

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 22 nd . January 2014 start 7.00 pm
IN ATTENDANCE	Town Councillors: Pickard, Barker, Shaw, Barnard, Clark, Clews, Jarvis, L Freer, R Freer, Wright. Canal and River Trust: G Reynolds, B Hall. Public: Mrs Clay, Mrs Wrigley
APOLOGIES	Town Cllrs: G Davis, M Davis, Singh, Peat, McElhone.
CHAIRMAN	Cllr Barker
CLERK	Mr Graham Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Council apologies. Proposed Cllr Shaw, seconded Cllr Jarvis.		
2.	DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST To be taken as and when.		
3.	PRESENTATION FROM CANAL AND RIVER TRUST Mr Reynolds presented a programme of work planned to the canal system through Atherstone, and gave a brief description on each item. Cllr R Freer stated that consultation should take place over signage as the Town Council were planning to erect Ball Game Trail signs, around the town. Mr Reynolds said that they would attend any meeting with the Council as required. Cllr Clews said that there was an issue with boaters throwing ashes onto the towpath. Cllr Shaw asked what was the maximum mooring period, Mr Reynolds thought that it was 7 days. Mr Reynolds asked who to ask for permission to erect signs by the Coleshill Road bridge, he was advised to approach County Highways. He asked who was responsible for the black heritage signs in the town, he was told that they were provided through the Civic Society via funding. He said that CRT were willing to allow CCTV cameras and signage to be placed on their land but would not provide funds. Mr Hall said that there would be volunteer lock keepers in the summer. Cllr R Freer asked how much of the canal was being refurbished, Mr		

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	<p>Reynolds replied that it was lock 6 to bridge 40. Mr Reynolds said that some of the leaflets, which had been funded by ATC had been distributed to the boat hire companies. Mr Reynolds and Mr Hall left the meeting.</p>		
4.	<p>PUBLIC SESSION Cllr Jarvis stated that the light at the Memorial Hall and the bus station alleyway were still not working. Cllr L Freer said that the waste collections, where bags had to be left out, were under review. Cllr Shaw stated that there was a lot of rubbish from waste bags in Coleshill Street, and that the fortnightly collections, were causing problems in the town centre. Cllr Clark reported that he had received many complaints about dog mess in the Coleshill Road area. Cllr Barker said that the town centre waste collections had been reported at the contact meeting.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 8th January 2014 It was resolved to accept the minutes. Proposed Cllr Wright, seconded Cllr Clark.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 8th January 2014. Cllr Pickard said that the waste collection issues had been discussed at the annual meeting between NWBC and parish councils. The clerk reported that the new lamp post had been fitted at St Mary's Road, but was now waiting for the electricity supply to be connected. The clerk reported that a report had just been received from the Diocese specialist about the St Mary's Church lights, it was resolved that this would be circulated and put on the next agenda, proposed Cllr L Freer, seconded Cllr Clews. It was agreed that the Canal & River Trust and the Sleigh Committee were approved to use the office if they requested. It was agreed that the Market Partnership meeting should take place on Wednesday 12th. February. Item 14, Car Parking. It was agreed that the Town Council would take no action at this stage and would monitor any short term arrangements.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE The clerk presented a list with cheque numbers 106436 to 106448 for approval and signing. It was resolved to approve and sign the cheques listed above, proposed Cllr Shaw, seconded Cllr Wright. <i>List of cheques above £500.00</i> <i>Merlin Lighting £1353.00</i> <i>NWBC £506.74</i> <i>NWBC £7231.75</i> <i>Servicom £903.60</i></p> <p>P113 1/14</p>		

