

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 20 <sup>th</sup> . February 2013 start 7.00pm
IN ATTENDANCE	Town Councillors: R Freer, Barker, Singh, Shaw, L Freer, Pickard, Jarvis.  Public: Mrs Clay, Mrs Wrigley, Mr P Ferrugia.
APOLOGIES	Town Cllrs: M Davis, G Davis, Peat, Clews, McElhone, Macchi.
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the apologies of the Town Councillors. Proposed Cllr Shaw, seconded Cllr Singh.		
2.	<b>DECLARATIONS OF INTEREST &amp; DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Mr Ferrugia expressed concerns regarding the running of Dickens Night, he said that last year actions had been reported to the committee as being done, which had subsequently been found incorrect. He stated that it had been necessary for him to take time off work, and ultimately he had resigned as chairman. He said that the accounts had not been published yet and that he experienced difficulty in ensuring that the AGM be held before the end of February. He had heard that there was an intention to change the constitution so that any Councillors on the committee could not vote. He stated that he intended to stand again for chairman, subject to a vote at the AGM, and would want to update the constitution and to investigate moving to charitable status. Cllr R Freer noted that Town Council rules prohibit donations being made to any organisation, without the completed accounts, from the previous event, being supplied. Mrs Clay asked if any other way to access the rear station platform, other than the 'Cattle Creep', was possible. Both Cllr Shaw and Cllr Barker said that this would not be done by Network Rail, for economic reasons. <b>P136 2/13</b>		

4.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 23<sup>rd</sup>. January 2013</b>  Cllr L Freer stated that on P130 item 21, should read “a counter proposal was made by Cllr Shaw”, not Cllr Singh.  It was resolved that the amended minutes be accepted as a true record, proposed Cllr Shaw, seconded Cllr Jarvis.</p>		
5.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 23<sup>rd</sup>. January 2013.</b>  Cllr Jarvis asked about the current status of the snow warden scheme as he had stated at the last meeting that he had not been contacted during the bad weather. Cllr Shaw said he would ask Bryn Patefield who ran the scheme for the County.</p>		
6.	<p><b>TO RECEIVE THE MINUTES OF THE GPC MEETING OF 23<sup>rd</sup>. January 2013</b>  It was resolved that the minutes be accepted as a true record, proposed Cllr Shaw, seconded Cllr Barker.</p>		
7.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE GPC MEETING OF 23<sup>rd</sup>. January 2013</b>  There were no matters arising.</p>		
8.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b>  The clerk asked for cheques number 106111 to 106119 plus 106129, to be ratified.  A list of cheques numbers 106118 to 106139 (minus 106111 and 106129) was presented for approval and signing.  The clerk reported that the Airwaves Licence had been taken out for a 3 year period and will run out in June 2013. It was resolved to hold the new cheque 106128, as well as the previous one 106044 (Airwaves) pending obtaining a copy of the contract, and finding what restrictions were placed on the use of the licence in other areas. Proposed Cllr R Freer, seconded Cllr Pickard. Cllrs Shaw and Barker voted against.  It was resolved to ratify and approve the cheques as above. Proposed Cllr Shaw, seconded Cllr Singh.</p>		
9.	<p><b>CORRESPONDENCE RECEIVED</b>  5/ NWBC, precept request form, the clerk reported that the completed form had been returned to NWBC.   E12/ NWBC, temporary CCTV camera costs, it was agreed to arrange a meeting with the police to view the system, as soon as possible.   E40 and E44/ Land adjoining Atherstone Surgery.  It was agreed to reply that the Council would discuss the parking and traffic safety issues on an agenda in the near future, clerk to resend letter to NWBC Planning regarding the proposed parking on the play area.   E67/ R Dobbs, Arcade. The clerk reported that the deadline for reply to the letter had been extended until after the Town Council meeting of 6<sup>th</sup>. March</p>		

	<p><b>P137 2/13</b> E111/ National Funeral Exhibition. Cllr Jarvis said that it might be useful to arrange a visit, clerk to circulate details.</p>		
10.	<p><b>CORRESPONDENCE ISSUED</b> List available in office.</p>		
11.	<p><b>PLANNING MATTERS</b></p> <p><b>a) Planning List – 3,4, 5, 6.</b></p> <p><b>b) Consultations</b> PAP/2012/0536, 25 Long Street, Atherstone, CV9 1AX Second floor window at rear to be moved to the side elevation and roof light to be added. - For information only, out of time.</p> <p>PAP/2012/0593, Waivan, 58 South Street, Atherstone Application to apply for a further 3 year extension to implement planning permission PAP/2009/0434 - Appeal APP/R3705/D/09/2118444 dated 27/1/2010 for single storey side extension with 4 dormers in the roof space and for the addition of a side bay window. Amended plans. – For information only, out of time.</p> <p>PAP/2013/0038, 58 Erdington Road, Atherstone, CV9 2AL. Two storey rear extension. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Shaw, seconded Cllr Barker.</p> <p>PAP/2013/0001, Lloyds Bank, 96 Long Street, Atherstone. Listed building consent for display of illuminated signage. It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Shaw.</p> <p>PAP/2013/0045, 35 Church Walk, Atherstone. Erection of new dwelling to garden area. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Barker, seconded Cllr Singh.</p> <p>PAP/2012/0374, The Legion, Market Street, retention of signage, notice of appeal. PAP/2012/0373, listed building consent for above, notice of appeal. Closing date 1/3/2013.</p> <p><b>c) Decisions</b> PAP/2011/0054, Barge and Bridge – granted. PAP/2012/0571, 115 Coleshill Road – granted. PAP/2012/0569, 23A Long Street – granted.</p> <p><b>d) Conservation Areas and Listed Buildings</b> None at time of compilation</p> <p><b>P138 2/13</b></p>		

