

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 28 <sup>th</sup> . January 2009 7.15pm
IN ATTENDANCE	Town Councillors Shaw, M Davis, Peat, Vickers, Chambers, Barker, Jarvis, G Davis, Clews, Singh, Sweet, Freer.
APOLOGIES	Cllr Macchi
CHAIRMAN	Cllr G Davis
CLERK	Mr Graham Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> As listed above. It was resolved to accept the Town Councillors apologies as offered. Proposed Cllr Barker Seconded Cllr M Davis		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 14<sup>th</sup>. January 2009</b> It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Barker Seconded Cllr Jarvis		
4.	<b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 14<sup>th</sup>. January 2009.</b> P58, It was clarified that Mr Evers would only be asked to check the lights in the storage area. P58, Cllr Davis reported that Mr O'Brien had not been contacted as there was no piano at the venue. P62, It was confirmed that Cllr Singh would attend the NABMA conference with one clerk.		
5.	<b>CORRESPONDENCE RECEIVED</b> 2. Request for funding, it was resolved not to support the application this year and to suggest that money should be reserved out of collections for refurbishment . Proposed Cllr M Davis, seconded Cllr Barker. Cllr Jarvis abstained. 4, Request for grit bin. It was resolved to provide a bin. Proposed Cllr Shaw, seconded Cllr Barker. 8. Invitation to Mayor, No one available. 9. Invitation to Mayor, event cancelled. 19. Reply as previous letter re. plot 58 22. Clerk to chase Glen Ranger.		
<b>P64 01/09</b>			

	<p>24. Send details of Girl Guide hut and OSCA, and to contact NWBC and WCC who are doing accommodation reviews. Proposed Cllr Freer, seconded Cllr Barker</p> <p>E2. It was resolved to obtain return of the Quality Status portfolio. Proposed Cllr Barker, seconded Cllr Peat.</p> <p>E5. Noted.</p> <p>E33. Clerk to check when warning runs out.</p> <p>E35. Noted, display on notice board, send to Age Concern.</p> <p>E41. Contact library to find who supplied their copies of timetable.</p> <p>E45. Moved to P &amp; C.</p> <p>E47. Reply to NWBC, Town Council has no venue.</p> <p>E51 &amp; 52. Forward to Cllr Barker.</p> <p>E54. Noted.</p> <p>E55. Forward to Cllr Shaw.</p> <p>E64. OK to publicise.</p> <p>E71. Cllrs G &amp; M Davis to be nominated.</p> <p>E73 Noted.</p> <p>E75. Contact Warks PCT.</p> <p>E80. Moved to P &amp; C.</p>		
6.	<p><b>TO RECEIVE THE MINUTES OF THE EXTRAORDINARY GENERAL MEETING OF 23<sup>RD</sup>. January 2009.</b></p> <p>Cllr Shaw declared an interest and left the room for items 6 &amp; 7. It was resolved to accept the minutes as a true and accurate record. Proposed Cllr M Davis, seconded Cllr Barker.</p>		
7.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE EXTRAORDINARY GENERAL MEETING OF 23<sup>RD</sup>. January 2009.</b></p> <p>Letter sent as instructed.</p>		
8.	<p><b>COUNCILLOR VACANCY (ELECTION NOTICE)</b></p> <p>The clerk reported that there had been no call for a bye-election. It was agreed to follow the same procedure as the previous vacancy, a notice would be displayed until the end of February, for co-option candidates, and selection would take place at the Council; meeting on the 4<sup>th</sup>. March.</p>		
9.	<p><b>COUNCILLOR VACANCY (CO-OPTION)</b></p> <p>There were 2 candidates for the vacancy, Mr Tony Wright and Mr Melvyn Hopkins. A vote was taken and the majority voted in favour of Mr Wright.</p> <p>The meeting was suspended to speak to Mr Hopkins who was attending the meeting as a member of the public. Mr Hopkins indicated that he wanted his application to remain in force for the second vacancy. Mr Hopkins was thanked for his interest in becoming a councillor and the meeting resumed.</p>		

