

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Thursday 21 st . May 2015 7.00pm
IN ATTENDANCE	Town Councillors: Barker, Bishop, Clews, Singh, Gurney, Wright, M Davis, G Davis, Jarvis, Clark, Barnard, Freer, Dirveiks. Borough & County Cllrs: N Dirveiks. Public: Mrs Wrigley, C Brown, A Brown, G Eaton, K Eaton.
APOLOGIES	Councillors: L John, J John. Borough Cllr: D Clews.
CHAIRMAN	Cllr Barker/Cllr Jarvis.
CLERK	Mr Graham Day

Item		Actions	Notes
1.	ELECTION OF CHAIRMAN FOR 2015-16 It was resolved that the Chairman would be Cllr Jarvis. Proposed Cllr G Davis, seconded Cllr Wright. Cllr Jarvis took the chair, he thanked all those who had served as Cllrs and welcomed the new Cllrs.		
2.	ELECTION OF VICE-CHAIRMAN FOR 2015-2016 It was resolved that the Vice-chairman would be Cllr Barker. Proposed Cllr Wright, seconded Cllr M Davis.		
3.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Barker, seconded Cllr G Davis.		
4.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
5.	REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS. Cllr Clark asked that the Town Council formulated a list of suggested improvements to Atherstone. Cllr N Dirveiks congratulated Cllr M Davis on his election as Mayor of North Warwickshire, Cllr M Davis thanked all concerned. Cllr Singh also gave his congratulations.		
6.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 15th. April 2015. Cllr Barker took the chair. It was resolved to approve the minutes. Proposed Cllr Wright, seconded Cllr G Davis.		
7.	MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 15th. April 2015 P105, item 6, Badgers Road Race, route approved by NWBC and police, course reversed Coleshill Road only closed for short period at start of race. Approval for use of Square given. The clerk reported that a safety meeting would be held at the Red Lion on 4 th . June at P01/05/15		

	<p>4.00pm, if anyone wished to attend. P105, item 8, number 4, revised accounts received from Motor Show. It was agreed that these were satisfactory. P107, item 8, E22 Piecemaster agreed to a permanent entrance. It was agreed that Cllrs should visit the site, and that the neighbours be contacted.</p>		
8.	<p>TO RECEIVE THE MINUTES OF THE EGM OF 30TH. APRIL 2015 It was resolved to approve the minutes. Proposed Cllr G Davis, seconded Cllr M Davis.</p>		
9.	<p>MATTERS ARISING FROM THE EGM OF 30TH. APRIL 2015 Item 4, PAP/2015/0128, reply from Jeff Brown, Highway Authority not consulted as only replacing one building with another. Item 6, QE Academy, extension approved on consultation reply to 2/6/2015. Public meeting organised for Tuesday 26th. May at 7.00pm. at St Mary's Church. It was resolved to ask the church to chair the meeting, proposed Cllr Dirveiks, seconded Cllr Freer. It was resolved to give the church a donation of £50, proposed Cllr Freer, seconded Cllr Barker. Item 7, Market Square, revised quotations obtained, including folding tables, still waiting for cost of groundwork but should come in the requested grant total, S Maxey informed of changes. Cllr Jarvis resumed as chair.</p>		
10.	<p>ANNUAL REPORT FOR 2014-15 This had been circulated to Cllrs, and at the Annual Parish Meeting, and was noted.</p>		
11.	<p>REVIEW OF CHEQUE SIGNATORIES The clerk reported that the remaining signatories were, Cllr Jarvis, Cllr G Davis, Cllr Barker. It was resolved to add 2 new signatories; Cllr Wright and Cllr Singh. Proposed Cllr Jarvis, seconded Cllr Barker.</p>		
12.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE Revised cheque list presented by clerk. It was agreed that the clerk would hold onto cheque number 107035 (HAGS SMP) until the new play equipment had been signed off by the independent examiner. It was resolved to approve the cheques, 106997 to 107038. (cheque number 107011 not included as it was void). Proposed Cllr Wright, seconded Cllr Singh. <i>List of cheques over £500;</i> <i>Salaries £2573.20</i> <i>Warks County Council pensions £925.71</i> <i>NWBC £7231.75</i> <i>Atherstone Landscapes £2120.00</i> <i>Danielle Jeynes £1400.00</i> <i>Turnock £2379.00</i> <i>Warwickshire Fire Protection £562.32</i> <i>Glendale £2090.00</i> <i>Npower £3514.43</i> <i>Atherstone Landscapes £625.00</i> <i>Hags SMP £63,394.81</i> <i>Hags SMP £586.80</i> P02/05/15</p>		

