

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 21st. August 2013 start 7.00pm
IN ATTENDANCE	Town Councillors: Shaw, Barker, R Freer, L Freer, Barnard, Jarvis, Clews, Singh, Pickard, Public: Mrs Wrigley.
APOLOGIES	Town Cllrs: G Davis, M Davis, Macchi, McElhone
CHAIRMAN	Cllr Singh.
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Council apologies. Proposed Cllr Shaw, seconded Cllr Barker.		
2.	DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST To be taken as and when.		
3.	PUBLIC SESSION Cllr R Freer commented about the project meeting from Wednesday 14 th . August, where only 2 Cllrs attended, there were 4 apologies, so the meeting was cancelled due to not being quorate. Cllr L Freer stated that she had had a complaint regarding noise from the St Mary's Road playground at 3.00am.		
4.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 7th. August 2013 It was resolved that the minutes be accepted as a true record, proposed Cllr Barker, seconded Cllr Shaw.		
5.	MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 7th. August 2013. Item 3, reply from NWBC regarding the house in Station Street. Cllr Pickard said that he had spoken to the Ward Borough Cllrs who had told him that the property was occupied and the rat infestation was being treated. It was agreed to ask the police for an update. P44 08/13		

	<p>It was resolved to ask NWBC if they were doing all they can to make the environment acceptable to the neighbours, and to write to the neighbours, outlining the actions taken so far, and ask if they accepted that everything was being done. Proposed Cllr R Freer, seconded Cllr Shaw.</p> <p>Item 6, the Clerk confirmed that the visit to the Atkins building was booked for Tuesday 17th. September 4.00pm.</p> <p>Item 8, The clerk reported various costs for the provision of rubbish skips and circulated a reply from the allotment association. It was agreed that action would be taken against any identified offenders, lighting nuisance fires, but would wait until a meeting was organised with the association.</p> <p>Item 3, Cllr Jarvis stated that the hedge in Convent Lane had now been cut, it was also stated that the maintenance company had included it on their schedule.</p> <p>Item 11. Information received regarding re-deployable CCTV cameras, it was agreed to move this into P & C.</p> <p>Item 6, Reply received regarding walkway from ALDI to Long Street, private property belonging to the shop owners.</p> <p>Item 10. Reply regarding late night noise and TENs. Cllr Pickard said that people should make complaints to NWBC, to be recorded, as action could only be taken for future events based on records held. Cllrs L Freer and Pickard stated that they would raise the matter at licencing meetings.</p> <p>Item 11. Electronic tablets, the clerk reported that he had spoken to the head of IT, at County, who said Cllrs had a choice of using tablets or paper at meetings but most still preferred paper. It was agreed to take no further action.</p> <p>Item 13. Reply regarding Italian market 8th. December. It was resolved to accept the date given and to arrange a visit, by the organiser to obtain further details. Proposed Cllr Barker, seconded Cllr Singh.</p>		
<p>6.</p>	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The clerk recommended that cheque number 106285, be retained until after the Summer in the Square on 24th. August. Cllr Jarvis declared an interest in this cheque.</p> <p>It was resolved to approve for signing the cheques, numbers 106285 to 106291. Proposed Cllr Barker, seconded Cllr Shaw.</p> <p>List of cheques over £500. NWBC £702.86 NWBC £8739.79</p> <p>P45 08/13</p>		

