

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 20 th August 2014 7.00pm
IN ATTENDANCE	Town Councillors: G Davis, M Davis, Barker, Clews, Jarvis, L Freer, Singh, Shaw, Wright, R Freer. County Cllr: N Dirveiks Borough Cllr: L Dirveiks Public: Mrs Clay, Mrs Wrigley, B Earp, A Payne, R Barrow, J Broadbent.
APOLOGIES	Councillors: McElhone, Clark, Pickard.
CHAIRMAN	Cllr Barker
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Singh, seconded Cllr G Davis.		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was resolved these would be taken as and when. Proposed Cllr G Davis, seconded Cllr M Davis.		
	Due to the attendance of members of the public it was resolved to move forward item 11 (request from Music Festival) and item 14 (report from site visit to Merevale allotments), proposed Cllr Jarvis, seconded Cllr L Freer.		
11.	Request from Music Festival Date requested to hold event in 2015, on 1 st . August. Cllr Shaw commented that there had been a vintage fair, where the rifle range did not have the rifles tethered to the stall. Cllr Clews stated that it had been a good night, but they must be mindful of the businesses operating in the area. It was resolved to approve the request, proposed Cllr Shaw, seconded Cllr Singh.		
14.	Report from site meeting, Merevale Mr Barrow spoke about complaints made regarding plot 54B, concerning the appearance from the adjoining properties, the number of sheds on the plot, and various items stored on the plot. He also stated that there was a lot of hammering and sawing occurring on the plot. He said that they had been talking to Merevale P38 08/14		

	<p>about cutting down the trees on their side of the stream.</p> <p>Ms Broadbent claimed that there were 2 people living on the site.</p> <p>Mr Barrow said that the Council should have more plans regarding what was acceptable on the allotment sites.</p> <p>Borough Cllr L Dirveiks said that she had been contacted by another resident, who had been unable to attend the meeting, she said that complaints had also been made about water being extracted from the stream.</p> <p>Cllr Clews said that a visit had been made to the plot by several Cllrs, and to the adjoining properties.</p> <p>Borough Cllr L Dirveiks stated that the tenancy agreement did not include nuisance made to neighbours, Cllr M Davis said this should be included in a fresh look at the rules and that Cllrs should visit the site.</p> <p>Cllr L Freer said that the neighbours should keep a log of any nuisances and report to the Council.</p>		
<p>3.</p>	<p>PUBLIC SESSION (Members of the public and Councillors may bring up items for future business)</p> <p>Mrs Wrigley asked about recycling of the red top bins as it had been reported that the contents were not segregated in the lorries, Cllrs M Davis and L Freer had no knowledge of any changes to the procedures. Cllr M Davis said that people should report incidents to the one-stop-shop.</p> <p>Cllr Shaw said that fly tipping occurred throughout the town where people left items by the side of wheelie bins.</p> <p>Cllr Jarvis raised the issue of parking, at the bottom end of Market Street, which caused which caused passing traffic to go on the pathway, creating a hazard to pedestrians, he said that bollards should be put in place to prevent illegal parking.</p> <p>Cllr L Freer said that a sign should be erected to direct larger vehicles into North Street.</p> <p>Cllr L Freer said that enquiries should be made about erecting a 2 storey car park by Warwick House, Cllr Shaw said that this was owned by a private company and not the County.</p> <p>Cllr Wright said that he did not agree with creating extra parking as there was very often spaces in the existing car parks, but people still parked in illegal places.</p> <p>Cllr Singh spoke about the Santa Sleigh, which was parked in the open throughout the year, Cllr Wright said that it may be moving soon into storage.</p> <p>Cllr Jarvis said that he had been instructed by NWBC to remove posters from lamp posts advertising Summer-in-the-Square.</p> <p>Mrs Clay asked what could be used in the green wheelie bins to prevent smells, Cllr Clews said that a garden type shake and vac could be used.</p>		
<p>4.</p>	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</p> <p>Written report circulated from L & N Dirveiks.</p> <p>County Cllr N Dirveiks reported that the Town Council would be receiving a consultation about reduction of the speed limit coming</p> <p>P39 08/14</p>		

