

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 2 nd . November 2011 start 7.00pm
IN ATTENDANCE	Town Councillors: Wright, G Davis, Shaw, Peat, L Freer, R Freer, Pickard, McElhone, M Davis, Jarvis. Members of the public:, Mrs Clay, Mrs Wrigley, Borough Cllrs: L Dirveiks, N Dirveiks Police: PC L Carter, PCSO S Mander.
APOLOGIES	Town Cllrs: Vickers, Barker, Singh, Clews, Macchi. County Cllr: Fox
CHAIRMAN	Cllr Shaw
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr G Davis, seconded Cllr Wright.		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION The Chair welcomed the attendance of the Police. Mrs Wrigley asked what regulations applied to parking near to street corners. PC Carter replied that he thought it was within 10 yards. Mrs Wrigley stated that there were parking problems on the corner of Dudley Street and Stafford Street, causing potential obstructions. PC Carter said that they would investigate. Cllr Jarvis said that the Fire Service could carry out risk assessments. Cllr Pickard reported that he had received a complaint from a trader in Long Street who had been delayed 30 minutes by someone unloading. PC Carter said that parking was a priority from the Area Forum East, and that he had spent time, earlier in the day, issuing tickets. Cllr Shaw asked how many special constables there were in the area, PC Carter replied there were 6, who could issue tickets, but only attended on a voluntary basis. Cllr R Freer asked if obstruction was a different offence to parking and what would happen after decriminalisation of parking. PC Carter replied that it was separate, but was not sure what powers traffic wardens would be given. Cllr Pickard stated that he had spoken to the Dog Warden about instances of Dog Fouling near Warwick Drive. Cllr Wright stated that, with Cllr Clews, he had met the Dog Warden and D Baxendale (NWBC), but was concerned that it the Borough was a large area for the Warden. Cllr Pickard stated that the Scrutiny Board at P79 11/11		

	<p>NWBC was looking at the issue. Cllr Jarvis noted that instances of fly posting was not decreasing, Borough Cllr L Dirveiks said she had raised the matter at NWBC, and that of plastic banners, which also get left.</p>		
4.	<p>REPORTS FROM COUNTY AND BOROUGH COUNCILLORS Borough Cllr L Dirveiks spoke about the fly posting and banners, referred to in the Public Session, Cllr L Freer stated that noticeboards should be provided for events to be publicised without fly posting and that sites should be found for them. Borough Cllr N Dirveiks stated that a visitor to the town had commented how clean it looked. Cllr M Davis stated that this was one of the targets of the new NWBC administration. Cllr Shaw reported that the County would be holding consultations regarding the library opening hours, and this may be an area suitable for volunteers to help. Borough Cllr L Dirveiks reported that the Civic Society wanted to get a specialist to investigate the area with a view to promoting Boudica and the battle against the Romans.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 19th. October 2011 It was agreed that on P74, item 7, PAP/2011/0519 should read “It was resolved that there was not enough information to give the position of the balconies, but there was no objection if not intrusive to the neighbours” It was agreed that item 13 should include to ask NWBC for their standard response letter. It was agreed that item 16 should include “during office hours. It was resolved that the amended minutes be accepted as a true and accurate record. Proposed Cllr L Freer, seconded Cllr M Davis.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 19th. October 2011. P75, Item 8a) The clerk reported that the Localism Bill training was meant for County and Borough Cllrs but if space was available Parish Cllrs could also attend. P75, Item 8a) The Smithy had started replanting and were going to try some of the matting in the smaller planters. P76, Item 11b) Keeping of chickens to go on an agenda after any action from NWBC, and the visit of the Deputy Clerk to the allotment forum. P77, item 16, It was resolved that the draft reply to the registration services be “strengthened” as suggested and sent. Proposed Cllr R Freer, seconded Cllr L Freer.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE It was resolved to approve the list of invoices and to sign cheques as follows; 105739 for ratification, 105740 to 105756 for approval, proposed Cllr Jarvis, seconded Cllr G Davis, Cllr M Davis declared an interest in cheque 105756.</p>		
P80 11/11			

8.	<p>CORRESPONDENCE RECEIVED</p> <p>4/ Recommendation from hedgelaying contractor, for annual maintenance, it was agreed to add this to the Grounds Maintenance schedule.</p> <p>10/ Details of request for memorial, it was agreed that this was for 3 separate families, clerk to reply that the request can be put on a waiting list. This to be put on the cemetery regulations, review required.</p> <p>E40/ Letter from a resident of Atherstone, to be put on a future agenda.</p> <p>E55/ War Graves Commission, the clerk reported that the work had now been completed.</p>		
9.	<p>CORRESPONDENCE ISSUED</p> <p>Filed in office.</p>		
10.	<p>PLANNING MATTERS</p> <p>a) Planning Lists --- 39, 40</p> <p>b) Consultations</p> <p>PAP/2011/0507, Old Bank House, Long Street, Atherstone Listed Building Consent for internal alterations to the second floor offices, together with associated works. It was resolved that the Town Council had no comment on this application. Proposed Cllr M Davis, seconded Cllr L Freer.</p> <p>PAP/2011/0511, The Council House, South Street, Atherstone Construction of a concrete base and installation of temporary storage shed and bicycle stores, together with secure fencing and gate. It was resolved that this application was noted. Proposed Cllr G Davis, seconded Cllr L Freer.</p> <p>PAP/2011/0533, 3 Bracebridge Road, Atherstone Two storey extension to rear. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr L Freer, seconded Cllr G Davis</p> <p>PAP/2011/0482, 189 Long Street, Atherstone Conversion of part of property to 3 no: 1 bed apartments and erection of a one bedroom bungalow, comprising a living room, kitchen, study and toilet at ground floor and a bedroom and ensuite bathroom within the roof space. It was resolved to object to this application on the grounds of over development in a conservation area, and lack of provision for residential parking. Proposed Cllr R Freer, seconded Cllr L Freer.</p> <p>c) Decisions PAP/2011/0457 – Tree preservation order consent granted PAP/2011/0260 – Hedgerow removal can proceed.</p> <p>d) Conservation Areas & Listed Buildings None</p> <p style="text-align: center;">P81 11/11</p>		