<p>10.</p>	<p><b>PLANNING MATTERS</b>  <b>Consultations</b></p> <p><b>PAP/2008/0693</b>                      <b>114-118 Long Street, Atherstone</b>  Display of illuminated signage  <b>It was resolved that there was no objection to this application.</b>  <b>Proposed Cllr Barker, seconded Cllr Singh.</b></p> <p><b>PAP/2009/0016</b>                      <b>Holmeville House, Long Street, Atherstone</b>  Alterations to existing dressing/rest room to ornamental display area.  <b>It was resolved that there was no objection to this application.</b>  <b>Proposed Cllr Barker, seconded Cllr Vickers.</b></p> <p><b>PAP/2008/0674</b>                      <b>7 Slacks Avenue, Atherstone</b>  Change of use of land into garden curtilage, erection of garage building and off road parking bays.  <b>It was resolved that there was no objection to this application, however to point out that the development may be contributing to flooding in the avenue.</b>  <b>Proposed Cllr Barker, seconded Cllr Freer, abstained Cllr Chambers.</b></p> <p><b>PAP/2008/0664</b>      <b>Queen Elizabeth School &amp; Sports College, Witherley Road, Atherstone</b>  To create an all weather sports pitch and changing room facilities.  <b>It was resolved that there was no objection to this application, if local residents approved. It was hoped that these facilities would also available to organisations external to the school.</b>  <b>Proposed Cllr Barker, seconded Cllr Freer, abstained Cllr Jarvis.</b></p> <p><b>PAP/2009/0010</b>      <b>Telephone Exchange, North Street, Atherstone</b>  Remove 2 windows (one each elevation) and install a weather louvre (mill finish) into a wooden frame.  <b>It was resolved that ‘noise attenuation’ equipment should be fitted.</b>  <b>Proposed Cllr Shaw, seconded Cllr Barker.</b></p>		
<p>11.</p>	<p><b>POLICY MATTERS</b>  <b>a. Cemetery</b>  The clerk reported that there had been several complaints regarding vandalism and litter. Incident and crime numbers had been received from the Police.  Richard Thomas, NWBC had been requested to have the pathways swept.  It was resolved that the subject of CCTV for the Cemetery be discussed at the next group meeting, proposed Cllr Barker, seconded Cllr M Davis.  The clerk was instructed to obtain the phone numbers of the local PCSOs and to put up a notice at the cemetery so they can be contacted quickly by any member of the public.  It was reported that some of the benches may be broken; the clerk reported that a survey was being carried out of the benches and they would all be numbered.</p> <p style="text-align: center;"><b>P66 01/09</b></p>		

	<p><b>b. Allotments</b>  Report presented by clerk;  1/ Plot 6, Merevale. Plot must be cleared of debris and bridge removed by 1<sup>st</sup>. April 2009 or the Council may have to appoint contractor to do so and charge the costs. Proposed Cllr Shaw, seconded Cllr M Davis.  2/ Numbering of plots, Merevale. The clerk reported that the Merevale Association had put up the numbered discs on the plots, P Collins to be asked if this was satisfactory or whether they should be put on stakes. Proposed Cllr Barker, seconded Cllr Singh.  3/ Clerk to write to plot holder to remove message. Proposed Cllr Barker, seconded Cllr Freer.  4/ Possible dates to be circulated to allotment group.  5/ Respond as previous, plot holder to contact owner of land and Merevale Estates.  6/ Mr Hammond (Merevale) to keep plot 21, the other to be split and re-let. Proposed Cllr Freer, seconded Cllr Barker.  Mr Harvey (Gypsy Lane) plot 22a, to show improvement by 1<sup>st</sup> April.  Mr Golby (Gypsy Lane) to be invited to discuss plot 5.  All other notices for eviction confirmed. Proposed Cllr Barker, seconded Cllr M Davis.  7/ Application from Mr Pardoe for half of plot 27, Merevale, approved.</p> <p><b>c. Open Spaces/Play Areas</b>  Report given of working group meeting with Hags Play at St Mary's Road.  Quote received from Hags Play to resite teenage shelter and to install pathways. It was resolved to obtain other quotes from local contractors. Proposed Cllr Barker, seconded Cllr Freer.  It was resolved to proceed with the order for the play equipment to Hags Play. Proposed Cllr Jarvis, seconded Cllr M Davis.  It was resolved to stop dogs being taken onto St Mary's Road play area, the clerk to obtain quotes for notices and litter bins. Proposed Cllr Barker, seconded Cllr M Davis.  Richard Thomas, NWBC had been contacted to empty litter bin.</p> <p><b>d. Accommodation</b>  This item dealt with in item 7.</p> <p><b>e. Market Square</b>  John Bird to be contacted for result of Leaders meeting.</p> <p><b>f. CCTV.</b>  Update given by Cllr Barker from working group of 27<sup>th</sup>. January.  Final daft of new agreement to be ready by 26<sup>th</sup>. February.  Only 2 incidents reported on Christmas Day, nothing recorded on CCTV.</p>		
12.	<p><b>I.T. EQUIPMENT</b>  It was resolved to purchase a refurbished projector from WCC. Proposed Cllr Shaw, seconded Cllr Barker.</p>		
13.	<p><b>ANNUAL DINNER/HONORARY CITIZEN</b>  It was confirmed that Mavis Deeming was not already an Honorary Citizen. Invitation list now complete, to be sent out next week.</p>		
14.	<p><b>FLORAL DISPLAYS</b>  Working Group meeting to be scheduled, possible dates to be circulated.  Mr Golby to be contacted.</p>		

	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p>		
15.	<p><b>BUDGET PLANNING 2009/2010.</b>  The clerk presented a report showing the actual spend this year against budget predictions. After some discussion it was resolved to keep the Precept at the same amount as the current year. Proposed Cllr Shaw, seconded Cllr M Davis.  £10,000.00 to be moved into the CCTV replacement account.</p>		
13.	<p><b>STAFFING MATTERS</b>  The clerk reported that both clerks had attended a briefing course for end of year audit.  The clerk reported that the workload was quite heavy at this time as in addition to normal activities Quality Status re-accreditation, CiLCA training and end of year audit had to be done.</p>		
	<p><b>E45.</b> Moved from correspondence, e-mail from Geoffrey Vero regarding Common Rights costs.</p>		
	<p><b>E80.</b> Moved from correspondence, e-mail from G McGenity Thomas regarding draft CCTV spec.</p>		
	<p>The meeting closed at 9.30pm.</p>		

Signed .....

Chairman of Atherstone Town Council.