

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 1 st . April 2009 7.06pm
IN ATTENDANCE	Town Councillors Clews, Wright, M Davis, Chambers, Barker, G Davis, Peat, Shaw, Vickers, Freer, Hopkins, Singh (arrived 7.30pm) County Cllr Grant Mr Reynolds, C Burrows (WCC),
APOLOGIES	Cllrs Macchi, Jarvis. Borough Cllrs L & N Dirveiks, Pickard
CHAIRMAN	Cllr G Davis
CLERK	Mr Graham Day

Item		Actions	Notes
1.	<p>APOLOGIES As listed above. It was resolved to accept the Town Councillor's apology as offered. Proposed Cllr Barker Seconded Cllr Clews</p>		
2.	<p>DECLARATIONS OF INTEREST To be taken as and when.</p>		
3.	<p>REPORTS FROM BOROUGH AND COUNTY COUNCILLORS Report from County Cllr Grant. A discussion took place regarding the Witherley Road speed cushions. It was confirmed that the cushions had been installed to a DOT specification. It was stated that the width and position of the cushions depended on the width of the actual road. Cllr Freer stated that many motorists were now driving up the middle of the road, between the cushions, with the potential for head on collisions. County Cllr Grant pointed out that this sort of behaviour was part of the reason to fit VAS signs which should work in conjunction with the cushions. Cllr Hopkins stated that people had started to use alternative routes such as through Mancetter and Carlyon Road. It was suggested that if double white lines were installed on Witherley Rd then it would become a traffic offence to drive up the middle. Cllr Grant stated that the final audit had taken place and the report was due shortly. Cllr Freer stated that she was pleased to see that an investigation was to be carried out, regarding a crossing at the Upper School. A report had been received from Borough Cllr Pickard, this was noted.</p> <p style="text-align: center;">P97 04/09</p>		

	<p>A reply had been received from County Cllr Forwood regarding bus stops for Coleshill Rd. County to be contacted.</p> <p>Borough Cllr Freer reported that there will be Street Wardens appointed for each Streetscape area, who will wear a defined uniform and will have mobile phones.</p>		
4.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 4th. March 2009</p> <p>It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Barker Seconded Cllr Vickers</p>		
5.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 4th. March 2009.</p> <p>None</p>		
6.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE.</p> <p>The clerk stated that a new cheque list had been presented as the cheque numbers were incorrect on the circulated copy.</p> <p>The clerk stated that an extra cheque was to be signed for the training course for Cllr Hopkins, this would be included in the May list for ratification only.</p> <p>It was agreed that cheque 104802 to NWBC for cemetery rates should not be signed while a request be made to NWBC to explain the increase.</p> <p>It was agreed that cheque 104808 should not be signed and another one be raised to pay for 2 camera modifications with an explanation being requested regarding the one for Old Bank House.</p> <p>Cllr Barker declared an interest in cheque 104792. Cllr Shaw declared an interest in cheque 104805.</p> <p>It was resolved to sign cheques 104786 to 104801, 104803 to 104807 and 104809 to 104811. Proposed Cllr Barker, seconded Cllr Singh.</p>		
7.	<p>CORRESPONDENCE RECEIVED</p> <p>It was resolved that all requests for funding be held over until after the Annual Meeting, all applicants to be informed.</p> <p>10. It was resolved to buy the Risk Assessment software. Proposed Cllr Barker, seconded Cllr M Davis.</p> <p>23. It was resolved to reply, services OK as listed but ATC request that a round robin service was needed for Atherstone encompassing Mancetter, Coleshill Rd, Sheepy and Ratcliffe Rd areas. Proposed Cllr Barker, seconded Cllr Freer. Comment to be included to have extra stops at the top end of Coleshill Rd.</p> <p>E44 & 46, It was resolved to write to Merevale Association and put a notice up at Gypsy Lane. Proposed Cllr Shaw, seconded Cllr Singh, Cllrs Clews and Barker against.</p> <p>E48. Clerk to contact Volunteer centre to discuss how this could be developed.</p> <p>E50, E54, E56, E60 and E61 all noted.</p>		
8.	<p>CORRESPONDENCE ISSUED</p> <p>Filed in office.</p>		