<p>13.</p>	<p>CORRESPONDENCE RECEIVED</p> <p>2. Letter from Dan Byles, regarding Eaton grave and memorial tree E42, E45 dispute over above grave. It was resolved to suspend the meeting to allow Mr Eaton to speak, proposed Cllr Jarvis, seconded Cllr M Davis. The Council were pleased to see that an agreement had been reached (through the police) regarding the placement of flowers on the grave. The meeting then resumed.</p> <p>6. Jeff Brown, NWBC, responses to planning applications, 21 day period. It was resolved that a separate planning meeting could be called, at the discretion of the clerk, if there were any timing issues. Proposed Cllr M Davis, seconded Cllr Freer.</p> <p>10. Grant application from Friends of Atherstone Heritage for the event on August 15th. £500. Cllr Dirveiks & Cllr Gurney declared an interest and it was resolved to grant them a dispensation, proposed Cllr Barker, seconded Cllr Singh. Cllr Dirveiks explained that the Heritage Lottery Fund would not give funding for the event in August. It was resolved that as this was an exceptional circumstance the application would be granted, proposed Cllr Singh, seconded Cllr Clark.</p> <p>11. Grant application from Girls Friendly Society towards purchase of minibus. £1000. It was resolved that (in accordance with the guidelines) that this application would be deferred for consideration in September. Proposed Cllr Barker, seconded Cllr G Davis.</p> <p>12. Atherstone Music Festival, accounts for 2014 received, resolution for grant of £1000, from March meeting can now be completed.</p> <p>E56. OSCA AGM 4th. June 7.30pm. this was noted.</p> <p>E67. Request for dog bin, Ratcliffe Road, by cricket ground, Cllr Clark said that along with NWBC the Town Council should campaign to encourage people to pick up dog mess. It was resolved to provide a dog bin, proposed Cllr Freer, seconded Cllr Clews.</p> <p>E71, damp in rear wall in unit 8, Arcade Shops. Report from surveyor circulated, it was resolved to review the situation in 2 to 3 months, proposed Cllr Wright, seconded Cllr M Davis.</p>		
<p>14.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 14, 15, 16, 17, 18. b) Consultations</p> <p>PAP/2015/0251, Bracebridge Court, Friary Road, Atherstone CV9 3AL – variation of condition no:2 of planning permission ref: PAP/2013/0058 relating to internal alterations to provide 3 additional bedrooms in respect of redevelopment of an existing residential care home site , comprising the demolition of an existing 3 storey building (35 bedrooms) and the erection of a new replacement residential care home with 2 storeys and a partial basement (63 bedrooms), together with revised access and car parking arrangements. It was resolved that there was no objection to this application, proposed Cllr Barker, seconded Cllr Freer.</p> <p>PAP/2015/0167, Britannia Works, Coleshill Road, Atherstone, CV9 2AA – for proposed part demolition, new build and refurbishment to create 54 new residential dwellings with associated works.</p> <p>PAP/2015/0168, as above – listed building consent P03/05/15</p>		

Cllr Clews declared an interest and was granted a dispensation, he said that the report from the Canal & River Trust was actually 10 years old. It was resolved that there was no objection to this application, but to include the comment about the CRT report and hoped that the details it contained were still relevant. Proposed Cllr Barker, seconded Cllr M Davis.

NWB/15CC004, The Queen Elizabeth Academy, Atherstone - proposed demolition of existing buildings and construction of new, 3 storey main school building and new sports hall; energy centre; creation of new natural turf playing pitch and social area; car parking; associated hard and soft landscaping.

The clerk reported that County Planning had extended the reply date to 2/6/2015, Cllr Clark said public replies could be received up to 8/6/2015. It was agreed to hold a Town Council EGM on Wednesday 27th. May, following the public meeting to decide the response to this application. Cllr Dirveiks said that as she was on NWBC planning committee she would attend the public meeting, but not speak, and would not attend the EGM.

Cllr Clark said that if the application failed it would delay the school for several years.

PAP/2015/00294, Land adjacent to 1 Princess Road, Atherstone – demolition of 2 lock-up garage blocks and construction of 2 bungalows.

It was agreed to defer this application to the EGM.

PAP/2015/0222, Barge & Bridge Public House, 79 Coleshill Road, Atherstone, CV9 2AB – Demolition of existing public house and erection of no. 9 flats with associated works.