7.	<p>CORRESPONDENCE RECEIVED</p> <p>1/ Letter from market traders, it was resolved to reply that their comments were noted. Proposed Cllr Shaw, seconded Cllr Barker.</p> <p>E2/ WALC, government spending review and future, this to be held until future agenda when issues of council tax freeze would be discussed, Cllr Pickard raised the possibility of appointing a budgetary committee who could look into the details of these issues and make reports to the Council.</p> <p>E10/ E-mail regarding Dickens Night committee, referred to P & C. It was agreed that in future there should be a P & C section for sensitive correspondence.</p> <p>It was resolved that copies of the new “Good Councillors Guide” should be obtained for every Cllr. Proposed Cllr R Freer, seconded Cllr Jarvis.</p>		
8.	<p>PLANNING MATTERS (revised list circulated)</p> <p>a) Planning Lists – 31, 32.</p> <p>b) Consultations</p> <p>PAP/2013/0362, 2 Bracebridge Road, Atherstone Double storey extension to rear and conservatory It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Barker, seconded Cllr Shaw.</p> <p>PAP/2013/0361, 4 Owen Street, Atherstone Demolition of front wall and rails and construct period style wall and rail. It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Singh.</p> <p>PAP/2013/0356, HSBC, 110 Long Street, Atherstone Works to fell trees in a conservation area, amended plans It was resolved that there was no objection to this application. Proposed Cllr , seconded Cllr Shaw.</p> <p>SNN-0192013, new street numbers, <i>1A and 1B Princess Road, Atherstone</i> It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr L Freer.</p> <p>SNN-0202013, new street name and numbers, land rear of 58-82 St Georges Road, Atherstone, <i>1 to 9 Dragons Court, Atherstone</i> It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Clews.</p> <p>SNN-0212013, new street name and numbers, land at Lister Road/York Avenue, Atherstone, <i>Jenner Court and Lister Road (see schedule for numbers)</i> It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Shaw.</p> <p>P46 08/13</p>		

	<p>c) Decisions - the following were noted:- PAP/2013/0287, 44 Westwood Crescent, side and rear extensions – granted</p> <p>d) Conservation Areas and Listed Buildings Nothing to report</p> <p>e) Other Nothing to report</p> <p>f) Licensing Matters TEN Market Tavern, Atherstone, 17/8/2013.</p>		
<p>9.</p>	<p>REPORTS</p> <p>Clerk's Report The clerk reported that there had been several further complaints regarding nuisance bonfires at Merevale allotment site.</p> <p>The clerk reported that the Xmas lights contract finishes this December, with lights in place, it was agreed to obtain costs for a further 3 years.</p> <p>Dickens Night reception and venue, it was agreed to check the availability of the Red Lion and obtain costs based on previous occasions.</p> <p>Annual dinner 2014, date and venue, it was agreed to check on the availability of the Red Lion, for a Saturday night in March, and obtain costs based on the previous occasion.</p> <p>The clerk circulated notes from a meeting with Rob Barnard, Ball Game It was agreed that Rob Barnard could borrow the old ball for taking measurements,</p> <p>It was agreed that a public consultation should be organised to find historic information about the Ball Game, in conjunction with the Heritage Society and Rob Barnard. (press release and notices)</p> <p>Rob Barnard will give a copy of his information to the Council.</p> <p>It was agreed to obtain costs to add flower border and tubs around the War Memorial to the floral display contract.</p> <p>It was agreed that the deputy clerk could attend the Allotment Forum on 15th. October. It was also agreed to ask the Forum what other allotment sites did about bonfires and whether they had any alternatives.</p> <p>The clerk said he had to report an employment issue later in P & C.</p> <p>The clerk gave a reminder that the next meeting had been moved to 11th. September due to the Canal & River Trust AGM.</p> <p>P47 08/13</p>		