	<p><b>e) Other</b> Letter from County Highways, PAP/2012/0621, Unit 8a Innage Park, ambulance base – no objection. Letter from County Highways, PAP/2012/0582, New Dolphin Inn – objection.</p> <p><b>f) Licensing Matters</b> None at time of compilation.</p>		
12.	<p><b>REPORTS</b> <b>Financial Report for January</b> The clerk presented a monthly report and bank reconciliation (information only) and the VAT reclaim for the third quarter.</p> <p><b>Clerk’s Report</b> The clerk presented a quotation for the repairs to Gypsy Lane allotment roadways, both in need of some repair. It was agreed that the clerk should obtain further quotations, and get guarantees that good quality stones would be used.</p> <p>The clerk reported that the dog bin had been delivered and installed in Sheepy Road.</p> <p>The clerk reported that repairs had been completed at St Marys Road, and the play area re-opened.</p> <p>The clerk asked where new CCTV camera trials were to be carried out, it was agreed that they should be done at the Town Council offices.</p> <p><b>Representative’s Reports</b> Cllr Jarvis had attended a meeting of “Pride in Atherstone”, he noted that it was possible to request grants, from County, through Operation Footfall, for items such as Christmas lights. Clerk to obtain forms. Cllr L Freer noted that someone had been fined by NWBC for allowing their dog to foul in Witherley Road. She also stated that the planters looked in good condition subsequent to the Ball Game.</p>		
13.	<p><b>MARKET SQUARE</b> E-mail from Cllr Jarvis regarding use of Square on Remembrance Sunday by British Legion Parade. It was resolved to allow this, proposed Cllr Shaw, seconded Cllr Barker. Cllr Jarvis stated that the memorial bench, for Barry Beeson need a coat of lacquer. Cllr Singh noted that a Market meeting with Hinckley and NWBC was overdue. It was agreed that applications be put into Operation Footfall for; Christmas lights (£5k) and pop-up stalls (£10k).</p>		
14.	<p><b>CEMETERY MATTERS</b> Memorial applications approved by clerk. B65 Linda Kent – additional inscription</p> <p><b>P139 2/13</b></p>		

	<p>Recent burials in Atherstone Cemetery</p> <p>Olive Joyce Hall                      A322 – e-open for ashes</p> <p>Phyllis Matthews                      E722 – Re open for ashes</p> <p>Vernon Henry John Prowse            E84 – Re open to double depth</p> <p>Muriel Sweet                            A118 – Re open for ashes</p> <p>Elizabeth Mary Stringer              B191 – re open to double depth</p> <p>Herbert Ernest Treadwell            B189 – new triple grave</p>		
15.	<p><b>UPDATE FROM MEETING WITH CANAL AND RIVER TRUST</b></p> <p>Action plan and Project notes had been circulated, it was agreed to arrange a working group.</p>		
16.	<p><b>RECOMMENDATIONS FROM PROJECT MEETING.</b></p> <p>Meeting held 13<sup>th</sup>. February.</p> <p><b>NEIGHBORHOOD PLAN PROJECT</b></p> <p>Recommendation 1: Arrange for the NWBC officers responsible for Neighbourhood Planning to attend a Q and A session during a Town Council Meeting</p> <p><b>OLD ALLOTMENT GARDENS</b></p> <p>Recommendation 2: Arrange a site visit in advance of the next project meeting on 13<sup>th</sup> March 2013</p> <p><b>ASHES SCATTERING PROJECT</b></p> <p>Recommendation 3: Lower the remaining rhododendrons to a height of four feet, rake out the ground and seed.</p> <p>Recommendation 4: Investigate prices for ashes scattering at other councils.</p> <p>It was resolved to approve all the recommendations, proposed Cllr L Freer, seconded Cllr Shaw. Cllr Barker abstained.</p>		
17.	<p><b>REVIEW OF ASSET REGISTER</b></p> <p>The clerk presented a review of the asset register, with property values increased by 3% (advice from insurers) and new items added. The insurance values had been increase to cover the CCTV ducting.</p> <p>It was resolved to approve the revised register, proposed Cllr R Freer, seconded Cllr L Freer. Cllr Barker abstained.</p>		
18.	<p><b>REVIEW OF RISK ASSESSMENT</b></p> <p>The clerk presented a review of the Risk Assessment, there were two outstanding items regarding pest control, at the cemetery and allotments. It was resolved that there had been issues at either site, while there had been no pest control, so the scoring would be reviewed, and a further review carried out in three months time. Proposed Cllr Barker, seconded Cllr L Freer.</p> <p><b>P140 2/13</b></p>		

	<b>The meeting closed at 8.30pm.</b>		

List of cheques over £500

Salaries (2 Cheques)	£2457.69
Warks County Pensions	£707.98
Atherstone Ball Game	£1000.00
NWBC	£7231.75
Merlin Lighting	£1680.60

Signed ..... Chairman of Atherstone Town Council.

**P141 2/13**