

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	The Committee Room, Civic Suite, NWBC, South St, Atherstone, CV9 1DE
DATE AND TIME	Wednesday 21 November 2018 7.00pm
IN ATTENDANCE	Town Councillors: L John, Freer, Jarvis, Henney, Bishop, Clews, Wright and Gurney. Police: PC Lloyd Walton. Borough and County Councillors: N Dirveiks, D Clews Public: Mrs Wrigley, Mrs Ross, Sarah Evans, Jane Wintrip, Helen Hutchinson, Carol Evans, Gary Chamberlain, Emma Bracey.
APOLOGIES	Councillors: G Davis, M Davis, Singh, L Dirveiks, J John and Barker.
CHAIRMAN	Cllr D Wright
CLERK	Sally Oldham (Deputy)

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Gurney seconded Cllr Clews		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
3.	PUBLIC SESSION (maximum 30 minutes) <u>Policing</u> Mrs Wrigley asked Cllr Henney a question: "Janet Dennis wants to know from your recent election leaflet you say you will fund extra police in the Town via Atherstone Town Council. How do you propose to do this? This question has already been asked by Cllr Jarvis on email but there has been no reply. Can you reply?" Cllr Henney replied that this was the first time he knew who the person was and that he was happy to speak to them in person either on email or by meeting in person whichever was best. He thanked Mrs Wrigley for naming the person. <u>Unit 7 Arcade – Honesty Shop</u> Jane Wintrip spoke to represent some of the tenants in the Arcade regarding problems arising from the Honesty Shop in Unit 7. She commented that it was causing a loss of trade and not increasing footfall in the arcade or the high street, queuing in front of other shops which meant people could not get into the other shops, children running up and down the arcade and damaging goods at other units, foul language and duplicating items already sold in the arcade. She stated also that there appears to be no control of the queue, names are taken and then people are let in to the shop a few at a time which cause obstructions in the arcade. In the recent Christmas Shop it offered cards which are already sold in the unit directly P56 11/18		

opposite. In the opinion of Jane Wintrip and others who were not able to attend to speak it is a free for all with a small donation being made, which affects all retailers in town, not just those in the arcade. Jane Wintrip gave an example of the potential loss she had calculated of £17,940 a year in takings removed from the high street/arcade traders - based on one honesty shop a month. In conclusion she asked if the change of use was approved with the required health safety and hygiene checks in place as cooking was taking place in the unit.

Jane Wintrip also asked what was happening to the rent rebate that was usually paid in May.

Cllr Freer commented that we are just an elected body of the council and for us to see sense it takes hearing from someone on the ground about the experience of a decision made by this Town Council that was obviously the wrong decision and we should rescind the decision. If it is affecting our tenants we should cease. Let the Honesty Shop compete in the high street like everyone else.

Cllr Henney said he thought the organisers had said it if caused a problem they would stop the honesty shop.

Cllr John said the lady in charge spoke at the last meeting and said exactly that. She made a very forceful argument saying the opposite and gave examples of the positive aspects of the work they do which sounded really good.

Cllr Jarvis asked if reversing the queue would help with that part of the problem.

Jane Wintrip thought it needed managing better. She suggested those attending should book in a few days before and stagger the arrival times.

Gary Chamberlain did not feel reversing the queue would help. He agreed the times should be staggered and register in advance rather than on the door.

Questions were also raised regarding whether cooking was permitted and whether the initiative was means tested.

Cllr Gurney suggested using timed tickets.

Cllr D Clews say they all pre register and are means tested if they come through NWBC for a voucher. Some items in the honesty shops are for anyone as it is excess stock from outlets such as Ocado.

Cllr Wright said the principal of the honesty shop is to pay what you can afford. Money raised is then ploughed back into vulnerable in society.

Cllr Freer asked when original request came through from Edible Links to use Unit 7 did they mention they disclose the registration process and that they would be cooking?

Cllr Henney asked what the difference was between this Honesty Shop unit and the Food Bank in Holly Lane.

