

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 21 <sup>st</sup> . December 2011 start 7.00pm
IN ATTENDANCE	Town Councillors: Shaw, Wright, M Davis, G Davis, Vickers, Jarvis, L Freer, R Freer, McElhone, Pickard, Barker, Peat. Members of the public:, Mrs Clay, Mrs Wrigley,
APOLOGIES	Town Cllrs: Macchi, Clews.
CHAIRMAN	Cllr Shaw
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr Vickers, seconded Cllr G Davis.		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Cllr Shaw stated that he had been approached by members of the public, requesting grit bins at the corner of Florence Close and Holte Road, and where the road under the cattle creep joined Long Street. Cllr Jarvis stated that, as a snow warden for his area, he had been issued with some bags of grit.		
4.	<b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 7<sup>th</sup>. December 2011</b> It was resolved that the minutes be accepted as a true record. Proposed Cllr Barker, seconded Cllr G Davis.		
5.	<b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 7<sup>th</sup>. December 2011.</b> P91 item 3, the clerk reported that details of the property, in Station Street, had been received. It was resolved that a visit, to view the property, would be arranged in the New Year. Proposed Cllr R Freer, seconded Cllr L Freer. P94 item 11 c), the clerk reported that a reply had been received from NWBC, regarding publicity for bus services. It was agreed to send the NWBC reply to County, and the original County letter to NWBC.		
6.	<b>TO RECEIVE THE MINUTES OF THE GENERAL POLICY COMMITTEE MEETING OF 7<sup>th</sup>. December 2011</b> It was resolved that the minutes be accepted as a true record. Proposed Cllr R Freer, seconded Cllr L Freer.  <b>P97 12/11</b>		

7.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE GENERAL POLICY COMMITTEE MEETING OF 7<sup>th</sup>. December 2011.</b> There were no matters arising.</p>		
8.	<p><b>INVOICES FOR APPROVAL/CHEQUES FOR SIGNING</b> It was resolved that the list of invoices be approved and that cheques 105788 to 105799 be signed.</p>		
9.	<p><b>CORRESPONDENCE RECEIVED</b> 3) Request for funding, it was resolved that a link to the Victim Support Organisation be put on the website. Proposed Cllr L Freer, seconded Cllr R Freer. 5) Reply to letter regarding ashes memorials. It was resolved that reminder letters be sent out, in the New Year, pointing out that if the required work was not completed, by Easter, then the Town Council will have to do it. Proposed Cllr R Freer, seconded Cllr L Freer, Cllr Jarvis abstained. E31) War Memorial. Cllr Barker was concerned that the cleaning of the memorial could cause long term damage, by removing the weathered top layer, and that refurbishment should be confined to renewal of the letters. The clerk reported that an answer from the War Memorial Trust was expected in January 2012. It was agreed that these points should be discussed at a working group.</p>		
10.	<p><b>PLANNING MATTERS</b> a) Planning Lists – 47, 48 b) <b>Consultations</b> None at time of compilation c) <b>Decisions</b> <b>PAP/2011/0489: 13 Charlotte Way</b> Tree Preservation Order consent - GRANTED d) <b>Conservation Areas and Listed Buildings</b> i) Shop Front guides/ roller shutter doors in a conservation area Cllr McElhone expressed concern that the roller shutter doors, at the new pharmacy, did not conform to the shop front guidelines. It was resolved to write to NWBC Planning. Proposed Cllr McElhone, seconded Cllr Barker. e) <b>Other</b> <b>None at time of compilation</b> f) <b>Licensing Matters</b> None at time of compilation</p>		
11.	<p><b>REPORTS</b> a) <b>Clerks Report</b> The clerk reported that a training course had been found, specifically for funding projects. This was at the Rugby offices of WCAVA, cost £99, and ran for 6 sessions. It was resolved that the deputy clerk could attend, but should travel by train if possible. Proposed Cllr Barker, seconded Cllr G Davis.  b) <b>Representatives Reports</b> Cllr Peat reported that the residents of Gramer Cottages had been taken out to Purley Chase, for a meal. <b>P98 12/11</b></p>		

