

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 24 th . July 2013 start 7.00pm
IN ATTENDANCE	<p>Town Councillors: Peat, Pickard, Clews, L Freer, R Freer, Singh, McElhone, Shaw, Barker.</p> <p>Public: Mrs Clay, Mrs Wrigley.</p>
APOLOGIES	Town Cllrs: G Davis, M Davis, Jarvis, Macchi Mr P Ferrugia
CHAIRMAN	Cllr Singh
CLERK	Mr Graham Day

Item		Actions	Notes
	Before the start of the scheduled business Cllr Singh spoke about ex-Councillor Ruby Chambers, who had recently passed away, and a minutes silence was observed.		
1.	<p>APOLOGIES</p> <p>It was resolved to accept the Town Council apologies. Proposed Cllr Shaw, seconded Cllr Barker.</p>		
2.	<p>DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST</p> <p>To be taken as and when.</p>		
3.	<p>PUBLIC SESSION</p> <p>Cllr Barker said that Mr George Cope had informed him of a tree in Gypsy Lane with dieback. Cllr Pickard said he would inform NWBC. Cllr Pickard and Cllr L Freer commented on an article, in the Herald, stating that Summer-in-the-Square received no statutory funding, when in fact the Town Council had given a grant each year. Cllr Clews asked how often were the dog bins, on the towpath, emptied. Clerk to ask NWBC. Mrs Clay said that some of the market traders had said that the market was closing on the 24th. September. Mrs Clay commented about the provision of CCTV for Welcome Street.</p> <p>P33 07/13</p>		

4.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 3rd. July 2013</p> <p>Cllr R Freer said that item 14 should read that the application would be looked at in September. The clerk said that his recollection was that the application had been approved but payment held until September. A vote was taken to amend the minutes for approval to read that the application will be looked at in September with other funding applications.</p> <p>It was resolved that the minutes be amended as stated above, and accepted as a true record, proposed Cllr Shaw, seconded Cllr L Freer.</p>		
5.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 3rd. July 2013.</p> <p>Item 4, the clerk to chase County Highways regarding the overhanging trees in Convent Lane.</p>		
6.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The clerk explained that cheque number 106262, included a credit of £360 for the previous overcharging.</p> <p>It was resolved to approve for signing the cheques, numbers 106233 to 106241. Proposed Cllr R Freer, seconded Cllr Pickard.</p> <p>List of cheques over £500.</p> <p>NWBC £7231.75 Glendale £1896.00 Glendale £888.60 Servicom £579.60 Smithy Farm Shop £1429.10</p>		
7.	<p>CORRESPONDENCE RECEIVED</p> <p>3. Complaint about footpath forwarded by NWBC. The clerk circulated a further e-mail from NWBC regarding flagstones at St Mary's Church. It was agreed to reply, with copies, to NWBC (Bob Trahearn, Richard Dobbs, and Democratic Services) and County Council (footpath officer), stating these did not come under the responsibility of the Town Council.</p> <p>5. Beeline, Transport Survey. It was agreed to reply, asking if copies had been sent to the County Councillors. Cllr Shaw said there was a need for a service to the George Eliot and Walsgrave Hospitals.</p> <p>E49. Application for memorial bench to be placed on the Market Square. The clerk stated that NWBC should be asked for approval. It was resolved that one of the existing benches could be replaced like for like. Proposed Cllr L Freer, seconded Cllr Shaw.</p> <p>E54. Rothens Yard. Cllr Clews reported that the skips had gone and contractors were cleaning up the yard.</p> <p>E77. WALC, Council Tax Freeze, it was agreed to put this on a future agenda.</p> <p>E78. Request for election information. It was agreed to send the information.</p> <p>P34 07/13</p>		

