

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 1 st . February 2012 start 7.00pm
IN ATTENDANCE	Town Councillors: Shaw, Wright, R Freer, Vickers, Clews, L Freer, Pickard, McElhone, Macchi Members of the public:, Mrs Clay, Mrs Wrigley, Borough Cllrs: L Dirveiks, N Dirveiks. County Cllr Fox Press: Mr Wilding
APOLOGIES	Town Cllrs: G Davis, M Davis, Peat, Jarvis, Singh.
CHAIRMAN	Cllr Shaw
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr Vickers, seconded Cllr Wright.		
2.	DECLARATIONS OF INTEREST To be taken as and when. Cllrs L & R Freer declared a prejudicial interest in funding for the Ball Game, and would be leaving the meeting, and asked that the item be moved to later in the meeting.		
3.	PUBLIC SESSION Mrs Wrigley stated that the new non-emergency number to contact the police was '101'. Mrs Clay stated that the green wheelie bin, at the bottom of the cemetery, was broken. Mr Wilding asked if support for the Ball Game was due to be discussed, the clerk answered that it was on the agenda, later in the meeting.		
4.	REPORTS FROM BOROUGH AND COUNTY COUNCILLORS The clerk presented a written report submitted by Cllrs L & N Dirveiks. Cllr L Dirveiks stated that the future of the arcade shops will be discussed at Borough Council, and that if the Town Council had any ideas to contact her. Cllr L Freer said that she believed that the Town Council would prefer the arcade to remain as retail premises. Cllr Pickard stated that a report would go to the Resources Board in April, but would be confidential until then. Cllr L Dirveiks also spoke about the entrance to the Co-op furniture shop, in Long Street, being used by people urinating, out of sight of CCTV. It was agreed that this was a common occurrence, and that the Co-op be contacted to see if they had any plans for alterations. Cllr L Freer commented that the litter bin was also in a very bad condition. County Cllr Fox stated that an assault, which took place at Christmas		

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	<p>was not being pursued by the Crown Prosecution Service, but had not been picked up by CCTV, probably due to the preset tour of the camera. Cllr R Freer noted that investigations were being made into new types of cameras, giving better coverage.</p> <p>Cllr Fox also stated that the police believed that people in Atherstone were not reporting crimes, and urged that they should do so. She reported that burglaries averaged 0.8 per day in North Warwickshire. Cllr Shaw noted that there were still some street lighting issues in Atherstone.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 18th. January 2012</p> <p>It was noted that on P107, Cllr Freer should read Cllr R Freer, and on P110, Atherstone Division be added after 'his area'</p> <p>It was resolved that the amended minutes be accepted as a true record. Proposed Cllr Vickers, seconded Cllr R Freer.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 18th. January 2012.</p> <p>P108, item 8, the clerk had circulated a copy of Mrs Wrigley's letter prior to the meeting.</p> <p>P110, item 15, the clerk noted that the appraisal training had been arranged for 14th. March.</p> <p>P111, item 24, the clerk reported that a quotation had been obtained for the car park at Gypsy Lane, to be discussed in P & C.</p>		
7.	<p>TO RECEIVE THE MINUTES OF THE GENERAL POLICY COMMITTEE MEETING OF 18th. January 2012</p> <p>Cllr Clews asked that her name be added to the public present.</p> <p>It was resolved that the amended minutes be accepted as a true record. Proposed Cllr Pickard, seconded Cllr Vickers.</p>		
8.	<p>MATTERS ARISING FROM THE MINUTES OF THE GENERAL POLICY COMMITTEE MEETING OF 18th. January 2012.</p> <p>There were no matters arising.</p>		
9.	<p>CORRESPONDENCE RECEIVED</p> <p>E15. Cllr Clews asked if this was a reply regarding St Mary's Road play area. The clerk confirmed that it was, Cllr Shaw stated that he had sent the original letter to County Highways.</p> <p>E32 & 78. Traffic problems during market days, in Market Street. It was agreed to ask Hinckley to introduce a barrier to enforce the street closure, Cllr R Freer stated he had a barrier if required.</p>		
10.	<p>CORRESPONDENCE ISSUED (available in office)</p>		
11.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 1,2,3</p> <p>b) Consultations PAP/2012/0016, 3m (UK) Ltd. Ratcliffe Road, Atherstone Display of illuminated signing. (advertisement consent application) P115 2/12</p>		