	<p>Representative's Reports Cllr L Freer commented that the floral displays looked very good. Cllr Jarvis said that he had attended a Car Show meeting.</p>		
10.	<p>MARKET SQUARE The clerk said that a problem had been reported, by Hinckley and Bosworth, with electrical supply bollard at top end, this was forwarded to NWBC, who had inspected it. It was agreed to report to Hinckley that the traders were still using trailing leads without covering them, caravans did not have earth spikes fitted, and to ask if the traders had their appliances PAT tested. It was also stated that the bollard had been left out from Tuesday and rubbish was being put in the waste bin on the Square.</p>		
11.	<p>CEMETERY MATTERS</p> <p>a) Memorial Applications approved by clerks A171 Mary Irene Summerhayes – additional inscription B225 Alan Causon – headstone A443 Michael Lewis – headstone A438 Jeffrey Clarke – headstone A444 Greg McCardle – headstone B185 Edna Robertson – additional kerbs A440 Stuart Mears - headstone</p> <p>b) Recent Burials in Atherstone Cemetery William Webster B132 – re open to double depth Cyril Leslie Clarke A406 – re open for ashes David Warren O1733 – Re open to single depth Adrian James Middleton A447 – new ash plot</p> <p>c) Weeds on grave plots It was agreed to ask Glendale to spray the weeds on any unattended grave plots.</p>		
12.	<p>REPORT AND RECOMMENDATIONS FROM PROJECT MEETING Meeting not held due to lack of quorum, it was resolved to maintain the existing schedule, proposed Cllr Shaw, seconded Cllr Singh. It was noted that the next date was 11th. September which was now a meeting date.</p>		
13.	<p>PEST CONTROL REVIEW Cllr Clews stated that there was a lot of rabbits causing damage in the cemetery. It was resolved to ask Mr Webster to carry out pest control, there was to be no guns used and no vehicles in the cemetery (to be included in the permits), proposed Cllr Shaw, seconded Cllr Singh.</p>		
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	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (<i>Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, employees/former or prospective employees</i>), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr R Freer, seconded Cllr Shaw.</p>		
14.	<p>ARCADE SHOPS, Update on employment issues, the clerk reported that NWBC were sending the required details to Garner Canning, they had however requested a clarification on the intentions of the Town Council towards cleaning and keyholding. It was resolved to answer that “ the Town Council will need someone to make sure that the Arcade was locked at night, and to clean the walkways, stairs and toilets” , proposed Cllr R Freer, seconded Pickard. A named vote was requested. It was as follows 5 votes for, 2 votes against (Cllrs Barker and Shaw), 2 abstentions (Cllrs Clews and Jarvis).</p>		
15.	<p>AGREEMENT WITH PARKWOOD CONSULTANTS The draft agreement was circulated. It was resolved to suspend Standing Orders and Financial Regulations to discuss the proposed agreement, under Finance Regs section 11.1 item (a) note (ii). (specialist services), proposed Cllr Barker, seconded Cllr Shaw. It was resolved to approve the agreement with Parkwood, where if the funding applications were not successful there would be no charge to the Council, but if successful Parkwood would manage the projects, with their costs included in the funding awards. Proposed Cllr Barker, seconded Cllr Singh. Next stage is to meet Parkwood to plan designs, with public consultation, and to prepare funding applications.</p>		
16.	<p>QUOTE FOR NOTICE BOARD REFURBISHMENT The clerk reported the cost of new parts from Greenbarnes, the labour cost from Harvey Pointon, and the new signage from Sign Up Today. It resolved to suspend Finance Regs for the new parts under section 11.1 item (a) note (vi) (proprietary articles) It was resolved to accept all quotations, proposed Cllr Barker, seconded Cllr Shaw.</p>		
17.	<p>QUOTE FOR CEMETERY BENCHES AND SHELTER The clerk reported the quotation received from Harvey Pointon. It was resolved to suspend finance regs, to accept the quotation, under Finance Regs 11.1 (c), (general handyman to the Council), proposed Cllr Barker, seconded Cllr Singh.</p>		
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9.	<p>CLERKS REPORT (cont)</p> <p>The clerk reported that due to sick leave, the office was being cleaned by the clerks and he had arranged for Atherstone Landscapes to look after the cemetery toilets.</p> <p>It was agreed to ask Harvey Pointon to quote to paint the inside of the cemetery toilet, and to repair and stain the door.</p> <p>It was agreed to ask Glendale to trim the cemetery hedges and bushes as soon as possible.</p>		
7.	<p>CORRESPONDENCE RECEIVED (cont)</p> <p>A discussion took place regarding the proposed change of the Dickens Night committee to a limited company. It was resolved that "Atherstone Town Council recommends that the Dickens Night committee should become a charity rather than a community interest company.</p> <p>They would like to remind the committee that they rely on the goodwill of the Town and Borough Councils to achieve Dickens Night". Proposed Cllr R Freer, seconded Cllr Barker.</p>		
5.	<p>MATTERS ARISING (cont)</p> <p>The clerk reported details of purchase and leasing costs for the Nomad re-deployable CCTV cameras. He also reported an offer from the manufacturer to trial, free of charge, a prototype Nomad multicam system, which incorporated 3 separate cameras. It was resolved to accept the free trial offer and to have the camera installed on the lamp column outside the St Mary' Road play area. Proposed Cllr Shaw, seconded Cllr Singh.</p>		
<p>The meeting closed at 9.25pm.</p>			

Signed Chairman of Atherstone Town Council