<p>8.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 26, 27.</p> <p>b) Consultations PAP/2013/0305, Atherstone Police Station & Magistrates Court, Sheepy Road – Approval of reserved matters application for demolition of existing buildings & residential development comprising 14 no: dwellings, associated means of access, driveways & parking. It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Shaw.</p> <p>PAP/2013/0350, 37 Stratford Avenue, Atherstone, - first floor extension to side. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Barker, seconded Cllr Clews.</p> <p>PAP/2013//0309, Albert Hall, Long Street, Atherstone – formation of rear fire exit to meet fire regulations. It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr McElhone.</p> <p>PAP/2013/0351, 63 South Street, Atherstone – works to trees protected by a tree preservation order. It was resolved that there was no objection to this application if outside of the nesting season. Proposed Cllr L Freer, seconded Cllr Barker.</p> <p>c) Decisions - the following were noted:- PAP/2013/0236, BP Service Station, Station Street – advertisement consent. PAP/2013/0216, 158 Long Street – granted.</p> <p>d) Conservation Areas and Listed Buildings Nothing to report</p> <p>e) Other Nothing to report</p> <p>f) Licensing Matters Nothing to report</p>		
<p>9.</p>	<p>REPORTS</p> <p>Financial Report The clerk presented a budget report, bank reconciliation, and the VAT reclaim for the first quarter. It was resolved to forward them to the internal auditor. Proposed Cllr Shaw, seconded Cllr R Freer.</p> <p>Clerk’s Report The clerk reported a complaint regarding youths drinking in the cemetery shelter and kicking a football about. He had reported this to the police.</p> <p>P35 07/13</p>		

	<p>The clerk reported a complaint regarding people exercising dogs in the cemetery. He had reported this to NWBC, but at present a dog ban was only a Town Council rule and was a civil matter. Dog control orders needed to be raised (for all areas) to make it criminal offence.</p> <p>The clerk reported a complaint about weeds growing on untended graves and spaces in between. He reported that he had spoken to Glendale who would be strimming them where they were obviously unattended.</p> <p>The clerk reported that Cllr L Freer had received a complaint about the extremely dirty state of the play equipment at St Marys Road, and debris lying around. He had arranged for NWBC to do a clean. The clerks would be starting a weekly visual check, and would do this on Mondays.</p> <p>The clerk reported that P Ferrugia had contacted him to inform the Council that the Dickens Night accounts had been signed off (he would be sending a copy) and that all arrangements were proceeding OK. It was resolved that Cllr Pickard would be the Town Council representative. Proposed Cllr Shaw, seconded Cllr Peat.</p> <p>Representative's Reports</p> <p>Cllr L Freer presented a letter she had received regarding an expansion review of Birmingham Airport. Cllr Pickard said there would be a presentation regarding this at NWBC, and it was tied in with the plans for HS2.</p> <p>Cllr Singh said that a former Mayor from Wales, who had been a teacher at Queen Elizabeth School, and had previously wrote to the Council was planning to visit the town.</p>		
10.	<p>MARKET SQUARE</p> <p>The clerk presented a reply from Adrian Brough, regarding events held on the Square which confirmed that, regardless of who held premises licences, the Town Council managed what happened there through the agreement with NWBC. It was resolved that the Town Council would apply for their own licence. Proposed Cllr L Freer, seconded Cllr Shaw.</p> <p>The clerk reported that arrangements had been made, by the deputy clerk, for the children's treasure hunt at the Tuesday market 30th. July. Local organisations, as well as police and fire service had been invited to attend.</p> <p>The clerk was asked to chase up costs for refurbishment of the noticeboard.</p>		
11.	<p>CEMETERY MATTERS</p> <p>a) Memorial Applications approved by clerks</p> <p>E722 Phyllis Matthews – additional inscription B187 Bernard Rogers – headstone E85 Winifred Kowalewski – additional inscription B86 Ada Wykes – additional inscription A351 Nancy Jackson – additional inscription A118 Murial Sweet – additional inscription P36 07/13</p>		

