

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 20 <sup>th</sup> . June 2012 start 7.00pm
IN ATTENDANCE	Town Councillors: Cllrs, G Davis, Wright, M Davis, Pickard, Singh, L Freer, Jarvis Members of the public: Mrs Clay, Mrs Wrigley,
APOLOGIES	Town Cllrs: Clews, Vickers, Shaw, Peat, Macchi, R Freer(at NWBC presentation).
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr G Davis, seconded Cllr M Davis		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Mrs Clay stated that the flowers, in the display at Woolpack Way, had been damaged by snails, so she had put pellets in it. Cllr L Freer stated that pellets should not be used, because of accessibility to children and birds, and that she had asked the Smithy Farm Shop to spray the displays. Cllr Singh said he would also tell Mr Ross, the following day. Cllr Pickard presented a notice, from NWBC, regarding rumours circulating about a proposed Travellers site in St Georges Road. He said this was quite untrue and that the area was earmarked for housing, probably old peoples bungalows. Clerk to put in notice board. Cllr G Davis noted that the Area Forum, recently held at QE School, had been very successful, with questions being asked such as CCTV cameras for play areas. Cllr L Freer stated that they had also asked for more equipment for older children.		
4.	<b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 6<sup>th</sup>. JUNE 2012</b> It was resolved that the minutes be accepted as a true record, proposed Cllr M Davis, seconded Cllr G Davis.  <b>P26 06/12</b>		

5.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 6<sup>th</sup>. JUNE 2012.</b></p> <p>P18, item 3, floral box on floor by Ratcliffe Road sign. The clerk reported that there was a large bush behind the sign, so there was no visibility problem. Cllr L Freer stated that the Smithy Farm Shop had said that they would put something under the box to lift it off the floor. It was agreed that Harvey Pointon should secure the box to the posts after this.</p> <p>P18, item 3, The clerk reported that the Town Criers uniform had been retrieved from the cleaners, at no cost.</p> <p>P18, item 3, reply received from Motor Show, regarding donations. It was resolved to give a donation of £500, with as much as possible buying direct goods or services. Proposed Cllr Jarvis, seconded Cllr G Davis.</p> <p>P20, item 12f, replies received from Licensing, TENs are the responsibility of the applicant and can include a maximum of 499 people. CCTV reported that there had been no incidents.</p> <p>P20/21, item 13a, acknowledgement from Mancetter PC, regarding shoring equipment.</p> <p>P21, item 14, electrical supply to broken bollard disconnected, repair being organised between NWBC and County.</p>		
6.	<p><b>TO RECEIVE THE MINUTES OF THE GPC MEETING OF 6<sup>th</sup>. JUNE 2012</b></p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr G Davis, seconded Cllr L Freer.</p>		
7.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE GPC MEETING OF 6<sup>th</sup>. JUNE 2012</b></p> <p>There were no matters arising.</p>		
8.	<p><b>TO RECEIVE THE MINUTES OF THE EXTRAORDINARY MEETING OF 13<sup>th</sup>. JUNE 2012</b></p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr L Freer, seconded Cllr G Davis.</p>		
9.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE EXTRAORDINARY MEETING OF 13<sup>th</sup>. JUNE 2012</b></p> <p>The clerk reported that the annual return and all papers were posted on 14<sup>th</sup>. June for guaranteed delivery on 15<sup>th</sup>. June.</p>		
10.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>1. Request for cemetery memorial bench, the clerk reported that this was the third family to apply. It was resolved to explain to the families that the Council would purchase the bench, and would decide on the position, in the cemetery. The families would pay the Council their share of the bench, and would provide memorial plaques. Proposed Cllr L Freer, seconded Cllr Jarvis. Clerk to advise grave plot positions to Cllrs.</p> <p><b>P27 06/12</b></p>		

	<p>6. Complaints about cemetery grass cutting. Clerk to reply to this and previous letters regarding action taken.</p> <p>E45. Cllr Jarvis stated that he had been informed by the 'ground level' Fire Service personnel that they had not been consulted over the proposed street lighting policy change. It was resolved to write to the Chief Fire Officer to ask if the lower ranks had been consulted. Proposed Cllr Jarvis, seconded Cllr Pickard.</p>		
<p><b>11.</b></p>	<p><b>PLANNING MATTERS</b></p> <p>a) Planning lists – 20, 21, 22.</p> <p>b) Consultations  PAP/2012/0243, 30 Margaret Road, Atherstone, CV9 1EF  Single Storey side garage extension, amended plans.  It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr M Davis, seconded Cllr Pickard.</p> <p>PAP/2012/0288, New House, Westwood Road, Atherstone, CV9 2AY.  First floor extension and single storey rear extension.  It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr M Davis, seconded Cllr Pickard.</p> <p>c) Decisions  PAP/2012/0097, Land to rear of 81 Witherley Road, - refused.  PAP/2012/0185, HSBC Bank, boundary wall, - granted.  PAP/2008/0407, Britannia Works, - listed building consent – Finally disposed of under article 25 (11) of 1995 GDPO.  PAP/2008/0405, Britannia Works, development, - Finally disposed of under article 25 (11) of 1995 GDPO</p> <p>d) Conservation Areas and Listed Buildings  None at time of compilation</p> <p>e) Other  NWBC Addition of a number to a named property – Beechwood House Becomes 197 Long Street, Atherstone, CV9 1AH.</p> <p>Letter from Warks. CC. Application from Severn-Trent for new GRP Kiosk at Atherstone Sewage Treatment Works.  It was resolved that there was no objection to this application, proposed Cllr G Davis, seconded Cllr M Davis.</p> <p>f) <b>Licensing Matters</b>  None at time of compilation</p> <p><b>P28 06/12</b></p>		

