

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 25 th May 2011 7.00pm
IN ATTENDANCE	Town Councillors: L Freer, R Freer, Singh, Clews, Peat, Jarvis, Shaw, Macchi, McElhone, Pickard Public: Sgt Roger Fildes, Harold Taft, Peter Grocott, Ruby Chambers, Dorothy Clay, Margaret Wrigley.
APOLOGIES	Councillors M Davis, G Davis and Wright, Vickers
CHAIR	Cllr M Shaw
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	<p>APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Jarvis seconded Cllr Macchi</p>		
2.	<p>DECLARATIONS OF INTEREST To be taken as and when.</p>		
3.	<p>PUBLIC SESSION Mrs Wrigley reported an update for the recent incident where a lorry had damaged the BT plate at the corner of Dudley Street and Stafford Street. Repairs had been completed but due to the parking problem it was still an issue. Sgt Roger Fildes said he would look into the parking problem in the area. Cllr Jarvis said any such incidents should also be reported to the Fire Service on health and safety grounds as they could act if necessary. Mr Taft spoke on behalf of the Atherstone Ball Game and reported that the organisers had resigned en bloc and they were attending to hand back the ball game from where it came – the Town Council. Sgt Roger Fildes stated that one of the reasons for this action could be related to the advice given by Alan Robinson, the health and safety adviser at the police. Although the ball game has worked well the possibility of litigation is now a lot more serious. He added that the police would offer health and safety advice to whoever takes over. Cllr R Freer stated and others agreed that the ball game would not die. Insurance provisions should be available to cover such litigation. Mr Taft added that there were other personal and health reasons why organisers could not continue and he then handed over to the chairman a folder containing residual cash (£322.87 as checked by the clerk, witnessed by the council after the meeting) and a number of documents for safe keeping. Cllr M Shaw said it would be put as an agenda item onto a future Town Council meeting. In the meantime more information was to be obtained from the police regarding the health and safety and risk assessments advice.</p>		

	<p>Mr Taft and Mr Grocott ended by saying how proud they were of the ball game and offered their assistance to whoever takes over in an advisory capacity.</p> <p>Cllr Clews reported the leaking of hydraulic oil all over the pathways in Long Street by the NWBC street cleaning machine. Cllr Clews had tried to report the problem but without success. It was being walked into shops and causing people to slip. Cllr Pickard said he would investigate the next day at NWBC</p> <p>Cllr Peat reported that parking tickets were being issued.</p> <p>Sgt Roger Fildes when asked whether the Police Station was open reported that the front office now operated from the NWBC offices. Sgt Fildes, two officers and PCSO's were based at the old offices and only access to the public was by appointment. The remaining staff were to be moved soon but he did not know when.</p>		
4.	<p>TO RECEIVE THE MINUTES OF THE ANNUAL TOWN COUNCIL MEETING OF 11TH MAY 2011</p> <p>It was resolved to accept the minutes. Proposed Cllr Clews Seconded Cllr Peat</p>		
5.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 11TH MAY 2011</p> <p>The clerk reported that the signed allotment association lease was now filed in office.</p> <p>Cllr Jarvis asked for the representatives list to be amended to show that he was rep for the Carnival and the Fun Day.</p> <p>Cllr R Freer proposed that councillors have a record of every email and letter issued. This was not agreed.</p>		
6.	<p>CORRESPONDENCE RECEIVED</p> <p>E21: Woodland Trust Tree Pack: It was resolved to tell the contractors to be careful when cutting / strimming near to the newly planted trees. Proposed Cllr R Freer seconded Cllr L Freer. It was agreed to allow Mrs Clay to speak.</p> <p>E24 Revision of Standing Orders: this would be on the agenda for 15th June 2011 for a review of the council's standing orders and financial regulations.</p> <p>E31: It was resolved to discuss this under private and confidential later. Proposed Cllr R Freer seconded Cllr Jarvis.</p>		
7.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 15,16.17.18 and 19</p> <p>b) Consultations</p> <p>PAP/2011/0107 – 65 Long Street Advertisement consent Closing date 31st May.</p>		

PAP/2011/0232 – 65 Long Street

Listed Building consent for advertisement consent
Closing 31st May

It was resolved that there was no objection if the plans were in keeping with the listed buildings within a conservation area.

Proposed Cllr Macchi seconded Cllr L Freer

PAP/2011/0237 – Springhurst, Terrace Road, Atherstone

Conversion of 2 combined houses, Springhurst and Lyndale into 4 no. 2 bedroom flats with on site parking.