It was resolved to object to this application due to inadequate parking in an already congested area, proposed Cllr Barker, seconded Cllr Wright.

PAP/2014/0275, 17-19 Long Street, Atherstone – variation of condition 2, approved plans, attached to planning permission, ref. PAP/2009/0045 granted on 4/10/2012. Revised development includes changes to rear elevation to incorporate lift access tower and internal re-arrangement of retail/office building. It was resolved to object to this application due to the scale of the building compared with those surrounding, and lack of parking for retail unloading. Proposed Cllr Barker, seconded Cllr Wright.

c) Decisions

PAP/2015/0120, 21 Sheepy Road – granted

PAP/2015/0132, Warwick House – granted

PAP/2015/0220, 81 Witherley Road – tree preservation order granted

PAP/2015/0128, Alder Mill, - granted

d) Conservation Areas and Listed Buildings

None at time of compilation

e) Other

NWBC notice of street name/number – Spicers House, Ratcliffe Street, Atherstone, CV9 1JP

f) Licensing Matters

None at time of compilation

P04/05/15

15.	<p>APPOINTMENT OF REPRESENTATIVES TO ORGANISATIONS AND GROUPS (all Councillors are entitled to attend working groups) It was resolved to approve the following changes to the list; Charities, Denise Clews to remain as representative at request of Priscilla Gent Trust.</p> <p>Gramer Cottages, Cllr Clark Dickens Night, Cllr Gurney Allotments judging, Cllrs Freer, Clews, Bishop, Barnard. CCTV, Cllrs Barker, Freer, M Davis, Singh, Barnard. PPG, Cllrs Jarvis, G Davis Townwatch, Cllrs Clews, Singh Floral displays, left to Full Council WCR250, Cllr Barker Proposed Cllr Singh, seconded Cllr M Davis.</p>		
16.	<p>REPORTS</p> <ul style="list-style-type: none"> • Financial Reports The clerk presented the budget report and bank reconciliation for April, for information only. • Clerks Report Garner Canning, registry of easements to rear of Arcade Shops. It was resolved that the Chair and Deputy would sign, and that the cheque (£40) could be raised, proposed Cllr M Davis, seconded Cllr Barker. <p>Cemetery training course, Tuesday 30th. June at Coleshill. It was resolved to investigate if a course could be hosted by the Town Council.</p> <p>Cllr training, and Chairmanship training, it was resolved that Cllrs could attend, clerk to e-mail details of available courses. Proposed Cllr Jarvis, seconded Cllr G Davis.</p> <p>Allotment judging for this year, it was agreed to make plot identification easier, the procedure to be left to the committee.</p> <p>Arrangements for opening of Westwood Road equipment. Report circulated, it was agreed to arrange the event similar to St Mary's Road, sometime in June.</p> <p>Wet pour surface damaged at St Mary's Road. Quotes for repair available in item 26.</p> <ul style="list-style-type: none"> • Town Councillors Reports Cllr Barker said he had received complaints about dog fouling in Gypsy Lane with bags being thrown over the allotments, also about youths congregating by the football club, Cllr Clark said that this should be reported to the police, Cllr Jarvis said it could be raised at Area Forum. It was resolved that the clerk should pass the information to the police, proposed Cllr Freer, seconded Cllr Jarvis. Cllr Dirveiks said that it could be reported to Crimestoppers, she asked that the police be chased about a public surgery in the Arcade. 		
17.	<p>MEETINGS CALENDAR 2015-16 The list of NWBC meeting with suggested ATC dates was circulated It was agreed to approve the list, with the addition of 17th. June.</p>		
18.	<p>REVIEW OF STANDING ORDERS The clerk reported that an addition, for recording and filming of meetings, had been made in December 2014, there were no other changes. P05/05/15</p>		