	<p>Cllr R Freer reported that he had attended the Localism briefing, but there were issues about the planning referendum which were not clear, and that local referendums went to the Minister, who would make the final decision.</p>		
<b>12.</b>	<p><b>CEMETERY MATTERS</b>  a) Memorial applications approved by clerk  A409 Paul Kellegher headstone  RCE84 Mary Prowse headstone  E499 Derek Davison replace headstone, new kerbs and additional inscription.  O1903a Alan Bethell headstone and kerbs  b) Recent Burials in Atherstone Cemetery  Lavinia Lynskey E464 re- open to single depth  Edna May Mattina B54 re-open to double depth  Arthur Bown E611 re-open to double depth  Rosalie Sylvia Smith B161 new triple grave  Phylis May Crowson A107 re-open for ashes  Jan Leszczyk E760 re-open to double depth</p>		
<b>13.</b>	<p><b>CONTRACT MATTERS</b>  <b>Play areas monthly inspection reports</b>  No major problems reported, Harvey Pointon investigating listed items with deputy clerk.</p>		
<b>14.</b>	<p><b>MARKET SQUARE</b>  Request for New Years holiday  It was resolved that the Town Council could not give permission, at that time, as the Square had been booked by the Atherstone Hunt, and was their responsibility, for insurance purposes. It was also noted that licenses could be needed from NWBC. Proposed Cllr Barker, seconded Cllr L Freer, Against Cllrs Wright and Vickers, abstained Cllr Pickard.</p>		
<b>15.</b>	<p><b>GENERAL POLICY COMMITTEE</b>  It was resolved that the attendance should be sorted by the clerk, with one Cllr left out, each meeting, by alphabetical order. Proposed Cllr R Freer, seconded Cllr Barker.  It was agreed that working groups would take place on free Wednesday nights, if there was no clash with NWBC meetings.</p>		
<b>16.</b>	<p><b>REVIEW OF RISK ASSESSMENT</b>  The clerk reported that he had updated the Risk Assessment documents, and there was only one outstanding item, raised at a recent meeting, regarding unauthorised vehicular access to the Old Allotment Gardens. He reported that he had arranged with a contractor to provide a large boulder, in the entrance, as suggested. It was resolved to accept the revised Risk Assessment. Proposed Cllr M Davis, seconded Cllr Peat, against Cllr R Freer.</p>		
<b>17.</b>	<p><b>REQUEST FROM BRACEBRIDGE ALLOTMENT ASSOCIATION</b>  It was resolved to set up a meeting, with the association, to discuss their request for self management. Proposed Cllr M Davis, seconded Cllr Pickard, against Cllrs Barker, R Freer.  <b>P99 12/11</b></p>		

18.	<p><b>REQUEST FOR SIGNS ON CANAL TOWPATH, (food being left about attracting rats)</b>  It was proposed to ask British Waterways to erect signs requesting that rubbish and food be taken away. Proposed Cllr R Freer, seconded Cllr L Freer. The proposal was not carried, with 2 abstentions and 7 against.</p>		
19.	<p><b>DIAMOND JUBILEE CELEBRATIONS</b>  The clerk noted that funding applications and requests to use the Square had not been received yet. Cllr Jarvis stated that it was intended to hold the Carnival, on the Saturday, with the Jubilee Celebrations on the holiday Monday.  It was agreed to ask NWBC what input they are having towards the celebrations and if there was funding available.</p>		
20.	<p><b>1920 BALL GAME, PLAQUE FOR WAR MEMORIAL</b>  Cllr L Freer suggested that a plaque should be erected, explaining that the ball for the 1920 Ball Game had been sent from Australia, with the request that it be used to raise funds for a War Memorial. Cllr R Freer agreed to provide details. It was agreed that the item be put on the next Full Council agenda.</p>		
	<p><b>The meeting closed at 8.20pm.</b></p>		

Signed ..... Chairman of Atherstone Town Council.