Closing date 3rd June

Additional letter received from NWBC regarding the names of the proposed apartments.

It was resolved that there was no objection.

Proposed Cllr L Freer seconded Cllr Jarvis

PAP/2010/0315 – 108 Long Street

Erection of 2 no dwellings

Closing date 25th May – (extended to 26th)

It was resolved to object to this application as it was over development within a conservation area with no provision for parking.

Proposed Cllr R Freer seconded Cllr Clews

PAP/2011/0230 – 11 Oakfield Gardens

Work to trees protected by a tree preservation order

Closing date 7th June

It was resolved that there is no objection to this application as long as the work is carried out by a qualified tree surgeon taking into account the nesting season.

Proposed Cllr L Freer seconded Cllr Clews

c) **Decisions**

The following decisions were reported – all were granted:

PAP/2011/0113 – Unit 3 Carlyon Rd

PAP/2011/0075 – Unit 11 Carlyon Rd

PAP/2010/0172-Bridge House, Coleshill Rd

PAP/2011/0101-Sandwich Factory

PAP/2010/0587 – 10A Church St

PAP/2011/0140 – St Mary's Church

d) **Conservation Areas and Listed Buildings**

None at time of compilation

e) **Other**

It was resolved to write to NWBC and ask to be advised of all the S106's applied in Parish within the last 12 months.

Proposed Cllr R Freer seconded Cllr Jarvis

	<p>f) Licensing Matters A list dated 17th May 2011 was circulated at the meeting. It was noted.</p>		
<p>8.</p>	<p>REPORTS</p> <p>a) Clerk's Report It was agreed that the cheque payment for the circus performer at the Fun Day could be given to Cllr Jarvis to issue on the day.</p> <p>b) Representative's Reports Cllrs R Freer and Shaw had attended the IFSEC CCTV exhibition recently and were very impressed. It would be discussed further at the next CCTV Partnership meeting.</p> <p>Cllr Clews reported her attendance at the Priscilla Gent Charity meeting at the church. It was agreed to put the subject on to the next meeting agenda for further discussion.</p> <p>Cllr Singh reported a petition that he had received against a proposed 100 hour pharmacy at the Ratcliffe Rd Surgery.</p>		
<p>9.</p>	<p>ALLOTMENTS Recommendations were reported along with an additional item of correspondence from Gypsy Lane tenant of Plot 21a.</p> <p><u>MEREVALE ALLOTMENTS</u></p> <p>1) Request from the tenant of Plot 28 at Merevale for a key to the canal park security gate. It was resolved to refuse this request. Proposed Cllr R Freer seconded Cllr Pickard</p> <p>2) A resident wished to rent an old plot she used to have at Merevale. It is adjacent to the canal park and near to the volunteers. It was resolved to refuse this request. Proposed Cllr L Freer seconded Cllr Jarvis</p> <p>3) Merevale Key Consultation was considered. It was agreed to leave keys/ locking up situation as at present.</p> <p>4) Report of problem householder to rear of Plot 57 at Merevale - boundary dispute. It was reported that no further action was required as the situation had been resolved by the tenant.</p> <p>5) Clearing of new area at Merevale It was agreed to obtain quotations from Peter Richards, Atherstone Landscapes, Dave Brown for clearing the area up to the volunteer's allotment. Proposed</p> <p style="text-align: center;">P20 5/11</p>		

6) Brook at Merevale needs keeping clear – especially near the gate area.

It was agreed to obtain quotations to clear as per item no 5 above

7) Three tenants had not paid their allotment rents within the statutory period. All three had appealed to be allowed to pay their rent and continue.

It was resolved not to accept late payment of the rent and that the 28 termination notices already issued still apply.

Proposed Cllr R Freer seconded Cllr L Freer

GYPSY LANE ALLOTMENTS

1) "Sharps" at Gypsy Lane has now been cleared. Bracebridge Allotment Association (Gypsy Lane) requested this as a possible area to locate a container as an association store.

It was agreed to let the area as allotments – the clerk to split the area previously known as Sharps and Plot 11 at their discretion.

2) Plot 11 in front of Plot 10 at Gypsy.

See item 1 above.

3) Car Park Gypsy Lane is still ongoing. A request was made by a tenant at Gypsy Lane to take part of the car park for hens (as his second plot).

It was agreed to accept the request.

4) Meeting requested by Allotment Federation NW

It was agreed to invite the Federation to a working group in the next two to three weeks.

GENERAL

1) Allotment Judging, Saturday 25th June

This was agreed.

2) Quarterly Meetings suggested programme: 11am each time

May 19th 2011

August 18th 2011

November 17th 2011

February 16th 2012

These dates were agreed.