19.	<p>REVIEW OF CODE OF CONDUCT This was last reviewed at the meeting of 1st. August 2012. There were no changes.</p>														
20.	<p>REVIEW OF FINANCIAL REGULATIONS This was last reviewed at the meeting of 4th. December 2013 It was resolved to change 11i, “greater than £10,000” is changed to “greater than £15,000” and “less than £10,000 is changed to less than £15,000”. Proposed Cllr Barker, seconded Cllr Singh. There were no other changes.</p>														
21.	<p>REVIEW OF ASSET REGISTER The clerk reported that property values had been increased by 3%, on advice from the insurer. Additions had been made for OSCA and a dog bin, a reduction made for honorary citizen medals, there were no other changes. It was agreed to approve the changes.</p>														
22.	<p>REVIEW OF RISK ASSESSMENT The clerk circulated a revised document with additions made to; Finance, monthly record of Arcade income/expenditure. Liability, acknowledgement of OSCA purchase and lease. Events on Council property conditions for organisers. There were no other changes. It was agreed to approve the changes.</p>														
23.	<p>ADOPTION OF GENERAL POWER OF COMPETENCE The clerk explained that a minimum of two thirds of Cllrs must be elected, clerk must be qualified. Gives the Council the power to do anything that individuals may do. Must not break other laws, must abide by existing duties. Will no longer use section 137. It is a power of first resort. It was resolved that the Town Council meets the criteria for eligibility to use the General Power of Competence, this will remain in force until the relevant annual meeting after the next ordinary election. Proposed Cllr Wright, seconded Cllr Singh.</p>														
24.	<p>MARKET SQUARE The clerk reported that Steve Maxey had been informed of the final specification. The canopy and stalls had been ordered, July delivery expected. Procedure for use of stalls/canopy, cost, eligibility, it was resolved to hold a working group to discuss these, proposed Cllr M Davis, seconded Cllr Barker. Cllr Singh asked the clerk to check if there was a notice in the square “no ball games”.</p>														
25.	<p>CEMETERY MATTERS</p> <ul style="list-style-type: none"> • Memorial applications approved by clerk <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">E1029 Vic Tica</td> <td>add inscription</td> </tr> <tr> <td>B227 Keith Ross Reynolds</td> <td>headstone</td> </tr> </table> • Recent burials in Atherstone Cemetery <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">John Douglas</td> <td>B156 Open pre-select to triple depth</td> </tr> <tr> <td>Vera Cox</td> <td>E1038 re-open to single depth</td> </tr> <tr> <td>Dorothy Clay</td> <td>O734 Re open to single depth</td> </tr> <tr> <td>Dean John Jones</td> <td>B229 New triple grave</td> </tr> </table> <p>P06/05/15</p>	E1029 Vic Tica	add inscription	B227 Keith Ross Reynolds	headstone	John Douglas	B156 Open pre-select to triple depth	Vera Cox	E1038 re-open to single depth	Dorothy Clay	O734 Re open to single depth	Dean John Jones	B229 New triple grave		
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	<p>Marlene Ann Tica</p> <p>William Cunningham Crotty Dixon Sidney Thomas Horace Earp Janet Marjorie Hamer</p>	<p>E1105 Re open to double depth</p> <p>A460 New Ash plot</p> <p>B200 New triple grave</p> <p>B241 New triple grave</p>		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Barker, seconded Cllr Wright.</p>			
13. cont	<p>Cllr Freer left the meeting.</p> <p>As the Eaton family were leaving they asked why their request for a memorial tree had not been discussed , it was resolved to suspend P&C and revisit Correspondence. Proposed Cllr Barker, seconded Cllr Clews.</p> <p>Items E42 & E45 (from ICCM & the police) contained the suggestions that a memorial tree be allowed. Cllr M Davis said that the Council could consider letting the family pay for one of the trees in the new scattering area, but with no plaque. It was resolved to let the family nominate and pay for a tree in the new area, when constructed.</p> <p>Proposed Cllr Barker, seconded Cllr Wright.</p> <p>The Council moved back into Private and Confidential.</p>			
26.	<p>QUOTATIONS RECEIVED</p> <p>Bench installation, groundwork costs not yet determined. It was agreed to inform the neighbouring shops about the forthcoming installation of the bench.</p> <p>Arcade kitchen/toilet.</p> <p>Report received from surveyor with list of quotations, Perrett Property had submitted an alternative design for the position of the door. It was resolved to choose Perrett Property to carry out the work, proposed Cllr Barker, seconded Cllr Clark.</p> <p>It was resolved to accept the quotation from Paul Parker to carry out the electrical work. Proposed Cllr G Davis, seconded Cllr Singh.</p> <p>Surface repair at St Mary's Road, the clerk presented a list of quotations for the repair of the damaged wet-pour area, it was resolved to use DCM, who had been used and recommended by NWBC. Proposed Cllr Wright, seconded Cllr Barker.</p>			
	<p>The meeting closed at 9.25pm.</p>			

Signed Chairman of Atherstone Town Council

P07/05/15