	<p>into the north end of Long Street.</p> <p>Borough Cllr L Dirveiks said that the Heritage Centre was going well, having lots of visitors including many from out of town.</p> <p>Cllr M Davis said that the refurbishment of the NWBC offices was now complete.</p> <p>Cllr Shaw asked about the re-deployable camera situated by the Hat & Beaver, which had been mentioned at a working group by Cllrs Clark & Pickard. He said that this had been provided by funding from the County Council, at the request of the Neighbourhood Watch, and was only accessible to the police.</p> <p>Cllr Wright asked about parking decriminalisation in Atherstone, however there was no information available.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 16th. July 2014.</p> <p>It was resolved to accept the minutes.</p> <p>Proposed Cllr Singh, seconded Cllr Jarvis.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 16th. July 2014</p> <p>P29, item 3, the clerk presented a letter from Mr Wileman, requesting again the return of his Council Tax overpayment, and his intention to contact NWBC. It was resolved that this was noted. Proposed Cllr Wright, seconded Cllr M Davis, Cllr L Freer voted against.</p> <p>P31, item 6, the clerk reported that he had contacted the camera supplier, the distance involved was too much, but they were in current development of solar powered cameras for unmanned rail crossings.</p> <p>P31, item 8, the clerk reported that CRT will provide costs for leaflet holders. It was resolved that signs should also be situated on the canal, proposed Cllr L Freer, seconded Cllr Clews.</p> <p>P35, item 17, the clerk reported that NWBC had suggested that schools were not totally applicable and recommended a leaflet drop in area, they will provide leaflets and letters. Cllrs M Davis, G Davis, Wright and Clews offered to help.</p> <p>Cllr Clews said that the ATC logo must be printed on the documents.</p> <p>P33, item 10, the clerk reported that the new vicar, from St Mary's was available in the evening to meet the Council, Cllr Clews said that there was another replacement due early next year and it was agreed to invite both of them.</p> <p>P35, item 16, Cllr Singh asked if there had been any reply from the Table Tennis Association, the clerk replied none.</p> <p>P35, item 20, Cllr Singh asked whether costs had been determined, the clerk said that there had been no replies.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>List of cheques presented, numbers 106657 to 106698.</p> <p>Additional list presented cheque numbers 106699 to 106705.</p> <p>Cllr Jarvis declared an interest in cheque number 106669.</p> <p>Cllr Wright declared an interest in cheque number 106671.</p> <p>It was resolved to approve the list and sign the cheques, proposed Cllr Singh, seconded Cllr Wright.</p> <p>P40 08/14</p>		

	<p><i>List of cheques over £500.</i></p> <p><i>Salaries £2506.82</i></p> <p><i>Warks County Council £865.44</i></p> <p><i>Piper & Meeks £3150.00</i></p> <p><i>NWBC £8739.79</i></p> <p><i>Smithy Farm Shop £779.10</i></p> <p><i>Smithy Farm Shop £790.00</i></p> <p><i>NWBC £595.36</i></p> <p><i>Severn-Trent £1281.94</i></p>		
8.	<p>CORRESPONDENCE RECEIVED</p> <p>1/ Grant Thornton, notification of conclusion of 2013/14 Audit. It was resolved that this was approved, proposed Cllr L Freer, seconded Cllr G Davis.</p> <p>3/ Severn-Trent, cemetery used water allowance. The last 2 bills reduced by £1937.10. This was noted.</p> <p>11/ Old Atherstone maps received on CD, from County Records. Clerk to obtain printing costs.</p> <p>E69/ Speeding in Coleshill Road. It was agreed to forward this to County Highways.</p> <p>E109/ Utility supply consultants. It was agreed to pursue consolidating all the utility accounts through the consultants, clerk to ascertain costs.</p>		
9.	<p>PLANNING MATTERS</p> <p>A) Planning Lists – 25, 26, 27, 28, 29, 30, 31.</p> <p>B) Consultations</p> <p>PAP/2014/0347 – 28 Witherley Road, Atherstone, CV9 1NA. Proposed rear extension and alterations. It was resolved that there was no objection to this application if acceptable to the neighbours, proposed Cllr Shaw, seconded Cllr Wright.</p> <p>PAP/2014/0286 – 16 Market Street, Atherstone, CV9 1EX. Change of use from A1 use (shops) to a mixed use of 50% shops and 50% sui generis private hire booking office. It was resolved to object to this application as it should remain for retail use, there is also no adequate parking available. Proposed Cllr Clews, seconded Cllr L Freer.</p> <p>PAP/2014/0397 – 8 Greendale Road, Atherstone, CV9 1EG. Single storey rear and side extension and internal alterations. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Shaw, seconded Cllr Singh.</p> <p>PAP/2014/0407 – White Horse Inn, 127 Long Street, Atherstone, CV9 1AB. Listed building consent to repair and replace existing boundary wall. It was resolved that there was no objection to this application, proposed Cllr Shaw, seconded Cllr Wright.</p> <p>P41 08/14</p>		

