. Warks County Council, decriminalisation of parking.</p> <p>E80. Warks Police, decriminalisation of parking</p> <p>It was agreed to compile a file of all relevant information, for future reference.</p> <p>P66 11/14</p>		

	<p>16. Beeline Transport, request for support. It was resolved to ask for a breakdown of the £20k costs. Proposed Cllr Jarvis, seconded Cllr L Freer.</p> <p>E14. Cemetery complaint. It was agreed that the clerk would reply, regarding the current position.</p> <p>E35. Offices above Arcade, request from Music Festival. It was resolved that the offices would not be let at the moment, but to advise them to approach OSCA. Proposed Cllr Pickard, seconded Cllr Singh.</p> <p>E61. Parkwood reply, confirmation sent as per Rachel Taylor. This was noted</p> <p>E68. Request for dog foul bin, Old Watling Street towpath. Cllr R Freer said that he would check the location.</p> <p>E78. Event advertising. This was noted.</p> <p>E122. Cemetery, the clerk reported that it was suspected that groups were meeting in the shelter and drugs may be involved. The police would be carrying out periodic checks.</p> <p>E138. WCC consultation on budget cuts. This was noted.</p> <p>E149. Request for funding, disabled trike. It was resolved that Cllr R Freer be given a dispensation to take part in the discussions. It was resolved to give a grant for the balance of the purchase price. Proposed Cllr Pickard, seconded Cllr Clark.</p>		
<p>10.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 41, 42, 43, 44, 45.</p> <p>b) Consultations</p> <p>PAP/2014/0540 and PAP/2014/0542. Land at Durno’s Nurseries, Old Holly Lane, Atherstone and Land at Old Holly Lane, Atherstone.</p> <p>PAP/2014/0540. Demolition of Virginia House and Nursery buildings and erection of 108 dwellings with landscaping open space and associated infrastructure.</p> <p>PAP/2014/0542, Outline application for the development of up to 620 dwellings, open space, landscaping and associated infrastructure.</p> <p>It was resolved that the Town Council objected to this application on the followings issues;</p> <ol style="list-style-type: none"> 1/ Inconsistency with the area plan. 2/ The scale of the development, and the impact on the rural character of the town. 3/ Traffic and safety issues eg. the railway bridge in Holly Lane and the impact of increased traffic volume throughout the town. 4/ The risk of flooding and issues with surface water run-off, from this and surrounding sites. 5/ The impact on the local infrastructure from the increase in population, eg. doctors, schools, leisure activities. <p>Proposed Cllr R Freer, seconded Cllr Clark.</p> <p>PAP/2014/0557, 48 Grove Road, Atherstone. Works to trees in conservation area. It was resolved that there was no objection to this application if outside of the nesting season. Proposed Cllr G Davis, seconded Cllr Wright.</p> <p>P67 11/14</p>		

PAP/2014/0398, 37 and 38 Cooks Close, Atherstone, re-pollard back to previous pollard points.

It was resolved that there was no objection to this application if outside of the nesting season. Proposed Cllr G Davis, seconded Cllr Shaw.

PAP/2014/0532, Brobot Fuels Ltd, Carlyon Road Industrial Estate, Atherstone. Erection of 114 metres of boundary fencing. Erection of 2 sets of double gates to secure the front and rear entrances.

It was resolved that there was no objection to this application. Proposed Cllr R Freer, seconded Cllr Singh.

PAP/2014/0555, land adjacent 56 Grove Road, Atherstone, variation of condition no:2 of planning permission PAP/2013/0129 relating to ground floor extension and windows modifications; in respect of demolition of existing garages and erection of 2 no. three bedroom dwellings. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Shaw, seconded Cllr Wright.

PAP/2014/0556, 74 Stafford Street, Atherstone, single storey rear extension. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Shaw, seconded Cllr Singh.

PAP/2014/0593, 8 Repington Avenue, Atherstone, bedroom and en suite extension. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Cllr L Freer, seconded Cllr Wright.

PAP/2014/0594, The Old Vicarage, Church Walk, Atherstone, CV9 1AJ, Works to Scots Pine trees covered by Tree Preservation Order to fell two trees and remove branches to one tree. It was resolved that there was no objection to this application if outside of the nesting season. Proposed Cllr G Davis, seconded Cllr Barker.

c) Decisions

PAP/2014/0487, 75 Friary Road, erection of single storey rear extension – submission of details not required , development can proceed.

PAP/2014/0472, 2 Vicarage Close, works to lime tree – tree preservation order consent granted.

PAP/2014/0430, various addresses installation of external wall insulation – granted.

PAP/2014/0509, 82 Coleshill Road, brick slip cladding – granted.

d) Conservation Areas and Listed Buildings

None at time of compilation

e) Other

Warks County Council, speed reduction, Long Street.

This was noted.