P57 11/18

	<p>It was commented that anyone can use the unit in the Arcade but it appears to not be big enough. The accessibility of the honesty shop was not as good if it was located on Holly Lane.</p> <p>Cllr Freer commented that the discussion needs to be between the Arcade tenants and Edible Links to establish a satisfactory resolution to the concerns. Cllr Wright added that the Town Council should facilitate such a discussion.</p> <p><u>Dickens 2018</u></p> <p>Carol Evans said that she had put in a request to the Clerks (last week) to use the Canopy over the Market Square. It was noted and on the agenda later under Market Square.</p> <p><u>Christmas Market 14th December 2018</u></p> <p>Emma Bracey from NWBC outlined the plans for the event which was being publicised on social media. She also reminded those present that Leader Funding was still open for applications.</p>		
<p>4.</p>	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</p> <p><u>Police reports</u></p> <p>PC Lloyd Walton reported a rise in crime figures for the last four weeks including 14 violence related, 14 vehicle crimes, 22 thefts, 2 drugs, 24 burglaries and 36 anti- social behaviour issues.</p> <p>PCSO's are patrolling many areas.</p> <p>For the last 3 months targeting drug dealers was a priority and there are now no dealers in town. Lots are still taking drugs but there have been good results targeting dealers. He shared photos of prohibited weapons retrieved on a recent arrest which is still awaiting sentencing.</p> <p>The drug users are still a problem with heroin users travelling to Nuneaton where they are getting arrested.</p> <p>Leicestershire police are liaising regarding Atherstone nominals who may be involved in cross border burglaries.</p> <p>There has also been a rise in poaching pheasants at the Merevale Estate.</p> <p>Extra police are on duty for Dickens 2018.</p> <p>Cllr Gurney asked why there are more daytime burglaries. PC Walton reported that a person had been arrested for a lot of morning burglaries and there has now been a drop in numbers.</p> <p>Atherstone Hunt representative asked if police had any feedback for them regarding policing the New Years Day event and PC Walton offered to swop details after the meeting.</p> <p>P58 11/18</p>		

	<p>Cllr Jarvis said there needed to be a better message from all authorities to urge people to report crimes.</p> <p>Cllr Henney commented that people need to know reporting it will work.</p> <p>It was resolved to bring forward item 12 on the agenda Arcade Shops. Proposed Cllr Clews seconded Cllr Jarvis.</p>		
12.	<p>ARCADE SHOPS</p> <p>It was resolved for Atherstone Town Council to facilitate a daytime meeting with tenants and Edible Links at Unit 7 in the Arcade (at a time when it was not open). Any councillors were invited to attend. Proposed Cllr Wright seconded Cllr Jarvis.</p> <p>It was resolved to bring forward item 16 on the agenda: Funding Applications. Proposed Cllr Wright seconded Cllr Jarvis</p>		
16.	<p>FUNDING APPLICATIONS</p> <p><u>Atherstone Hunt</u> The Hunt has agreed to withdraw this request as the Chapter 8 trained volunteers have offered to cover the road closure for free under the Hunt's insurance.</p> <p><u>Beeline</u> It was resolved to request proof of previous invoices and look at the application again in December. Proposed Cllr Jarvis seconded Cllr Freer.</p> <p><u>Atherstone Town Cricket Club</u> It was resolved to award the requested £865 for refurbishment of the existing non turf cricket wicket. Proposed Cllr Bishop seconded Cllr Freer.</p> <p><u>St Marys Church</u> It was agreed to defer a decision until the CCTV replacement project was completed. Cllr Freer requested an update on the CCTV upgrade project.</p> <p><u>Atherstone Ball Game</u></p> <p>It was resolved to defer a decision and ask a similar question about road closures (see Atherstone Hunt) and put the Ball Game Committee in touch with the volunteer Chapter 8 team. Proposed Cllr Wright seconded Cllr Clews.</p> <p>It was resolved to bring forward item 13 on the agenda: Market Square. Proposed Cllr Freer seconded Cllr Clews</p>		
13.	<p>MARKET SQUARE</p> <p>a. <u>Application to use the Square – Dickens 2018 Canopy</u> It was resolved to approve the request for the canopy to be erected by Carol Evans and the Dickens team subject to their public liability and other insurance. They would also be responsible for deciding whether conditions made it safe to put up the canopy on the day. Proposed Cllr Wright seconded Cllr Clews</p> <p>P59 11/18</p>		