	<p>PAP/2014/0336, Lloyds Chemist, 97 Long Street, Atherstone, Listed building consent for a change of colour of shop frontage from black to white. It was resolved that there was no objection to this application. Proposed Cllr Shaw, seconded Cllr Jarvis.</p> <p>PAP/2014/0226, Avondale Property, Carlyon Road, Atherstone, extend retail area for caravan and associated merchandise. It was resolved that there was no objection to this application. Proposed Cllr G Davis, seconded Cllr Wright.</p> <p>c) Decisions PAP/2014/0232, 18 Rose Hill, Atherstone, demolition of existing garage, extensions etc – granted</p> <p>PAP/2014/0253 & 0254, Lloyds Pharmacy, 97 Long Street, Atherstone, signage – advertisement consent and listed building consent granted.</p> <p>PAP/2014/0334, 1 Martins Drive, Atherstone, single storey side extension etc – granted.</p> <p>PAP/2014/0236, Ashleigh Nursery School, Old Watling Street, erection of new nursery starter unit - granted.</p> <p>d) Conservation Areas and Listed Buildings None.</p> <p>e) Other None</p> <p>f) Licensing Matters None.</p>		
10.	<p>REPORTS</p> <ul style="list-style-type: none"> Financial Reports Budget report and bank reconciliation for July were circulated. (for information only) Clerk's Report The clerk presented letters of apology received via the Youth Justice Service regarding the damage at St Mary's Road. It was agreed to send an acknowledgement and letter of thanks to the Youth Justice Service. <p>The clerk reported that reports of bonfires at Merevale were still being received, however some of them were from other tenants.</p> <ul style="list-style-type: none"> Town Councillor's Reports Cllr L Freer asked about trimming the yew trees, in the cemetery, the clerk replied that this had been started. <p>P42 08/14</p>		

	<p>Recommendation: Write to</p> <p>a) The tenant and commend him for his eco- friendly approach to his allotment garden. At the same time though ask him to keep the rear area of the plot as tidy as the front and erect no further sheds on the plot. It was resolved to approve this recommendation with the addition that all activities taking place in the shed must be conducive with the approved usage of the plot. Proposed Cllr R Freer, seconded Cllr L Freer.</p> <p>b) <u>Trees over brook adjacent to Penny Ha'penny Court</u> Recommendation: in the Autumn have the trees / bushes trimmed back overhanging the brook, (from the entrance gate along the back of Plots 54 onwards to where it meets the canal). The work is only to be carried out on the allotment side of the brook with Merevale Estates notified in advance and subject to the report by an arboriculturalist. This was agreed but specified that only trees on the allotment side would be considered.</p> <p><u>Following a walk around the site the following areas were identified:</u></p> <ol style="list-style-type: none"> 1) Central roadway across the site – this has been strimmed down by Glendale but parts cannot be strimmed due to debris including concrete blocks and branches. No action agreed. 2) There is rubbish at the entrance to plots 40/41 awaiting collection – this was agreed by the Town Council on 23rd April 2014. No action agreed. 3) Large overgrown area near Volunteer Centre plot with fly tipping at various places. <p>Recommendation: liaise with the Volunteer Centre, Allotment Association and any interested tenants to see if funding could be sought in partnership to revive the area for common use. Allotment working group to be held as necessary and a report brought back to Full Council in due course. It was agreed to pursue this.</p> <p>The clerk reported that the Police SNT and the County Council Crime Prevention had visited the Gypsy Lane site on 2 occasions. An e-mail was circulated from the Police Crime Prevention advising that fencing from local building sites could be obtained and used to secure around the allotments. It was agreed to pursue this for both sites.</p> <p>The clerk reported that a request had been received from a plot holder at Gypsy Lane to keep turkeys. It was resolved that this should not be approved. Proposed Cllr R Freer, seconded Cllr M Davis.</p>		
15.	<p>GROUPS MAINTENANCE</p> <p>The clerk reported that the standard of cutting has shown some improvement, largely due to the present workman, it was agreed to thank him. The clerk reported that no alternative quotations had been received at present. He stated that alternatives would be available for next year.</p> <p>P44 08/14</p>		

