

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 1 <sup>st</sup> . August 2012 start 7.00pm
IN ATTENDANCE	Town Councillors: M Davis, G Davis, R Freer, Peat, Pickard, Barker, Shaw, Jarvis, Clews, Singh, L Freer. Public: Mrs Clay, Mrs Wrigley
APOLOGIES	Town Cllrs: Macchi, McElhone County Cllr Fox
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr Shaw, seconded Cllr G Davis.		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Cllr R Freer stated that the footpath alongside the A5 had been cut back by the County, but the arisings had been left behind, which could eventually become a fire hazard. Cllr Jarvis stated that the cemetery was in need of a general tidy up, and suggested that a working party be arranged, although a skip would have to be provided. Cllr R Freer stated that the Council should have a policy for doing this, as well as trimming the hedges and bushes, and low hanging trees, the clerk confirmed that the cemetery contractor normally trimmed the hedges and bushes. Cllr Shaw stated that a cemetery working group should be arranged. Mrs Clay asked that the trees be trimmed all over the cemetery. Cllr Pickard stated that instances of graffiti, in his ward, had been worked on. Cllr Jarvis noted that there were a lot of loose items being placed around grave plots again.		
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4.	<p><b>REPORTS FROM COUNTY AND BOROUGH COUNCILLORS</b></p> <p>Cllr Shaw presented a booklet about Sustainable Communities. He stated that he had received a letter of thanks, from NWBC, for serving on the now dissolved Standards Committee.</p> <p>He reported that each division, in the county, would receive £5000 to be distributed in grants of £500, if approved by the County Cllr. The Town Council could distribute forms to applicants.</p> <p>Cllr L Freer reported that the discrepancy between the car parking fines, on the tickets and the signs, was due to NWBC waiting for de-criminalisation of parking to take place, when the signs would probably change again.</p> <p>Cllr Pickard reported that the consultation on transport cuts was still carrying on, until September.</p> <p>Cllr Shaw reported that he had received no responses to the consultation on HGV signage.</p>		
5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 18<sup>th</sup>. July 2012</b></p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr G Davis, seconded Cllr Pickard.</p>		
6.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 18<sup>th</sup>. July 2012.</b></p> <p>P 40, item 3. Cllr L Freer asked where the CCTV cameras were monitored. Cllr Barker answered that they were passive cameras, operated by Network Rail.</p> <p>P45, it was noted that the last item should have been numbered item 22.</p>		
7.	<p><b>TO RECEIVE THE MINUTES OF THE GPC MEETING OF 18<sup>th</sup>. July 2012</b></p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr Pickard, seconded Cllr L Freer.</p>		
8.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE GPC MEETING OF 18<sup>th</sup>. July 2012</b></p> <p>There were no matters arising.</p>		
9.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b></p> <p>Cllr Jarvis declared an interest in cheque number 105973</p> <p>Revised list issued with cheques 105977 and 105978 added.</p> <p>It was resolved to approve cheques 105956 to 105978, for signing.</p> <p>Proposed Cllr Barker, seconded Cllr Pickard.</p>		
10.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>3. NWBC, invite to Civic Service for all Cllrs. The clerk noted that the form could be returned individually or through the office if required.</p> <p>E29, lettings at Arcade Shops, Cllr Pickard noted that this was an internal matter for NWBC, It was agreed to write back say thanks for informing the Town Council, but at this stage NWBC should continue as normal.</p> <p><b>P48 08/12</b></p>		