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	<p>Warks County Council, application for advisory disabled parking space, 59 Erdington Road. Warks County Council, application for advisory disabled parking space 55 Erdington Road. It was resolved to approve the above 2 applications. Proposed Cllr Wright, seconded Cllr Shaw.</p> <p>f) Licensing Matters None at time of compilation</p>		
11.	<p>REPORTS</p> <ul style="list-style-type: none"> • Financial Reports <p>The clerk presented the budget report and bank reconciliation for October, and the Arcade Shops income/expenditure. These were noted.</p> <p>Clerk's Report</p> <p>The clerk reported that Cllr McElhone had resigned, effective from today, as this was within 6 months of next election a poll cannot be claimed. It was agreed to carry on with the co-option procedure, notices to be displayed on 2011/2014, for discussion and voting at the Council meeting of 17th. December.</p> <p>The clerk reported that there had been a leak through the Arcade front offices roof on 7/11/2014, Piper & Meeks had attended, in emergency, and cleaned out front gulley which was causing the water level to rise and leak through the roof tiles.</p> <p>The clerk reported that several enquiries had been received regarding unit 6, both retail and community. It was agreed to review this after meeting the architect.</p> <p>The clerk reported that a Fire Risk Assessment, needs to be carried out at the Arcade, it was resolved to engage Vulcan Fire Training who had carried the last one for NWBC. Proposed Cllr G Davis, seconded Cllr R Freer.</p> <p>The clerk reported that a planning event is to be held at Mancetter 6th. December, It was agreed that the clerk plus Cllrs Clark, G Davis, M Davis and R Freer should attend.</p> <ul style="list-style-type: none"> • Town Councillors Reports <p>Cllr Shaw said that the last WCR250 meeting was held in Scotland, but the next one was due at NWBC, it was resolved that the clerks time could be used for liaison with NWBC and WCR250. Proposed Cllr Shaw, seconded Cllr Wright. It was agreed to find costs of a buffet for around 40 people and to ask if the public could attend. Cllr Jarvis said that there had been comments posted on Facebook, regarding secret meetings being held for Dickens Night, and unauthorised spending, these were entirely untrue. The old committee member who had made the posts had also refused to hand over the advertising banners and the key to the storage container.</p> <p>P69 11/14</p>		

12.	<p>MARKET SQUARE</p> <p>Request to use Square, Atherstone Hunt, New Years Day It was resolved to approve this request, proposed Cllr L Freer, seconded Cllr Barnard.</p> <p>Friends of Atherstone Heritage/North Warwickshire Tourism, August 15th. 2015. It was resolved to approve this request, but to ask for details of the planned event. Proposed Cllr G Davis, seconded Cllr L Freer.</p> <p>The clerk reported that Dickens Night wanted a key to the electrical panel, in case of problems on the night, a key had been obtained from NWBC, who had concerns over safety issues, it was resolved that the key would be released to Cllr Jarvis, who would keep it in his possession at all times. Proposed Cllr R Freer, seconded Cllr Wright.</p>																								
13.	<p>QUALITY STATUS</p> <p>Nothing to report</p>																								
14.	<p>CEMETERY MATTERS</p> <p>MEMORIAL APPLICATIONS</p> <table border="0" data-bbox="204 835 1209 913"> <tr> <td>Dorothy Chetwynd</td> <td>additional inscription</td> </tr> <tr> <td>Arthur John Smith</td> <td>tablet</td> </tr> </table> <p>RECENT BURIALS IN ATHERSTONE CEMETERY</p> <table border="0" data-bbox="204 981 1209 1205"> <tr> <td>Raymond John Taylor</td> <td>N681</td> <td>re open for ashes</td> </tr> <tr> <td>John Michael Burrows</td> <td>RCE 990</td> <td>– new triple grave</td> </tr> <tr> <td>Michael Victor Blower</td> <td>E1392</td> <td>– re open for ashes</td> </tr> <tr> <td>Annette Ruth Wheway</td> <td>B203</td> <td>– new triple grave</td> </tr> <tr> <td>Michael Philpott</td> <td>B195</td> <td>– new triple grave</td> </tr> <tr> <td>Leon Albert Saunders</td> <td>B92</td> <td>– pre select open for ashes</td> </tr> </table> <p>ASHES SCATTERING CONSULTATION</p> <p>The clerk reported that there had been no negative replies, a suggestion had been made to have a designated area with a number of fixed vases so families can take flowers.</p> <p>It was agreed to proceed with designs for the areas.</p> <p>Cllr Clark said that he had received a report that the cemetery closed before the designated time. The clerk explained that the gatekeeper closed the gate around 10 minutes before actual closing time to prevent access while he checked inside the cemetery.</p> <p>Cllr Clark said that he had been asked if the cemetery could stop open longer on Valentine’s Day. It was agreed that this was not possible as it would still be dark around closing time.</p> <p>Cllr Clark asked about damage to a memorial, which happened earlier in the year, the clerk said that M G Evans had agreed to refix the vase on the memorial, but were waiting for the family to provide the part last time he had heard .</p>	Dorothy Chetwynd	additional inscription	Arthur John Smith	tablet	Raymond John Taylor	N681	re open for ashes	John Michael Burrows	RCE 990	– new triple grave	Michael Victor Blower	E1392	– re open for ashes	Annette Ruth Wheway	B203	– new triple grave	Michael Philpott	B195	– new triple grave	Leon Albert Saunders	B92	– pre select open for ashes		
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15.	<p>ALLOTMENT MATTERS</p> <p>The clerk presented a letter from NWBC Environmental regarding bonfires at Merevale Allotments, item 11 correspondence.</p> <p>The clerk reported that 2 tenants who lit bonfires after 1st October at P70 11/14</p>																								