16.	<p>REPORT FROM MEETING WITH COLESHILL POST</p> <p>The report from the meeting was circulated, there would be an Atherstone Post introduced, delivered free to every household. They were looking for the support of the Town Council and possibly for future permission to use a desk in the Arcade Heritage Centre. This was agreed.</p>		
17.	<p>REPORT FROM MEETING WITH COUNTY HIGHWAYS (ADVERTISING BANNERS)</p> <p>The report from meeting was circulated.</p> <p>It was reported that any banner should have advertising consent (cost £385). A possible solution would be for the Town Council to obtain permission and erect an advertising hoarding, on the Square, then content can be changed at no cost. It was agreed to find what would be allowed from NWBC and determine costs.</p> <p>2/ A-boards on pavements, the clerk reported that the County Council will be carrying out a survey then advising shop owners. "Street café" furniture will also be checked as no licences have been issued in Atherstone.</p> <p>3/ Parking issues on Square information received, and circulated, regarding parking restriction orders in the town and Market Square parking bays.</p>		
18.	<p>GRANT APPLICATION FROM ATHERSTONE HOCKEY CLUB</p> <p>The application request was circulated; £900 requested for junior goal keeping kits. Accounts received. It was resolved to approve this application. Proposed Cllr L Freer, seconded Cllr M Davis.</p>		
19.	<p>REPORT FROM ARCADE WORKING GROUP</p> <p>Request received to rent unit 6, applicant will refurbish unit, it was agreed to allow this request and to work with the applicant. A non-prescriptive rent free period would be allowed for the unit to be refurbished to the satisfaction of the Council.</p> <p>The report was circulated;</p> <p>The clerk reported that the surveyor was available week commencing 24/8/14. It was resolved to engage the surveyor to do a condition survey. Proposed Cllr R Freer, seconded Cllr Singh.</p> <p>The clerk reported that the architect would come to meet the Council, evenings were OK, but not Wednesday or Friday. It was resolved to arrange a meeting after receipt of the survey. Proposed Cllr R Freer, seconded Cllr Singh.</p> <p>The clerk reported that Severn-Trent were visiting Thursday between 10.00 and 12.00am. to show the location of the water meter and stop tap.</p> <p>P45 08/14</p>		

	The clerk reported that there were some plumbing issues, some work required in toilets to facilities which were not working (Health & Safety issues). It was resolved to carry out required repairs, proposed Cllr Singh, seconded Cllr Wright.		
20.	VENUES FOR DICKEN'S NIGHT & ANNUAL DINNER It was agreed to discuss these at the next meeting.		
	It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Singh, seconded Cllr Wright.		
21.	OSCA BUILDING It was resolved that the Town Council intended to purchase the property, subject to negotiation. Proposed Cllr Clews, seconded Cllr Jarvis. The voting was 8 in favour, Cllrs L Freer and R Freer abstained		
22.	MINUTES FROM CCTV MEETING The minutes were circulated, these were noted.		
23.	QUOTATIONS RECEIVED The quotation from a pest control company was circulated, it was agreed to obtain alternative quotes, and to ask other Councils what arrangements they had. Quotation received for new dog bin for Coleshill Road, (entrance to canal) total cost £176.50. It was resolved to purchase and install the bin, proposed Cllr Jarvis, seconded Cllr Clews. Christmas lights. Quotations not received yet.		
	The meeting closed at 9.50pm.		

Signed Chairman of Atherstone Town Council