	<p>E40, Letter of thanks for donation to Ambulance First Responders, The Mayor would attend the press launch. The clerk to ask if the responders can be invited to Town Events.</p> <p>E41, Arcade Shops offer submission date, this was noted.</p>		
<p><b>11.</b></p>	<p><b>CORRESPONDENCE ISSUED</b> List available in office.</p>		
<p><b>12.</b></p>	<p><b>PLANNING MATTERS</b></p> <p>a) Planning List – 26, 27, 28, 29.,</p> <p>b) Consultations</p> <p>PAP/2012/0355, 99 Witherley Road, Atherstone, CV9 1NA Two storey extension to rear It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Shaw, seconded Cllr Barker.</p> <p>PAP/2012/0364, 37 &amp; 38 Cooks Close, Atherstone, CV9 1ES Works to trees protected by a tree preservation order and in a conservation area. It was resolved that there was no objection to this application, if outside of the nesting season. Proposed Cllr G Davis, seconded Cllr L Freer.</p> <p>PAP/2012/0288, New House, Westwood Road, Atherstone, CV9 2AY First floor extension and single storey rear extension, amended plans. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Jarvis, seconded Cllr Barker.</p> <p>PAP/2012/0339, Land at Unit 12, Fourways, Atherstone, Variation of condition of planning permission (PAP/2012/0039) relating to approved plans and information (to negate the need for further conditions relating to materials, highway footpath, construction panels of the service yard and wheel wash measures), and non-compliance with condition 4 relating to tree protection, in respect of the erection of an industrial unit. Letter also received from County-objection It was resolved to support the objection from the County. Proposed Cllr Barker, seconded Cllr M Davis.</p> <p>PAP/2012/0366, The Old Vicarage, Quarry Lane Mancetter, CV9 1NL Demolition of wall and reduction in height of section of wall. There was no comment on this application.</p> <p>Additional Consultation PAP/2012/0078, land at South Street, rear of Atherstone Garage, amended plans, windows and some details changed to satisfy conservation officer, and English Heritage. It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Jarvis.</p> <p><b>P49 08/12</b></p>		

	<p>c) Decisions  NWB/12CM022, Atherstone Sewerage Works, Carlyon Road.  Construction of new GRP Kiosk to house new booster pumps-granted  PAP/2012/0215, Scope-advertisement consent  PAP/2012/0266, 51 North Street-granted  PAP/2012/0241, Atherstone Golf Club-granted  PAP/2012/0219, Unit 34 Innage Park-granted</p> <p>d) Conservation Areas and Listed Buildings  None</p> <p>e) Other  None</p> <p>f) Licensing Matters  None</p>		
<p><b>13.</b></p>	<p><b>REPORTS</b></p> <p><b>a) Financial Report, for first quarter</b>  It was resolved to approve the report and reconciliation and forward them to the internal auditor. Proposed Cllr Jarvis, seconded Cllr Pickard.</p> <p><b>b) Clerk's Report</b>  e-mail received from NWBC regarding list of contractors wishing to bid for CCTV maintenance contract. Cllr R Freer stated he had requested that the quotes be forwarded to the Town Council.  Cllr M Davis noted that NWBC does manage the system on a day-to-day basis.  Cllr Barker expressed concerns that the Town Council were not always kept informed, with Quadrant dealing directly with NWBC.</p> <p>The clerk reported that Glendale had commenced grass cutting in cemetery, they had asked if an area could be found to compost cuttings. It was resolved to organise a meeting with Glendale to discuss the matter. Proposed Cllr Barker, seconded Cllr Shaw.</p> <p><b>c) Representative's Reports</b>  Cllr Barker reported that he had submitted a report from the WCR 250 meeting, the clerk to check that this had been circulated. Cllr Shaw asked if it was worth having the membership, Cllr Barker replied that it was very much so.</p>		
<p><b>14.</b></p>	<p><b>MARKET SQUARE</b>  The clerk stated that NWBC had been informed of the decision to carry on agreement.</p> <p>The clerk reported that an e-mail had been received from County regarding the weight limit, on the Square, the agreed with the Council policy , setting their own limit when authorising events on the Square.</p> <p><b>P50 08/12</b></p>		