<p><b>12.</b></p>	<p><b>REPORTS</b></p> <p>Financial Report The clerk presented a budget report and bank reconciliation for May (info only).</p> <p>Clerks Report The clerk reported that he had received a letter of resignation from Cllr Vickers, it was resolved to send a letter of thanks, and flowers. Proposed Cllr L Freer, seconded Cllr G Davis. The clerk explained that the procedure for replacement is to display a notice of a bye-election, and send a copy to the returning officer, if after 14 working days there is no call for an election, a notice inviting candidates to apply for co-option is displayed, applicants are then reviewed, and a vote taken at a Council meeting.</p> <p>The clerk presented an e-mail from Atherstone Surgery, regarding a vandalism attack. It was agreed to put this on a future agenda under P &amp; C. Surgery to be informed.</p> <p>Representatives reports Cllr Wright requested that the allotment judging, scheduled for 23<sup>rd</sup> June, be postponed for the time being, as the wet weather had badly affected the plots. It was resolved to postpone it for 4 weeks. Proposed Cllr M Davis, seconded Cllr Pickard.</p> <p>Cllr Jarvis reported that he had attended a PPG meeting, at Atherstone Surgery, the Surgery would be fully operational, during the forthcoming strike. There would be 2 doctors, nominally on strike, but who would be available for emergencies.</p> <p>Cllr Singh reported that he had attended events at Chapel House and QE School.</p>														
<p><b>13.</b></p>	<p><b>CEMETERY MATTERS</b></p> <p>The following memorials have been approved.</p> <p>A390 Peter Simpson – headstone RC E914 John Jones – headstone E611 Arthur Bown – inscription A428 John and Betty Skirving – tablet</p> <p>Recent Burials in Atherstone Cemetery</p> <table border="0"> <tr> <td>Keith William Cooke</td> <td>A426 new ash plot</td> </tr> <tr> <td>Betty Gilbert</td> <td>N753 re-open for ashes</td> </tr> <tr> <td>Gwen Olive Dawe</td> <td>E368 re-open for ashes</td> </tr> <tr> <td>Iris Irene Aucott</td> <td>E1047 – re-open to double depth</td> </tr> <tr> <td>Aubrey Pugh</td> <td>E1505 – re open for ashes</td> </tr> <tr> <td>Roy William Cheshire</td> <td>B177 – new triple plot</td> </tr> </table>	Keith William Cooke	A426 new ash plot	Betty Gilbert	N753 re-open for ashes	Gwen Olive Dawe	E368 re-open for ashes	Iris Irene Aucott	E1047 – re-open to double depth	Aubrey Pugh	E1505 – re open for ashes	Roy William Cheshire	B177 – new triple plot		
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<p><b>14.</b></p>	<p><b>MARKET SQUARE</b></p> <p>The clerk confirmed that a meeting had been arranged with HBBC, on Tuesday 3/7/12, 10.00am to 11.00am. Cllrs Wright and Singh said they would attend. NWBC to be represented.</p> <p><b>P29 06/12</b></p>														