	<p>E604b William Thomas Barsby – additional inscription B89 Luisa Read – additional inscription B208 Horace George Draper – headstone and kerbs E1565 Dorothy Mary Evans – additional inscription</p> <p>b) Recent Burials in Atherstone Cemetery</p> <p>Delia Brigid Wyatt B167 re open to double depth Gregory Thomas McArdle A444 – new ash plot Malcolm Robert Brown A218 – re open for ashes John Frederick Rowe A372 – re open for ashes Lucy Margaret Everitt E1504 – re open to single depth Freda Betty Cheshire A439 – new ash plot John Robert Farmer 0310 – open pre select to triple depth Gordon Bradley A446 – new ash plot</p>		
12.	<p>ALLOTMENT MATTERS</p> <p>It was agreed that the judging results would be published at the next meeting, and presented at the second meeting in September.</p> <p>The clerk reported a verbal complaint about numerous fires being lit at the Merevale site. It was agreed to send a map of the site to the complainant, to identify the offending plots which he could report to the Council.</p> <p>The clerk reported that there was a plot at Merevale with too many chickens, ducks, and no cultivation. It was agreed to write to the tenant and give notice to remedy the situation.</p> <p>The clerk reported that green waste was being dumped on a vacant plot, which had subsequently been set on fire and left. It was agreed to write to the association about this.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (<i>Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, and action taken in connection with the prevention of crime</i>), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Shaw, seconded Cllr Barker.</p>		
13.	<p>ARCADE SHOPS,</p> <p>The clerk reported that NWBC had asked about future employment plans after the purchase was completed. It was resolved that the Town Council would make their own arrangements and existing employment should cease on completion. Proposed Cllr R Freer, seconded Cllr Pickard.</p> <p>The clerk reported that the tenant would be moving out from the upstairs offices.</p> <p>Recommendations from Project meeting of 17th. July</p> <p>P37 07/13</p>		

	<p>Recommendation 1: ATC offers to NWBC: to pay for a feasibility study of a regeneration of the Wilson and Stafford factory area of town. It was agreed that keep this in abeyance until future plans had been received by NWBC.</p> <p>The Arcade project would be too small for Greenborough but they should be kept in mind for larger feasibility studies in the future.</p> <p>Recommendation 2: accept the offer from Bill Cullen for members to go over for a presentation on regeneration of the Atkins Building and then a tour of the building with refreshments after. It was agreed to ask for an evening meeting in September, due to work and holiday commitments.</p> <p>OLD ALLOTMENT GARDENS Recommendation 3: Invite Parkwood Consultants to attend a further meeting with the council as soon as possible. ASHES SCATTERING AREA – (as above) Recommendation 4: Invite Parkwood Consultants to attend a further meeting with the council as soon as possible. It was agreed to ask Parkwood to a meeting on Friday 26th. July at 9.30am.</p> <p>CHRISTMAS LIGHTS – Recommendation 5: Walk through town to establish how many new potential locations for lights. Cllrs to advise clerk.</p>		
<p>14.</p>	<p>CCTV MATTERS, AND UPDATE FROM PARTNERSHIP MEETING The clerk reported that he had met the new representative from Quadrant, he had made an offer to arrange a trial of the IP cameras, one evening at the Town Council offices. This would run 3 to 4 hours, from light to dark, any Cllr could drop in to see the pictures live during the trial, but recordings would be made and could played back later, where all the zoom facilities could be seen. This would be at no cost to the Council. It was agreed to arrange the trial. It was resolved that full specifications should be obtained for the ducting system as this could be used for other purposes, even if this was to incur a cost. Proposed Cllr R Freer, seconded Cllr Barker. Clerk to ensure that the line to the old police station had been disconnected correctly. A discussion took place regarding the recent partnership meeting, including refurbishment of the NWBC, office block, and the Airwaves Radio.</p>		
	<p>The meeting closed at 9.00pm.</p>		

Signed Chairman of Atherstone Town Council