	<p>It was resolved that there was no objection to this application, proposed Cllr Vickers, seconded Cllr Macchi. PAP/2012/0025, Barclays Bank, Long Street, Atherstone Display of illuminated signage (advertisement consent application) PAP/2012/0009, Barclays Bank, Long Street, Atherstone Install new ATM surround and new alucobond blue/black panel. Install 1no. new additional AC condenser to the flat roof at the rear of the building (full planning application) It was agreed that the Council had no comment on this application. PAP/2012/0023, 30 Simmonds Way, Atherstone Single storey side kitchen extension (full planning application) It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Vickers, seconded Cllr Clews.</p> <p>c) Decisions PAP/2009/0126, outline planning permission granted PAP/2011/0607, granted PAP/2011/0570, tree preservation order works refused</p> <p>d) Conservation Areas and Listed Buildings- None</p> <p>e) Other Letter from County Highways regarding PAP/2012/0016- no objection</p> <p>f) Licensing Matters-None</p>		
<p>12.</p>	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNING The clerk presented a list of cheques; Cheques 105800 to 105802 for ratification, and cheques 105822 to 105824 for approval. Cheque 105816 (Quadrant) be withheld pending investigation, as the clerk stated that it read for line maintenance but he thought it should be line rental, which had already been paid. Cllr R Freer stated that the recent financial seminar advised that cheques should be signed, outside of meetings, and a third Cllr should verify the cheques against the list and initial the stub. It was resolved to accept this procedure, proposed Cllr R Freer, seconded Cllr Pickard. It was resolved to approve the cheques as listed above, proposed Cllr Wright, seconded Cllr Vickers.</p>		
<p>13.</p>	<p>REPORTS</p> <p>a) Financial Report The clerk presented a budget report, bank reconciliation, bank balances statement and VAT reclaim form, for January (for information only) A budget report and bank reconciliation, to the end of the third quarter had been circulated, it was resolved to forward these to the internal auditor, proposed Cllr R Freer, seconded Cllr L Freer. The clerk reported that at the financial seminar it was stated that revenue funds held should be between 3 months and 12 months of budget expenditure, he recommended that funds be transferred into the reserve account (accommodation etc) as well as that due to go into the CCTV replacement account.</p> <p>b) Clerks Report The clerk reported that Cllr R Freer had requested to attend the Localism Training seminar, in Birmingham on 22nd March. It was resolved that Cllr R Freer should attend, proposed Cllr Vickers, seconded Cllr Pickard.</p> <p>P116 2/12</p>		

	<p>c) Representatives Reports The clerk had circulated a copy of the Ball Game Committee minutes supplied by Cllr Wright.</p>		
14.	<p>MARKET SQUARE The clerk reported that no reply had been received from Hinckley regarding the market. Cllr Clews stated that a bollard had been left lying on the ground again. From items E32 & 78, correspondence it was resolved to ask Hinckley to place a closure barrier in Market Street, during the markets, and to make sure that traders vans did not obstruct the street in case of emergencies. Proposed Cllr R Freer, seconded Cllr Pickard. Cllr Wright stated that the traders wished to attend when meetings with Hinckley were held, Cllr R Freer noted that they should direct that through the market superintendent. Cllr Macchi stated that there was also a parking problem in the street across the Square connecting Church and Market Streets. Cllr Macchi left the meeting.</p>		
15.	<p>REQUEST FOR FUNDING It was agreed that the request from the Ball Game be moved after item 23. The clerk presented a new application, from the Carnival Committee, asking for £500, a balance sheet and insurance certificate had been provided. Cllr R Freer stated that if possible the Council should buy any goods or services direct. It was resolved to approve this request, proposed Cllr Clews, seconded Cllr Vickers. The clerk presented a letter from Atherstone Scouts requesting support for their projects, It was agreed that they should complete the correct application form, Cllr R Freer stated that if they sent a list of their requirements the Council could consider to buy them direct. Cllr Pickard noted that they could also contact the Health Advisor at NWBC.</p>		
16.	<p>ITEMS ARISING FROM CCTV MEETING Street Pastors, it was agreed to ask someone from Nuneaton Street Pastors to attend 30 minutes before a future Council meeting to explain the details of the scheme. Tannery Close camera, it was reported, by Cllr Shaw, that a second camera had been purchased by NWBC, reducing the cost. Retail Radios, it was resolved to set up a working group, and a party to check out shops wanting radios. Proposed Cllr R Freer, seconded Cllr Pickard. It was stated that shops with radios should display a notice and that they should also pay a deposit for radios provided.</p>		
17.	<p>DIAMOND JUBILEE CELEBRATIONS The clerk presented a news release, about grants, from NWBC, it was agreed to display in the notice board and on the website.</p>		
18.	<p>CEMETERY MATTERS Ashes scattering area. It was resolved to obtain quotes prepare the area, but reducing the bushes should be done by a specialist. Proposed Cllr R Freer, seconded Cllr Clews, Cllr R Freer suggested Mr D Eaton, Cllr L Freer suggested the Smithy Farm Shop. P117 2/12</p>		