	<p>b. <u>Application to use the Square – Atherstone Hunt</u> It was resolved to approve the request for January 1st 2019. Proposed Cllr Wright seconded Cllr Freer.</p> <p>c. <u>Christmas Market December 14th 2018</u> It was resolved to approve the plans outlined in partnership with NWBC Community team and to waive all rent charges on the day for existing and new stall holders. Proposed Cllr Jarvis seconded Cllr Clews.</p>		
4.	<p><u>County and Borough Councillor reports</u></p> <p>Cllr N Dirveiks reported problems on Merevale Road with articulated lorries. Cllr Jarvis reported that the CCTV upgrade report was due in on 19th December, a specification to then be set and out to tender.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 17 October 2018</p> <p>It was resolved to approve the minutes proposed Cllr Clews seconded Cllr John.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING 17 October 2018</p> <p>None</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE A list was circulated prior to the meeting. For ratification cheque no 108375 and 108376 Approval for all new cheques 108377 to 108396 It was resolved to approve the list proposed Cllr Wright seconded by Cllr Clews. Wages £3,449.99 WCC £1,283.27 Glendale £5438.01 Atherstone Common Rights £ 770.00 C Belcher £1558.00 PKF Auditors £960.00 Teleshore £865.54. Toye Kenning and Spencer £1203.96</p>		
8.	<p>CORRESPONDENCE RECEIVED (see list)</p> <p>E31 Play Area reports – it was noted that work to the rolling log at Westwood Rd Play Area and other items are in hand but the clerk will chase.</p> <p>Item 2 Partnership Building – it was noted that a meeting had been arranged recently which Town Councillors and others attended but the WCC representatives did not turn up so the meeting was adjourned.</p> <p>P60 11/18</p>		

<p>9.</p>	<p>PLANNING MATTERS</p> <p>Cllr Jarvis declared an interest.</p> <p>a) Planning Lists – 41, 42, 43, 44, 45</p> <p>b) Consultations</p> <p>PAP/2018/0655 Limetrees Outwoods Close Work to Trees</p> <p>PAP/2018/0659 45 North St Conversion and extension</p> <p>c) Decisions: - See attached weekly lists 41, 42, 43, 44, 45</p> <p>d) No comments were made on the above lists but the Clerk was asked to investigate the question of planning permission raised in the public session regarding use of Unit 7 for cooking.</p>		
<p>10.</p>	<p>REPORTS</p> <p>Financial reports for October 2018 had been circulated. These were noted.</p> <p>Clerks report</p> <p>1. Office alarm</p> <p>The clerk reported a callout had been made to check the office alarm which had been disturbing neighbours in the middle of the night on a couple of occasions. If that does not work the control panel may need to be replaced.</p> <p>2. A FOI request from Mr D Pickard had been received and is in hand Regarding CCTV in the town.</p> <p><u>Town councillor reports</u></p> <p>Cllr Wright reported he had attended the WALC AGM.</p>		
<p>11</p>	<p>CEMETERY MATTERS</p> <p>a) Memorial applications</p> <p>B82 Walter Neal – additional inscription</p> <p>A525 Humphrey Alistair Clarke – headstone</p> <p>B256 Mark Palfreyman – headstone and kerbs</p> <p>A127 Betty Cullen – additional inscription</p> <p>B129 Belinda Thompson – headstone</p> <p>P61 11/18</p>		