<p>8.</p>	<p>CORRESPONDENCE RECEIVED</p> <p>E4. 4x4 response, it was agreed that the clerk would investigate this organisation, via the County Council, and report back.</p> <p>E9. Royal Garden Party nominations, it was resolved that the Cllr Singh would be nominated, proposed Cllr Shaw, seconded Cllr Wright.</p> <p>E18. AGE UK, Fit for the Future Project, it was agreed to ask if a presentation could be done in Atherstone.</p> <p>E55. Fire Service Provision. The clerk presented a reply from County Cllr Dirveiks. It was noted that the Chief Fire Officer was willing to come and meet the Town Council after 6th. February. It was agreed to arrange this as soon as possible. Cllr Pickard said that the subject was due to be discussed at the County Communities Scrutiny Board in March, this meeting would be open to the public.</p> <p>E57. Funding request from St Benedict's School, the clerk said that he had sent a copy of the grant application form.</p>		
<p>9.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 51, 52</p> <p>b) Consultations None at time of compilation</p> <p>c) Decisions PAP/2013/0493, ALDI Stores, 32 Station Street, extension to trading hours – granted. PAP/2013/0545, 11 Oakfield Gardens, works to trees – granted. PAP/2013/0531, ALDI Stores Holly Lane, display of signage – consent granted. PAP/2013/0534, Hill House, 217 Long Street, works to trees – granted.</p> <p>Cllr L Freer stated that the application for 30 Margaret Road had been granted with conditions, including that requested by the Town Council.</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other None at time of compilation</p> <p>f) Licensing Matters None at time of compilation</p>		
<p>10.</p>	<p>REPORTS</p> <p>Financial Report (Third Quarter)</p> <p>It was resolved to forward the information to the internal auditor. Proposed Cllr L Freer, seconded Cllr Shaw.</p> <p>P114 1/14</p>		

	<p>Clerk's Report The clerk gave a reminder that the budget setting working group was scheduled for next Wednesday night at 7.00pm. The clerk reported that the precept request letter and support grant details had been received from NWBC.</p> <p>Representative's Reports Cllr Barker reported that the contact meeting had taken place with NWBC. He also reported about investment scheduled for the signalling system on the railways. Cllr Shaw reported that the CCTV partnership meeting had been held, there were some new licences that would be required and that some of the mechanical parts for the cameras had now become obsolete. Cllr Barker reported that there had been a problem to renew the Airwaves licence due to another licence having been de-activated. It was resolved to contact NWBC to ask why the fee had been paid and to explain the problems encountered with the Home Office preventing the Airwaves radio being used. Proposed Cllr R Freer, seconded Cllr L Freer.</p>		
11.	<p>RECOMMENDATIONS FROM PROJECT MEETING Ball Game Information Boards Recommendation: name the project Ball Game Educational Trail</p> <p>Recommendation:</p> <ol style="list-style-type: none"> i. Trail to comprise circular metal discs (@10-15 possibly inset into pavements at selected locations around the Town. ii. A partnership with WCC to facilitate necessary permissions. iii. An accompanying leaflet will guide visitors around the trail and explain some of the associated history. iv. At the starting point of the trail an explanatory board will be displayed showing the trail and historical information. v. Starting point should be in a sheltered place accompanied by historical notes. <p>Recommendation: Ask Atherstone Heritage for sight of Ball Game information they have on file and invite them to send it in advance and then attend the next working group with Rob Barnard on a spare Wednesday in a month's time.</p> <p>Recommendation: Ask the Herald for permission to have access to their archive records. If necessary costs to be incurred by ATC.</p> <p>Recommendation: Contact Peter Allicott whose father has lots of photos of the Ball Game.</p> <p>Recommendation: Launch the Ball Game Educational Trail at the 2015 Shrovetide Ball Game (28th Feb 2015).</p> <p>P115 1/14</p>		

In addition to the Ball Game Trail Cllr R Freer raised the question of forging links with the Australian town of "Atherstone" to tie up with the work currently being carried out for the WW1 Memorial ashes scattering area and the Ball Game Trail.

Recommendation: Contact Sean Pinan in Melton Australia to find out more about the new Atherstone in Australia. Contact Sherrins (makers of Australian Rules Footballs and the ball that was sent to Atherstone in 1921) to see if they would make a ball and send it back from Australia rather like the emigrants did during the first World War when raising money for the veterans and eventually for the Atherstone War Memorial itself.

It was resolved to approve these recommendations, proposed Cllr Shaw, seconded Cllr R Freer.

Market Improvement

Recommendation:

Draft application to Portas Fund (S Maxey) for pop up stalls to facilitate Craft Markets etc and enquire with Loughborough and Hinckley authorities for information on the markets.

It was resolved that stalls could be stored in the Arcade and potential users would take them and return after use. Cllr Jarvis would give a contact to obtain costs for 20-off 3 square metre ex-hire stalls. Proposed Cllr R Freer, seconded Cllr Clark.

Council Tax Support Grant Overpayment

Arboretum Bus Trip – Cllr Singh will provide the clerks with details he has found out for the cost of the coach. It was confirmed there was no entrance fee although lunches could be booked. Cllr Clews volunteered to accompany the trip.