Cllr R Freer reported that having looked at the shed he had volunteered to paint to seal in the asbestos roof it would be better to seal the inside of the roof as the roof was covered in moss.

10.	<p>CEMETERY MATTERS</p> <p>a) MEMORIAL APPLICATIONS</p> <p>The following officer approved applications were reported:</p> <table border="0"> <tr> <td>A383</td> <td>Frank Blackburn</td> <td>Inscription</td> </tr> <tr> <td>E852</td> <td>Blower Family</td> <td>Headstone</td> </tr> <tr> <td>A403</td> <td>Mary Butcher</td> <td>Wedge Tablet</td> </tr> <tr> <td>A401</td> <td>Mavis Webster</td> <td>Headstone</td> </tr> <tr> <td>B113</td> <td>Ivor Shilton</td> <td>Headstone</td> </tr> </table> <p>b) Recent Burials in Atherstone Cemetery</p> <table border="0"> <tr> <td>Peter Neville Fox</td> <td>A5 reopen for ashes</td> </tr> <tr> <td>Ricardo Nakielski</td> <td>E682 re-open to double depth</td> </tr> <tr> <td>Anthony John Cooper</td> <td>A265 re-open for ashes</td> </tr> <tr> <td>Francis Edward Greenfield</td> <td>N538 re-open to single depth</td> </tr> <tr> <td>Mary Josephine Prowse</td> <td>E84 open pre-select grave to triple depth</td> </tr> <tr> <td>Bryan Thompson</td> <td>B73 re-open to double depth</td> </tr> <tr> <td>Mary Butcher</td> <td>A403</td> </tr> </table>	A383	Frank Blackburn	Inscription	E852	Blower Family	Headstone	A403	Mary Butcher	Wedge Tablet	A401	Mavis Webster	Headstone	B113	Ivor Shilton	Headstone	Peter Neville Fox	A5 reopen for ashes	Ricardo Nakielski	E682 re-open to double depth	Anthony John Cooper	A265 re-open for ashes	Francis Edward Greenfield	N538 re-open to single depth	Mary Josephine Prowse	E84 open pre-select grave to triple depth	Bryan Thompson	B73 re-open to double depth	Mary Butcher	A403		
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11	<p>CONTRACT MATTERS</p> <p>a) <u>Play areas – monthly inspection reports.</u></p> <p>Playground inspection reports had been circulated dated 28.3.11 and were noted. Quotations were in for the work and were to be discussed later.</p>																															
12.	<p>MAGISTRATES COURTS/ POLICE STATION</p> <p>An email from Mrs Judy Vero dated 18.5.11 was noted.</p> <p>It was resolved to have a separate agenda item at the next meeting so that the Town Council could formulate an answer.</p> <p>Proposed Cllr R Freer seconded Cllr Pickard</p>																															
13.	<p>MARKET SQUARE</p> <p>Nothing to report.</p>																															
14.	<p>DEVELOPMENT AT MIRA</p> <p>It was resolved to ask Dorothy Barratt at NWBC to ask that the Town Council are kept informed of what is happening.</p> <p>Proposed Cllr Pickard seconded Cllr Clews</p>																															
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: <i>namely the details of the terms of contracts for the supply of goods</i></p> <p>It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Macchi seconded Cllr R Freer</p>																															
15.	<p>QUOTATIONS FOR INSURANCE RENEWAL</p> <p>It was resolved to accept the one year quotation from Zurich subject to the changes identified with regard to the reference to the public toilets at the cemetery</p> <p>Proposed Cllr Macchi seconded Cllr L Freer</p>																															

16.	<p>RECEIVE QUOTATIONS FOR TREATMENT OF CEMETERY BENCHES (CARRIED OUT EVERY TWO YEARS) It was resolved to accept the quotation from Harvey Pointon Proposed Cllr Singh seconded Cllr Peat</p>		
17.	<p>TO RECEIVE QUOTATIONS FOR WORK TO REPAIR PLAY AREA ITEM (SEE REPORT 11A ABOVE)</p> <p>It was resolved to accept the quotation from Harvey Pointon. Proposed Cllr L Freer seconded Cllr R Freer</p>		
Item E31	<p>It was resolved to write to the owner of the bungalow and state that the Town Council had nothing to add to the previous correspondence . All records are on file which the council can make available to Severn Trent or anyone else on her behalf. Proposed Cllr R Freer seconded Cllr L Freer</p> <p>The meeting closed at 8.58pm</p>		

Signed
Chairman of Atherstone Town Council.