	<p>Cllr Singh read out an e-mail, sent to him by one of the traders, he would send this to the clerk for circulation.</p> <p>It was resolved that future arrangements be reviewed after the July meeting. Proposed Cllr Pickard, seconded Cllr Jarvis.</p>		
15.	<p><b>RETAIL RADIOS TRIALS, UPDATE</b></p> <p>The clerk circulated a report sent in from Cllr R Freer. It was agreed to organise an evening meeting with NWBC, Shopwatch, and the local Police, and to ask NWBC about Portas funding to help with the introduction of these radios in Atherstone and other areas of the Borough.</p> <p>It was agreed that the clerk would obtain firm costs for the system from the supplier before the meeting.</p>		
16.	<p><b>CEMETERY GROUNDS MAINTENANCE INCLUDING APPROVAL OF CHEQUE NUMBER 105936 (from meeting of 6<sup>th</sup>. June)</b></p> <p>It was resolved that the last cut in the cemetery had been acceptable, and that cheque 105936 be signed and released, proposed Cllr Pickard, seconded Cllr L Freer.</p>		
17.	<p><b>REPORT FROM MONTHLY PROJECTS GROUP LIST OF 9 RECOMMENDATIONS</b></p> <ol style="list-style-type: none"> <li>1) <b>ASHES SCATTERING PROJECT</b> – Re – visit this in September 2012.</li> <li>2) <b>NEIGHBOURHOOD PLAN PROJECT</b>– Cllr R Freer and Cllr M Davis volunteered to lead a working party with any other members who wished to help. A response would be drafted for the core strategy (deadline 23<sup>rd</sup> August 2012) – this work would then lead on to the neighbourhood plan in due course.</li> <li>3) <b>PARISH PLAN PROJECT</b>– re visit this in September 2012 in conjunction with work on the core strategy/ neighbourhood plan</li> <li>4) <b>OLD ALLOTMENT GARDENS PROJECT</b> – once the “camp” had been removed (order now sent 14.6.12) it was proposed to walk the site once a month to check for any problems and assess when the path needed a cut. Other work was resolved and scheduled for the Autumn and the project in general would be reviewed in September 2012.</li> <li>5) <b>WESTWOOD ROAD PLAY AREA PROJECT</b>– continue to consider funding opportunities / consultations and review further in September 2012</li> <li>6) <b>WAR MEMORIAL RENOVATION WORK PROJECT</b> – The funding application to be completed as a priority item.</li> <li>7) <b>BALL GAME INFORMATION BOARDS PROJECT</b> – review this in September 2012 (Heritage Lottery noted as a possible funding stream).</li> </ol> <p><b>P30 06/12</b></p>		

	<p><b>8) QUALITY STATUS PROJECT</b> – This was due for re-accreditation in May 2013. The Deputy clerk is to obtain the up to date requirements and report any “gaps” that need to be addressed. A draft action plan to be compiled to meet the deadlines.</p> <p><b>9) ARCADE PROJECT</b> – Deputy clerk to find out specific advice about the process of Community Transfer. The Town Council to send a formal response to the NWBC press/ website requests for community groups to register an interest in the Arcade. The response to include an outline of the Community groups already identified in the Magistrates Court consultation.</p> <p>It was resolved that all 9 recommendations be approved, proposed Cllr M Davis, seconded Cllr Wright.</p>		
<p><b>18.</b></p>	<p><b>ARCADE SHOPS UPDATE</b></p> <p>The clerk circulated the reply from Jerry Hutchinson, it was agreed to write back, thanking him for his reply, hoping to have more positive dialogue in future, and to arrange a meeting with the NWBC officers as soon as possible, with Cllrs Singh and Wright, plus the clerk, attending. A meeting of all Cllrs to prepare items for discussion to be held prior to the joint meeting, if possible.</p> <p>It was resolved to set up a smaller working group, for the Arcade Shops, consisting of Cllrs M Davis, Pickard, Barker, R Freer, Wright, and Singh.</p> <p>The clerk reported that replies of interest had been received from Friends of Atherstone Heritage, CAB, Bromford Support,</p> <p>The clerk circulated a reply from Jeff Brown regarding building a new centre section on the Arcade roof.</p> <p>The clerk reported that he had circulated a response from M Gibbins regarding County Hubs.</p>		
<p><b>19.</b></p>	<p><b>ATHERSTONE POLICE RESPONSE TIMES</b></p> <p>Referred from meeting of 13<sup>th</sup>. June.</p> <p>Cllr R Freer joined the meeting.</p> <p>The clerk circulated an e-mail from Cllr Jarvis giving details. Cllr Wright explained that he had spoken to the local Police, and the number to ring for non-emergencies was now 101, this went to Leek Wootton, who could direct it to the local Police, if they were available. A discussion took place however no actions were decided. Cllr Jarvis stated that he believed that when the Police did reply to him it was through the NWBC switchboard, and not a secure line.</p> <p><b>P31 06/12</b></p>		

	<p><b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b></p> <p>Proposed Cllr M Davis, seconded Cllr Wright.</p> <p>Cllrs L Freer and R Freer declared an interest and left the meeting.</p>		
20.	<p><b>REPLY FROM PIECEMASTER (WESTWOOD ROAD)</b></p> <p>The clerk had circulated the reply, Cllr M Davis stated that he was pleased to see that a condition of a covenant for the continued use of the site as a play area was included. It was resolved that the Town Council withdraw its offer to purchase the land , and request a 25 year lease, which would enable future funding applications to be made.</p> <p>Proposed Cllr M Davis, seconded Cllr Pickard.</p>		
	<p><b>The meeting closed at 9.15pm.</b></p>		

Signed ..... Chairman of Atherstone Town Council.

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