	<p>e) Other Letter from WCC ref PAP/2011/0443, 119 Long Street, signage, no objection Letter from NWBC ref PAP/2011/0516, Lock #5 Atherstone, listed building consent.</p> <p>f) Licensing TEN, The Wine Bar, Church Street, 5th. Nov. 2011, 20.00 to 00.30, a live band.</p>		
11.	<p>REPORTS</p> <p>a) Financial Report The clerk presented a Budget Report, Bank Reconciliation and copy of bank balances for Quarter 2, plus a VAT reconciliation and claim for the same period. This showed that the net spend was at 30% for the first 6 months (36% if the grant for the hedgelaying was deducted). The clerk reported that the insurance and CCTV maintenance was paid for the year, and the majority of grounds maintenance was complete. There was an abnormal spend of £3415, in July, clerk to report. It was resolved to accept these and forward them to the internal auditor. Proposed Cllr G Davis, seconded Cllr Jarvis.</p> <p>The clerk reported , formally, that the external audit had been returned, with an unqualified approval, and had been displayed to the public per statutory requirements. Cllr R Freer asked that HSBC be sent a chaser letter regarding charges.</p> <p>b) Clerks Report The clerk presented an e-mail from Cllr Barker, regarding a railway seminar in London. Cllr M Davis expressed disappointment that Cllr Barker was not able to attend, Cllr Shaw stated that, if available, he would attend, at no cost to the Town Council.</p> <p>c) Representatives Reports Cllr Singh reported, via the clerk, that he had attended the re-launch of the Market, which had been quite successful, he suggested that a letter be sent to Hinckley and Bosworth Borough Council stating this. It was resolved to do this, proposed Cllr G Davis, seconded Cllr Jarvis, Cllr R Freer abstained.</p> <p>Cllr M Davis reported that he had attended the WALC AGM, and gave a brief report, he stated that the increase in subscription would now be limited to 4%, as the County Council were maintaining their support. Cllr G Davis reported that they were unable to attend the last meeting of the North Warks Area Committee of Parish Councils, and would not be available for the next one. It was agreed that Cllr R Freer would substitute, and details of meeting sent to him.</p>		
12.	<p>POLICE STATION / MAGISTRATES COURT, UPDATE The clerk presented a reply from Loveitts regarding the tender being unsuccessful.</p> <p style="text-align: center;">P82 11/11</p>		

13.	MARKET SQUARE UPDATE Nothing to report.		
14.	REPORTS AND RECOMMENDATIONS FROM INFORMAL MEETING OF 26th. OCTOBER. The clerk circulated a list of recommendations. It was resolved to approve recommendations 1 to 7 and to move number 8 to Private and Confidential. Proposed Cllr G Davis, seconded Cllr M Davis.		
15.	RATIFICATION OF FINAL DRAFT OF WORKING GROUPS TERMS OF REFERENCE It was resolved to approve the draft Terms of Reference, as circulated by the clerk. Proposed Cllr Pickard, seconded Cllr R Freer.		
16.	ALLOTMENT MATTERS a) Noise Nuisance-update The clerk stated that Environmental Health were now waiting for a reply from the Town Council. It was resolved to reply that Atherstone Town Council supported the actions of NWBC, but had been unable to identify the individual plots, the Town Council ask if NWBC could act as agents on this occasion, for this action, and could they advise if there would be any costs. Proposed Cllr R Freer, seconded Pickard. b) Rats at Merevale-update The clerk reported that the improvement notice was still in effect, and an inspection would be carried after the 28 days.		
17.	MEETING WITH NWBC, CHIEF EXECUTIVE AND LEADER Topics for discussion Cllr Pickard declared an interest. It was agreed that the main item was closer co-operation between the 2 Councils and more exchange of information. Some items mentioned were; Market Square, accommodation, recycling, localism, neighbourhood plans.		
	It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services and Conditions and Terms of Employment), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr G Davis, seconded Cllr M Davis.		
14.	REPORTS AND RECOMMENDATIONS FROM INFORMAL MEETING OF 26th. OCTOBER. The clerk circulated a draft of the letter with the recommended changes. It was resolved to approve recommendation 8, proposed Cllr M Davis, seconded Cllr G Davis.		

18.	<p>QUOTATIONS RECEIVED</p> <p>The clerk presented 3 quotations for the clearance of arisings and debris, following the hedgelaying at the Old Allotment Gardens. It was resolved to accept the quote from Peter Richards. Proposed Cllr M Davis, seconded Cllr Wright.</p> <p>The clerk presented quotations for the clearance of the remaining overgrown plots at the Merevale site. It was resolved to accept the quote from Peter Richards. Proposed Cllr Jarvis, seconded Cllr Wright.</p>		
19.	<p>STRATEGY, TRAINING AND PERFORMANCE REVIEW</p> <p>Cllr Pickard spoke about a report he had submitted. It was resolved to set up a Working Group to formalise the appraisal system. Proposed Cllr R Freer, seconded Cllr M Davis</p> <p>It was agreed to identify any training requirements such as Power of Wellbeing, especially for new Cllrs.</p> <p>Cllr M Davis asked that the requirements of the Quality Status be checked against current training.</p>		
	<p>The meeting closed at 9.05pm.</p>		

Signed Chairman of Atherstone Town Council.