	<p>Merevale, and had been spoken to by NWBC Environmental, for causing a statutory nuisance, had received warning letters. The clerk reported that a third tenant had been spoken to by the deputy clerk after reports from other tenants that smoke was blowing on to the nearby bungalows. This tenant had been previously warned about fires but had run out of the 12 month monitoring period. It was resolved that if a second warning be issued, for a breach of tenancy rules outside 12 months, that it should remain active for the remainder of that tenancy. Proposed Cllr M Davis, seconded Cllr G Davis.</p>		
16.	<p>REPORT FROM A5 CONTACT GROUP The report from the meeting was circulated; and was approved. It was agreed to contact Cllr Conway (Witherley PC)</p>		
17.	<p>REPORT FROM WESTWOOD ROAD MEETING Draft brief was circulated, it was resolved to release it to HAGS for the production of 2 designs, for final consultation stage. It was further resolved not to change the fencing along Westwood Road as it prevented footballs going on to the road. Proposed Cllr Clews, seconded Cllr G Davis.</p>		
18.	<p>REPORT FROM NEIGHBOURHOOD PLAN WORKING GROUP The report from the meeting was circulated, the main points for inclusion were listed; it was agreed to approve the list and to arrange a daytime working group after the training event on the 6th. December.</p>		
19.	<p>DICKENS NIGHT/CHRISTMAS LIGHTS The clerk reported that there had only currently been 5 acceptances for the Council reception, but the Red Lion would use a different room if necessary, no change to costs. The clerk reported that the contractor had sent in an e-mail listing faults found with the lights, the Council expressed concerns that it should have been found earlier in the year. The clerk was told to do what was necessary for the installation but to obtain quotes for the future after installation. Proposed Cllr R Freer, seconded Cllr G Davis. The clerk reported that a Christmas tree for front of St Mary's Church, could be supplied by Smithy Farm Shop, as last year, it was resolved to approve this, proposed Cllr Jarvis, Cllr Wright.</p>		
20.	<p>CHRISTMAS CLOSING The clerk asked that the office should close on Tuesday 23rd. December 2014, and re-open on Monday 5th. January 2015, staff to take annual leave to supplement statutory holidays. Contact phone numbers to be left with Cllrs, NWBC and Funeral Directors, as usual. This was agreed.</p>		
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	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Shaw, seconded Cllr R Freer.</p>		
21.	<p>EMPLOYMENT MATTERS</p> <p>The clerk reported that a national pay deal had been agreed, but details had not yet received, but it would include a lump sum to be paid at Christmas.</p>		
22.	<p>CCTV MATTERS</p> <p>The report was circulated from the visit to Thurrock by Cllrs R Freer and Shaw.</p> <p>It was resolved to arrange an extended trial of one camera, proposed Cllr R Freer, seconded Cllr Shaw.</p> <p>Camera number 1, Woolpack Way, relocation to Long Street.</p> <p>Camera number 28, Ratcliffe Street/North Street, on loan from Quadrant. It was agreed that the above 2 items be left until after the trial.</p> <p>Airwaves Licence, It was resolved that the Town Council was willing to continue with the current position paying half of the amount.</p> <p>Proposed Cllr R Freer, seconded Cllr M Davis.</p>		
23.	<p>QUOTATIONS RECEIVED</p> <p>Repairs to Arcade shops, list received from Piper & Meeks.</p> <p>It was resolved to place the order, except for the repair to the flat roof (item 7). Proposed Cllr Clews, seconded Cllr M Davis.</p> <p>New doors for Arcade unit 8, quotes received from Piper & Meeks and Harvey Pointon, It was resolved to place the order with Harvey Pointon, proposed Cllr Shaw, seconded Cllr Pickard.</p> <p>Play area weekly inspections, quote received from NWBC, £10 per visit, including minor repairs, it was resolved to place the order, proposed Cllr R Freer, seconded Cllr M Davis.</p> <p>Renovation of bench, quote received, it was agreed not to proceed with this item at present.</p> <p>Cost obtained from County Arboriculturalist for tree survey, £621 +VAT, it was agreed to place the order.</p>		
	<p>The meeting closed at 9.50pm.</p>		

Signed Chairman of Atherstone Town Council