It was agreed to invite applications via the website, noticeboards, and the press. Criteria to be Atherstone people, WW2 and since, and connections to those mentioned at the Arboretum

Neighbourhood Plan

Recommendation: remove this item from future agendas, agreed

PARISH PLAN PROJECT

Recommendation: remove this item from future agendas, agreed.

Westwood Road Play Area Project

Recommendation: ask HAGS to look at the site and advise.

Clerk to check that NWBC still have an agreement with HAGS.

Recommendation: add to the agenda to investigate the use of Fibre Optic network for Atherstone. It was thought that some cabling had been changed, in the past, it was resolved to ask NWBC what may have been done, without the knowledge of the Town Council, and to source an independent company to do a survey of the fibre optic network and ducting. Proposed Cllr R Freer, seconded Cllr L Freer.

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12.	<p>MARKET SQUARE</p> <p>The clerk presented an e-mail from the County Council , Targeted Youth Support, requesting the use of a stall on the Tuesday market for young people. It was resolved to support this project, clerk to contact Hinckley and Bosworth and to stress that this was a community initiative. Proposed Cllr L Freer, seconded Cllr Clews.</p>		
13.	<p>ARCADE SHOPS</p> <p>Arcade Shops</p> <p>Recommendations:</p> <ul style="list-style-type: none"> i) Ask for Electrical test certificates from all tenants who have work carried out in their units. ii) Install a noticeboard on the wall approaching the rear electric doors and remove any old NWBC notices iii) Arrange a site visit iv) Commission a daytime Arcade working group. <p>These were all approved, it was also agreed that the clerk could arrange for the key holder to sort out the box of spare keys received from NWBC.</p>		
14.	<p>CEMETERY MATTERS</p> <p>(a) Memorial applications approved by clerk</p> <p>Cynthia Patricia Bonehill B114 Additional inscription William Webster B132 Additional inscription Rosalind Joan Hartshorn B194 Headstone Alice Mary Lindsey E862 additional inscription</p> <p>b) Recent Burials in Atherstone Cemetery</p> <p>Brenda Doreen Neal B82 – Pre select burial plot Barry Morris A449 – New ash plot Carol Anne Turner B172 – New triple plot Claire Cardall B174 – New triple plot Vaso Tica E1029 re open to single depth Kenneth Charles Edward Bates E1238 re open to double depth William Thomas Ford E1349 re open to single depth Bridget Elizabeth O’Hare RCE910 – new burial plot opened for ashes</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr R Freer, seconded Cllr Shaw.</p> <p>P117 1/14</p>		

15.	<p>CORRESPONDENCE RECEIVED (confidential) There were no items</p>		
16.	<p>OSCA BUILDING It was confirmed that an EGM with OSCA present would be arranged for 12th. February at 7.00pm. Cllr Pickard gave his apologies.</p>		
17.	<p>ARCADE SHOPS (confidential) Enquiry about Unit 8 from the present Carpet Shop tenant. He wishes to possibly take it over as an additional unit. Recommendation: to offer a lease on the same arrangement as the recent lease for Unit 4. It was agreed that he could have, at present, a short term tenancy at will, but no alterations could be carried out.</p> <p>Heritage Group request for a unit. Recommendation: to offer a lease on the same arrangement as the recent lease for Unit 4 stipulating that the unit would be let as it stands and that no alterations would be agreed until the Town Council have completed their business plans for the Arcade. A rent concession of 50% would be applied. It was agreed that they could have, at present, a short term tenancy at will, they would have to prepare the unit themselves, be responsible for the service charge and any business rates, but would have a rent reduction of 50%.</p>		
18.	<p>QUOTATIONS RECEIVED Refurbishment work on office roof, plus scaffolding permit. The clerk presented a quotation, Cllrs Wright and R Freer said they would provide the clerk with details to obtain alternative quotes.</p> <p>Ivy on St Mary's Church trees. The clerk presented a revised quote of £40 to cut all the ivy on both trees, it was resolved to carry out this work. Proposed Cllr Clews, seconded Cllr L Freer.</p> <p>Mound in Old Allotment Gardens. The clerk presented an alternative quote of £175 to clear the mound, it was agreed to accept this quote.</p> <p>Mainstream Digital phone bills, it was agreed to accept this quote with a 3 year contract.</p>		
	<p>The meeting closed at 9.26pm.</p>		

Signed Chairman of Atherstone Town Council