<p>9.</p>	<p>REPORTS.</p> <ul style="list-style-type: none"> • Financial Report. The clerk presented a bank reconciliation for March 2009, a bank reconciliation for the full year 2008/9 and a budget report for the full year 2008/9. It was agreed to accept these reports. It was resolved that un-presented cheques from March 2008 be written off prior to the annual audit, these were 103697, Leamington School of Music for £300 and 103957 Mayor of Leamington Concert tickets for £18. Proposed Cllr Shaw, seconded Cllr M Davis. • Clerk's Report. The clerk reported that a full risk assessment had to be carried out and minuted before the annual audit. It was reported that WALC could arrange Well Being training for the whole Council plus clerks at Atherstone, it was resolved to organize this towards the end of May after the annual meeting. Proposed Cllr Barker, seconded Cllr M Davis. • Representatives Nothing to report. 		
<p>10.</p>	<p>CEMETERY MATTERS</p> <p>The clerk reported that the grave shoring equipment had been picked up from NWBC by Atherstone Landscapes and a quotation had been obtained from the manufacturer for the missing pump. It was resolved that the equipment be ordered and that it would all be stored at Atherstone Landscapes who would have to sign a letter of acceptance and to keep it in good order. Cllr Hopkins to help with the inspection when new parts received. Proposed Cllr Barker, seconded Cllr M Davis. The clerk reported that new grounds maintenance quotes had been asked for from Gorrings, Atherstone Landscapes and Glendale, one of last years contractors, Veolia were in process of being taken over. An e-mail from The PCSOs had been received stating they were visiting the cemetery, particularly after dark. This was noted.</p>		
<p>11.</p>	<p>ALLOTMENT MATTERS</p> <p>A report was presented from the recent site meeting at Gypsy Lane It was resolved that plots 13,14 and 41 be transferred from Mr King senior to Mr King junior. Proposed Cllr Vickers, seconded Cllr Wright. Request for water supply, it was agreed that the Council could not arrange any supply.</p> <p>It was reported that NWBC had advised that any asbestos on site being used for shed roofs or fences etc would be safer left undisturbed and just painted. It was resolved to put up a notice, and to accept Mr King's offer of help to collect any other. Proposed Cllr Freer, seconded Cllr Shaw. Cllr Barker abstained.</p> <p>It was also resolved to have one skip for asbestos and one for general waste at the site. Proposed Cllr Vickers, seconded Cllr Chambers. Cllr Barker abstained.</p> <p>It was pointed out that any break ins or vandalism should be reported to the Police and an incident number issued, the number of the Police officer being noted</p>		

	<p>The items regarding notice board, roadways and car park to be held over until after the annual meeting. Clerk to contact NWBC to see if any compost is available. A follow up site meeting to be organized for the end of May.</p> <p>It was resolved to move the discussion with Smiths Gore to P & C. proposed Cllr Peat, seconded Cllr Hopkins.</p>		
12.	<p>OPEN SPACES/PLAY AREAS</p> <p>The clerk reported that he had received a complaint from a Mrs Clark regarding fly tipping on the waste ground between the cemetery and the A5. Mrs Clark had been given the address of Smiths Gore, the agent. It was agreed to write in support.</p> <p>The clerk reported that due to the re-consultation at Royal Meadow Drive Hags Play would start St Mary's Road earlier. It was resolved to obtain quotations for metal notices of "no dogs allowed" to be fixed to the fencing. Proposed Cllr Clews, seconded Cllr Vickers. Clerk to contact NWBC dog warden for legal status. Alethea Wilson, NWBC to send list of concerns and reply for Royal Meadow Drive when ready and date of re-consultation.</p> <p>The clerk reported that the gates at Westwood Road play area were now locked and Mr Chellenor had been given a key for access.</p> <p>E-mail received from Borough Cllr Pickard about graffiti. It was agreed to contact NWBC to see if they had any planned actions, Town Council to give support.</p>		
13.	<p>MARKET SQUARE</p> <p>The clerk was asked to chase up a date for a meeting with John Bird. The booking had been sent to the NABMA seminar for Cllr Singh and 1 clerk.</p>		
14.	<p>CCTV</p> <p>The final version of the NWBC tender document for monitoring equipment had been received and distributed to the CCTV group. The clerk was asked to find previous quotations to move the camera at Woolpack Way, outside the NWBC depot and to extend to the cemetery. To be circulated to all Councillors.</p>		
15.	<p>FLORAL DISPLAYS</p> <p>It was resolved to order the plants for the summer planting to the list from last year. Proposed Cllr Barker, seconded Cllr Peat. Cllr Wright reported that a Mr Jackson had offered storage for the water bowser, when not in use, it was resolved to accept this offer. Proposed Cllr Barker, seconded Cllr Freer. It was agreed that when the bowser was in storage the damaged part would be taken off and sent to H Willetts for repair.</p>		
16.	<p>STAFFING MATTERS</p> <p>The clerk reported that S Oldham would be on leave the week commencing Easter Monday.</p> <p style="text-align: center;">P100 04/09</p>		

17.	<p>WEBSITE UPDATE An update on the new website from Pin digital was presented following the working group meeting. This was noted.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p>		
12.	<p>ALLOTMENT MATTERS (cont) The clerk reported on a discussion he had with the agent at Smiths Gore. It was resolved to get valuations from NFU, Parsley and Howkins. Also to contact Alison Hodge for advice and Mancetter Parish Council who have also purchased land for their cemetery. Proposed Cllr Barker, seconded Cllr Vickers. Cllr Shaw left the meeting at 9.10pm. Cllr Barker left the meeting at 9.12pm.</p>		
18.	<p>ACCOMMODATION A discussion took place regarding the 2 surveys received. It was resolved to set up a working group who will contact NWBC regarding issues such as planning permission, building regulations, fire regulations etc. The group would consist of Cllrs M Davis, Singh, Clews and G Davis, with the first meeting being held on Thursday 9th. April at 10.00am. Proposed Cllr Chambers, seconded Cllr Vickers.</p>		
	<p>The meeting closed at 9.35pm.</p>		

Signed

Chairman of Atherstone Town Council.