	War Memorial, The clerk reported that the expression of interest had been approved by the War Memorial Trust, up to 50% of a maximum grant of £5000. It was resolved to proceed with the full application, proposed Cllr Clews, seconded Cllr R Freer.		
19.	ACCOMMODATION It was agreed that there was no interest in the Station Street property at this point.		
20.	QUORUM FOR WORKING GROUPS The clerk stated that some groups had been cancelled due to lack of numbers. Cllr R Freer stated that other interested parties could be invited to working groups, and that they could be held before other meetings. It was resolved that the quorum be reduced to 3 Cllrs, proposed Cllr R Freer, seconded Cllr Wright.		
21.	WESTWOOD ROAD PLAY AREA It was resolved to obtain a valuation for the area from the District Valuer, proposed Cllr Shaw, seconded Cllr Pickard		
22.	LOCAL POLICE PRESENCE Cllr R Freer requested that this be adjourned to a future meeting, this was agreed.		
23.	ALLOTMENT MATTERS The clerk noted that there was a working group meeting arranged for the 16 th . February, starting at 11.00am, meeting the Bracebridge Association,		
15. cont	Cllrs L Freer, R Freer and Wright declared an interest and left the meeting. Request from The Ball Game Committee for a donation to help cover the costs of street closures. A quotation had been provided from a company recommended by NWBC and County Council. Copies of a Risk Assessment and Insurance had also been sent. It was resolved to give a donation of £1000, and to put support for the Ball Game on a future agenda. Proposed Cllr Pickard, seconded Cllr Vickers, all agreed. Cllr Wright rejoined the meeting.		
	It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services and Conditions and Terms of Employment), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Shaw, seconded Cllr Vickers. P118 2/12		

24.	<p>SUSPEND STANDING ORDERS TO DISCUSS FLORAL DISPLAYS</p> <p>It was resolved to suspend Standing Orders (Financial Regs) in order to discuss the quotation from the present contractor (Smithy Farm Shop). Proposed Cllr Pickard, seconded Cllr Vickers.</p> <p>The clerk reported that cost of plants for the summer would remain as last year, except there would be an additional £100 for red white and blue plants. The planting charge would remain the same, with watering increasing by £3 per visit, due to fuel increases.</p> <p>The clerk reported that the winter planting would remain the same as last year, except for a £20 rise in compost. It was resolved to accept the quotations from the Smithy Farm Shop, and also to have the red white and blue plants. Proposed Cllr Vickers, seconded Cllr McElhone.</p>		
25.	<p>EMPLOYMENT MATTERS</p> <p>Letter from County Council Pensions regarding request for early payment of deferred benefits from a former employee. It was resolved that the Council had no objection to this request, and that best wishes be sent to the former employee. Proposed Cllr Vickers, seconded Cllr Wright.</p>		
	<p>Item referred from item 6, MATTERS ARISING</p> <p>Quotation to finish car park at Gypsy Lane allotments. It was resolved to instruct Peter Richards to complete the work, cost £460. Proposed Cllr Clews, seconded Cllr Wright.</p>		
	<p>The meeting closed at 9.00pm.</p>		

Signed Chairman of Atherstone Town Council.