<p><b>15.</b></p>	<p><b>ARCADE SHOPS UPDATE</b></p> <p>Consultation document It was resolved to ask for responses by 1<sup>st</sup>. September. Proposed Cllr Shaw, seconded Cllr M Davis. It was resolved to issue it with a press release. Proposed Cllr R Freer, seconded Cllr Pickard.</p> <p>Pro-forma submission It was resolved to accept the document. Proposed Cllr R Freer, seconded Cllr G Davis.</p> <p>Appendix A It was agreed to accept both appendices. Appendix B</p> <p>Covering letter It was resolved to ask, in the letter, if the Chairman plus clerk, could attend the resources Board to answer any questions that may arise. Proposed Cllr L Freer, seconded Cllr G Davis.</p> <p>Recommendations from working group 1. It was resolved to accept this recommendation, but to include that the survey covered checking the foundations, with bore holes. Proposed Cllr R Freer, seconded Cllr Jarvis.</p> <p>2,3,4. These recommendations already approved above.</p> <p>It was resolved that the circulation, of the consultation document, would not include lamp posts, but would include shop windows. Proposed Cllr Shaw, seconded Cllr Barker.</p>		
<p><b>16.</b></p>	<p><b>ANNUAL DINNER, VENUE AND ALTERNATIVE DATES</b></p> <p>It was resolved that the Annual Dinner would take place at the Memorial Hall, on Saturday April 6<sup>th</sup>. 2013. Proposed Cllr Shaw, seconded Cllr G Davis.</p>		
<p><b>17.</b></p>	<p><b>CCTV</b></p> <p>It was agreed to move this item to Private and Confidential.</p>		
<p><b>18.</b></p>	<p><b>CODE OF CONDUCT (Report from Briefing Session)</b></p> <p>The clerk presented a report from briefing session held at NWBC.</p> <p>The clerk presented a draft Declaration of Pecuniary Interests form and a Draft Code of Conduct, both prepared from the NWBC versions. It was resolved to adopt the Code of Conduct, and approve the Declaration form. Proposed Cllr Shaw, seconded Cllr M Davis. The clerk explained that the NALC advice was that the new declarations should reach the Monitoring Officer within 28 days of the adoption of the Code. Cllr Pickard left the meeting 8.40pm.</p> <p><b>P51 08/12</b></p>		

19.	<b>CEMETERY NOTICE BOARD</b> The clerk presented an e-mail from Cllr McElhone, it was resolved to get Harvey Pointon to refurbish the board. Proposed Cllr Barker, seconded Cllr G Davis.		
20.	<b>ALLOTMENT AWARDS</b> The clerk issued a report listing the award winners. It was resolved to approve the report and to have a trophy altered for the half-plot winner. Proposed Cllr Barker, seconded Cllr Shaw.		
21.	<b>CONDITION OF LONG STREET SHOPS (promotion of improvements)</b> It was resolved to move this item to a future agenda. Proposed Cllr R Freer, seconded Cllr Barker.		
22.	<b>WESTWOOD ROAD PLAY AREA</b> Cllr Shaw stated that in the past the Council had only paid grazing rights for the land, and this was now much higher. He stated that 3 Common Rights Shares had been given to the Town Council. It was proposed to write to the Piecemaster, and to ask him, under the Freedom of Information Act; to provide a list of shareholders, when they bought the shares, and how much did they pay for them. Proposed Cllr Shaw, seconded Cllr Clews, the voting was tied at 4 in favour and 4 against, the Chairman used his casting vote in favour of the motion.		
23.	<b>PROTOCOL FOR CLARIFICATION OF EMERGENCY POWERS</b> It was resolved to set up a committee to draw up a protocol, for approval at a future meeting. Proposed Cllr M Davis, seconded Cllr Shaw.		
	<b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (action taken, or to be taken in connection with the prevention, prosecution or investigation of a crime), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b> Proposed Cllr Shaw, seconded Cllr Barker.		
17.	<b>CCTV</b> Cllr R Freer gave an update, from the CCTV partnership meeting, regarding the recent camera damage. In the absence of a reply from Quadrant regarding trials of new cameras, the clerk to contact other suppliers. Proposed Cllr R Freer, seconded Cllr Peat.		
	<b>The meeting closed at 9.15pm.</b>		

Signed ..... Chairman of Atherstone Town Council.  
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