	<p>E1009 Carol Elizabeth Barber – additional inscription</p> <p>RCE1066 John Mansfield – headstone and kerbs</p> <p>RCE911 Rita Barbara Angela Wright – additional inscription</p> <p>b) Recent Burials in Atherstone Cemetery</p> <table border="0"> <tr> <td>Baby Harleigh Jay Gannon</td> <td>Baby Grave 51 burial</td> </tr> <tr> <td>Gwendoline Violet Johnson</td> <td>B43 Open pre select grave to double</td> </tr> <tr> <td>Angela Rose Orton</td> <td>B43 Interment of ashes</td> </tr> <tr> <td>Betty Deeming</td> <td>A427 re-open for ashes</td> </tr> <tr> <td>Dorothy Agnes Roda Gallagher</td> <td>O726 re open to single depth</td> </tr> <tr> <td>Dennis Mervyn Smith</td> <td>A527 New ash plot</td> </tr> </table> <p>c) Ashes Scattering Area</p> <p>Recommendations from working group meeting 9th November 2018 were presented and it was resolved to accept them all. Proposed Cllr Wright seconded Cllr Clews.</p>	Baby Harleigh Jay Gannon	Baby Grave 51 burial	Gwendoline Violet Johnson	B43 Open pre select grave to double	Angela Rose Orton	B43 Interment of ashes	Betty Deeming	A427 re-open for ashes	Dorothy Agnes Roda Gallagher	O726 re open to single depth	Dennis Mervyn Smith	A527 New ash plot		
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12.	ARCADE SHOPS – see earlier in meeting														
13.	MARKET SQUARE – see earlier in meeting														
14.	PLAY AREAS Nothing to report														
15.	ALLOTMENTS Following a site visit on 20 th November 2018 to the area at Merevale allotments with overgrown brambles on waste ground it was agreed to go back to NWBC and ask if they wish to revive their previous project to make use of the ground.														
16.	Funding Applications – see earlier in meeting														
17.	CHRISTMAS LIGHTS The clerk reported the lights were ready for Dickens. A new switch had been put in near the carpet shop and the Christmas Tree was now up near the church. The up-lighters at the church had also been repaired.														
18.	ANNUAL TOWN COUNCIL DINNER and HONORARY CITIZEN 2019 For confirmation the last date to receive nominations for the Honorary Citizen awards was confirmed to be 30 November 2018. Nomination forms have been circulated, the vote on the 2019 Honorary Citizen will be taken at the 12 December 2018 ATC meeting. P62 11/18														

	<p>PRIVATE & CONFIDENTIAL</p> <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, employment matters, and action to be taken or to be taken in connection with the prevention, prosecution or investigation of a crime) it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Wright seconded Cllr Clews</p>		
19.	<p>ARCADE</p> <p>a. Update of fire risk assessment - The action plan is being worked through.</p> <p>b. Arcade Leases – The clerk updated following a meeting with Garner Canning. It was agreed to investigate further as advised by Garner Canning and report back to Full Council.</p>		
20.	<p>ST MARYS PLAY AREA COVENANT</p> <p>It was agreed to write to WCC stating that the Town Council wish to facilitate the improvements to doctor's surgery whilst protecting the people of Atherstone's land by whatever legal way was preferred - either a lease or transfer. The lease/transfer would be specific to the surgery and if the surgery did not want it in the future it would revert back to the Town Council.</p>		
21.	<p>QUOTATIONS</p> <p>It was resolved to carry out the repairs as suggested by the clerk regarding the tiled doorway in front of the Cake Shop in the Arcade. Proposed Clews seconded Cllr Jarvis.</p>		
22.	<p>CEMETERY</p> <p>Correspondence Item 1: A E Grubb Memorial The clerk was still awaiting an update from John Sumner at Garner Canning. It was agreed the clerks would bring full details back to the next meeting for consideration. It was agreed to acknowledge the letter in the meantime.</p>		
23.	<p>OFFICE ACCOMODATION</p> <p>Meeting on 13th November 2018 re the Partnership Building was adjourned as no one from WCC attended to discuss term. A new date was awaited.</p> <p>P63 11/18</p>		

23.	CCTV UPGRADE PROJECT Nothing to report		
	The meeting closed at 9.15pm the next meeting 12th December 2018		

Signed Chairman of Atherstone Town Council